

**BEFORE THE BOARD OF COMMISSIONERS  
FOR MORROW COUNTY, OREGON**

IN THE MATTER OF ADOPTING ) ORDER NO. OR-2022-1  
A FEE SCHEDULE FOR MORROW )  
COUNTY )

**THIS MATTER HAVING COME BEFORE THE BOARD OF COMMISSIONERS** at its regularly scheduled meeting on January 26, 2022, the Board finds the County may assess fees for actual costs incurred by the County to the public (County Ordinance MC-C-1-83 and under Oregon Revised Statutes) and issues the following Order approving the following attached Fee Schedule:

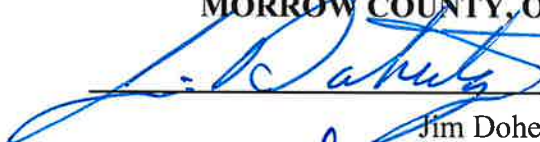
- Table A: Assessor/Tax Collector
- Table B: Clerk
- Table C: District Attorney
- Table D: Environmental Health
- Table E: Fair
- Table F: Finance
- Table G: Justice Court
- Table H: Juvenile Department
- Table I: Planning Department
- Table J: Public Health
- Table K: Public Works
- Table L: Sheriff's Office
- Table M: Surveyor
- Table N: Treasurer
- Table O: Whole County


Also including other fees as may be assessed under the Oregon Revised Statues (ORS).


NOW, THEREFORE, IT IS ORDERED that the Fee Schedule will become effective January 26, 2022.

DATED this 26<sup>th</sup> day of January 2022

**BOARD OF COMMISSIONERS OF  
MORROW COUNTY, OREGON**

  
\_\_\_\_\_  
Jim Doherty, Chair

  
\_\_\_\_\_  
Melissa Lindsay, Commissioner

  
\_\_\_\_\_  
Don Russell, Commissioner

Approved as to Form:

  
\_\_\_\_\_  
Morrow County Counsel

Josh NKS  
OSB #07446  
Order Number OR-2022-1

Table A

**Assessor/Tax Collector Fee Schedule**

<b>Computer Print-Outs or Photo Copies</b> (Black & White)	\$0.25 per page
<b>Computer Print-Outs or Photo Copies</b> (Color)	\$1.00 per page
<b>Appraisal Packet</b> (12 pages or more)	\$3.00
<b>Sales Prints</b>	\$5.00
<b>Farm Sales</b> (Per Year)	\$5.00
<b>Request for Estimate of Add'l Tax on Special Assessment Disqualification</b>	\$25.00
<b>Sign Plats</b>	\$80.00
<b>Sale of Maps:</b>	
<u>18"X20"</u>	\$3.00 each
Full Set	\$250.00
North Only	\$150.00
South Only	\$100.00
<u>8 ½"x11"</u>	\$0.50 each
Full Set	\$75.00
North Only	\$50.00
South Only	\$25.00
<b>Mailing Documents:</b> Cost of Information Per Above Fees + Actual Postage Amount + Postage & Handling Fee	\$1.00
<b>Emailing Documents:</b> Cost of Information Per Above Fees +E-mail &Handling Fee (For Each Email)	\$1.00
<b>Monthly Data Exchange Reports</b> (Yearly Fee)	\$200.00
<b>Property Query Subscription</b> (Yearly Fee)	\$400.00
<b>Certification Fee</b> (Per Page)	\$5.00
<b>Not Sufficient Funds (NSF) Check Fee</b>	\$35.00
<b>Personal Property Warrant Fees</b>	\$52.00
<b>Duplicate Tax Statement</b> (On Green or Yellow Paper)	\$5.00
<b>Assessment File</b>	\$30.00
<b>Extensive Property Research</b> (Per Hour)	\$25.00
<b>Custom Reports</b> (Minimum Fee)	\$30.00
<b>GIS Data file</b>	\$30.00

Table B

**Morrow County Clerk's Fee Schedule**

July 2021 -All Fees must be paid in advance no debit or credit cards accepted.

Morrow County requires a 3" X 2" block of space on the first page of all documents for the recording sticker. Only original documents or certified copies of the original can be recorded. All recording fees are required to be paid at the time of recording.

**Recording:**

**Deed and Mortgage Records** (Warranty Deed, Bargain and Sale Deed, Certificate of Death, Easement, Power of Attorney (must involve real property), Leases, Reconveyances, Satisfaction, etc.) **\$86.00 first page and \$5.00 per each additional page**

**Lien Record** (not mortgage or UCC) **\$76.00 first page and \$5.00 each additional page**

Type	Recording	LCP	A&T	OLIS	HAT	Total
Deeds	\$5.00	\$10.00	\$10.00	\$1.00	\$60.00	\$86.00
Mortgages	\$5.00	\$10.00	\$10.00	\$1.00	\$60.00	\$86.00
Liens	\$5.00	--	\$10.00	\$1.00	\$60.00	\$76.00

LCP – Land Corner Preservation Fund

A&T – Assessment & Taxation Fund

OLIS – Oregon Land Information System

HAT – Housing Alliance Tax: collected by use for the State!

The above fee chart represents the cost for recording a one page, one transaction document.

\*Multiple transactions are \$5.00 per additional transaction/dual title and multiple pages are \$5.00 per additional page. Documents submitted with insufficient fees will be returned **unrecorded**.

**Non-Standard Document Fee ORS 205.327**

**\$20.00**

**\*Two or More transactions (titles) ORS 205.236**

**\$5.00 per title**

Documents describing more than one transaction (dual titled) example: Substitution of Trustee and full reconveyance. (2 titles). Any document that can stand on its own is a title. Each additional instrument or transaction number being assigned, released or satisfied will be charged and additional **\$5.00**(all document types).

**MINIMUM STANDARDS FOR INSTRUMENTS TO BE RECORDED:**

ORS 205.232 Instruments **must** be printed on sheets of paper not larger than 14 inches long and 8 ½ inches wide with text printed or written in **8-point type** or larger. The paper must be of sufficient quality for recording photographically. A Non-standard fee of **\$20.00** will be charged if not in compliance.

\*ORS 205.234 Requirements for first page of instruments to be recorded; cover sheet.

**First page shall contain at least:**

1. names of transactions
2. names of parties (grantor, grantee, etc.)
3. names and address where document is to be returned
4. name and address where tax statement is to be sent (where required)
5. consideration paid (where required)
6. for lien records, information required by ORS 205.125 (1c & e)

\* If your document does not meet the requirements above, you will need to add a cover sheet filled out completely with all the pertinent information pertaining to the document being recorded. This will be part of the page count and considered the first page.

Table B

**A non-standard fee will be applied to all Trust Deed, Deed of Trust if the words “Lender is Beneficiary” does not appear on the first page of instrument.**

**RE-RECORDINGS: Treated as a new document all recording fees apply**

1. An instrument that has been previously recorded may be rerecorded to make corrections in the original instrument.
2. The county clerk shall record an instrument presented for rerecording as provided in subsection (1) of this section. The corrected instrument need not be acknowledged again. The person presenting the instrument for rerecording shall cause a rerecording certificate to be affixed to the first page of the instrument or to a cover sheet authorized by ORS 205.234 (2) added as a new first page to the instrument. The rerecording certificate shall contain the words "RERECORDED AT THE REQUEST OF \_\_\_\_ TO CORRECT\_\_\_\_. PREVIOUSLY RECORDED IN BOOK \_\_\_\_ AND PAGE\_\_\_\_, OR AS FEE NUMBER\_\_\_\_."
3. A certified copy of a recorded instrument **may not** be altered for the purpose of correcting the original instrument. The person presenting the instrument may present an unaltered certified copy of the recorded instrument when it is attached to a cover sheet authorized by ORS 205.234 (2). The cover sheet must contain the rerecording certificate described in subsection (2) of this section. The re-recorded document may include attachments identified on the cover sheet that are necessary to make the corrections.

<b>Partition Plat - 3 lots or less Clerk’s base fee</b>	<b>\$116.00</b>
All Plats, if more than one (1)	
Mylar page, additional per page cost of	<b>\$ 5.00</b>

**\* See Assessor/Tax Collector/Surveyor’s fee schedule**

<b>Subdivision -</b>	<b>CLERK BASE FEE</b>	<b>\$ 86.00</b>
<b>20 lots or less</b>	<b>PLUS BASE FEE</b>	<b>\$100.00</b>
<b>21 Through 29</b>	<b>PLUS BASE FEE</b>	<b>\$150.00</b>
<b>30 Through 49</b>	<b>PLUS BASE FEE</b>	<b>\$200.00</b>
<b>50 through 74</b>	<b>PLUS BASE FEE</b>	<b>\$250.00</b>
<b>75 through 100</b>	<b>PLUS BASE FEE</b>	<b>\$300.00</b>
<b>Over 100 lots</b>	<b>PLUS BASE FEE</b>	<b>\$350.00</b>
All Subdivisions, if more than one (1) Mylar page, additional per page cost \$5.00		

**\*Additional costs from Assessor/Tax Collector and Surveyor**

**License Fees**

Marriage License	<b>\$50.00</b>
Duplicate Ceremonial Certificate	<b>\$5.00</b>
Duplicate Marriage License	<b>\$10.00</b>
Marriage affidavit of correction	<b>\$10.00</b>
Certified Copy	<b>\$7.75</b>

**Public Record Fees:**

Location	<b>\$3.75</b>
Certification	<b>\$3.75</b>
Photo Copy	<b>\$.25 per page/image</b>
Filing fee (not recorded)	<b>\$5.00</b>

Table B

List of Registered Voters	<b>\$3.75 + 12.50 Set up fee + \$ 0.25 per image</b>
All sent images (FTP, email, etc.)	<b>\$3.75 Location; per image \$0.25</b>
Fax fee	See County Schedule
Abstracts-Election Results	<b>\$3.75 Location; per image \$0.25</b>

**Service Fees:**

Death Certificate: *first 6 months after death only* **\$ 25.00**  
 We only issue in county deaths: All others use - Oregon Vital Records

Marriage Ceremony (in office)	<b>\$117.00</b>
Passport Acceptance Processing Fee (All First Time Applicants)	<b>\$ 35.00</b>
Passport Pictures	<b>\$ 14.00</b>

