YOUTH Manual



NORCOR JUVENILE FACILITY

211 WEBBER STREET THE DALLES, OREGON 97058

A MESSAGE TO THE YOUTH FROM THE DETENTION MANAGER

This handbook contains important information regarding your stay in this facility. The contents apply to all youth, with slight differences based on programming. The intent of this manual is to ensure safe custody, decent living conditions, fair treatment, and the protection of your individual rights. We also may provide you this information in audio form. We want to ensure that we give you every opportunity to understand what we expect from you and what you can expect from staff.

It is our job to keep you safe and secure. It is your job to follow the rules and instructions given by detention staff. Trained Detention Officers will be in the facility at all times to assist you in meeting these expectations.

There are several different groups in the facility – including detention, the 30-day Cognitive Self-Change program and the Youth Care Center. Each of these groups has similar rules and expectations, but there are some differences. Please check with staff if you are not sure about a rule or expectation.

We will ensure you know what is expected of you and we will hold you accountable for your actions. If we observe you with a rule violation, we will give you a chance to tell your side of what happened to an objective Detention Officer in a disciplinary hearing. If we find that the rules have been broken there may be loss of privileges. The explanation of the privileges and level system is in this handbook.

If you are ever in doubt as to what you should do, it is your responsibility to ask a Detention Officer what we expect of you. Although being in detention is not desired, you can make your stay here more pleasant by carefully following guidelines and instructions. It is your choice.

Jeff Justesen Detention Manager

NORCOR Juvenile Detention Mission Statement And Services and Programming

The NORCOR Juvenile Detention Facility is committed to providing enhanced community safety through secure custody, reformative programs and collaboration with stakeholders to assure successful transition of youth upon release.

NORCOR Juvenile Detention provides secure placement for youth pending adjudication, placed by Court orders, and for programming.

All Youth

We are further committed to using a holistic approach in assessing physical health, mental health, alcohol and drug issues, social competencies and education. We promote cultural awareness, respect, education and appropriate social skills to the juveniles in our care.

Detention is made up of a supportive, consistent team of professionals working toward common goals and objectives. We maintain high standards for staff and provide opportunities for growth and development.

Detention staff is committed to providing professional, supportive and appropriate customer service to all individuals and agencies involved with the facility and the services it provides.

30-day CSC Program

Youth placed in the 30-day program will receive intensive one-to-one cognitive change services. This program is dedicated to preparing youth to return to the community or be ready for treatment at the next placement. NORCOR Staff are committed to ensuring that youth have opportunity to learn and practice skills that can help them remain safe and crime-free.

Youth Care Center

Youth receiving services through the Youth Care Center will receive services that are designed to meet their individual needs and be provided by trained, supportive staff and mentors. Youth in the Youth Care Center will be able to participate in a variety of educational, vocational, and skills building groups and treatment options. As youth progress through the treatment NORCOR is committed to engaging the community to work with the youth both onsite and community-based.

Expectations

While in the facility, you will be successful by showing the following characteristics:

Caring

- Be kind
- Express gratitude
- Treat others as you wish to be treated

Citizenship

- Show cooperation
- Do your share
- Do not damage property

Fairness

- Follow rules
- Be open-minded
- Follow staff directives

Respect

- Be considerate of others
- Be tolerant of differences
- No vulgar or obscene language
- Do not look into other's room

Responsibility

- Be self-disciplined
- Give your best effort
- No physical contact with other youth or with staff
- Do not engage in war stories such as glorifying violence or drug use and do not engage in gang activity such as displaying gang signs, colors or glorifying gang lifestyle

Trustworthiness

- Be honest
- Give your best effort
- Only use/take items you have permission to have

Your Rights And Privileges

Rights

You have the following rights:

- A safe and secure environment
- Timely access to medical and mental health assessments and services
- To an educational setting that supports your learning goals
- Sending and receiving mail
- Three meals a day which meet nutritional standards, plus a snack
- Daily exercise and recreational opportunities
- Visits/phone calls
- Religious practices
- A book or books in your room
- To receive services regardless of race, color, religion, national origin, gender or disability within program limits
- Access to attorneys or other legal representation
- Contact with your probation officer or caseworker at appropriate times during business hours
- Filing of grievances

***Additional rights and brief descriptions of your rights can be found on the poster at the end of this manual as well as in various places around the facility.

