

MORROW COUNTY

REQUEST FOR PROPOSALS: COLUMBIA RIVER HERITAGE TRAIL MASTER PLAN CREATION

**PROPOSAL DUE DATE AND TIME May 30, 2024,
2:00 P.M.**



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ABSTRACT

Morrow County is requesting Proposals from qualified professional engineering or related firms to prepare a Trail Master Plan for the Columbia River Heritage Trail. Interested parties should submit a proposal that includes all the information described in this RFP.

Oregon Parks and Recreation Department (OPRD) has awarded Morrow County \$40,000 via the Local Government Grant Program, which will be matched with \$40,000 from the county for a total of \$80,000 in funding for the plan creation.

CONTACT

Interested bidders should submit their proposals to Morrow County c/o Tamra Mabbott at Morrow County Government Center 215 NE Main Avenue, Irrigon, OR 97844 no later than **2:00 p.m., May 30, 2024**, via hand delivery, email, U.S. Postal Service, FedEx or UPS.

Contact Tamra Mabbott, County Planning Director for information regarding this process by email at tmabbott@co.morrow.or.us, or by phone at 541-922-4624. If proposers have questions regarding this solicitation, questions shall be submitted in writing to Ms. Mabbott. All responses will be issued by email.

1. INTRODUCTION AND BACKGROUND

1.1 Introduction

In 2000, Morrow County adopted a Concept Plan for the Columbia River Heritage Trail (Trail). https://www.co.morrow.or.us/sites/default/files/fileattachments/planning/page/16659/full_crhtcp_reduced.pdf

The proposed project will build on that plan and the increasing popularity and will result in a more comprehensive planning document to identify and guide improvements that will be made over the next 5-20 years. The County seeks qualified firms or individuals to assist the County with developing a master planning document for the Trail.

As OPRD's SCORP priorities indicate, there is a vast need for increased accessibility to local recreation opportunities, especially amongst those facing barriers to access. In Morrow County, there is a 39% Hispanic population (vs 14% statewide). By actively soliciting community involvement from this population, along with the disability community, and the population at large, the county can meet its objective to serve all populations within it. Public opinion will be sought with an equity lens and with bilingual outreach.

The plan will also address health objectives, as it will enable more people to access this outdoor activity by focusing on improving ADA accessibility, trail useability, and wayfinding elements.

This project's impacts will have a ripple effect – while benefits of access, health, and accessibility will be results of the plan and its implementation, there will invariably be others that are revealed as the plan comes to fruition: educational gains as students visit the trail, economic development as more travelers become aware of the trail, county visibility and pride, and the community building that comes from working on a project with local stakeholders, to name a few.

Morrow County will award a contract to the individual or firm which best meets the needs of the County. Morrow County reserves the right to cancel this procurement or reject any proposals received in accordance with ORS 279b.100 or to negotiate separately with any source whatsoever in any manner necessary to serve the best interest of the County. Interested individuals or firms must meet the submittal requirements identified in this RFP.

1.2 Background

Morrow County is in the north central part of the State of Oregon east of the Cascade Mountains. The County has the beautiful Columbia River on the north, Umatilla County on the east, Grant County on the south, and Gilliam County on the west. The County contains 2,049 square miles. The Morrow County government consists of three County Commissioners, District Attorney, Assessor/Tax Collector, Clerk, Sheriff, Surveyor, Justice Court, Juvenile, Treasurer, Parole and Probation, Fair, Emergency Management, Public Health, Public Works, Planning, Veteran’s Services, Public Transit - The Loop, and Administration. The population of Morrow County is approximately 12,000. The principal industries in the County include agriculture, food processing, data centers, renewable energy, utilities, livestock, and recreation.

In 2000, a group of citizens and county professionals worked together to create the original planning document for the Columbia River Heritage trail – a 100-page report establishing the importance and value of creating a recreational trail along the Columbia River to be accessed by citizens in this unique rural region of Oregon. The original descriptor of the trail holds value today: “approximately 25 miles, for walkers, bicyclists and other non-motorized travelers and recreationists that loosely parallels the Columbia River and spans the full width of north Morrow County. It has been named a ‘heritage trail’ to embrace the potential the trail possesses to symbolize and honor the breadth and depth of past and present human activity in the region and to preserve and appreciate natural and cultural resources.”

