

**The Loop Advisory Committee  
Morrow County Transportation  
January 31, 2017  
Irrigon City Hall  
Irrigon, Oregon**

**The Loop Committee Members Present:**

Aaron Palmquist	Cynthia Navarro	Sam Bellamy	Sheryll Bates
George Nairns			

**Absent:**

Karen Pettigrew	Kevin McCabe	Betty Gray	Mike Jones
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**Others Present:**

Anita Pranger – The Loop Coordinator	Jim Doherty – Morrow Co Commissioner
Linda Skendzel – Morrow Co Veterans Service Officer	Carla McClane – Morrow Co Planning Director

Meeting called to order by Chairman Aaron Palmquist at 3:05 p.m.

Aaron welcomed everyone and introductions were conducted.

**Public Comment:** Cynthia presented to the committee I'm Healthy program that Columbia River Community Health Services is participating in. This is a free health care program for children and teens that qualify. Cynthia also picked up information from the Eastern Oregon Coordinated Care Organization (EOCCO) at a fair that she recently attended. It is for free rides for medical appointments from the Mid-Columbia Council of Government (MCCOG). For these rides a client has to qualify for Medicaid to use this service. Aaron commented that we give free rides also. This is another way that people can get rides to medical appointments.

**Minutes:** Sheryll moved to approve minutes with grammar corrections. Cynthia seconded the motion. No other comments or corrections. Motion carried

**Update – Anita:**

Revenue/Expense reports handed out.

Carla commented about the insurance budget line being over. Anita said she will budget more in this line for next year's budget. Next year we should be at 100% used by this time in that budget line because the insurance invoice is paid either in July or August. Discussion of how county pays their insurance.

Carla asked how much involvement does the committee want to be in with the budgeting process or do they just want to appoint a couple of people to be a subcommittee to do the budget. Discussion pertaining to the different line numbers, the amounts in the line numbers and the percentages that are left in the lines.

George asked since I can bill out to Veterans if I could bill out to Medicaid. Anita said no because I do not have a contract with them. Anita let the committee know that she had just received one of the

brokerage contracts and had read over it and had some concerns. One being that there was a paragraph that she was concerned about that stated that if you get dollars from another state or federal department then you are not eligible to partake in the reimbursement with Medicaid. Anita would like the wording changed if she decides to contract with the brokerage. Discussion about what double dipping means to some and getting paid twice for the same ride. The Committee didn't think that The Loop would be double dipping if it decided to provide Medicaid rides in the future. Aaron asked if this was a way we want to go or do we want to become a broker ourselves. Discussion about if this is something we would like to do. The committee discussed building our program and making it better before going to the brokerage for rides. This is something to look at for the future.

George asked who we pay rent to for the bus shed. Anita said that we pay rent to the Irrigon Senior Center for parking the bus and two other vehicles in their bus shed. We only pay \$50 a month to be able to park our vehicles inside the bus shed.

Aaron brought up that The Loop could use a vehicle parking area when the county decides where it would like to put a new building. We need to advocate to the county to see if we could get some space for this.

Anita presented to the committee the STF Grant proposal. This grant is \$26,000 less for the 2017-2019 biennium from two years ago. Sheryll asked if this is money that I get from the State. Anita stated yes that this is the money that comes from the state every quarter. Last biennium the program got \$80,000 a year and next biennium it is being reduced to \$67,000 a year. Carla asked why it was less. Anita said that the budget that ODOT Rail and Public Transit got from the State was less. Dollar amounts for each STF agency is figured on a formula.

5310 Grant proposal was also presented to the committee by Anita for their approval. Anita learned that in the Mobility Management section she can use for dispatching. Half of her salary and all of the part time salary she will take out of this grant for dispatching.

Aaron clarified the difference between the STF Funds and the 5310 Funds. Anita discussed the cuts from both of the grants and the moving of the dollars from the two grants to cover her costs for the program.

Aaron asked what vehicles Anita has coming in the future. She has an ADA Accessible van coming hopefully in March. RFQ's are currently out for a new 14 passenger bus for Heppner that will come in next fall and she also has a grant for another ADA Accessible van that she will bring in after July 1, 2017. All of those vehicles are being purchase with grant dollars.

George moved to have Anita present the STF Grant as it was presented to the advisory committee. Sheryll seconded. No further questions or comments. Motion passed.