Privileges

You may earn the following privileges:

- Recreation/social time
- Participation in volunteer groups
- Additional visits/calls, including using facility technology when available
- Property in your room based on program level including books, a pen and journal, personal pictures, personal papers, or other items allowed by level

Remember that these are privileges, <u>not rights</u>. Detention staff can limit or suspend these privileges if you are out of compliance with the facility rules, are a threat to safety, security and order of the facility, or are a threat to yourself or others.

Your Responsibilities and Expected Behavior

Read this manual to know what is expected of you. We will not accept the excuse "I did not know that." It is your responsibility to follow all laws, facility rules, schedules, and staff requests. You must respect facility property and the property of others. Show courtesy and respect towards others. Use respectful language, tone of voice, and body language toward others. We will not tolerate profane language or inappropriate gestures. We expect you to keep your sleeping area, the dayroom, and outdoor recreation areas clean and orderly. We will deal with unacceptable behavior firmly, but fairly. Misbehavior may result in a change in your level and loss of privileges.

The best control of your behavior is self-discipline and respect for others. Be considerate and respectful toward all NORCOR staff. Do not address NORCOR staff by their first name. We expect you to address NORCOR staff as "Mr._____ or Ms._____."

Facility Behavior Management

The following table provides you examples and clear expectations of the potential consequences for violating facility rules/expectation

Other violations may be determined by staff or management. All consequences are designed to keep the facility safe and provide an opportunity to develop pro-social skills.

Violation Level	Minor	Moderate	Major
Examples	 Arguing with staff Swearing War stories Nuisance contraband 	 Bullying Refusal to follow staff directives Refusal to participate in a required activity Passing notes or addresses Gang behavior Repeated (3) minor violations 	 Fighting Dangerous contraband Verbally threatening others Encouraging violence Repeated (3) moderate violations
Recommended sanctions	 Redirect behavior Staff intervention with activity such as thinking report, accountability letter or anger log Loss of immediate activity/privilege 	 Loss of optional groups and social time for 24 hours Staff intervention with activity such as thinking report, accountability letter or anger log 30 minute room time out 	 Loss of optional groups and social time for 48 hours Staff intervention with activity such as thinking report, accountability letter or anger log 2 hour room time out Disciplinary hearing

Level System

Detention Youth (includes CSC program)

	Items in room	Other
Orientation	• 1 book	
	Stress ball	
Level 1	3 books	Regularly scheduled visits
	Stress ball	and calls
	 Journal and pen 	
Level 2	Level 1 items	1 video call per week
	 2 pieces of personal art 	• 5 minutes extra per phone
	work	call
	• Rug	
Level 3	Level 2 items	1 video call per week
	 Up to three personal 	• 10 minutes extra per
	pictures in room	phone call
		• 1 contact visit each month

YCC Program Youth - Participation in YCC programming will impact youth's level and access to additional privileges and personal items.

Orientation	1 bookStress ball	Initial call to parents
Level 1	 3 books Stress ball Journal and pen 	 Regular scheduled phone calls Contact visits at the facility
Level 2	 Level 1 items 2 pieces of personal art work Rug 	 1 video call per week 5 minutes extra per phone call Off-site visits with family (if approved by program and PO)
Level 3	 Level 2 items Up to three personal pictures in room 	 1 video call per week 10 minutes extra per phone call 1 contact visit each month Home visits with family (if approved by program and PO)

Violation-free days lead to the following points earned toward commissary purchase:

Level 1: 25 points per incident-free day.

Level 2: 50 points per incident-free day.

Level 3: 75 points per incident-free day.

Level changes:

Orientation to Level 1:

Youth has reviewed the Youth Manual with staff; youth reports feeling safe to engage in group activities.

Level 1 to Level 2:

Level 1 youth has no major rule violations and no more than 3 moderate rule violations for 7 consecutive days. Youth may 'purge' one moderate violation by writing (or orally presenting) an essay on why she/he should be allowed to move up a level AND by having a minimum of 10 positive behavior comments during the time period.

Level 2 to Level 3:

Level 2 youth has no major rule violations and no more than 3 moderate rule violations for 7 consecutive days. Youth may 'purge' one moderate violation by writing (or orally presenting) an essay on why she/he should be allowed to move up a level AND by having a minimum of 10 positive behavior comments during the time period.

Major violations result in immediate loss of one level (no lower than Level 1).