Book *(16 & older) (CHECK OR MONEY ORDER TO US DEPARTMENT OF STATE)	<b>\$130.00</b> Valid for 10 years
Book and <b>Card</b> * Card is only for land travel	<b>\$160.00</b> Valid for 10 Years
Book *(15 & younger) (CHECK OR MONEY ORDER TO US DEPARTMENT OF STATE)	<b>\$100.00</b> Valid for 5 years
Book and <b>Card</b> * Card is only for land travel	<b>\$115.00</b> Valid for 5 years

Card (16 & older) (CHECK OR MONEY ORDER TO US DEPARTMENT OF STATE)	<b>\$30.00</b> Valid for 10 years
Card (15 & younger) (CHECK OR MONEY ORDER TO US DEPARTMENT OF STATE)	<b>\$15.00</b> Valid for 5 years

Expedite Fee CHECK OR MONEY ORDER TO US DEPARTMENT OF STATE) **\$60.00** per application (mailing envelopes extra)  
 Information on Passports [travel.state.gov](http://travel.state.gov)

**Table C**  
**District Attorney Fee Schedule**

Discovery Fees (copies)

Felony Cases (up to 50 pages)	\$ 25.00
Misdemeanor Cases (up to 50 pages)	\$ 20.00
Measure 11 Cases (up to 100 pages)	\$100.00
Homicide (up to 450 pages)	\$200.00
\$0.30 per page after flat fee limit	

\$5 per criminal history or actual cost, whichever is greater

*(Available only to Defense Attorneys who agree to abide by the non-disclosure statute)*

DVDs	\$ 15.00
CDs	\$ 15.00
Audio Cassette Tapes	\$ 10.00
VHS Tapes	\$ 15.00
Probation Violations (PVs)	\$ 15.00
Lab Reports	\$ 7.00
Autopsy Diagnosis Report	\$ 13.00
Autopsy Complete Report	\$ 30.00
Expunge Conviction Processing Fee	\$100.00

## Table D

### Morrow County Fee Schedule Environmental Health

#### Food Service Annual Fee (January 1 to December 31)

<i>Description</i>	<i>Fees</i>
Full service restaurant	
0-15 seats	\$568
16-50 seats	\$638
51-150 seats	\$730
150+ seats	\$809
Not for profit License	\$100
Limited service Restaurant	\$323
Bed and Breakfast	\$232
Commissary	\$406
Warehouse	\$163
Mobile food unit	
Class 1 to 3	\$222
Class 4	\$421
Benevolent facility, whose main focus is to serve food directly to indigent populations at no charge	\$-0-
Temporary Restaurant	
Single event, intermittent and seasonal	\$77
Not for profit license – intermittent and seasonal	\$50
Not for profit license – 90-day license	\$50
Not for profit license – single event (per calendar year)	\$50
Not for profit license – single event (per calendar year) if qualifies as benevolent organization	\$34
Fee due in health department 5 days prior to event, and if not paid by that time, then the following fee charged:	
Single event, intermittent and seasonal	\$132
Not for profit license – intermittent and seasonal/90 day	\$55
Temporary at event (operating without a license)	\$264
Vending machines (by number of machines)	
1-10 units	\$43
11-20 units	\$85
21-30 units	\$117
31-40 units	\$160
41-50 units	\$196
51-75 units	\$238
76-100 units	\$323
101-250 units	\$562
251-500 units	\$890
501-750 units	\$1214
751-1000 units	\$1485
1001-1500 units	\$1940
1501+ units	\$2429

**Table D**

Reinstatement fee - to reinstate a license after the December 31 expiration, the applicant must pay a reinstatement fee of \$100 in addition to the license fee required. The reinstatement fee shall increase by an additional \$100 on the first day of each succeeding month until the license is reinstatement	\$100 per month
Inspection fee – Quarterly inspections resulting from 2 consecutive failures of 70 points or less	One-half of original license fee for each inspection
Reinspection fee – for any reinspections beyond 2 in one calendar year	\$141/hour with 1 hour minimum

**Tourist Facilities Annual Fee (January 1 to December 31)**

<i>Description</i>	<i>Fees</i>
Tourist accommodation	\$65
Organizational camp	\$65
Recreational Vehicle Park (by number of spaces) 0-50 spaces 51-100 spaces 101+ spaces	\$65 + \$2.00/space \$65 + \$2.00/space \$65 + \$1.39/space
Non-renewal/late penalty fee – facilities that renew later than January 15 will be assessed a penalty fee of 50% of the original fee, and another 50% on the first day of each successive month of delinquency until the fee is paid in full	50% per month

**Pool Facilities Annual Fee (January 1 to December 31)**

<i>Description</i>	<i>Fees</i>
First pool/spa Seasonal Annual	\$152 \$239
Additional pool/spa Seasonal Annual	\$89 \$152
Reinspection fee – For any reinspections beyond 2 in one calendar year	\$141/hour, with 1 hour minimum
Non-renewal/late penalty fee – facilities that renew later than January 15 will be assessed a penalty fee of 50% of the original fee, and another 50% on the first day of each successive month of delinquency until the fee is paid in full	50% per month

**Plan Review**

<i>Description</i>	<i>Fees</i>
Full Service restaurant	\$379
Limited service restaurant	\$110
Seasonal temporary restaurant	\$110
Bed and Breakfast	\$110
Commissary	\$186



**Table D**

Warehouse	\$76
Mobile food unit	
Class 1 to 3	\$110
Class 4	\$220
Benevolent facility, whose main focus is to serve food directly to indigent populations at no charge	\$-0-
Not for profit	\$190
School Plan Review	\$138
Remodeling	
Full service restaurant	\$138
All other food facilities	\$76

**Inspection Fee for Facilities Licensed by Other Agencies**

<i>Description</i>	<i>Fees</i>
Child care facilities	\$192
Head Start facilities	\$192
Schools	
Central kitchen	\$229
On-site prep kitchen	\$192
Finishing kitchen	\$172
Satellite	\$76
Summer Education Programs	
Serve site	\$117
Kitchen preparation	\$227
Waiver food service site	\$192
Waiver satellite site	\$76
Correctional facilities – per hour (time includes travel and reporting)	\$141/hour
Non-licensed facilities – per hour (time includes travel and reporting)	\$141/hour

**ONSITE Wastewater Treatment System (all application fees include \$100 DEQ Surcharge Fee unless otherwise noted)**

<i>Description</i>	<i>Fees</i>
Site Evaluation	
Single family dwelling – First lot	\$780
Single family dwelling – Each additional lot evaluated during initial visit	\$780
Commercial facility with a design capacity of 1,000 gpd or less	\$780
Commercial facility with a design capacity of 1,001 – 1,500 gpd	\$956
Commercial facility with a design capacity of 1,501 – 2,000 gpd	\$1,032
Commercial facility with a design capacity of 2,001 – 2,500 gpd	\$1,208
Existing system report	\$740
Construction/Installation Permits	
For systems with a design capacity of less than 600 gpd	
System Type A	\$548
System Type B	\$964
System Type C	\$1,108

**Table D**

System Type D	\$1,335
System Type E	\$1,620
Plan Review for Commercial Facility Systems	\$-0-
For systems with a design capacity of 601-1,000 gpd	
System Type A	\$548
System Type B	\$964
System Type C	\$1,108
System Type D	\$1,335
System Type E	\$1,620
Plan Review for Commercial Facility Systems	\$368
For systems with a design capacity of 1,001-1,500 gpd	
System Type A	\$644
System Type B	\$1,060
System Type C	\$1,204
System Type D	\$1,413
System Type E	\$1,760
Plan Review for Commercial Facility Systems	\$432
For systems with a design capacity of 1,501-2,000 gpd	
System Type A	\$740
System Type B	\$1,156
System Type C	\$1,300
System Type D	\$1,491
System Type E	\$1,812
Plan Review for Commercial Facility Systems	\$496
For systems with a design capacity of 2,001-2,500 gpd	
System Type A	\$836
System Type B	\$1,252
System Type C	\$1,396
System Type D	\$1,569
System Type E	\$1,908
Plan Review for Commercial Facility Systems	\$560
Reinspection fee - System Types A - E (No surcharge fee)	\$141
Type A = Gray water waste disposal sumps	
Type B = Holding tanks	
Type C = Standard subsurface, absorption trenches in saprolite, redundant, seepage trench, steep slope	
Type D = Alternative treatment technologies, capping fill, pressurized distribution, tile dewatering	
Type E = Recirculating gravel filter, sand filter (commercial or residential)	
Pump Evaluation fee. For all permits for Types A and B that specify the use of a pump or dosing siphon except for sand filter, alternative treatment technologies, recirculating gravel filter, and pressurized distribution systems. (No surcharge fee)	\$64
Alteration Permits:	
Major Alteration	\$652
Minor Alteration	\$364

**Table D**

Repair Permits - Single Family Dwelling	
Major Repair	\$635
Minor Repair	\$356
Repair Permits - Commercial Facility	
Major Repair	\$1,108
Minor Repair	\$563
Permit Transfer, Reinstatement or Renewal	
Field Visit Required	\$620
Field Visit Not Required	\$252
Authorization Notices:	
Field Visit Required	\$724
Field Visit Not Required	\$260
Renewal of hardship authorization for temporary dwelling:	
Field Visit Required	\$430
Field Visit Not Required	\$200
Alternative system inspection - Holding tanks	\$484
Alternative system inspection	\$628
Land Use Clearance (No surcharge fee)	\$50
Annual report evaluation – Holding tanks (No surcharge fee)	
Hard copy submittal	\$30
Online submittal	\$25
Annual report evaluation - Sand filters, pressurized distribution systems, recirculating gravel filters, and alternative treatment technology (No surcharge fee)	
Hard copy submittal	\$60
Online submittal	\$50
Pumper truck inspections (No surcharge fee)	
First vehicle, each inspection	\$100
Each additional vehicle, each inspection	\$50

**Table E**  
**Morrow County Fair & Rodeo Usage Fees**

Annex

Includes Kitchen: \$65.00 (\$100 refundable cleaning/damage deposit)	= \$165.00
½ Day Use: \$32.50 (\$100 refundable cleaning/damage deposit)	= \$132.50

Dance Hall

Includes Kitchen: \$130.00 (\$200 refundable cleaning/damage deposit)	= \$330.00
½ Day Use: \$65.00 (\$200 refundable cleaning/damage deposit)	= \$265.00

Outside Pavilion

Includes Bathrooms: \$40 (\$100 refundable cleaning/damage deposit)	= \$140
Without Bathrooms:	= \$0
Tables (Flat Fee)	= \$25.00
Chairs (Flat Fee)	= \$30.00

RV Hookups

With water, sewer and electricity	= \$29.00/day
Without water, sewer and electricity	= \$19.00/day

Wilkinson Arena

Includes daily grooming, bleachers, and restrooms. Lights are separate, by tokens only	
Daily: \$300.00 (\$500 refundable cleaning/damage deposit)	= \$800
Weekend: \$500.00 (\$500 refundable cleaning/damage deposit)	= \$1,000

Each additional grooming	= \$30.00
No Reservation Usage: (Tokens available at MCGG and Fair Office)	= \$5.00/hr.