This original planning document was invaluable -it launched the trail itself. Over 20 years have passed, however, and the need for improvements and a guiding plan to determine and enact them has been determined by Tamra Mabbott, County Planning Director, and her staff based on clear visual indicators of disrepair, and citizen feedback. The county needs a new planning document to guide the next quarter century of this trail full of potential and hope.

The need is to improve the trail’s surfaces, wayfinding, accessibility, and other challenges that the community members surveyed express. As the trail stands, many sections are well maintained, clear and pleasant for walking. There are others, however, in which the trail turns into sand that is difficult to navigate, signage is unclear and monolingual, and there is a dearth of parking and bathroom options.

2. GENERAL

2.1 Schedule of Events

Event	Deadline
Request for Proposals issued	April 18, 2024
Deadline for Proposer’s written questions and requests	May 3, 2024
Deadline for proposals	May 30, 2024 @ 2:00 PM
Notification of finalists	June 5, 2024
Interviews and/or demonstrations scheduled, if deemed necessary	June 10-11, 2024
Notice of intent to award issued	June 19, 2024
Contract signed	TBD

The Schedule of Events is subject to change. The County will notify all respondents if there are any changes to the schedule.

2.2 Proposal Deadline

Proposals may be sent to the Administrative Contact. Faxed proposals will not be accepted. All proposals after the date and time indicated above will not be opened or considered.

2.3 Administrative Contact Name: Tamra Mabbott

Title: Planning Director

E-Mail: tmabbott@co.morrow.or.us

Mailing Address:

County Planner, Morrow County
Morrow County Government Center
215 NE Main Ave., Irrigon, OR 97844

2.4 Right to Retain

Morrow County reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the Proposer of the conditions contained in this RFP, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between Morrow County and the Proposer selected.

2.5 Cost of Preparing Proposal

Morrow County will not pay any costs incurred by any Proposer in the submission or presentation of a proposal, or in making the necessary studies for the preparation thereof.

3. SCOPE OF WORK

3.1 Scope of Work: Develop a Master Plan for the Columbia River Heritage Trail

The work will include creating a new Master Plan for the Columbia River Heritage Trail. The County has determined that the best course of action is to hire an external firm to create a new Master Plan Document with the Scope of Work listed below:

MASTER PLAN PRODUCTION

The main deliverable will be a document defining a course of action for development and long-term maintenance of Columbia River Heritage Trail for the next 20 years. The format and presentation should be appropriate for both a technical and lay audience as the plan will be referenced in detailed project planning as well as garnering public support.

At minimum, plan production should involve the following tasks:

- Identifying facility gaps in the regional network as well as a limited number of critical local gaps in each community.
- Enhancing and integrating an existing draft document pertaining to the maintenance of shared-use paths with consideration of:
- Maintenance impact amounts from new facility construction
- Maintenance tasks and scheduling intervals

- Assessing a limited number of priority projects for the trail to include:
- Specification of implementation risks and a determination of overall feasibility
- A cost estimate for project execution
- Articulating strategies for implementing the plan with consideration of:
- Clear action steps
- Performance metrics
- Partnership opportunities (existing and needed)
- Funding opportunities
- Policy impacts and adaptations.
- A defined process to update project priorities as conditions change.
- Estimating an annual budget amount to sustain a pathways and trails program at the current and future levels of infrastructure as recommended in the plan.
- Preparing materials for public presentation and formal adoption of the plan.

PROJECT ADMINISTRATION

- Direct all project work including staff assignments, progress tracking, budget oversight and quality control.
- Facilitate coordination meetings to report on project status, resolve issues and identify additional needs.
- Prepare agendas, materials and take meeting notes.
- Maintain a stakeholder registry for communications and project involvement purposes.
- Provide monthly invoices and written progress reports.
- Maintain a visual reference (Gantt-chart, burndown chart, or similar) to demonstrate project advancement.