Disciplinary Procedures

Sanctions

If you commit a rule violation, you will be subject to disciplinary sanctions. (You may also be prosecuted under criminal law.) We may impose one or more sanctions of different types and lengths. Sanctions will be in proportion to the rule violation, the harm it causes, and your discipline history. Disciplinary sanctions include:

- Oral warning
- Loss of privileges
- Room restriction
- Program ineligibility (Does not include YCC)
- YCC Youth may be removed from program
- Restitution for damages
- Loss of privileges and level

Imposing Sanctions

Detention Officers can immediately suspend your privileges and remove you to your room for a time out not to exceed one hour, if behavior warrants. For longer periods and other sanctions you will go through a formal discipline process. We will give you due process for sanctions eligible for formal discipline. This means you are able to—

- Be advised of the charges against you and possible sanctions.
- Have a formal hearing, normally within 7 days after being charged (excluding weekends or holidays).
- Present or request witnesses.
- Represent yourself.
- Appeal the hearings Officer's decision. (You must use the appeal process to file a grievance about a disciplinary sanction.)

Court Conduct

Your initial court hearing will generally occur within 36 hours of intake (regular business hours, excluding weekends and holidays). Your court hearing will typically occur in the video court room. During this initial hearing you can expect the Judge to explain to you the reason you are being held, appoint you an attorney to help you with the process, and make a decision on your status in detention.

A detention officer will be present and can help with clarifying questions, but cannot give you legal advice. You will have the ability to contact your attorney while a juvenile detention.

Searches

We may conduct random, unannounced searches of your person, items in your possession, and any room in the facility at any time. We may search your personal property or living area when you are not present.

Fire and Emergency Safety

We have posted evacuation charts to help you in evacuating the area in an emergency. Look at the charts in your housing unit. Make sure you know where to go in case of an emergency. If you have any questions about how the emergency evacuation process works in your housing unit, ask a Detention Officer.

Clothing and Dress Code

Clothing/Bedding/ Exchange

We will provide clean clothing every day. Clean bedding will be provided once a week or earlier, if needed.

You must turn in all your soiled clothing after you shower. You are responsible for all clothing and bedding issued to you. You need to check the condition of the clothing you receive. Please report any damage to a Detention Officer.

Detention Officers have the discretion to refuse you a clothing size that seems inappropriate.

Your bedding will consist of one sheet, one blanket, and a mattress. Your bed must be made when not in use.-

Only use your bedding for sleeping purposes.

Dress Code

We require you to remain fully dressed at all times except when showering. You will not alter the appearance of your clothes. You must change your clothes only in your room or shower area.

Detention staff will provide you with all necessary clothing while you are in jail. We will give you one complete set of clothing and a towel, each day. A full set of clothing includes the following:

- Underwear (including a bra for females)
- Socks
- Sandals
- Sweatpants
- T-shirt
- Sweatshirt

Housing Unit Operations

For safety purposes, when moving around the Detention Facility, Detention Officers will direct your movements. You are not allowed to move around the facility unless directed to by a Detention Officer.

Hair Care and Personal Grooming

We encourage you to shower daily. You will have the opportunity to use a comb after your shower. Razors and nail clippers are available to be used with staff supervision as needed.

Meals

Breakfast will be served at about 6:15 a.m., Lunch at about 10:30 a.m. and Dinner at about 4:30 p.m. You will receive a snack in the evening as well.

You will receive three meals per day. Breakfast is usually eaten in your room. Lunch and dinner are usually eaten in the multi-purpose room, unless staff directs you otherwise. You are responsible for returning your tray after you eat. For health and safety purposes, do not save your food from meal service or share your meal with other youth.

Outdoor Recreation

Regular recreation opportunities will be provided. When having recreation in the outdoor recreation area, the following rules apply:

- Do not yell or attempt to communicate in any way with the people outside the recreation area, except detention staff.
- Do not engage in "horseplay". We do not want you to get injured.

Sanitary Inspections (Clean and Safe)

Detention Officers will inspect each housing unit daily to ensure a safe and clean environment. You will need to follow sanitary practices to ensure you meet the sanitation requirements and pass the sanitation inspections.

Sanitary Practices

It is your responsibility to keep your room clean. Everyone will share in the cleaning of the rest of the facility. We will provide you with cleaning supplies as needed. You are expected to maintain a clean living environment.

You must follow these rules for a healthy and clean housing unit:

- Clean your sink, toilet, and floors daily.
- Keep the walls clean and free of pen marks.
- Place all garbage in the trash cans in the housing unit.
- Do not save food from meal service.
- Participate in bedding exchange weekly.
- Shower daily.
- Keep the showers clean and free of excess soap cups and tape.
- Do not throw garbage/ trash into the toilet. (This includes <u>not</u> flushing feminine hygiene products. They are to be disposed of in the garbage.)
- If your room does not meet the sanitary requirements, you may lose individual privileges.