OTPR ARENA

Arena ONLY (plus refundable Rough Stock Chute Damage Deposit)	= \$150/day
Arena w/roping or bucking chute (plus refundable Rough Stock Chute Damage Deposit)	= \$200/day
Rough Stock Chute Damage Deposit (refundable)	= \$500
Stall Rental per day	= \$10
Stall Rental (Month per Horse)	= \$100
Outside pen rental (per pen)	= \$10

**Table F**  
**Finance Department Fee Schedule**

Copies of Budget	\$10.00
Copies of Financial Statements	\$10.00

**Table G**  
**Justice Court Filing and Other Fees**  
(Effective 10-1-19)

**PLEASE NOTE THE FOLLOWING: The Clerk of the court shall not accept for filing any document except upon the payment of the fees set forth below and such other fees as may be allowed or required by law for the filing of such documents. Payment of fees must be by cash, money order or cashier's check. The Clerk shall not accept personal checks for the payment of fees; personal checks are not legal tender.**

Civil Actions: (Civil Action Fee applies to ANY civil filing that is not a Small Claim or FED)

Plaintiff's Filing Fee	<b>\$90.00</b>
Defendant's Filing/Appearance Fee	<b>\$90.00</b>
Jury Trial Fee	<b>\$125.00</b>
(Paid by party demanding jury trial at the time the demand is made)	
Trial Fee (Paid by Plaintiff at the time trial is set)	<b>\$75.00</b>
Motion Fee	<b>\$30.00</b>
(See ORS 21.200 for a listing of motions requiring this fee. Fee must be paid by moving party when motion is filed.)	

Small Claims:

Plaintiff's Filing Fee	<b>\$37.00</b>
Defendant's Answer Fee	<b>\$37.00</b>
(No Fee to Defendant who confesses or admits claim)	
Defendant's Answer with Demand for Jury Trial	<b>\$215.00</b>
(Amount in controversy must exceed \$750) (\$490 Civil Answer Fee + \$125 Jury Trial Fee)	
Plaintiff's Additional Fee after Defendant's Answer	<b>\$53.00</b>
(Plaintiff's filing of Complaint & Summons and payment of additional \$53 fee removes an action from the Small Claims Docket to the Civil Docket.)	

Forcible Entry & Wrongful Detainer (FED) Fee (Dwelling Unit to which ORS Chapter 90 Applies):

Plaintiff's Filing Fee	<b>\$88.00</b>
Defendant's Answer/Appearance Fee	<b>\$88.00</b>
(There is no filing fee for a defendant who attends the first appearance, unless the defendant files an answer or files a pleading, such as an ORCP 21 motion.)	
Jury Trial Fee	<b>\$125.00</b>
(Jury Trial Fee must be paid by party making demand at the time demand is made)	
Trial Fee (Paid by Plaintiff at the time the trial is set)	<b>\$75.00</b>

FED (commercial or non-residential):

Plaintiff's Filing Fee	<b>\$90.00</b>
Defendant's Filing/Appearance Fee	<b>\$88.00</b> [See ORS 105.130(3)]
Jury Trial Fee	<b>\$125.00</b>
(Paid by part demanding jury trial at the time the demand is made.)	

Trial Fee **\$75.00**

(Paid by Plaintiff at the time the trial is set)

**Note:** The plaintiff's fee set forth in ORS 105.130(2) applies only to FEDs for dwelling units subject to ORS Chapter 90. The Civil Action Fee applies to all other FEDs. Pursuant to ORS 105.130(3), the Defendant's Filing Fee applies to all FEDs, not just those to which ORS Chapter 90 applies.

### OTHER FEES

Filing Fee for Motion to Set Aside Conviction **\$281.00**

(As per ORS 137.353(2)(d), the fee is that established under ORS 21.135.)

Motion Filing Fee for any of the following:

(To be paid by the party filing the motion and by the party responding to the motion)

- Motion for Summary Judgment under ORCP 47
- Motion for JNOV under ORCP 63
- Motion for a new trial under ORCP 64
- Motion for relief from judgment under ORCP 71
- Motion for preliminary injunction under ORCP 79
- Motion seeking remedies for contempt of court

Filing Fee for Motion to Set Aside Arrest **\$90.00**

(Civil Action filing fee still applies to Motions filed under ORS 137.225(1)(b))

Writ of Garnishment or Writ of Execution **\$20.00**

**[If small claim, must also pay additional \$9.00 to transcribe to Civil Docket, ORS 55.130(2)]**

Notice of Restitution (FED) **\$10.00**

Transcript of Judgment **\$ 9.00**

Certified Copy of Judgment **\$ 9.00**

Not Sufficient Funds (NSF) Check Fee **\$35.00**

For each official certificate **\$10.00**

[For example, a certified copy of a document such as a Satisfaction of Judgment. Be sure to also collect the Search Fee and Copy Fee as provided in ORS 205.320 for locating and copying the document or record requested. ORS 51.310(1)(j).]

### COSTS, DISBURSEMENTS & PREVAILING PARTY FEES

Prevailing Party Fees are fees set by statute (ORS 20.190) and are awarded to the prevailing party in certain Civil Actions as a matter of right. The Prevailing Party Fee is awarded as part of Costs and Disbursements. Prevailing Party Fees, Costs and Disbursements, are required to be awarded to the prevailing party as a matter of law, ORS 52.010(2). A prayer for Costs and Disbursements in a party's pleading is not necessary to trigger the right to recover Costs, Disbursements and the Prevailing Party Fee in a Justice Court Civil Action. *Id.*

Prevailing Party Fees apply only in Civil Actions; such fees are not available in a Criminal Action, including traffic violations.

Prevailing Party Fees in Justice Court Civil Actions are set forth below (see ORS 20.190).

<u>Type of Action</u>	<u>No Trial</u>	<u>After Trial</u>
Civil Action Docket – No money or damages at Issue	<b>\$50</b>	<b>\$60</b>
Civil Action Docket – Money or damages at Issue	<b>\$117</b>	<b>\$135</b>
Small Claim – No money or damages at Issue	<b>\$50</b>	<b>\$60</b>
Small Claim – Money or damages at Issue	<b>\$117</b>	<b>\$135</b>
FED – Restitution of Premises Only Issue	<b>\$50</b>	<b>\$60</b>
FED – Restitution & money damages at Issue	<b>\$117</b>	<b>\$135</b>

#### **APPEALS FEES**

Fee for appeal to Circuit Court from a violation offense conviction	<b>\$281</b>
Fee for appeal to Circuit Court from Small Claim judgment (Judgment amount must also be paid to appeal to Circuit Court)	<b>\$170</b>
Fee for appeal to Circuit Court from Civil Action judgment	<b>\$170</b>
Fee for appeal to Circuit court from FED judgment	<b>\$170</b>



**Table H**  
**Fees and Assessment Schedule**  
**Morrow County Juvenile Department**

**Detention Fee:**                   \$180.00 per day NORCOR  
  \$140.00 per day Walla Walla

**Violations per Statute:**

**Minimums:**

Class A violation	\$225.00
Class B violation	\$135.00
Class C violation	\$85.00
Class D violation	\$65.00

**Presumptive:**

Class A violation	\$440.00
Class B violation	\$265.00
Class C violation	\$165.00
Class D violation	\$115.00

**Maximums:**

Class A violation	\$2,000.00
Class B violation	\$1,000.00
Class C violation	\$500.00
Class D violation	\$250.00

Fee application is determined on a case-by-case basis at the discretion of the Director of the Juvenile Department. Fees may be modified or waived. All fees are in U.S. dollars.

**Table I**  
**Planning Department Fee Schedule**  
**Revised December 29, 2021**

<b>Preapplication Review</b>	\$100
Recommended for land partition, subdivision, Conditional Use Permit (CUP)	
Required for Plan or Zone Change applications, energy* projects	
<b>Partition, Boundary Line Adjustment, Replat</b>	
Land Partition and/or Replat	\$600
Property Line Adjustment	
A. Ministerial (no previous plat)	\$450
B. Property Line Adjustment by replat	\$600
Partition for Financial Purpose	\$450
Subdivision	\$600
(Additional for each lot, \$6,000 max)	\$40
<b>Use Permits</b>	
Conditional Use Permit (CUP)	\$600
Variance	
Minor variance	\$250
Major variance	\$600
Hardship variance	\$250
Administrative Renewal (of variance permit)	\$150
Land Use Decisions (LUD) (non-resource zone)	\$600
<b>Legislative Actions</b>	
Zone Change or map amendment	\$1,500
Comprehensive Plan Amendment	\$1,500
Aggregate (EFU Zone) including CUP	\$1,750
Plan Amendment with Goal Exception and/or Zone Change	\$3,000
Text Amendment	\$1,500
<b>Zoning Permits</b>	
<b>Zoning Permit with Site Plan Review</b>	
Single-Family Dwelling or Accessory Structure	\$50
Duplex or Multi-Family Dwelling (per unit)	\$25
Farm or Forest Dwelling (after LUD) or Accessory Structure in farm or forest zone	\$100
<b>Commercial Zone</b>	
A. Addition of a structure or feature, existing development	\$250
B. New or Change of Use	\$500

Industrial Zone	
A. Addition of Structure or Feature	\$250
B. New or Change of Use	\$500
Met Towers	\$500
Airport Light Industrial Use with Special Provisions	\$300
Energy or Utility Facility	\$250
Temporary Use Permit	\$50
<b>Site Development Review</b>	\$600
<b>Farm Agriculture Exempt Permit</b> (in addition to Zoning Permit and Recording Fee)	\$150
<b>Floodplain Development Permit</b>	\$250
<b>Floodway Development Permit</b> (with flood study)	\$500
<b>Land Use Compatibility (LUC) Statements</b>	\$25
Onsite Septic with Zoning Permit	\$0
Onsite Septic without Zoning Permit (repairs, etc.)	\$25
All other LUCS (per tax lot up to 10 tax lots)	\$25
<b>Land Use Decision Application in Farm and Forest Zone</b>	
<b>Farm and Forest Dwellings</b>	
Replacement Dwelling (previous home site)	\$600
Accessory Dwelling	\$600
Hardship Dwelling	\$600
Lot of Record Dwelling	\$600
Non-Farm Dwelling	\$600
Income Test Dwelling on EFU-zoned land	\$600
Farm Income Dwelling	\$600
Farm Parcel Size Dwelling	\$200
Forest Template Dwelling	\$600
Forest Lot of Record	\$600
Forest Large Tract Dwelling	\$600
Temporary Use Permits	
12-month Review/Renewal	\$50
Utility Facility or Transmission Line	\$2,000
Other Land Use Decisions	\$600
<b>Agri-Tourism and Events</b>	
Single Event License	\$100
Up to six events/year	\$250