The following portion of the Master Plan Process will be a collaboration between Morrow County and the selected firm :

PUBLIC OUTREACH AND STAKEHOLDER INVOLVEMENT

The main goal of the project is to effectively engage local communities, partner agencies, and other stakeholders. Morrow County staff (led by County Planner Tamra Mabbott) will be responsible for executing the public involvement process including:

- Preparing publicity materials
- Running public meetings (anticipate two in-person)
- Providing multiple channels/platforms for engagement (e.g. website, surveys, focus groups, etc.)
- Gathering, synthesizing, and incorporating the input for proposed projects
- Preparing a summary of the outreach method and response
- Sharing public outreach and stakeholder involvement results in a clear format that will enable the consultant to utilize them for the Master Plan creation.

Upon completion of a draft version of the plan, the consultant shall supply a digital version. Following finalization of the plan, the consultant shall supply a digital version of the plan. A final

draft of the plan will be presented to the Committee and the Morrow County Board of Commissioners during the adoption process.

3.1.2 Work closely with the Planning Department in their gathering of public opinion and outreach.

3.1.3 Proposer shall be responsible for meeting all deadlines agreed upon in the contract.

4. REQUIRED SUBMITTALS

4.1 Quantity of Proposals

Interested bidders should address their proposals to Morrow County, c/o Tamra Mabbott County Planner at Morrow County Government Center 215 NE Main Ave., Irrigon, OR 97844 and submit them no later than 2:00 p.m., May 30, 2024. Email proposals only. Electronic proposals shall be in PDF format and included as an attachment(s) in an email sent to tmabbott@co.morrow.or.us. The email subject line should contain the phrase “RFP – CRHT Master Plan” – (Proposer’s Company Name). Electronic Proposals submitted and received at this email address by the due date and time will be considered. It is highly recommended that the Proposer confirms receipt of the email with the Administrative Contact noted above.

Submit one (electronic proposal via email to the email address of the Administrative Contact. Hard copies may be submitted in addition to an electronic copy. Proposals should contain the submittals listed in this section and any other information not requested that illustrates qualifications and content from the Proposer.

Contact Tamra Mabbott, County Planning Director, for information regarding this process by email at tmabbott@co.morrow.or.us or by phone at (541) 676-2529. If Proposers have questions regarding this solicitation, questions shall be submitted in writing to Ms. Mabbott. All responses will be issued by email.

4.2 Required Submittals

It is the Proposer’s sole responsibility to submit information in fulfillment of the requirements of the RFP. If submittals are not substantially compliant in all material respects with the criteria outlined in the RFP, it will cause the Proposal to be deemed non-responsive. If any part of a proposal is claimed exempt from disclosure, the Proposer must separately submit the material along with the Proposal and have it clearly marked as “Proprietary Information, Confidentially Requested.”

4.2.1 Cover Letter

A cover letter should not be more than two (2) pages long and should include as a minimum the following:

- a. A statement of the Proposer’s understanding of the objective of the services to be performed.
- b. A statement of the Proposer’s experience and ability to meet the Scope of Work.
- c. A positive commitment to perform the services within the time period specified; and
- d. The names of persons authorized to represent the Proposer, their title, mailing address, email address, and telephone number (if different from the individual who signs the transmittal letter).

4.2.2 General Information

- a) Name of Proposer (individual or firm).
- b) Address:

- c) Federal Employer Identification Number.
- d) Length of time in business.
- e) Whether the Proposer is local, regional or national.
- f) Location of the office from which the work is to be done (hereafter referred to as the “local office”).
- g) If the Proposer is a firm, description of the organization, size, structure and office locations(s). Identification of principal supervisory and managerial staff assigned.
- h) Indicate, if appropriate, Opportunity/Affirmative Action Policy, if the firm has one.
- i) Description of the Proposer’s experience.
- j) The Proposer shall provide links to at least three (3) government building projects their firm has successfully seen through to completion.
- k) The Proposer shall include a statement describing the roles and responsibilities of the Proposer in the drafting and completion of the study provided in response.
- l) Resumes of consultants likely to be assigned to the representation. The description should include Professional and educational background of each consultant or designed, position in firm, years and types of experience, overall supervision to be exercised, and prior experience of the individual consultants with respect to the required experience listed above.
- m) Identification of any complaints to liability carriers, legal action, including lawsuits, administrative complaints, etc., in the past five years.
- n) Projected date in which the First Draft Study will be ready for review.
- o) Any other information that would help in the evaluation of the Proposer for this contract.

