

The Loop - Morrow County Transportation

Statewide Transportation Improvement Fund (STIF) Advisory Committee Minutes
October 19th, 2021 • Immediately Following the STF Meeting, Approximately 3:30 pm

Port of Morrow Riverfront Center • Sand Hollow Conference Room
2 Marine Dr NE, Boardman, OR 97818

1. Call to Order, Welcome and Roll Call

Call to Order at 3:51

Welcome

Sheryll Bates - Vice

Scott Green

Katie Imes

Heidi Turrell

George Nairns

Aaron Palmquist - Chair

Karen Pettigrew

Debbie Radie

Tamra Mabbot

2. Public Comment

No Public Comment

3. Approve Minutes

July 20th, 2021

On the minutes at 4h, change the name from Sheryll to Debbie

Aaron motions to approve, Karen 2nds motion. Motion passed

4. Committee Member replacement recommendation

Mike Jones/ Lexington/ Seniors

Find a replacement.

Motion to appoint George, 2nd by Karen, Motion Passed

5. Update -Transportation Coordinator, Katie Imes

a. Covid-19 – CARES funding – sanitization equipment

b. Ridership/Drivers

No comment

c. Budgets - 216, 225, 504

No comment

d. Current Projects – Vehicle Purchases, Bus Graphics, iTransit Hardware

Vehicles:

Original purchase of H/C Van was a rear entry. Chrysler has stopped making the chassis due to the steel shortage. ? has a different model available, it is a

side entry, it is available now, though it is a little bit more money. Any questions?

Debbie: Was it in the budget?

Katie: Yes, we had the money in the vehicle reserve fund.

Debbie: How about the other vehicles that were ordered?

Katie: Yes, they are in productions.

Debbie: How long do the vehicles run for?

Katie: ODOT says for 7 years, but being rural we do put more miles on our vehicles.

Buses: 14 passenger and 24 passenger

Bus Wrap: Need to motion for these wraps.

Comments:

Aaron: On the design, I would like to see the phone number moved to under The Loop logo and made bigger.

Debbie: Maybe we should also put the number on the door, and on the back of the vehicle.

Katie: Let's look at the estimate.

Karen: What is our budget?

Katie: It is \$100,000

Debbie: What would we be giving up if we spent all the money?

Katie: For the vehicles, we are at maximum capacity

Aaron: I don't think it is the time to save money.

Aaron makes a motion for option B. But with the phone number below the logo and number on back.

Karen 2nds motion.

Motion passed

Itransit Hardware:

Getting installed only in the Buses. Riders will be able to see where the buses are.

Katie: Will be useful for reporting. Driver's will be able to do the pre-trip and post trip inspections through the tablet, they will also have access to maps.

Aaron: is the something from Frank (ODOT)

Katie: This is from Connexions

Aaron: Are the software updates free? Cause those can get expensive.

Katie: We are grouped up with the Walla Walla contract for now.

Aaron: Does the tablet have a panic button?

Katie: Our vehicle surveillance has a panic button.

Aaron: Would like to have a panic button that will call 911.

6. TSP Update – Tamra Mabbot, Morrow County Planning Director

Funded through the STIF discretionary fund. The Loop name hasn't changed, just the county department name: Morrow County Public Transit

Greyhound: We want it to stop somewhere in the county.

Tamra: Maybe along the i-84 corridor. Some workforce transportation does already exist.

The rail facility has been removed. Maybe we can place one at the army depot. The airport has purchased the Boardman airport.

Bicycle and Pedestrian Facilities are closed in the off season.

Debbie: Is there a trail to ride a bike from Irrigon to Boardman?

Aaron: This is along the river; we should make sure it can sustain an ADA population. Should be paved and free of rocks.

Tamra: I believe it is closed from Oct through May. Maybe add a different roadway, maybe to use electric bike system.

Debbie: people want to use 4 wheelers, motorcycles or horses on the roadway. I want to get out without getting run over on highway 730

Tamra: I have an intern doing an inventory of signage.

Katie: To post about the Heritage Trail, doesn't include our services.

Tamra: Public Transportation, Look at table 5 – improvement recommendations.

STIP is related to roadways, our rep is Jim Doherty.

Debbie: COVID has brought the need for more bathrooms

Sheryll left at 4:44

Tamra: Garbage and bathroom is a major maintenance problem.

7. Other Business

- a. STIF Committee Membership- **Stephanie Case, Morrow County Planner**

Aaron: Tamra could we have Stephanie on both committees?

Katie: She is going to be on both committees.

- b. Department Name Update – Morrow County Public Transit

Also, we are in the process of selecting an engineering firm to assist county in the development of a new bus facility.

Ducote consulting is helping with the 5339 application- Grant to build this facility. RFP in November to update Human Coordinated Services Handbook

Next Meeting:

January 18th, 2022 in Heppner.

Adjourn at 4:50