Up to 18 events/year	\$600
Mass Gatherings	\$600

<b>Zoning or Comprehensive Plan Verification</b>	
Planning Director Review	\$100
Planning Commission Review	\$500

**Environmental Assessment and Impact Reviews (per hour)** \$75

**Speedway Site Development Review** \$600

**Planned Unit Development** \$600

Additional amount for each lot or dwelling unit \$40  
(Maximum \$6,000)

**Street/Road Dedication** - request not a part of a subdivision \$25

Access or Road Approach Permit – (see Table K County Public Works Fee Schedule)

**Change of Street/road name or new street/road name** \$250

**Rural Address** \$200

**Cell Towers**

A. Change to existing tower less than 200' (ZP or CUP amendment) \$250

B. New Tower, less than 200', EFU, FR, RR, PI, MG, RSC (ZP) \$250

C. New Tower, less than 200', FU, SR (CUP) \$600

D. New Tower, 200' and over, RSC, RR, FR, PI (ZP) \$250

E. New Tower, 200' and over, EFU, RR1, FU, SR, MG (CUP) \$600

Also applicable to existing facilities

**Energy Facilities (see above for applicable Zoning Permit fee)\*\***

Pre-application Meeting (required) \$500

Conditional Use Permit for Energy Facility - *county* jurisdiction \$2,500

Land Use Decision or Other depending on zone - *county* jurisdiction \$2,500

Fee for Oregon Department of Fish & Wildlife (ODFW) and State Historic Preservation Office (SHPO) coordination per ORS 215.446 TBD

Conditional Use Permit for Energy Facility – *Energy Facility Siting Council (EFSC)* jurisdiction \$2,500

Additional Fee per Megawatt (MW)	\$500
< 10 MW	\$0
> 10 MW (per megawatt)	\$500
Conditional Use Permit Amendment - EFSC jurisdiction	\$2,500
Conditional Use Permit Amendment - county jurisdiction	\$2,500

**Appeals**

Request for a Hearing	
Ministerial Decision	\$250
Administrative Decision	\$250
Appeal of a Planning Commission Decision	\$500

Publications (available for fee on website)

Comprehensive Plan	\$150
Zoning Ordinance	\$75
Subdivision Ordinance	\$20
Other Plans (per page)	\$0.25

**Permit Extension or Amendment**

Zoning Permit	N/C
Ministerial Decision amendment or extension	\$150
Administrative Review Amendment or Extension	\$250
Planning Commission Decision Extension	\$250
Planning Commission Decision Amendment	\$250

Land Use Board of Appeals (LUBA) Remand Hearing in front of Board of Commissioners	\$600
Fee to prepare record for LUBA	\$500
Site Visit (per hour)	\$75
Research Fee (hourly after first free hour)	\$50

Code Enforcement Induced Application Penalty  
 Application made to resolve a code violation will be subject to twice the normal application fee

**GIS Services**

Map Design and Analysis	\$75/hour
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**Digital Media**

Morrow County Shapefiles (Shipping will be added)	\$75
Publicly Available Shapefiles (Shipping will be added)	\$25

**Hard Copy Maps- Wide Format Printer (Plotter)**

18" x 24" Black and White	\$5/each
18" x 24" Color Lines	\$7/each
18" x 24" Full Coverage Color	\$10/each
36" x 24" Black and White	\$10/each
36" x 24" Color Lines	\$14/each
36" x 24" Full Coverage Color	\$20/each
36" x 24" Photo Quality Paper	\$40/each
36" x 48" Black and White	\$20/each
36" x 48" Color Lines	\$28/each
36" x 48" Full Coverage Color	\$40/each
36" x 48" Photo Quality Paper	\$80/each

**Morrow County Disclaimer:**

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The information presented in these products does not replace or modify land surveys, deed, and/or other legal instruments defining land ownership and use. All drawing components (lines, curves, points, etc.) are created as a representation and should not be construed as actual. **YOU SHOULD ALWAYS USE THE ORIGINAL RECORDED DOCUMENTS TO ANSWER LEGAL AND SURVEY QUESTIONS.**

**Table I  
Morrow County Building Permit Fees**

**RESIDENTIAL BUILDING VALUATION TABLE  
(PER SQUARE FOOT)**

NEW CONSTRUCTION <b>\$130.58</b>	GARAGE <b>\$51.28</b>	CARPORT <b>\$25.64</b>	DECK <b>\$25.64</b>
PATIO COVERS <b>\$25.64</b>	BASEMENT <b>\$130.58</b>	UNFINISHED BASEMENT <b>\$23.20</b>	REMODEL <b>\$130.58</b>

**CITY OF BOARDMAN, CITY OF IRRIGON & MORROW COUNTY PERMIT FEES**

**TABLE 1**

<b>Total Valuation</b>	<b>Fee</b>
\$1 to \$500	\$13
\$501 to \$2,000	\$13 for the first \$500 plus \$1.95 for each additional \$100 or fraction thereof, to and including \$2,000.
\$2,001 to \$25,000	\$42.25 for the first \$2,000 plus \$7.80 for each additional \$1,000 or fraction thereof, to and including \$25,000.
\$25,001 to \$50,000	\$221.65 for the first \$25,000 plus \$5.85 for each additional \$1,000 or fraction thereof, to and including \$50,000.
\$50,001 to \$100,000	\$367.90 for the first \$50,000 plus \$3.90 for each additional \$1,000 or fraction thereof, to and including \$100,000.
\$100,001 and up	\$562.90 for the first \$100,000 plus \$3.25 for each additional \$1,000 or fraction thereof.

Plan Review Fee is 65% of the Permit Fee.  
State of Oregon Surcharge Fee is 12% of the Permit Fee.  
Fire Protection is 40% of the Permit Fee (if required).

**NOTE:** The City of Boardman, City of Irrigon, and Morrow County use the ICC 2021 valuation table as printed in the Building Safety Journal the International Code Council.

Last Updated – February 2021

## Building Valuation Data – FEBRUARY 2021

The International Code Council is pleased to provide the following Building Valuation Data (BVD) for its members. The BVD will be updated at six-month intervals, with the next update in August 2021. ICC strongly recommends that all jurisdictions and other interested parties actively evaluate and assess the impact of this BVD table before utilizing it in their current code enforcement related activities.

The BVD table provides the “average” construction costs per square foot, which can be used in determining permit fees for a jurisdiction. Permit fee schedules are addressed in Section 109.2 of the 2021 *International Building Code* (IBC) whereas Section 109.3 addresses building permit valuations. The permit fees can be established by using the BVD table and a Permit Fee Multiplier, which is based on the total construction value within the jurisdiction for the past year. The Square Foot Construction Cost table presents factors that reflect relative value of one construction classification/occupancy group to another so that more expensive construction is assessed greater permit fees than less expensive construction.

ICC has developed this data to aid jurisdictions in determining permit fees. It is important to note that while this BVD table does determine an estimated value of a building (i.e., Gross Area x Square Foot Construction Cost), this data is only intended to assist jurisdictions in determining their permit fees. This data table is not intended to be used as an estimating guide because the data only reflects average costs and is not representative of specific construction.

This degree of precision is sufficient for the intended purpose, which is to help establish permit fees so as to fund code compliance activities. This BVD table provides jurisdictions with a simplified way to determine the estimated value of a building that does not rely on the permit applicant to determine the cost of construction. Therefore, the bidding process for a particular job and other associated factors do not affect the value of a building for determining the permit fee. Whether a specific project is bid at a cost above or below the computed value of construction does not affect the permit fee because the cost of related code enforcement activities is not directly affected by the bid process and results.

### Building Valuation

The following building valuation data represents average valuations for most buildings. In conjunction with IBC Section 109.3, this data is offered as an aid for the building official to determine if the permit valuation is underestimated. Again it should be noted that, when using this data, these are “average” costs based on typical construction methods for each occupancy group and type of construction. The average costs

include foundation work, structural and nonstructural building components, electrical, plumbing, mechanical and interior finish material. The data is a national average and does not take into account any regional cost differences. As such, the use of Regional Cost Modifiers is subject to the authority having jurisdiction.

### Permit Fee Multiplier

Determine the Permit Fee Multiplier:

1. Based on historical records, determine the total annual construction value which has occurred within the jurisdiction for the past year.
2. Determine the percentage (%) of the building department budget expected to be provided by building permit revenue.
- 3.

$$\text{Permit Fee Multiplier} = \frac{\text{Bldg. Dept. Budget x (\%)}}{\text{Total Annual Construction Value}}$$

### Example

The building department operates on a \$300,000 budget, and it expects to cover 75 percent of that from building permit fees. The total annual construction value which occurred within the jurisdiction in the previous year is \$30,000,000.

$$\text{Permit Fee Multiplier} = \frac{\$300,000 \times 75\%}{\$30,000,000} = 0.0075$$

### Permit Fee

The permit fee is determined using the building gross area, the Square Foot Construction Cost and the Permit Fee Multiplier.

$$\text{Permit Fee} = \text{Gross Area} \times \text{Square Foot Construction Cost} \times \text{Permit Fee Multiplier}$$

### Example

Type of Construction: IIB

Area: 1st story = 8,000 sq. ft.  
2nd story = 8,000 sq. ft.

Height: 2 stories

Permit Fee Multiplier = 0.0075

Use Group: B

1. Gross area:  
Business = 2 stories x 8,000 sq. ft. = 16,000 sq. ft.
2. Square Foot Construction Cost:  
B/IIB = \$188.18/sq. ft.
3. Permit Fee:  
Business = 16,000 sq. ft. x \$188.18/sq. ft x 0.0075 = \$22,582



## Important Points

- The BVD is not intended to apply to alterations or repairs to existing buildings. Because the scope of alterations or repairs to an existing building varies so greatly, the Square Foot Construction Costs table does not reflect accurate values for that purpose. However, the Square Foot Construction Costs table can be used to determine the cost of an addition that is basically a stand-alone building which happens to be attached to an existing building. In the case of such additions, the only alterations to the existing building would involve the attachment of the addition to the existing building and the openings between the addition and the existing building.