4.2.3 CUSTOMER SUPPORT

Morrow County operates on Pacific Standard Time (PST) and has primary hours of operation Monday through Friday from 8:00 a.m. to 5:00 p.m., with some departments having extended hours of operation. Morrow County business offices are closed on weekends and U.S. holidays. Please identify how Proposer will provide customer support during the study and assessment.

4.2.4 PROPOSAL LENGTH

The Cover Letter should be two (2) pages max and the proposal focusing on the evaluation criteria should be eight (8) pages max. Resumes and Certificate(s) of Insurance do not count towards page totals.

5. SUBMISSION

Electronic proposals should be in PDF format and included as an attachment(s) in an email sent to tmabbott@co.morrow.or.us The email subject line should contain the phrase “CRHT Master Plan Proposal – (Proposer’s Company Name).” As for any electronic Proposals submitted, only those proposals received at this email address by the due date and time will be considered. It is highly recommended that the Proposer confirms receipt of the email with the Administrative Contact noted above. Allow adequate time to verify receipt in case hard copies must emailed (in the event the email is blocked, or the size exceeds allowable transmission limits).

6. EVALUATION

The status of review and evaluation are as follows:

6.1 Selection and Evaluation Process

Morrow County will review proposals and may follow up with interview questions. A final group of Proposers may be asked to interview with the Selection and Ranking Committee. After the final interviews, if required, the Morrow County Board of Commissioners may award the contract. Proposals will be reviewed in accordance with the following criteria:

- A. History working in Eastern Oregon, for Morrow County, or for other public entities in rural Oregon.
- B. Experience of your proposed team and their history of collaboration on Trailing Planning and/or Park/Trail Master Planning. Please include 3-5 references. Provide examples of delivering a successful product and support service to similar clients and projects.
- C. Proposed Approach and Workplan. How will you approach the Scope of Work, order tasks, and integrate all the elements into a cohesive work product? Are there any innovations or creative approaches you would propose to accomplish the work?
- D. Proposed Cost Estimate for the Work. Final amount subject to negotiation.

6.2 Proposal Validity Period

Each proposal shall be irrevocable for a period of at least ninety (90) days from the proposal opening date.

6.3 Competency of Proposals

To enable Morrow County to evaluate the responsibility and financial stability of a Proposer, the qualifying and accepted Proposer shall upon request furnish such information as reasonably necessary.

6.4 Reservation in Evaluation Morrow County reserves the right to:

- Request “Best and Final Offers” from the two highest scoring Proposers and award to the lowest priced.
- Reassess the proposals and award to the Proposer determined to best meet the overall needs of Morrow County.
- Commence serial negotiations with the highest ranked Proposer or commence simultaneous negotiations with all responsible Proposers within the competitive range, and negotiate with a Proposer over:
 - The Scope of Work.
 - The contract price as it is affected by negotiating the Scope of Work; and
 - Any other Terms and conditions as determined by Morrow County.

6.5 Investigation of References

Morrow County reserves the right to investigate and to consider the references and past performance of any Proposer with respect to such things as its performance or provision of similar goods or services, compliance with specifications and contractual obligations, and its lawful payment of suppliers, subcontractors, and workers. Morrow County may postpone the award or execution of the contract after the announcement of the notice of intent to award in order to complete its investigation.

6.6 Preferences

Notwithstanding provisions of law requiring the County to award a contract to the lowest responsible bidder or best Proposer or provider, when procuring goods and services for any public use, the County shall apply the applicable preferences described in ORS 279A.120 (Preference for Oregon goods and services) and ORS 279A.125 (Preference for recycled materials).

