

**Instruction to Sheriff : Officer Safety Serving of papers**

Court Case # \_\_\_\_\_  
I, (print name ) \_\_\_\_\_ the party  
requesting service in this case, hereby request the Sheriff of Morrow  
County to serve the following \*\* List all Documents:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
The name of the person(s) or Corporation to be served:

The defendant is to be served as  
An individual  
A corporation or Limited partnership  
The Address of the party or corporation to be served is as follows  
( Specify NE, N, SE, S), etc:

**Risk Analysis ( check all that apply)**

*To the best of my knowledge and belief the party to be served displays  
or possesses the following:*  
Weapons (knives, guns, swords, traps) specify type and location on  
property or if person carries weapon with them:

Dogs (Breed, Location on Property

Gang/Violent Organization Affiliation (specify what type of activity that  
leads you to believe this)

Past Violence (specify

Drugs & Alcohol (specify type and frequency of  
use):

Mental Status, impression ( or known psychosis):

Other:, specify: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Identification of person to be served**

Name: \_\_\_\_\_

Nickname of former name(s) \_\_\_\_\_

Date of Birth or approximate Age: \_\_\_\_\_

Sex: \_\_\_\_\_ Height: \_\_\_\_\_ Weight \_\_\_\_\_ Scars and/ or  
Tattoos \_\_\_\_\_

Vehicles Driven by party (specify make/model/color/ license plate if  
known: \_\_\_\_\_

Other: specify) \_\_\_\_\_  
\_\_\_\_\_

**Your contact Information**

Name \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Day Phone \_\_\_\_\_ Message ph one \_\_\_\_\_

Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Signature of Attorney or Party requesting Service:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*Please note that failure to complete this information could delay the  
service or execution of you process or could result in returning you  
paperwork if it is unclear to the sheriff precisely who you want served,  
etc Personal injury to a deputy sheriff could also result by omitting an  
information. This information will be used solely for the execution of  
process and for officer safety purposes. Information provided could be  
subject to disclosure under ORS chapter 192. Your assistance is greatly  
appreciated.