5310 grant has an agency that has made a request for dollars out of this grant. Kayak has requested funds to continue service into Irrigon. Kayak has requested approximately \$2,000 to \$3,000 a quarter if possible. Carla asked when the dollars to Kayak went up. Anita state that in the last 5310 Grant Kayak requested \$2,000 a quarter and that is what they got. In the coming biennium they are trying to cover the cost in coming to Irrigon. Discussion of what has been paid to Kayak in the past and how they get paid from the 5310 Grant. Carla asked if Morrow County could use this money in the future for a fixed route. Anita would have to move the dollars to a service expansion project and then we could use the

dollars to start a fixed route. After a fixed route is secured then we could go to the 5311 Grant to continue the service. The match of 43.92% is a big concern to try and come up with for the 5311 Grant.

Sheryll moved to move forward with the 5310 Grant application. Sam seconded the motion. No further discussion. Motion passed.

The Boardman bus has been sold to the Port of Morrow for \$15,000.00. The transfer will take place February 2, 2017.

Anita presented the current ridership statistics to the committee. Ridership continues to grow.

A handicap lady in Heppner is requesting to go Hermiston about once a month or so to go shopping. Anita is advertising at the Senior Center in Heppner that this bus is going to Hermiston for shopping and anyone is welcome to ride the bus.

Discussion of number of drivers. Needing more drivers and vehicles. Anita tries to combine as many rides as possible.

Aaron asked to consider getting data for weekend trips to try and help with the justification for more vehicles and drivers. Start looking at acquiring the numbers for maybe a modified fixed route on the weekends.

Western Bus came to Heppner to inspect the buses and the lifts. The Heppner 14 passenger bus needs a new windshield. The 10 passenger needs a new windshield and ball joints. Anita will replace the ball joints in this bus.

There are two open advisory committee spots. Carla commented that Leann Rea might be available. Sheryll was also going to recommend that we try to get Leann to replace Dan Brosnan. Sheryll and Anita have both talked to Leann and she has express interest in serving on the Advisory Committee. Anita will get a letter from Leann asking to be able to serve on the committee.

Carla has been trying to come up with a name for a person from North County but has not been able to think of one yet. Cynthia suggested Ted Lierence from Boardman. Cynthia will contact Ted to see if he is interested to serve on the committee.

Aaron asked about how our computer software program was coming since Frank Thomas has become the new Region 5 Transportation Coordinator for the State. Anita said that this should still go forward since there are several other counties using this program. Anita is still entering data in to the software and the new person that is hired to replace Frank should move forward with the program.

Commissioner Doherty commented that Karen Wolff had forwarded a message to him from a lady in Irrigon that was not able to get out of her drive way because of the snow and she would like a Commissioner to call her. Commissioner Doherty called the lady as soon as he got the message and she was wondering if she could get plowed out on Wagon Wheel Loop. Commissioner Doherty told the lady that she would talk to Burke and see where this fits into the counties plowing plan and see what he could do. She let Commissioner Doherty know that she was a Loop driver and really needed to get people to the doctor. Commissioner Doherty made her day by just calling and letting her know that

someone was concerned about the citizens of Morrow County. Discussion of drivers and the safety of transporting people with the weather this winter and the age of the drivers.

Aaron asked how vehicles were doing in this weather. If they were starting and if everything is running okay. There was on incident when a driver called and couldn't get the van in Irrigon started. Anita and Dave went to Irrigon the next day on a Saturday and pulled the battery. Took the battery to Les Schwab in Hermiston and found out it was a bad battery bought a new battery and installed it. The van then started. Anita needs to buy battery charger for each bus barn.

**Update - Carla:** Carla updated the committee on the Regional Travel Shed Plan. Currently there is a survey process being coordinated through Morrow and Umatilla Counties to gain a better understanding of employment ridership needs. This survey is being conducted within the industrial areas of the counties. The focus is on North Morrow County and West Umatilla County within the more industrial areas as to what the employee ridership needs and opportunities are. Another meeting is not scheduled at this time but Carla is anticipating one in the near future. She has also talked with Matt Hughart, the consultant for this project, this morning and he indicated that he would like to come and due some traffic counts in the Port of Morrow area. He will probably be coming in the next couple of weeks. Carla hopes to have more on this plan the next time this group meets.

Aaron thanked Carla for getting the Morrow County Coordinated Human Services Public Transportation Plan completed.

**Other:** Linda asked how to handle situations when there is no family in the area to help the person with his needs. There is a person in Heppner that is starting to become forgetful and Linda is very concerned about how can we help this person get further care. Discussion by the committee what or if there is something that can be done.