6.7 Contract Award

The contract will be awarded to the responsible Proposer whose Proposal Morrow County determines in writing is the most advantageous to Morrow County. If a successful contract cannot be completed after the award, Morrow County may conclude contract negotiations, rescind its award to that Proposer, and return to the most recent RFP evaluation stage to negotiate with other Proposer(s) for award. The contract will include items similar to those shown in the attachment.

6.8 Proposal Rejections

Morrow County reserves the right to:

- Reject any proposals not in compliance with all public procedures and requirements.
- Reject any proposal(s) not meeting the specifications set forth herein.
- Waive any and all irregularities in proposals submitted.
- Consider the competency of Proposers in making any award.
- Reject all proposals.
- Award any and all parts of any proposals; and
- Request additional references.

7. APPLICABLE STATUTES AND RULES

This RFP is subject to the applicable provisions and requirements of the Oregon Revised Statutes, Oregon Administrative Rules, and the Morrow County Contracting Rules.

7.1 Communications During RFP Process

To ensure a fair and competitive environment, direct communications between Morrow County staff other than the Administrative Contact and any party in a position to create an unfair advantage to Proposer or disadvantage to other Proposers with respect to the RFP County process or the award of a contract is strictly prohibited.

7.2 Questions and Requests

Any Proposer requiring further clarification of the proposal procedures contained herein should submit specific questions in writing to:

Name: Tamra Mabbott

Title: Planning Director Email: tmabbott@co.morrow.or.us

The email subject line should contain the phrase “CRHT Master Plan Proposal – Proposer’s Company Name.” A written response will be provided to those questions that are deemed appropriate. The response will be in the form of an addendum and will be sent to all individuals or firms in receipt of this RFP.

7.3 Addenda

Only documents issued as written addenda by Morrow County serve to change the RFP in any way. No other direction received by the Proposer, written or verbal, serves to change the RFP. The addenda will be posted and made available at all electronic and physical locations where this Solicitation Document may be reviewed.

PROPOSAL FORM

Responses to the Morrow County Circuit Court Feasibility Study - Request for Proposals (RFP) must contain a signed photocopy of this page.

Firm Name: _____

The Undersigned offers and agrees to provide a Trail Master Plan for the Columbia River Heritage Trail

The proposer understands that any false statement may disqualify this proposal from consideration or be cause for contract termination.

The proposer certifies that it does not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, handicap, financial ability, age or other no-job-related factors.

Oregon Business ID Number: _____

Oregon Professional Engineering or Architect #: _____ Exp: _____
(use point of contact or firm principal)

_____ Resident Firm	_____ Non-Resident Firm	_____ Other
_____ Corporation	_____ Sole-Proprietor	
_____ Partnership	_____ Joint Venture	

Has your firm ever been disqualified by a government agency from bidding or proposing on a public project? _____? (yes/no)? If the answer is yes, explain the circumstances, project, contracting agency, and date. State the reason for disqualification and if the disqualification has ended. Use additional sheets if required.

Has your firm ever been terminated from a public contract? _____(yes/no). If the answer is yes, explain the circumstances, project, contracting agency, and date. State the reason for termination. Use additional sheets if required.

Has your firm ever been involved in litigation involving a public contract? Has a claim been made against any payment or performance bond taken out by your firm? Has a legal claim been made against your firm for alleged contract breach or substandard performance, or has a claim been made against your firm for dishonesty, fraud, or misappropriation in relation to a contraction contract? _____(yes/no). if the answer is yes, provide a full explanation on a separate sheet entitled "Claims."

Firm Name: _____ Phone _____

Address: _____

By (Print): _____ Title: _____

Signed: _____ Date: _____

This form must be signed in ink, or digitally, and returned with the proposal.

Exhibit A - Bidder/Proposer Residency Statement

Pursuant to ORS 279A.120, Oregon’s reciprocal Preference Law, public contracting agencies shall, for the purposes of determining the lowest responsible bidder/proposer and the awarding of a contract, add a percent increase on the bid of a non-resident bidder/proposer equal to the percent, if any, of the preference given to that bidder/proposer in the state in which the bidder/proposer resides.