Wake up and Lights Out

The Detention Officers will turn on the lights at 5:45 a.m. The lights will be turned off at about 10 p.m. Times may be adjusted by staff on weekends or holidays.

Youth Counts

For your safety, Detention Officers will count each youth every hour during waking times and every half-hour during sleeping times.

Medical Services

Medical services are available as needed. All youth are screened for medical issues at intake and further screened by a Registered Nurse. Please let staff know if you have a medical concern.

Communicable Diseases

To prevent the spread of communicable diseases, do not share food, eating utensils, combs, or razors. Wash your hands often, especially after using the rest room.

To protect yourself from communicable diseases, it is important to avoid contact with anyone else's body fluids. Infectious body fluids include: blood, sperm, or vaginal fluids, urine and bowel movement material, drainage from the nose or mouth.

Health Appraisals

NORCOR health care staff will initially see each youth within 72 hours of intake and perform a health appraisal on each youth by their 14th day in the facility, sooner in most cases. This health appraisal requires certain tests for infectious diseases.

Medication

Health care staff will fill prescriptions if indicated by a health care provider. New prescriptions, renewals or changing to existing prescriptions will be decided by NORCOR's medical staff.

Medication Rounds

Medical staff or corrections staff will make regularly scheduled medical rounds and will dispense medication at that time. Staff shall dispense medication as prescribed by the Doctor or Practitioner. **You are responsible to:**

- Arrive on time when called for medication.
- Line up as instructed by staff.
- To respect others privacy, please wait until your name is called to approach staff for your medication.
- Swallow your medication in front of staff, and then show them that it has been swallowed.

Mental Health Services

Contract mental health services are available for all youth in detention. If you feel you need to see a mental health professional, contact a Detention Officer and fill out a medical request.

Outside Medical Care

If medical care cannot be taken care of in the facility, medical staff may make arrangements to have you seen at a clinic or the hospital. NORCOR will transport you to and from the appointment unless other arrangements are made.

Sick Call

If you would like to see a medical professional or speak with a mental health provider, let a staff member know and complete a medical request form. Forms are available in the units and staff can assist if needed.

Special Diets

Please let staff know immediately if you have a food allergy. You must direct all requests for medical diets to health care staff for approval. If you need a special diet for medical reasons, contact a Detention Officer and submit a medical request. Only the medical department may approve a special medical diet.

If you need a special diet for religious reasons submit a request to the Detention Manager or the Supervisor.

Visitation

Parents, family members and approved supportive friends are encouraged to visit. Visitors must be approved by the Juvenile Department or other agency responsible for your care.

Your visitors are encouraged to call ahead to schedule a visit. If you are from a NORCOR county, your visitors may call the same day they want to visit. If you are from outside the area, your visitors may call up to two days before the day they want to visit.

Non-Contact visits are on the following days and times:

- Monday, Wednesday and Friday from 5:00 pm-9:00 pm
- Saturday and Sunday from 11:00am-4:00 pm

Visits will be for a reasonable amount of time and may vary due to the number of visitors. The Detention Manager or Supervisor may authorize contact visits or visits outside the normal days and times.

Clergy visits

Clergy visits may be arranged through the Detention Manager or the Supervisor.

Telephone Calls

NORCOR will provide at least two 15-minute phone calls each week with no charge to you or to who you call. Additional phone calls may be made at staff discretion. Additional or longer calls can be earned through the level system.

Video calls through the Telmate system may be allowed per level status.

<u>Mail</u>

General Rules

You may send and receive correspondence through the U.S. Mail, per State Law. We will provide postage for two personal letters per week and all legal and official mail. We do not allow mail, messages, or notes to be left at the facility for you.

Except in unusual circumstances, on holidays or weekends, we will deliver incoming mail to you within 24 hours of its receipt. We will put outgoing mail in a pickup box within 24 hours of receiving it from you. If we receive mail for you and you are not here, we will return the mail to the sender. Except for "legal mail", we may inspect incoming mail for contraband by opening the mail in front of the youth and checking the contents of the envelope.