- For purposes of establishing the Permit Fee Multiplier, the estimated total annual construction value for a given time period (1 year) is the sum of each building's value (Gross Area x Square Foot Construction Cost) for that time period (e.g., 1 year).
- The Square Foot Construction Cost does not include the price of the land on which the building is built. The Square Foot Construction Cost takes into account everything from foundation work to the roof structure and coverings but does not include the price of the land. The cost of the land does not affect the cost of related code enforcement activities and is not included in the Square Foot Construction Cost.

### Square Foot Construction Costs <sup>a, b, c</sup>

Group (2018 International Building Code)	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	263.06	254.15	247.55	237.53	223.05	216.60	229.90	207.42	199.94
A-1 Assembly, theaters, without stage	241.02	232.11	225.51	215.49	201.01	194.56	207.86	185.38	177.89
A-2 Assembly, nightclubs	205.93	199.80	194.89	186.91	176.19	171.34	180.27	159.46	154.02
A-2 Assembly, restaurants, bars, banquet halls	204.93	198.80	192.89	185.91	174.19	170.34	179.27	157.46	153.02
A-3 Assembly, churches	243.83	234.92	228.32	218.30	204.21	198.79	210.67	188.58	181.10
A-3 Assembly, general, community halls, libraries, museums	204.02	195.11	187.51	178.49	163.01	157.56	170.86	147.38	140.89
A-4 Assembly, arenas	240.02	231.11	223.51	214.49	199.01	193.56	206.86	183.38	176.89
B Business	212.46	204.72	197.90	188.18	171.81	165.32	180.77	151.15	144.35
E Educational	222.69	214.99	208.81	199.81	186.17	176.74	192.93	162.78	157.80
F-1 Factory and industrial, moderate hazard	125.58	119.68	112.86	108.68	97.37	92.83	104.02	80.23	75.34
F-2 Factory and industrial, low hazard	124.58	118.68	112.86	107.68	97.37	91.83	103.02	80.23	74.34
H-1 High Hazard, explosives	117.37	111.47	105.65	100.47	90.40	84.87	95.81	73.27	N.P.
H234 High Hazard	117.37	111.47	105.65	100.47	90.40	84.87	95.81	73.27	67.37
H-5 HPM	212.46	204.72	197.90	188.18	171.81	165.32	180.77	151.15	144.35
I-1 Institutional, supervised environment	211.58	204.34	198.27	190.28	175.02	170.20	190.53	156.95	152.25
I-2 Institutional, hospitals	355.95	348.21	341.39	331.67	314.48	N.P.	324.26	293.82	N.P.
I-2 Institutional, nursing homes	247.27	239.53	232.71	222.99	207.36	N.P.	215.58	186.70	N.P.
I-3 Institutional, restrained	241.59	233.85	227.03	217.31	202.46	194.97	209.90	181.80	173.00
I-4 Institutional, day care facilities	211.58	204.34	198.27	190.28	175.02	170.20	190.53	156.95	152.25
M Mercantile	153.55	147.41	141.50	134.53	123.48	119.63	127.88	106.75	102.31
R-1 Residential, hotels	213.59	206.35	200.28	192.29	176.78	171.95	192.54	158.70	154.00
R-2 Residential, multiple family	179.04	171.80	165.73	157.74	143.25	138.43	157.99	125.18	120.47
R-3 Residential, one- and two-family <sup>d</sup>	166.68	162.17	157.99	154.10	149.61	144.19	151.48	138.79	130.58
R-4 Residential, care/assisted living facilities	211.58	204.34	198.27	190.28	175.02	170.20	190.53	156.95	152.25
S-1 Storage, moderate hazard	116.37	110.47	103.65	99.47	88.40	83.87	94.81	71.27	66.37
S-2 Storage, low hazard	115.37	109.47	103.65	98.47	88.40	82.87	93.81	71.27	65.37
U Utility, miscellaneous	89.90	84.75	79.27	75.71	67.97	63.50	72.24	53.83	51.28

- Private Garages use Utility, miscellaneous
- For shell only buildings deduct 20 percent
- N.P. = not permitted
- Unfinished basements (Group R-3) = \$23.20 per sq. ft.

# Building Permit Application

City of Boardman     Morrow County     City of Irrigon

P.O. Box 229

200 City Center Circle

Boardman, Oregon 97818

Phone: 541.481.9252

Fax: 541.481.3244

PERMIT # \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

<b>TYPE OF WORK</b>	
<input type="checkbox"/> New construction	<input type="checkbox"/> Demolition
<input type="checkbox"/> Addition	<input type="checkbox"/> Alteration
<input type="checkbox"/> Replacement	<input type="checkbox"/> Other
<b>CATEGORY OF CONSTRUCTION</b>	
<input type="checkbox"/> 1 and 2-family dwelling	<input type="checkbox"/> Industrial
<input type="checkbox"/> Accessory building	<input type="checkbox"/> Multi-family
<input type="checkbox"/> Commercial	<input type="checkbox"/> Other:
<b>JOB SITE INFORMATION AND LOCATION</b>	
Job site address:	
City/State/Zip:	
Suite/bldg./apt. no.:	Project name:
Tax map/parcel no.:	
<b>DESCRIPTION OF WORK</b>	
<b>PROPERTY OWNER INSTALLATION</b>	
Name:	
Address:	
City/State/Zip:	
Phone: (    )	
Email:	
This installation is being made on residential or farm property owned by me or a member of my immediate family, and is exempt from licensing requirement under ORS 701.010.	
<b>Sign here:</b>	<b>Date:</b>
<b>CONTRACTOR INSTALLATION</b>	
Business name:	
Address:	
City/State/Zip:	
Phone: (    )	
Email:	
CCB Lic.:	Expiration Date:
<b>Authorized Signature:</b>	
Print name:	Date:
<b>For Office Use Only:</b>	Date: _____
Building Official Signature: _____	
Print Name: _____	

<b>BUILDING VALUATION INFORMATION</b>	
Permit fees are based on the value of the work performed. Indicate the value (rounded up to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.	
Valuation: \$	
Type of Construction:	
Occupancy Group:	
Existing building area:	square feet
New building area:	square feet
Number of stories:	
Number of bedrooms:	
Number of bathrooms:	
Garage/carport area:	square feet
Covered porch area:	square feet
Deck area:	square feet
Other structure area:	square feet
<b>BUILDING PERMIT FEES</b>	
Building Permit Fee	
Investigative Fee	
Plan Review Fee	65%
State Surcharge Fee	12%
Fire & Life Safety Fee	40%
Seismic Fee	1%
Hourly Rate (Add'l. Plan Review)	
<b>Total</b>	

*Notice: This permit is issued under OAR 918-460-0030. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.*

# Manufactured Placement Permit Application

City of Boardman   
  Morrow County   
  City of Irrigon  
 P.O. Box 229  
 200 City Center Circle                      Phone: 541.481.9252  
 Boardman, Oregon 97818                      Fax: 541.481.3244

PERMIT # \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

<b>LOCAL GOVERNMENT APPROVALS</b>	
Zoning approval verified	<input type="checkbox"/> Yes <input type="checkbox"/> No
Sanitation approval verified	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>CATEGORY OF CONSTRUCTION</b>	
<input type="checkbox"/> 1 and 2-family dwelling	<input type="checkbox"/> Industrial
<input type="checkbox"/> Accessory building	<input type="checkbox"/> Multi-family
<input type="checkbox"/> Commercial	<input type="checkbox"/> Other:
<b>JOB SITE INFORMATION AND LOCATION</b>	
Job site address:	
City/State/Zip:	
Suite/bldg./apt. no.:	Project name:
Tax map/parcel no.:	
<b>DESCRIPTION OF WORK</b>	
<b>PROPERTY OWNER INSTALLATION</b>	
Name:	
Address:	
City/State/Zip:	
Phone: (    )	
Email:	
This installation is being made on residential or farm property owned by me or a member of my immediate family, and is exempt from licensing requirement under ORS 701.010.	
<b>Sign here:</b>	<b>Date:</b>
<b>CONTRACTOR INSTALLATION</b>	
Business name:	
Address:	
City/State/Zip:	
Phone: (    )	
Email:	
CCB Lic.:	Expiration Date:
<b>Authorized Signature:</b>	
Print name:	Date:

<b>FEE SCHEDULE</b>			
Description	Qty.	Ea.	Total
Manufactured Structure		211.00	
Re-Inspection		85.00	
<b>Placement permit can only be obtained by homeowner or Oregon-licensed manufactured dwelling installer.</b>			
<b>MANUFACTURED PLACEMENT PERMIT FEES</b>			
Sub-Total Permit Fees			
Investigative Fee			
State Surcharge Fee	12%		
COMA Fee	\$30 each		
<b>Total</b>			

*Notice: This permit is issued under OAR 918-460-0030. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.*

# Mechanical Permit Application

City of Boardman     Morrow County     City of Irrigon

P.O. Box 229

200 City Center Circle

Boardman, Oregon 97818

Phone: 541.481.9252

Fax: 541.481.3244

PERMIT # \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

## TYPE OF WORK

- |   |                                     |
|---|-------------------------------------|
| <input type="checkbox"/> New construction | <input type="checkbox"/> Demolition |
| <input type="checkbox"/> Addition         | <input type="checkbox"/> Alteration |
| <input type="checkbox"/> Replacement      | <input type="checkbox"/> Other      |

## CATEGORY OF CONSTRUCTION

- |  |                                       |
|--|---------------------------------------|
| <input type="checkbox"/> 1 and 2-family dwelling | <input type="checkbox"/> Industrial   |
| <input type="checkbox"/> Accessory building      | <input type="checkbox"/> Multi-family |
| <input type="checkbox"/> Commercial              | <input type="checkbox"/> Other:       |

## JOB SITE INFORMATION AND LOCATION

Job site address:

City/State/Zip:

Suite/bldg./apt. no.:

Project name:

Tax map/parcel no.:

## DESCRIPTION OF WORK

## PROPERTY OWNER INSTALLATION

Name:

Address:

City/State/Zip:

Phone: (    )

Email:

This installation is being made on residential or farm property owned by me or a member of my immediate family, and is exempt from licensing requirement under ORS 701.010.