As defined in ORS 279A.120, “Resident Bidder/proposer” means a bidder/proposer that has paid unemployment taxes or income taxes in this state in the twelve calendar months immediately preceding submission of the bid, has a business address in this state, and has stated in the bid whether the bidder/proposer is a “Resident Bidder/proposer”. A “non-resident Bidder/proposer” is a bidder/proposer who does not meet the definition of a “resident Bidder/proposer” as stated above.

The bidder is Resident ___ or Non-Resident ___ and is a resident of _____ (State) as set forth above.

If a Resident Bidder/proposer, enter your Oregon Business address below:

Certificate of Non-discrimination

Pursuant to ORS 279A.110, discrimination in subcontracting is prohibited. Any contractor who contracts with a public contracting agency shall not discriminate against minority, women or emerging small business enterprises in the awarding of contracts.

By signature of the authorized representative of the bidder/proposer the bidder/proposer hereby certifies to Morrow County Government that this bidder/proposer has not discriminated against minority, women, or emerging small business enterprises in obtaining any subcontracts; and, further, that if awarded the contract for which this bid or proposal is submitted, shall not so discriminate.

Bidder/proposer hereby certifies that the information provided above is true and accurate.

Bidder Company Name: _____

Street Address: _____

City: _____ **State:** _____ **Zip Code** _____

Toll Free Telephone: _____ **Telephone:** _____ **FAX:** _____

Federal I.D. or Social Security No.: _____ **Email:** _____

Type or Print Name of Person Signing: _____

Title: _____

Authorized Signature: _____

This form must be signed in ink, or digitally, and returned with the proposal.

Exhibit B - Insurance Requirements

Insurance Coverage. The Contractor shall procure and maintain at its expense during the Period of Performance and hereafter as required below the following insurance from one or more companies authorized to do business in the State of Oregon with a policyholder's rating of not less than A. Except as approved otherwise by the Owner in advance, such insurance shall protect against claims which arise out of or relate to all of the Contractor's services under the Agreement., whether performed by the Contractor or a Contractor or a person or an entity for which either of them may be responsible.

Workers' Compensation Insurance, if required by law, with statutory limits.

Employers' Liability Insurance, if employees are employed for other than secretarial or bookkeeping services, with a limit of not less than \$1,000,000 each accident, \$1,000,000 disease each employee, and \$1,000,000 disease policy limit.

Commercial General Liability Insurance, applicable to all premises and operations, including Bodily Injury, Property Damage, Personal Injury, Contractual Liability, Independent Contractors, Products and Completed Operations, Broad Form Property Damage (including Completed Operations, and coverage for explosion, collapse, and underground hazards, with limits of not less than \$2,000,000 per occurrence, \$3,000,000 aggregate applicable specifically to the Project, \$2,000,000 personal and advertising injury and \$2,000,000 Products and Completed Operations.

Business automobile Liability Insurance, applicable to owned, non-owned and hired automobiles, with a limit of not less than \$1,000,000 combined single limit each accident.

Deductibles. The Contractor shall pay all deductibles on all policies required by Paragraph 1.

Waivers of subrogation RE Liability Insurance. The Workers' Compensation and Employers' Liability policies shall be subject to a waiver of subrogation in favor of Owner and its members, partners, officers, directors, agents and employees, and the successors in interest of the foregoing.

Cross-Liability coverage. The Commercial General Liability and Automobile Liability policies shall provide cross-liability coverage as would be achieved under the standard International Organization for Standardization ("ISO") separations of insured's clause.