Legal mail- is mail addressed to your attorney or comes from your attorney and is clearly marked "legal mail". Official mail is to or from confining authorities, such as probation or parole authorities, district attorneys, court or court officials, state attorney general, or governor. We will open and inspect this mail in front of you to ensure it does not contain contraband. If you send this type of mail, you must label it on the front of the envelope as "legal mail" or "official mail" or we will treat it as personal mail. We will treat mail from your attorney not marked "legal mail" as personal mail. You are subject to disciplinary action and criminal prosecution for fraudulently labeling an envelope as legal or official mail.

Sending a Letter

You must legibly address your envelope and use the proper postage. We do not allow drawings or graffiti on the outside the envelope. Keep the weight of a letter in a pre-stamped envelope below 1 ounce (28 gm). All over weight letters will be returned to you until you pay for the additional cost of the postage. All outgoing letters shall be addressed as follows:

From:Your NameTo:Recipient's Full NameNORCORStreet Address, P.O. Box, Apt. #211 Webber StreetCity, State, Zip Code #The Dalles, Oregon 97058

Mail that you may receive from an outside source

Written correspondence (except junk mail) Legal or Official mail

Prohibited Mail- Mail that may be prohibited includes magazines or literature that promotes violence, gang activity or sexually suggestive material.

All incoming mail must have the sender's first name, last name, return address clearly visible or mail will be returned to sender.

Property Transfers

You must follow these guidelines regarding your property:

- You must complete an inmate property release form to release property to any adult over 18 years of age. The adult must be able to present appropriate identification.
- Emergency items necessary for the good of the family may be released. (Example: food stamp card, credit card, cell phone, keys).
- Other items may be released with the approval of the Detention Manager or Supervisor.
- Medications must have your name and prescription on the bottle. Health care staff must approve all these items.

Intercoms

Your room has a voice-activated intercom in it. You are only to use this intercom in case of emergency.

<u>Library</u>

You may take books from the school library to your room. Generally, three books at a time will be allowed in your room. If you damage a book, you may lose the privilege of having it in your room. When you are finished with a book, notify staff that you would like a book exchange. There are several times a day when staff will let you know that book exchanges will occur. At other times, you will be allowed to exchange your book when staff availability allows.

Program Services

We offer you the opportunity to participate in a variety of activities. Recommended programs assist you in making constructive use of your time and to make positive changes in your life. We have grouped these activities into three main categories—

- Voluntary activities
- Recommended activities
- Inmate worker activities

You may participate in activities in one or all of these categories depending on your-

- Sentencing status
- Length of stay
- Assessment results
- Classification
- Facility behavior

PROGRAM GROUPS

Program groups may include the following based on your individual program:

- Aggression Replacement Training
- Substance Abuse Treatment
- Trauma/Grief Therapy
- Changing Offender Behavior

Voluntary Activities

All youth may have access to voluntary activities. These activities include-

- Religious services
- Narcotics Anonymous (NA)
- Alcoholics Anonymous (AA) groups
- Religious based life skills classes
- Recreational library

Remember that participation in voluntary activities is a privilege. Participation is dependent on your continued cooperation and responsible behavior. Participation in treatment programs is contingent on your length of stay and initial screening criteria.

Grievance Procedures

Grievance Rules

You may file a grievance about a facility policy, practice, rule, or condition that directly affects you and you think it is a problem or unfair.

You cannot use the facility grievance process to grieve the actions of other agencies, such as the courts, probation officer, or other law enforcement agencies. (The facility has no control over them. You must contact them yourself.)

You may not file a grievance on behalf of someone else, as a group, or if it is a collection of complaints. Keep it to one issue per grievance.

If you have a grievance about your OYA Parole/Probation Officer please let staff know and they can assist you in contacting the Oregon Youth Authority Professional Standards Office.

Please wait until your grievance is addressed before filing another for a similar reason. You are also subject to discipline if you abuse the grievance process.

Note: If your complaint is about a disciplinary hearing sanction or due process, you must use the disciplinary appeal procedures rather than these grievance procedures.

Filing a Grievance

To file a grievance, fill out a grievance form and place the form in an envelope. If you need help completing a grievance form, you can ask a detention officer, teacher, probation officer, or attorney for assistance.

Grievance forms may be found in the wings, in the classroom or given to you by staff. Once you have filled out the form and placed it in the envelope, it will be given to the Supervisor or the Detention Manager for consideration. You will hear back regarding your grievance no later than three (3) business days after filing it.

PREA (Prison Rape Elimination Act)

What is the Prison Rape Elimination Act (PREA)?