Anita will email the county budget out to all members of the committee as soon as she gets it. If anyone would like to meet to discuss the budget she will schedule a meeting.

Next meeting will be April 18, 2017 at 3:00 p.m. at the Bartholomew Building in Heppner.

**Meeting Adjourned 4:40 p.m.**

Respectfully Submitted  
Anita Pranger Coordinator

**The Loop Advisory Committee  
Morrow County Transportation  
April 18, 2017  
Bartholomew Building  
Heppner, Oregon**

**The Loop Committee Members Present:**

Aaron Palmquist	Cynthia Navarro	Sam Bellamy	Sheryll Bates
Leann Rea	Karen Pettigrew		

**Absent:**

Kevin McCabe	Betty Gray	Mike Jones	George Nairns
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**Others Present:**

Anita Pranger – The Loop Coordinator                      Jim Doherty – Morrow Co Commissioner  
Linda Skendzel – Morrow Co Veterans Service Officer by phone

Meeting called to order by Chairman Aaron Palmquist at 3:05 p.m.

Aaron welcomed everyone and introductions were conducted.

**Public Comment:** No public comment.

**Minutes:** Sheryll moved to approve minutes as presented. Sam seconded the motion. No comments or corrections. Motion carried

**Update – Anita:**

Revenue/Expense reports handed out. The current budget is fine and should have enough money to get us to the end of the year barring no major expenses.

Next week are budget hearings for the 2017-2018 budgets. Sheryll asked if Anita anticipates any changes in that budget. Anita is going to ask the budget committee for an additional \$30,000.00 to help cover expenses and to put some contingency dollars in the budget. Anita has had a meeting with Kate Knop the Morrow County Finance Director and by the end of the year any extra money that was in the fund will be pretty much used up. The new budget figures are coming out at break even. Aaron asked if the \$30,000 was going to be enough. Anita said that when she visited with Kate they came to the conclusion that this should be enough since she is going to bill half of her salary out to the 5310 Grant. Kate did advise Anita that asking for \$30,000 is going to be better accepted with the budget committee than \$50,000 would be. The \$30,000 will help cover any short falls and put some into contingency.

Aaron asked if this \$30,000 was to help balance the budget and put some into contingency. Anita said yes this is correct. Discussion about where these dollars are being placed in the budget and if a vehicle needs to be replaced. If a vehicle needs to be replaced then it would come out of fund 225; the vehicle reserve fund. Leann has concerns that reimbursements are not done in a timely manner and if there will be enough money to cover expenses until reimbursement is made. Anita said that it should be okay because at the beginning of every quarter the state sends their money to the county to cover expenses. The fund that is a reimbursement only is the 504 fund the 5310 Grant. Anita has already talked with Kate about getting a loan from the general fund in order to cover the costs until the money is received from the state. Discussion of what will come out of the 504 fund.

Leann moved to have Anita take the presented budget to the budget committee. Sheryll seconded. No further discussion. Motion passed.

Aaron stated that Commissioner Doherty was here in listening capacity only and that he abstained from any conversation about the budget.

Ridership continues to grow. Growth has slowed as compared to a year ago but it is still growing even after the harsh winter that we had with all of the cancellations. This growth has happened basically from word of mouth. Anita has pretty much every van and available driver going just about every day.

Leann asked if she still had magnets. Anita said yes she does have a few. Leann advised Anita not to run out of those, she thinks those are very beneficial in advertisement. Anita said she would order more. Aaron asked about the banners that were ordered. Anita said they are down in her office and if he would like to put them up over in Irrigon she will be happy to let him take care of that. Aaron will take and put them up and then they will be rotated to Boardman after a few months in Irrigon.

SFT Agreement will be signed by the Board of Commissioners and then sent back to the State for their signature.

In the next couple of weeks Anita hopes to get the ADA Van that was ordered last February.

The new 14 passenger bus with a ramp has been ordered and will be here around November 2017.

There is one open committee place from the Boardman or Irrigon area that needs to be filled. Cynthia contacted one person but he was unable to commit at this time. Discussion of possible candidates. Aaron and Karen will work on trying to fill the spot. Aaron would like to have a goal that when we do find someone Anita will take the appointment to the Board of Commissioners when they are meeting in their respected communities.

Aaron will look strongly in the Irrigon area for someone to replace Ray Michael.

#### **Update - Linda:**

Linda puts The Loop phone number on all of the backs of her business cards for Veterans to have. The Boardman VA Clinic and various other places have the phone number posted.