Additional Insured. The Commercial General Liability and Automobile Liability policies shall name the Owner and its members, partners, officers, directors, agents and employees, and the successors in interest of the foregoing, as additional insureds, using ISO additional insured endorsement CG 20 10 11 85 or a substitute providing equivalent coverage. Such coverage provided to the additional insureds shall (a) be primary and noncontributory with respect to any insurance or self-insurance retention of the additional insureds, including but not limited to any Excess Liability coverage maintained by the additional insureds, (b) provide the same types and extents of coverage as the coverage provided to the primary insured, and shall not be limited to the "vicarious liability" of the additional insureds, (c) waive all rights subrogation against the additional insureds, (d) cover all additional insureds that are a partnership or joint venture, if any, as "Named Insureds," as expressly stated in endorsements and be maintained for the same durations as the coverage provided to the primary insured, including but not limited to the continuation of the Products and Completed Operations coverage until three (3) years after final payment to the Owner's prime contractor on the Project, and shall not be limited to the "ongoing operations." Notwithstanding the foregoing, this Paragraph shall not be construed to require the Contractor to provide insurance coverage for the additional insureds in a way or to an extent that results in a violation of ORS 30.140.

Duration of Coverage. The insurance coverage required shall be written on an occurrence basis, except the Professional Liability Insurance. The Professional Liability policy shall provide for a retroactive date of placement prior to or coinciding with the commencement of the performance of the professional services under the Agreement. All other policies shall be in effect as of the date of commencement of the services under the Agreement. All other policies shall be in effect as of the date of commencement of the Contractor's services under the Agreement. All policies shall be maintained and remain in effect until one (1) year after the final payment to the Owner's prime contractor on the Project and thereafter when the Contractor is assisting or advising the Owner regarding the correction of defective or non-conforming Work, provided that the Professional Liability Policy shall remain in effect until three (3) years after final payment to the Owner's prime contractor on the Project. The Contractor shall notify the Owner of any claims against the Professional Liability policy, in which event the Owner shall have the right to require the Contractor at its expense to obtain additional Professional Liability Insurance in order to restore the required coverage available for the Project.

Proof of Insurance. The Contractor shall file with Owner, upon execution of the Agreement, certificates of insurance acceptable to the Owner as well as copies of all insurance policies, with all riders and endorsements, all separate exclusions, conditions and waivers, and all other amendatory documents attached, evidencing the insurance required by this Exhibit C. If any of the required coverages are to renew during the period when such coverage is to remain in effect or are required to remain in force after final payment to the Owner's prime contractor on the Project, an additional certificate evidencing continuation of such coverage shall be submitted upon renewal or with the Contractor's final invoice.

Effect of No or Insufficient Insurance. The Contractor's failure to comply with the requirements of this Exhibit B shall constitute a material breach of the Agreement entitling the Owner to terminate the Agreement for cause. In the alternative, the Owner in its sole discretion may purchase the insurance required of, but not obtained or maintained, by the Contractor pursuant to this Exhibit C and charge such costs thereof to the Contractor. The Owner's rights under this Paragraph shall be in addition to, and without waiver of, its other rights and remedies under the Agreement or applicable law.

Limitation of This Exhibit. Nothing in this Exhibit B shall negate, abridge or reduce the Contractor's responsibilities or liabilities under the Agreement or applicable law, the meaning and effect of the provisions of this Exhibit B being limited to setting out the Contractor's express obligations with respect to insurance.

--ADVERTISEMENT --

MORROW COUNTY

REQUEST FOR PROPOSALS:

MASTER PLAN FOR THE COLUMBIA RIVER HERITAGE TRAIL

Morrow County, Oregon, a local county government seeks Requests for Proposals for a Trail Master Plan for the Columbia River Heritage Trail.

Proposals will be considered based upon the following general evaluation criteria: **Fee Schedule; Qualifications; Experience; Work Samples; References; Method of Approach; and Timeline and Milestones.** Additional information, including a project description, the scope of work, submission requirements, and details on how the proposal evaluation criteria are weighted is included in the Request for Proposals solicitation document.

Copies of the Request for Proposals solicitation document may be obtained from the Morrow County Planning Department, Morrow County Government Center 215 NE Main Ave., Irrigon, OR 97844, or online at www.co.morrow.or.us/rfps. Complete proposals will be accepted via email at: tmabbott@co.morrow.or.us no later than **2:00 p.m., May 30, 2024.** Questions or concerns may be addressed to Tamra Mabbott, Planning Director, at (541) 676-2529.