Sign here:

Date:

## CONTRACTOR INSTALLATION

Business name:

Address:

City/State/Zip:

Phone: (    )

Email:

CCB Lic.:

Expiration Date:

Authorized Signature:

Print name:

Date:

**For Office Use Only:**

Date: \_\_\_\_\_

Building Official Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

## COMMERCIAL

Permit fees are based on the value of the work performed. Indicate the value (rounded up to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.

Valuation \$

<b>Value of Work</b>	<b>Fee Method</b>	<b>Fee</b>
\$1.00-\$1,000	None	\$23.00

\$1,001 - \$10,000: \$23+\$1.35 for ea. addl. \$100 over \$1,000

\$10,001 - \$100,000: \$144.50+\$8.50 for ea. addl. \$1,000 over \$10,000

\$100,001 & above: \$991.50+\$5.70 for ea. addl. \$1,000 over \$100,000

Calculated Fee \$ \_\_\_\_\_

## RESIDENTIAL

Description	Qty.	Ea.	Total
-------------	------	-----	-------

### Heating/cooling

Air Conditioner		9.50	
Heat pump or Mini Split		9.50	
Duct Work		12.25	
Furnace < 100,000 btu		13.25	
Furnace > 100,000 btu		16.25	
Unit heaters		9.50	
Fire/Smoke Damper		9.50	
Water Heater		9.50	
Incinerator		24.50	
Log Lighter (gas)		6.50	
Wood/Pellet/Gas Stove		9.50	
Wood Fireplace/Insert		9.50	
Chimney/Liner		9.50	
Chiller-Over 100,000 btu		24.25	
Flue/Vent for Any of Above		9.50	

### Environmental Exhaust and Ventilation

Range Hood/Other Kitchen Equip.		9.50	
Clothes Dryer Exhaust		9.50	
Single-duct Exhaust (bathrooms, toilet compartments, utility rooms)		6.50	
Air Handling < 10,000cfm		9.50	
Air Handling > 10,000cfm		16.15	

### Fuel Piping

One to Four Outlets		20.00	
Additional Outlets (each)		1.25	
Other:			

## MECHANICAL PERMIT FEES

Permit Issuance Fee	<b>20.00</b>
---------------------	--------------

Sub-Total (Fees + Permit Issuance Fee)	
--	--

Minimum Permit Fee (if Sub-Total Not to \$45)	<b>45.00</b>
---	--------------

Plan Review Fee (25% of Permit fee)	
-------------------------------------	--

State Surcharge Fee (12% of permit Fee)	
---	--

Seismic Fee (1% of Permit Fee)	
--------------------------------	--

<b>Total</b>	
--------------	--

*Notice: This permit is issued under OAR 918-460-0030. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.*

# Plumbing Permit Application

City of Boardman     Morrow County     City of Irrigon

P.O. Box 229

200 City Center Circle

Boardman, Oregon 97818

Phone: 541.481.9252

Fax: 541.481.3244

PERMIT # \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

TYPE OF WORK	
<input type="checkbox"/> New construction	<input type="checkbox"/> Demolition
<input type="checkbox"/> Addition	<input type="checkbox"/> Alteration:
<input type="checkbox"/> Replacement	<input type="checkbox"/> Other
CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> 1 and 2-family dwelling	<input type="checkbox"/> Industrial
<input type="checkbox"/> Accessory building	<input type="checkbox"/> Multi-family
<input type="checkbox"/> Commercial	<input type="checkbox"/> Other:
JOB SITE INFORMATION AND LOCATION	
Job site address:	
City/State/Zip:	
Suite/bldg./apt. no.:	Project name:
Tax map/parcel no.:	
DESCRIPTION OF WORK	
PROPERTY OWNER INSTALLATION	
Name:	
Address:	
City/State/Zip:	
Phone: (   )	
Email:	
This installation is being made on residential or farm property owned by me or a member of my immediate family, and is exempt from licensing requirement under ORS 701.010.	
Sign here:	Date:
CONTRACTOR INSTALLATION	
Business name:	
Address:	
City/State/Zip:	
Phone: (   )	
Email:	
CCB Lic.:	Expiration Date:
Authorized Signature:	
Print name:	Date:
<b>For Office Use Only:</b>	Date: _____
Plumbing Inspector's Signature: _____	
Print Name: _____	

FEE SCHEDULE			
Description	Qty.	Ea.	Total
<b>New 1- 2-family dwellings</b> (includes 100 ft. for each)			
SFR (1) bath/(1) Kitchen		210.00	
SFR (2) bath/(1) Kitchen		275.00	
SFR (3) bath/(1) Kitchen		325.00	
Each Additional Bath/Kitchen		45.00	
New residential items above include up to first 100 ft. of water, sanitary sewer, and storm lines. Add each additional 100 ft. or fraction thereof, under site utilities.			
Site Utilities			
Catch Basin or Area Drain		10.00	
Rain Drain Connector/Downspout		9.00	
Sanitary Sewer-First 100'		30.00	
Sanitary Sewer-Add'l. 100'		25.00	
Water Service-First 100'		30.00	
Water Service-Additional 100'		25.00	
Storm Sewer-First 100'		30.00	
Storm Sewer-Additional 100'		25.00	
Fixture or Item – New multi-family, new commercial, all other additions, alteration, repairs.			
Clothes Washer		12.00	
Dishwasher		12.00	
Drinking Fountain		12.00	
Ejectors/Sump/Expansion Tank		12.00	
Primer (1-5) Each		10.00	
Primer (over 5) Each Add'l.		2.00	
Floor Drain/Floor Sink/Hub		12.00	
Garbage Disposal		10.00	
Hose Bib		12.00	
Ice Maker		12.00	
Interceptor/Grease Trap		12.00	
Laundry Tray/Service Sink		12.00	
Roof Drain		10.00	
Sink/Basin/Lavatory		12.00	
Tub/Shower/Shower Pan		12.00	
Urinal		12.00	
Water Closet		12.00	
Water Heater		12.00	
Backflow Preventer		12.00	
Other:			
PLUMBING PERMIT FEES			
Permit Issuance Fee			<b>20.00</b>
Sub-Total (Fees + Permit Issuance Fee)			
Minimum Permit Fee (if Sub-Total Not to \$45)			<b>45.00</b>
Plan Review Fee (30% of Permit Fee)			
State Surcharge (12% of Permit Fee)			
<b>Total</b>			

**Notice: This permit is issued under OAR 918-460-0030. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.**

# Sprinkler/Process Piping Permit Application

City of Boardman     Morrow County     City of Irrigon

P.O. Box 229

200 City Center Circle

Boardman, Oregon 97818

Phone: 541.481.9252

Fax: 541.481.3244

PERMIT # \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

<b>TYPE OF WORK</b>	
<input type="checkbox"/> New construction	<input type="checkbox"/> Repair
<input type="checkbox"/> Addition	<input type="checkbox"/> Alteration
<input type="checkbox"/> Replacement	<input type="checkbox"/> Other
<b>CATEGORY OF CONSTRUCTION</b>	
<input type="checkbox"/> 1 and 2-family dwelling	<input type="checkbox"/> Industrial
<input type="checkbox"/> Accessory building	<input type="checkbox"/> Multi-family
<input type="checkbox"/> Commercial	<input type="checkbox"/> Other:
<b>JOB SITE INFORMATION AND LOCATION</b>	
Job site address:	
City/State/Zip:	
Suite/bldg./apt. no.:	Project name:
Tax map/parcel no.:	
<b>DESCRIPTION OF WORK</b>	
<b>PROPERTY OWNER INSTALLATION</b>	
Name:	
Address:	
City/State/Zip:	
Phone: (    )	
Email:	
This installation is being made on residential or farm property owned by me or a member of my immediate family, and is exempt from licensing requirement under ORS 701.010.	
<b>Sign here:</b>	<b>Date:</b>
<b>CONTRACTOR INSTALLATION</b>	
Business name:	
Address:	
City/State/Zip:	
Phone: (    )	
Email:	
CCB Lic.:	Expiration Date:
<b>Authorized Signature:</b>	
Print name:	Date:
<b>For Office Use Only:</b>	
Date: _____	
Building Official Signature: _____	
Print Name: _____	

<b>SPRINKLER VALUATION INFORMATION</b>		
Permit fees are based on the value of the work performed. Indicate the value (rounded up to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.		
Valuation: \$ _____		
<b>Value of Work</b>	<b>Fee Method</b>	<b>Fee</b>
\$1,000-\$1,000	None	\$23.00
\$1,001 - \$10,000	\$23+\$1.35 for ea. addl. \$100 over \$1,000	
\$10,001 - \$100,000	\$144.50+\$8.50 for ea. addl. \$1,000 over \$10,000	
\$100,001 & above	\$991.50+\$5.70 for ea. addl. \$1,000 over \$100,000	
Calculated Fee		\$ _____

<b>INFORMATION ON PLAN AND SPECIFICATIONS</b>
Plans and specifications shall be drawn to scale and shall be of sufficient clarity to indicate the location, nature and extent of the work proposed and show in detail that it will conform to the provisions of this code and relevant law, ordinances, rules and regulations.
What type of system? (Circle Below) Dry / Wet / Deluge / Pre-Action / Anti-Freeze
What Area Density/s is the system design to? _____
What is the Sprinkler Occupancy Classification? _____
What is the Building Use? _____
Do plans show all required seismic supports? _____
What is the water Flow Data? Residual _____ Static _____
When was it taken? _____ Who took it? _____
What NFPA Code is the system designed to? _____
Where is alarm signal sent, if system is required to be centrally monitored? _____

<b>SPRINKLER/PROCESS PIPING PERMIT FEE</b>	
Fire Sprinkler System Fee (Valuation Schedule)	
Permit Issuance Fee	20.00
Sub-Total (Fees + Permit Issuance Fee)	
Minimum Permit Fee (if Sub-Total Not to \$45)	45.00
Plan Review Fee (65% of Permit Fee)	
State Surcharge Fee (12% of Permit Fee)	
<b>Total</b>	

*Notice: This permit is issued under OAR 918-460-0030. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.*