Leann wanted to make sure that Linda has a good supply of the magnets. Anita will get more to her.

Linda sent a poster with a toll free number for a warm line for elderly people to call when they are depressed or need someone to talk to.

Linda had an outreach program at the Irrigon Library on March 9, 2017.

#### **Other:**

Cynthia shared the new brochures that Columbia River Community Health Services have put out. She gave posters to everyone to hand out about the Annual Wellness Exam with free sports physicals that

Columbia River Community Health Services are providing. She also gave posters about the I'm Healthy program that helps children and teens with free health services that qualify.

Sheryll thanked Anita for all of the work that she has done to get the program working like it is.

Jim asked about CTUIR sending an invoice so Anita could pay them through the grant that they had applied for. Anita stated that yes an invoice had been submitted by them and it has been paid.

Aaron would like Anita to check with Frank to see if we can take an administrating fee out of the next grant cycle for the purchase services that CTUIR receive.

Karen asked that if a driver takes more than one trip a day, does that change what the driver gets. Anita said no, if a driver drives that day they only get \$25.00. It doesn't matter where they go or how many different trips they take in a day, the per diem is only \$25.00

Aaron would like an analysis done of multiple trips per day and who is doing the long trips. For future discussion.

Discussion of trips, lengths of trips and per Diem per day.

Leann suggested training drivers as to what the donations are for.

Next meeting will be July 18, 2017 at 3:00 p.m. at Boardman City Hall in Boardman.

**Meeting Adjourned 3:55 p.m.**

Respectfully Submitted  
Anita Pranger Coordinator

Signature Sheet

Date: April 18, 2017

Please Print Name	Address	e-mail address
Aileen Poling	City of Morrow	
Karen Pettigrew	City of Boardman	
Sheryl Bates	Shelburne Chamber	
Cynthia Navarro	City of Boardman	
Jim Doherty	Morrow City	
Leann Rea	Koop member	
Sam Belamy		



**The Loop Advisory Committee  
Morrow County Transportation  
July 18, 2017  
Boardman City Hall  
Boardman, Oregon**

**The Loop Committee Members Present:**

Aaron Palmquist	Sheryll Bates	Kevin McCabe	George Nairns
Leann Rea	Karen Pettigrew	Betty Gray	Jessica Calderon
Mike Jones			

**Absent:**

Sam Bellamy                      Cynthia Navarro

**Others Present:**

Anita Pranger – The Loop Coordinator                      Jim Doherty – Morrow Co Commissioner  
Linda Skendzel – Morrow Co Veterans Service Officer  
Frank Thomas – ODOT Region 5 Coordinator

Meeting called to order by Chairman Aaron Palmquist at 3:05 p.m.

Aaron welcomed everyone and introductions were conducted.

**Public Comment:** No public comment.

**Minutes:** Sheryll moved to approve minutes as presented. Betty seconded the motion. No comments or corrections. Motion carried

**Update – Anita:**

Revenue/Expense reports handed out for 2016-2017 and for 2017-2018. Anita commented that fund 504 will be spent by the end of the year because the state let her do a budget adjustment to take part of her salary out of this fund in the Mobility Management portion. The 504 budget is the 5310 grant. This is a biennium grant. The Veterans High Rural Transportation grant has all been spent.

In the New Year part of Anita's salary will come out of the 5310 grant. Kate put it in as a transfer from one budget to the other budget instead of putting salary budget line numbers in the 5310 grant.

Ridership is continuing to grow. Betty commented that she thought the word is getting out about the service. Aaron commented about per diem going up with ridership increasing. Anita said it could go up or two people or more could be riding in the vehicle.

The program has taken possession of a new ADA Handicap van.

Jessica Caldron has taken the place of Cynthia Navarro at Columbia River Community Health Service. Leann moved to send a request to the Board of Commissioners that they appoint Jessica to replace Ray Michael on the advisory board. George seconded the motion. Motion carried.

Columbia River Community Health Services gave the program a very generous donation.

Last week between Monday and Tuesday the back window of the Irrigon bus was broken out while it was sitting in Heppner. Anita turned it into the police.

Board of Commissioners had Anita look into the cost of renting a school bus from Mid-Columbia Bus Company for transporting people from the Morrow County Fairgrounds to the Morrow Grant OHV Park for viewing of the Eclipse. Donations will be accepted for riding the bus. I will advertise in the Heppner Gazette and East Oregonian newspapers. It will be on the website and in all information that the Chamber of Heppner puts out.

