

**Morrow County Transportation  
The Loop  
Statewide Transportation Improvement Fund (STIF)  
Advisory Committee  
January 21, 2020  
Irrigon City Hall  
Irrigon, Oregon**

**Committee Members Present:**

Leann Rea	Anita Pranger	Aaron Palmquist
Mike Jones	Sheryll Bates	Karen Pettigrew

**Absent:**

Betty Grey	Carla McLane
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**Others Present:**

Linda Skendzel- Veteran Services  
Nichole High – The Loop Dispatcher

Meeting called to order at 4:08 p.m. by Chair Leann Rea.

Everyone introduced themselves and thanks everyone for coming.

**Public Comment:** None

**Minutes:** Aaron Palmquist moved to approve the minutes for January 15, 2019, April 16, 2019, July 16, 2019 and October 15, 2019 as presented. Sheryll Bates seconded. Passed with a unanimous decision.

**Update- Anita:**

**Revenue/Expense Report-** Anita presented the reports and stated that eventually the STF and STIF will both be in the same fund (216). Kate has started putting in line items for the consolidation on the funds. Leann asked Nichole if she was the person that is hired for Anita’s position after she retires, if she would like to have some board member attend the Budget meetings. Nichole stated that she would appreciate it. Leann also stated that if someone else is hired for the position that she would be willing to attend the meetings also and she thinks that both the new coordinator and the dispatcher should attend the meetings.

Aaron asked Anita that if needed, would she be willing to come help the person that took her position with the Budget and she agreed that she would.

**Port of Morrow Fixed Route-** Anita discussed the fixed route and how it is slowly coming on line. She discussed the turnaround at 3<sup>rd</sup> and Orchard and have met with Mark Morgan to discuss where a possible new park and ride could be located since the current one will be outgrown quickly. The timing is being worked out for the fixed route. The new start time will be between 3:30 am and 4 am. The bus driver job description needs to still be decided on, whether it be full time or a few part time drivers. The route is going to be put off till closer to Spring, to take the weather out of the equation for the bus being on time.

Aaron stated that he would like to make sure that all the requirements for recording for CDL's are being followed.

Anita stated that the finalized Route should be done by the next meeting (April 21, 2020) and that by then they should have advertised for the driver as well.

There was discussion about the buses that we have, where they are located and what busses will be used for the fixed route as a main bus and a backup bus. There was a continued discussion about the fixed route and how it is going to be put in place.

Aaron asked if there was going to any type of promotion for the fixed route when it is set in place. Anita stated that the Employer could promote it to their own employees but the program cannot. However, the possibility of selling advertising space on the vehicle is an option for each of the companies that the fixed route will be helping serve. Aaron would like to have the press at the initial opening. Anita stated that sending brochures to the employers to put in all the pay stubs that get mailed out would be a way of advertising also.

Leann said that she thinks that it would be best if the companies did the promoting to their employees and our main purpose was to be there with the bus ready to take them to work.

Discussion continued about the fixed route.

Aaron thinks that the program should do something for a promo and suggested to get ahold of the person who did the Morrow County Health districts flyers.

Leann asked for other business. There was none at this time.

**Other:**

Next meeting April 21, 2020 in South County.

**Meeting Adjourned 4:32 p.m.**

Respectfully Submitted  
Nichole High