# Fire Alarm Building Permit Application

City of Boardman     Morrow County     City of Irrigon

P.O. Box 229

200 City Center Circle

Boardman, Oregon 97818

Phone: 541.481.9252

Fax: 541.481.3244

PERMIT # \_\_\_\_\_

DATE ISSUED \_\_\_\_\_

<b>TYPE OF WORK</b>	
<input type="checkbox"/> New construction	<input type="checkbox"/> Repair
<input type="checkbox"/> Addition	<input type="checkbox"/> Alteration
<input type="checkbox"/> Replacement	<input type="checkbox"/> Other
<b>CATEGORY OF CONSTRUCTION</b>	
<input type="checkbox"/> 1 and 2-family dwelling	<input type="checkbox"/> Industrial
<input type="checkbox"/> Accessory building	<input type="checkbox"/> Multi-family
<input type="checkbox"/> Commercial	<input type="checkbox"/> Other:
<b>JOB SITE INFORMATION AND LOCATION</b>	
Job site address:	
City/State/Zip:	
Suite/bldg./apt. no.:	Project name:
Tax map/parcel no.:	
<b>DESCRIPTION OF WORK</b>	
<b>PROPERTY OWNER INSTALLATION</b>	
Name:	
Address:	
City/State/Zip:	
Phone: (    )	
Email:	
This installation is being made on residential or farm property owned by me or a member of my immediate family, and is exempt from licensing requirement under ORS 701.010.	
<b>Sign here:</b>	<b>Date:</b>
<b>CONTRACTOR INSTALLATION</b>	
Business name:	
Address:	
City/State/Zip:	
Phone: (    )	
Email:	
CCB Lic.:	Expiration Date:
<b>Authorized Signature:</b>	
Print name:	Date:
<b>For Office Use Only:</b>	Date: _____
Building Official Signature: _____	
Print Name: _____	

<b>FIRE ALARM VALUATION INFORMATION</b>	
Permit fees are based on the value of the work performed. Indicate the value (rounded up to the nearest dollar) of all equipment, materials, labor, overhead, and the profit for the work indicated on this application.	
Valuation: \$	
Type of Construction:	
Occupancy Group:	
Existing building area:	square feet
New building area:	square feet
Number of stories:	
Number of bedrooms:	
Number of bathrooms:	
Garage/carport area:	square feet
Covered porch area:	square feet
Deck area:	square feet
Other structure area:	square feet
<b>FIRE ALARM BUILDING PERMIT FEES</b>	
Fire Alarm Permit Fee	
Investigative Fee	
Plan Review Fee	65%
State Surcharge Fee	12%
<b>Total</b>	

*Notice: This permit is issued under OAR 918-460-0030. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.*



# Renewable Electrical Energy Permit Application

Department of Consumer & Business Services  
 Building Codes Division • Web: [bcd.oregon.gov](http://bcd.oregon.gov)  
 City of Boardman Contract Office  
 200 City Center Circle  
 Boardman, OR 97818  
 (541) 481-9252, Fax: (541) 481-3244

DEPARTMENT USE ONLY	
Permit no.:	
Office:	
By:	Date:
LOCAL GOVERNMENT APPROVAL	
Zoning approval verified?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**This permit is issued under OAR 918-309-0410. Permits are non-transferable. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.**

JOB SITE INFORMATION AND LOCATION	
Job site address:	
City/State/ZIP:	
Project name:	
Directions to job site:	
Subdivision:	Lot no.:
DESCRIPTION OF WORK	
Job no.:	
PROPERTY OWNER INSTALLATION	
Name:	
Address:	
City/State/ZIP:	
Contact phone: (    )	E-mail:
This installation is being made on residential or farm property owned by me or a member of my immediate family. This property is not intended for sale, exchange, lease, or rent. [ORS 479.540(1) and 479.560(1)]	
Sign here:	
CONTRACTOR INSTALLATION	
Business name:	
Address:	
City/State/ZIP:	
Contact phone: (    )	Fax: (    )
E-mail:	
CCB lic.:	BCD lic. no.:
Signature:	
Name of signing supervisor:	Lic. no.:

FEE SCHEDULE			
Number of inspections per item ( ) Renewable energy installation per system total	No. of items	Cost ea.	Sum
5 kva or less (2)		\$79.00	\$
5.01 to 15 kva (2)		\$94.00	\$
15.01 to 25 kva (2)		\$156.00	\$
Miscellaneous fees, hourly rate		\$86.00	\$
Each additional inspection (1) (OAR 918-309-0070)		\$55.00	\$

FISCAL USE	APPLICANT USE	
70111/1195	(A) Enter total of above fees	\$
70111/1291	(B) Enter 12% surcharge (.12 x [A])	\$
70111/1195	(C) Plan review, if required (.25 x [A])	\$
<b>TOTAL fees and surcharges:</b>		<b>\$</b>

If paying by credit card, applicant must sign the credit-card information box. Do **not** send cash.

<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	Phone: (    )
Credit card number		Expiration
Name of cardholder as shown on credit card		
Cardholder signature		\$ Amount

DCBS fiscal use only:







# Electrical Permit Application

Department of Consumer and Business Services Building  
 Codes Division • City of Boardman Contract Office  
 P.O. Box 229, Boardman, OR 97818  
 541-481-9252 • Fax: 541-481-3244  
 Web: www.cityofboardman.com

DEPARTMENT USE ONLY	
Permit no.:	
Office:	
By:	Date:
LOCAL GOVERNMENT APPROVAL	
Zoning approval verified?	<input type="checkbox"/> Yes <input type="checkbox"/> No

This permit is issued under OAR 918-309-0000. Permits are nontransferable. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.

CATEGORY OF CONSTRUCTION	
<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial
<input type="checkbox"/> Detached accessory structure	<input type="checkbox"/> Accessory building
<input type="checkbox"/> Manufactured dwelling	<input type="checkbox"/> Industrial
<input type="checkbox"/> Single-family dwelling	<input type="checkbox"/> Mixed use
<input type="checkbox"/> Two-family dwelling	<input type="checkbox"/> Multi-family
<input type="checkbox"/> Townhouses	<input type="checkbox"/> Other
<input type="checkbox"/> Other	
TYPE OF WORK	
<input type="checkbox"/> Addition	<input type="checkbox"/> Alteration
<input type="checkbox"/> Move	<input type="checkbox"/> New
<input type="checkbox"/> Repair	<input type="checkbox"/> Replacement
<input type="checkbox"/> Tenant improvement	<input type="checkbox"/> Other
JOB SITE INFORMATION AND LOCATION	
Job site address:	
City/State/ZIP:	
Project name:	
Directions to job site:	
Parcel no.:	
DESCRIPTION OF WORK	
Job no.:	
PROPERTY OWNER INSTALLATION	
Name:	
Address:	
City/State/ZIP:	
Phone: - -	Fax: - -
Email:	
This installation is being made on residential or farm property owned by me or a member of my immediate family. This property is not intended for sale, exchange, lease, or rent. ORS 479.540(1) and 479.560(1).	
Sign here:	
CONTRACTOR INSTALLATION	
Business name:	
Address:	
City/State/ZIP:	
Phone: - -	Fax: - -
Email:	
CCB lic.:	BCD Lic. no.:
Name of signing supervisor:	
Signature:	Lic. no.:

FEE SCHEDULE		
	Items	Cost ea. Sum
<b>Residential, per unit, service included (includes attached garage):</b>		
1,000 sq. ft. or less		\$106.00
Each additional 500 sq. ft. or portion thereof		\$19.00
Limited energy (new residence only)		\$25.00
Each manufactured home or modular dwelling service or feeder		\$63.00
<b>New multi-family dwelling (3 or more units):</b>		
Total number of units		
Square feet of largest unit		
<i>Description:</i>		
1,000 sq. ft. or less (per unit)		\$106.00
Each additional 500 sq. ft. or portion thereof		\$19.00
<i>Remaining apartments:</i>		
Total cost of largest apartment		/ 2
Limited energy, multi-family (with above)		\$45.00
<b>Services or feeders: (installation, alteration, relocation)</b>		
200 amps or less		\$79.00
201 to 400 amps		\$94.00
401 to 599 amps		\$156.00
600 amps		\$156.00
601 to 1,000 amps		\$204.00
Over 1,000 amps or volts		\$469.00
Reconnect only		\$63.00
<b>Temporary services or feeders: (installation, alteration, relocation)</b>		
200 amps or less		\$63.00
201 to 400 amps		\$86.00
401 to 599 amps		\$125.00
600 amps		\$125.00
Over 600 amps or 1,000 volts, see services or feeders section above.		
<b>Branch circuits: (new, alteration, extension per panel)</b>		
a. Fee for branch circuits with purchase of a service or feeder fee:		
Each branch circuit		\$4.00
b. Fee for branch circuits without purchase of a service or feeder fee:		
First branch circuit		\$54.00
Each additional branch circuit		\$4.00
<b>Miscellaneous: (service or feeder not included)</b>		
Each pump or irrigation circle		\$63.00
Each sign or outline lighting		\$63.00
Signal circuit(s) or a limited-energy panel, alteration, or extension		\$63.00



440-2584-BRD MN (5/15/COM/WEB)



# One- and Two-Family Dwelling Restricted Energy Electrical Application

Department of Consumer & Business Services  
 Building Codes Division • bcd.oregon.gov  
 City of Boardman Contract Office  
 200 City Center Circle  
 Boardman, OR 97818  
 (541) 481-9252, Fax: (541) 481-3244

DEPARTMENT USE ONLY	
Permit no.:	
Office:	
By:	Date:
LOCAL GOVERNMENT APPROVAL	
Zoning approval verified?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**This permit is issued under OAR 918-309-0400. Permits are non-transferable. Permits expire if work is not started within 180 days of issuance or if work is suspended for 180 days.**

JOB SITE INFORMATION AND LOCATION	
Job site address:	
City/State/ZIP:	
Project name:	
Directions to job site:	
Subdivision:	Lot no.:

DESCRIPTION OF WORK	
Job no.:	
PROPERTY OWNER INSTALLATION	
Name:	
Address:	
City/State/ZIP:	
Phone: (    )	Fax: (    )

This installation is being made on residential or farm property owned by me or a member of my immediate family. This property is not intended for sale, exchange, lease, or rent. (ORS 479.540(1) and 479.560(1))  
**Sign here:**

CONTRACTOR INSTALLATION	
Business name:	
Address:	
City/State/ZIP:	
Phone: (    )	Fax: (    )
CCB lic.:	BCD lic. no.:
Signature:	
Name of signing supervisor:	
Signing supervisor's license no.:	

<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	Phone: (    )
Credit card number		Expiration
Name of cardholder as shown on credit card		
Cardholder signature		\$ Amount

FEE SCHEDULE	
Fee for all systems (includes two inspections):	\$25
Miscellaneous fees, each additional inspection:	\$55
Check type of work involved:	
<input type="checkbox"/> Audio and stereo systems	
<input type="checkbox"/> Data telecommunications	
<input type="checkbox"/> Doorbell	
<input type="checkbox"/> Garage-door opener	
<input type="checkbox"/> Heating, ventilation, and air-conditioning systems	
<input type="checkbox"/> Landscape lighting and sprinkler controls	
<input type="checkbox"/> Landscape irrigation controls*	
<input type="checkbox"/> Outdoor landscape lighting*	
<input type="checkbox"/> Vacuum systems	
<input type="checkbox"/> Other:	
Number of systems:	
Miscellaneous fees, each additional inspection: \$55	
* Exception: BCD licenses are not required only when work is done by a licensed landscape contractor, under ORS 671.510 to 671.710	

FISCAL USE	APPLICANT USE	
70111/1195	(A) Enter total of above fees	\$
70111/1291	(B) Enter 12 percent surcharge (.12 x [A])	\$
70111/1195	(C) Plan review, if required (.25 x [A])	\$
<b>TOTAL fees and surcharges:</b>		\$

If paying by credit card, applicant must sign the credit-card information box. Do **not** send cash.