Future meetings scheduled for October 17, 2017 in the South County lone, January 16, 2018 in North County Irrigon, April 17, 2018 in South County Heppner and July 17, 2018 in North County Boardman.

Aaron asked about the time in January and April. Do we want to keep it at the same time or change it? Discussion ensued and the decision was to leave it at 3:00 pm.

House Bill 2017, the Transportation bill, has passed the Legislature and Public Transportation is part of the bill. The minimum that the program will get is \$100,000.00 but is more than likely going to be more than that. With this money we can start to think how we want to expand the program. We will not see any of this money until at least the beginning of 2019 probably.

Wednesday July 26, 2017 all drivers will be taking a First Aid/CPR training at the Port of Morrow.

Anita is working with the state to get the two day training for the drivers that have not had it.

Aaron suggested we do a driver recognition. Discussion ensued about when and where we should do this. A dinner recognition not a dinner meeting was the consensus. Have one dinner for all drivers to come to. Anita will come with possible dates to have in April. Possible caterers were Donna Eppenbach at the Irrigon Senior Center.

Aaron would like the committee to look at expanding services to weekends more than the occasional trip that we do now. Sheryll suggested that we be sure and check to make sure drivers want to do this. Anita suggested that if we do this better compensation needs to be explored. Aaron asked what would be compensation for weekends and outside extended travel. What would we do? Discussion ensued about miles and hours.

Aaron wants Anita to look at travel outside of 4 hours and weekends who drove, where they went and how long were they gone. To justify the additional per diem for extended trips.

Frank Thomas ODOT Region 5 Transportation Coordinator did a presentation on Medicaid Brokerage rides.

Leann moved to send to the Board of Commissioners a recommendation to accept brokerage rides. George seconded. Motion carried.

Anita will have Frank go to the Board of Commissioners and present to them the Medicaid Brokerage rides presentation the first of September.

Aaron asked Frank if being the provider or broker would help us going into 5311 grant. Frank said yes it would help us get the dollar for match for the 5311 grant.

Discussion ensued about House Bill 2017.

Leann would like an email sent to all committee members when Frank does his presentation to the Board of Commissioners.

Aaron asked Frank about StrataGen software if his old employer is still pursuing. Frank did not know. Frank did comment that the State is looking into a state wide software program for transportation agencies.

**Other:** No other business

Next meeting will be October 17, 2017 at 3:00 p.m. at Lone Community Church in Lone, Oregon.

**Meeting Adjourned 4:30 p.m.**

Respectfully Submitted  
Anita Pranger Coordinator



**The Loop Advisory Committee  
Morrow County Transportation  
October 17, 2017  
Ione Community Church  
Ione, Oregon**

**The Loop Committee Members Present:**

Aaron Palmquist	Sheryll Bates	Kevin McCabe	Karen Pettigrew
Betty Gray	Mike Jones		

**Absent:**

Sam Bellamy	Cynthia Navarro	Leann Rea	Jessica Calderon
George Nairns			

**Others Present:**

Anita Pranger – The Loop Coordinator

Meeting called to order by Chairman Aaron Palmquist at 3:05 p.m.

Aaron welcomed everyone.

**Public Comment:** Betty commented that the people of Ione are very pleased with The Loop service. They have used it for trips and have been very happy with how they have gone in the past. A date was hard to find for a recent trip the group was wanting to take because the service was booked when the group would have liked to have gone.

**Minutes:** Sheryll moved to approve minutes as presented. Betty seconded the motion. No comments or corrections. Motion carried

**Update – Anita:**

Revenue/Expense reports handed out for 2017-2018 everything is okay at this time. Sheryll asked about how we are doing on per diem. Anita said we are doing okay. She also asked if any of the drivers would like to do weekend trips. Anita said that there are drivers that will do weekend trips. Aaron commented that the 2017 Bill will positively benefit The Loop Morrow County Transportation in the future with more revenue in 2019.

Anita stated that October 24, 2017 will be the first STIF meeting to start to make rules and regulations for the use of the money that will be coming with the 2017 Bill. Every entity that qualifies will get a minimum of \$100,000. Morrow County will probably get closer to \$200,000 in new money. Of the moneys collected by the State 90% will go to the qualifying entity, 5% will be awarded to eligible public transportation providers on a competitive grant process, 4% will be used to improve public transportation between two or more cities based on a competitive grant program and 1% will be used to create a statewide resource center to assist public transportation providers in rural areas with training, planning and information technology. This is a grant that The Loop Morrow County Transportation will have to apply for and we will have to have projects in order to apply for the grant. There will be another committee appointed to oversee the projects and what the money is to be spent on. Aaron stated that the Travel Shed project is intercity and could get some of that money if they apply for it.