PREA is a federal law that was created to put an end to sexual abuse in all forms of detention, including prisons, jails, juvenile detention facilities, community corrections centers, and police lockups.

The PREA standards were released by the Department of Justice in 2012 and provide guidelines for corrections facilities on sexual abuse prevention, detection, and response.

The PREA standards require that survivors of sexual abuse in detention facilities be offered medical and mental health care, including a medical forensic exam, if necessary, as well as confidential victim advocacy services.

NORCOR Juvenile Detention has zero tolerance for sexual abuse, sexual harassment, and sexual misconduct. You have the right to be safe while you are in detention.

This section has Information about:

- Your rights
- How to report sexual abuse or sexual harassment

• How to get help if you are targeted

If you are the victim of sexual abuse or sexual harassment, IT IS NOT YOUR FAULT.

Victims have rights:

- To be safe and protected from sexual abuse or sexual harassment
- To get help if someone is hurting or threatening them in any way
- To ask for help without being punished or retaliated against
- To see medical and mental health providers and a confidential victim advocate

Sexual abuse by an inmate includes:

Any sexual contact that you do not want or agree to, including, but not limited to:

- Vaginal, oral, or anal penetration
- Contact between your genitals and someone else's genitals or anus, or contact between your mouth and their genitals or anus
- Intentional touching of your genitals, anus, groin, breast, inner thigh, or buttocks, directly or through clothing

Sexual abuse by staff or volunteers includes:

- Any sexual contact, even if you agree
- Any attempt, threat or request to have sexual contact with you

- Any time they display their genitals, buttocks or breasts to you
- Any violation of your privacy unrelated to official duties

Sexual harassment is:

Repetitive and unwelcome sexual advances, comments, gestures, or degrading, disrespectful remarks about your gender, sexual orientation, or body.

How can I report sexual abuse or harassment?

- You can tell anyone who works here, including The Detention Manager, Supervisor, Detention Officers, the Detention nurse or any other health provider, clergy, attorney, volunteer or visitor.
- Any report can be made verbally, in writing, anonymously or from a third party.
- You also have the right to confidentially contact a DHS case worker.
- Youth in OYA custody may report to the OYA Professional Standards Office or their Parole/Probation Officer

How can I get help?

If you have experienced sexual abuse or sexual harassment, you are not alone. Calling the PREA Report Line is **Anonymous, Confidential & Free**! Help is available, even if you don't report the abuse.

Mid-Columbia Center for Living

419 East 7th Street - Annex A The Dalles, OR 97058 Phone: 541.296.5452

Mid-Columbia Center for Living

1610 Woods Court Hood River, OR 97031 541.386.2620

HAVEN From Domestic & Sexual Violence---The Dalles

1.800.249.4789

Helping Hands Against Violence

Hood River - 1.800.799.7233

Just Detention International (JDI)

Provides confidential support, information, and referrals to anyone who has been sexually abused in detention. 3325 Wilshire Blvd., Suite 340 Los Angeles, CA 90010 Phone: 213. 384.1400

The Wasco County Sheriff's Office will investigate all reports of sexual abuse or sexual harassment.

CALL 541-506-2593

Wasco County Sheriff's Office

NORCOR Youth Care Center

The NORCOR Youth Care Center is an intensive treatment option for youth who are pending placement. This program is designed to meet the individual needs of the youth placed in the program by the Court. The treatment team will include the NORCOR facility staff in coordination with your Juvenile Court Counselor the Oregon Youth Authority Juvenile Probation/Parole Officer.

While you are in the program you will need to follow the basic rules of the facility with some additional treatment programming, supportive resources and earned ability to engage in community treatment.

The first 30 days of placement in the Youth Correctional Facility will focus on assessment and treatment case planning. You will be able to work through the level system to earn additional items in your room and privileges such as longer phone calls and visits. During this time you will also be eligible to participate in treatment groups, educational and vocational skill building. (This includes working in the greenhouse or other facility projects). While you are in the Youth Care Center it is expected that you fully participate in programming opportunities.

Once the assessment and treatment planning is complete you will have clear expectations for success, at this point you may be eligible for community-based treatment, community work service, family visits, and if appropriate home visits. During this time the treatment planning will also start to plan for the transition to the next placement.

Success in the Youth Care Center will require your active participation in case planning to ensure the treatment plan focuses on reducing your risk to re-offend. Every 30 days there will be a review to update your JPPO on your progress in the program. Completion of treatment goals and objectives will determine levels of privilege, community engagement, and readiness for transition.