

**IN THE BOARD OF COMMISSIONERS FOR THE STATE OF OREGON  
FOR THE COUNTY MORROW**

IN THE MATTER OF APPROVING            )  
THE AMENDED BYLAWS OF THE        )  
MORROW COUNTY ROAD                )  
COMMITTEE                                )

RESOLUTION NO. R-2017-32

The matter coming before the Morrow County Board of Commissioners, sitting as the governing body for Morrow County, Oregon during its regularly scheduled business meeting on December 13, 2017; and

**WHEREAS**, the Morrow County Road Committee is governed by bylaws; and

**WHEREAS**, the Morrow County Road Committee met November 27, 2017 and approved amendments to the bylaws, a copy of which is attached hereto as Attachment A and hereby incorporated by this reference; and

**WHEREAS**, the Morrow County Board of Commissioners met and considered the amendments to the Road Committee Bylaws; and

**WHEREAS**, the Morrow County Board of Commissioners accepted the amendments and requested a resolution adopting the amendments to the Road Committee bylaws.

**NOW THEREFORE, BE IT RESOLVED** that the Morrow County Road Committee Bylaws be amended and adopted as found in Attachment A.

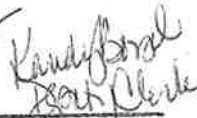

**ADOPTED** by the Morrow County Board of Commissioners, this 20th day of December, 2017.

**THE BOARD OF COMMISSIONERS  
OF MORROW COUNTY, OREGON**

  
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Melissa Lindsay, Chair

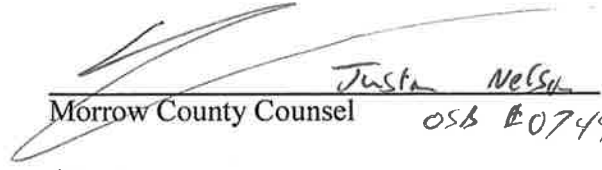
  
\_\_\_\_\_  
Don Russell, Commissioner

  
\_\_\_\_\_  
Jim Boherty, Commissioner

Attest:  
  
  
\_\_\_\_\_  
Morrow County Clerk



Approved as to Form:

  
Justin Nelson  
Morrow County Counsel OSB #074460

Attest:

\_\_\_\_\_  
Bobbi Childers, County Clerk

**MORROW COUNTY ROAD COMMITTEE BYLAWS**

**Article I: Name**

The name of this advisory committee shall be the Morrow County Road Committee

**Article II: Duties of Committee Members**

- Section 1. Committee members shall become familiar with the operations, standards and financing needs of the Morrow County Road Department.
- Section 2. Committee members shall provide advisory recommendations only to the Morrow County Board of Commissioners, Public Works Director, Road Master and Assistant Road Master. These recommendations shall follow all County policies and consider all budgetary needs.

**Article III: Membership**

- Section 1. Requests for appointment shall be presented to Public Works in writing by the candidate. Public Works shall provide these to the Morrow County Board of Commissioners for approval and appointment.
- Section 2. The applications shall be in letter form containing complete information regarding qualifications and reasons for interest in Committee membership. The letter shall be signed and dated by the applicant.
- Section 3. The Committee shall consist of nine members appointed by the Morrow County Board of Commissioners.
- Section 4. Members shall be appointed to a term of three years, beginning on the date of appointment by the Morrow County Board of Commissioners.
- Section 5. A second group of nine shall comprise the alternate voting members who may stand in as voting members if their designated voting member is absent. This group shall be selected in the same manner as the voting members using the same criteria for geographic location.
- Section 6. Members shall reside or own property within Morrow County.
- Section 7. Membership shall consist of: one member from each of the five incorporated communities in Morrow County; one representative of north Morrow County and one representative of south Morrow County; two members at-large (one being from north Morrow County and one being from south Morrow County); agricultural representation shall be given preference for one of the at-large positions. This shall comprise the Morrow County Road Committee Membership.
- Section 8. Terms shall be for three year periods, from the date of appointment by the Morrow County Board of Commissioners, or from the date of the January 12, 2017 meeting for pre-existing members.

**Article IV: Responsibilities of Committee Members**

- Section 1. Committee members shall attend regularly scheduled meetings or give notice of needed absence.

- Section 2. Committee members shall provide to Morrow County Public Works and the Morrow County Board of Commissioners ongoing assistance with review of the Transportation System Plan as related to the Morrow County Road System.
- Section 3. Any decisions in regard to the Road Plan shall follow the recommendation of the Road Master/Assistant Road Master who shall follow the Morrow County Public Works Department's Road Maintenance/Reconstruction Prioritization Policy set forth by the Morrow County Court, July 31, 2013.
- Section 4. The Morrow County Road Master and Assistant Road Master shall furnish a yearly Work Plan that is not only compliant with policy, but also within a reasonably projected budget amount. The Road Committee shall review and give input as to any additions or changes it would like to make that are compliant with policy and budgetary needs.
- Section 5. Committee members shall serve as community spokespersons and advocate for effective programs to maintain and improve the County Road System.
- Section 6. Committee members shall review and be given input as to previous years' work completed, as well as cost of that work. The upcoming Work Plan and budget shall also be reviewed at regularly scheduled meetings. All information that pertains to these matters shall be furnished by staff.

#### **Article V: Vacancies**

- Section 1. The governing body shall make appointments as necessary to fill vacancies.
- Section 2. Requests for appointment shall be presented to Public Works in writing by the candidates. These applications shall be in letter form containing complete information regarding qualifications and reasons for interest in Committee membership. The letter shall be signed and dated by the applicant.
- Section 3. Public Works shall provide these to the Morrow County Board of Commissioners for approval and appointment.

#### **Article VI: Staffing**

- Section 1. Staff shall generate all agenda items, organize meeting locations and furnish all needed informational documents two weeks prior to the meeting. Staff will record all minutes and all motions and all subsequent actions. All meeting minutes shall be filed with the Public Works Office under the care of the Public Works Director.
- Section 2. Staff shall not have voting privileges, and will only furnish technical assistance to the Committee.
- Section 3. All decisions in regard to suggested policy or Road Work Plans shall be vetted for compliance to policy by the Road Master/Assistant Road Master and submitted to the Committee for review. After any required Planning Department review, decisions will then be forwarded to the County governing body for final discussion and approval.

Section 4. The Committee shall elect a spokesperson to refer any item or issue to the Morrow County Board of Commissioners that might be relevant to the Morrow County Transportation System Plan or Road Committee business.

**Article VII: Coordination with the Morrow County Planning Department**

Section 1. Land use requirements shall be coordinated with the Planning Department.

Section 2. The Road Committee shall also function only in an advisory capacity for recommendations forwarded to the Planning Commission.

Section 3. Any and all Planning Department or Planning Commission review processes must be strictly adhered to.