Sheryll said we need to get a fixed route. She was at a bike meeting where they handed out a map of the transportation systems in Oregon, Morrow County was not on there because we do not have any fixed routes in the County. The possibility of a fixed route could come with the money that will be available in 2019.

Ridership is doing well. Continues to grow. August did really well.

RFQ's have been sent out twice for an ADA accessible van and both times were pulled back. First time the vendors did not quote what was needed i.e. a 4 way adjustable seat to accommodate short and tall drivers. Second time the quote was for an MV1 Van and after sending to the vendors Anita found out that the company that makes these Vans went out of business in May but the vendor never told the State that the company had gone out of business. Anita then revoked the RFQ. RFQ's will be put out again in the near future.

The bus that was ordered in March is still not here and the vendor will not return Anita's emails and let her know where the bus is or what is happening with it.

Frank did a brokerage Medicaid rides presentation to County Court and they advised Anita to go ahead and pursue these rides. Aaron asked if there needed to be any policy adjustments to accommodate these rides. He asked Anita to check with Frank about this. We need a clear direction if one type of ride takes precedent over the other one. Sheryll asked if we do this will we need more drivers. Anita stated that we could use more vehicles and drivers at this time.

Anita presented a sheet with the average times that it takes to do a trip to a certain destination. Discussion ensued as to if we need to change per diem or how we want to pay the drivers.

Aaron brought up that some people that use the Medical Brokerage have issues and need assistance with mobility. Anita said she advises clients that need assistance to please bring a care giver with them because we are a curb to curb service. Anita advised the committee that she will bid on Medical Brokerage rides and she will only bid on the rides that she wants to provide with the Brokerage. Aaron wants to make sure all bases are covered when we start this process of rides.

Anita went to the Oregon Transit Association conference on October 1-4, 2017 in Pendleton. It was held at the Convention Center. It was very informative about some of the things that need to be done. At the conference Anita met Angie Peters who took Franks place at Community Connections. There is a training scheduled for StrataGen Software that Anita and Nichole will attend in November. This software system is used by several of the Region 5 providers.

The 2002 Chevrolet Impala was in a wreck on September 12, 2017 and was totaled. No one in the County car was taken to the hospital. The driver of the other vehicle was taken by ambulance to a local hospital. The driver did have a drug test done.

Anita has contacted the State to get the PASS training here in Morrow County. She was told the State is in the process of renewing its contract with the vendor to be able to do this training. Aaron said CIS does an online defensive driving training also. Anita will look into how to do this training. Sheryll asked what the total number of drivers that we have at this time is. Anita said there is a total of 11 drivers at this time. Aaron says CIS strongly encouraged the city to sign up for a program that gives them any DMV report if something happens to a driver while driving. There is a cost for this program. Might be

something that the program wants to look into. Aaron asked about the number of vehicles in each of the communities. We could use another vehicle in the north end of the county but we will make do with what we have until we can get the bus that is ordered here and paid for.

Nichole pulled all the trips to a certain destination and compiled the average time that it took to go to that destination so the advisory committee could see how long the average time the driver is spending on each trip. Discussion of when to increase the amount of money per trip as to the amount of time spent on the trip. Aaron requested seeing how many trips that are done that are over 6.5 hours. Then see what the cost would be if we raised the per diem to \$75.00 for those trips. Karen brought up that we go to the Doctor and we go to the Casino should we pay for those trips the same? Aaron asked if we could charge a ridership fee for special trips? Ask Frank to see how this can be done. Discussion of how this could be done and what we want to do.

**Other:** Committee members with terms ending December 31, 2017 are Leann Rea, Betty Gray, Kevin McCabe and Aaron Palmquist. They all agreed to be reappointed. Anita will take the nominations to county court to be reappointed.

Sheryll asked if there was a time line for when we might start to do fixed routes. Aaron commented that it could be in the next year or two with the Travel Shed project and the new dollars coming in 2019.

Next meeting will be January 16, 2018 at 3:00 p.m. at Irrigon City Hall, Irrigon, Oregon.

**Meeting Adjourned 4:05 p.m.**

Respectfully Submitted  
Anita Pranger Coordinator