**DCBS fiscal use only:**

**Table J  
Public Health Department Fee Schedule 2021-2022**

**Oregon Immunization Program, Vaccine Costs by Dose for  
Billable Clients July-December 2021  
(Clinics Must Not Charge Higher Than Published Prices)**

<b>VACCINE</b>	<b>Brand</b>	<b>PRICE PER DOSE</b>
Diphtheria, Tetanus, Pertussis (DTaP)	Infanrix	\$21.53
	Daptacel	\$25.11
DTaP/Hepatitis B (HepB)/Polio (IPV)	Pediarix	\$74.19
Diphtheria, Tetanus, Pertussis (DTaP)/ Polio (IPV)	Kinrix	\$53.67
Inactivated Polio Vaccine (e-IPV)	IPOL	\$35.08
Hepatitis A (Hep A)	Havrix	\$28.44
	Vaqta	\$31.34
	Havrix (Adult)	\$40.70
	Vaqta (Adult)	\$63.74
Hepatitis B (Hep B)	Engerix-B	\$16.31
	Recombivax HB	\$19.57
	Engerix-B (Adult)	\$43.08
	Recombivax HB (Adult)	\$50.64
Hepatitis A & B (Hep A/B)	Twinrix	\$87.05
Haemophilus influenzae Type B (Hib)	PedVaxHIB	\$27.25
Human Papillomavirus (HPV9)	Gardasil 9	\$239.29
Meningococcal ACWY	Menveo	\$114.30
Measles, Mumps, & Rubella (MMR)	MMR II	\$82.49
Measles, Mumps, Rubella & Varicella (MMR-V)	ProQuad	\$235.28
Pneumococcal Polysaccharide (Pneumo 23)	PneumoVax 23	\$110.45
Pneumococcal Conjugate (Pcv 13)	Prevnar 13	\$209.75
Rotavirus	Rotarix	\$119.89
	RotaTeq	\$89.00
Tetanus & Diphtheria (Td)	Tenivac	\$32.25
Tetanus, Diphtheria & Pertussis (Tdap)	Boostrix	\$37.79
Varicella	Varivax	\$142.47

**Table J**  
**Public Health Department Fee Schedule 2021-2022**

All family planning supplies and/or Devices are charged based on acquisition cost. The cost will vary as our supplier rates change. For this reason, the family planning supplies and/or devices will not be listed in the fee schedule. Labs are billed to the Oregon Health Plan directly from the lab. The lab bills us in cases where the client is uninsured or confidential.

<b>Patient Visit</b>	<b>2021-2022</b>
New Patient – Registered Nurse Visit Only, Straightforward Appointment	<b>\$210.00</b>
New Patient - Physician Assistant Visit, Low Complexity	<b>\$279.00</b>
New Patient - Physician Assistant Visit, Moderate Complexity	<b>\$224.00</b>
New Patient - Physician Assistant Visit, Higher Complexity	<b>\$425.00</b>
Established Patient - RN Visit Only, Low Complexity	<b>\$158.00</b>
Established Patient - Physician Assistant Visit, Straightforward Appointment	<b>\$168.00</b>
Established Patient - Physician Assistant Visit, Low Complexity	<b>\$279.00</b>
Established Patient - Physician Assistant Visit, Detailed-Moderate complexity	<b>\$335.00</b>
Family Planning Visit - OHP	<b>\$135.00</b>
COVID Vaccine Administration Fee - 1st shot	<b>\$65.00</b>
COVID Vaccine Administration Fee - 2nd shot	<b>\$22.00</b>
Vaccine Administration Fee for "Free" State Supplied Vaccine	<b>\$21.00</b>
COVID Vaccine Administration Fee - Private Insurance	<b>\$65.00</b>
COVID Vaccine Administration Fee - Oregon Health Plan	<b>\$40.00</b>
Other Immunizations for OHP Administration Fee	<b>\$21.96</b>
Intrauterine Device (IUD) Insertion Fee	<b>\$168.00</b>
Intrauterine Device (IUD) Removal Fee	<b>\$168.00</b>
Hormone Implant Insertion	<b>\$224.00</b>
Hormone Implant Removal	<b>\$224.00</b>
Hormone Implant Replacement	<b>\$224.00</b>

**Table K  
Morrow County Public Works  
Fee Schedule**

**Permits**

Road Approach site application commercial .....	\$125.00
Road Approach site application residential .....	\$50.00
Permit to Build on Right of Way (Access).....	\$50.00
Utility Permit (Private Utility) .....	\$50.00
No – Spray Permit .....	\$25.00
Leaky Load Permit (monthly fee per unit).....	\$10.00
Continuous Variance Permit .....	\$5.50
(Over width/over length permit)	

**Black/Color Large Format Printer Printing and/or Copies**

Size	8.5” x 11”	\$7.00
Size	8.5” x 14”	\$9.00
Size	11” x 17”	\$12.00
Size	17” x 22”	\$13.00
Size	22” x 34”	\$15.00
Size	30” x 42”	\$20.00
Size	34” x 44”	\$25.00
Size	BANNER (42 inch width x # ft. length)	\$10.00 per foot (length)

**Lamination Fees (Maximum width 27 inches)**

3 Mil. Per Sq. Inch.	\$0.05
----------------------	--------

**Standard COPY Fees from document/file/PDF**

Size	8.5” x 11”	\$0.25/page black & white
Size	8.5” x 11”	\$1.00/page color
Size	8.5” x 14”	\$0.25/page black & white
Size	8.5” x 14”	\$1.00/page color
Size	11” x 17”	\$3.00
Size	17” x 22”	\$8.00
Size	22” x 34”	\$10.00
Size	30” x 42”	\$12.00
Size	34” x 44”	\$15.00

*Labor for custom products will result in a \$20.00/hour fee, minimum one-half hour*

**Table K**  
**Morrow County Public Works**  
**Airport Fee Schedule**

**Airport Hangar Rent**

Hangar type	Square feet	February 2022
		\$0.177305/sf
Large Hangar #1	3,560	\$631.20
Standard Hangar #2	1,128	\$200.00
Standard Hangar #3	1,128	\$200.00
Standard Hangar #6	1,128	\$200.00
Standard Hangar #7	1,128	\$200.00
Medium T Hangar #4	1,529	\$271.10
Medium L Hangar #5	1,319	\$233.86

Through the fence ingress/egress per operator	\$75.00 per month
Secured Vehicle Parking	\$10.00 per month with agreement
Aviation Fuel	\$0.65 Profit Margin markup on current price
Utility lease with new Ag site	\$175.00 per month with agreement
Ground Lease	\$0.75 per square foot

**Table K – Morrow County Public Works  
Parks Fee Schedule**

\*\*\* Due to internet access there may be times when  
Parks may not be able to process Debit or Credit Card transactions. \*\*\*

PARK FEES FOR ANSON WRIGHT PARK, CUTSFORTH PARK AND THE  
MORROW COUNTY OFF HIGHWAY VEHICLE PARK ALSO KNOWN AS OHV PARK

**Park Fees: for any single type of RV, tent, camper or vehicle (Unit)**

	<b>Per Day</b>	<b>Per Week</b>	<b>Per Month</b>
Cabins* (OHV Park A Frame & 10x16)	\$49.00	\$ N/A	\$ N/A
Cabins* † (OHV 10x16)	\$49.00	\$ N/A	\$ N/A
Cabins* (Anson Wright 14X14)	\$49.00	\$ N/A	\$ N/A
Cabins* † (Cutsforth 10x16)	\$49.00	\$ N/A	\$ N/A
4-H Building (Cutsforth Park)	\$100.00	\$ N/A	\$ N/A
Juniper Cabin* † ‡ (OHV Park 20X14)	\$88.00	\$ N/A	\$ N/A
Full hook-ups (water, sewer, and electric)	\$29.00	\$174.00	\$686.00
Partial hook-up (water and electric)	\$25.00	\$152.00	\$607.00
Water only hook-up	\$22.00	\$132.00	\$528.00
Dry camp or primitive (Tent and/or RV)	\$19.00	\$112.00	\$449.00
OHV Overflow Area/Large Group Site§	\$19.00§	\$112.00§	\$449.00§

\* No running water inside of cabins. No bedding furnished

† Propane lighting, heating

‡ Gas generator available for LIMITED electrical use

§ OHV Large Group Site is a per unit fee (Unit = any single type RV, tent, camper or vehicle)

Seventh (7<sup>th</sup>) day free for all RV/tent sites.

Maximum of six (6) people per paid site (with exception of Large Group Site/s at OHV Park)

Weekly/Monthly rates automatically calculated by reservation software.

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Extra vehicle only (one included with campsite) \$2.00 per extra vehicle only per day

Sewer dump fee \$10.00

Campfire Wood (1 row – 1’W x 3’H x 3’L) \$10.00

Water Registered Camper FREE  
Non-Registered Camper \$0.05 per gallon charge due to upkeep of system.

Cutsforth Park Horse Pens \$3.00 per head per Day

BBQ (wood-burning), Gazebo or Picnic Area/s \$25.00 per area per Day  
(Reserved for large groups)

Propane \$0.75 over delivery market rate

Propane Tank- five (5) gallon rental \$25.00 per Day

50% Discount for active duty military on leave or veterans with disabilities with proper documentation. Does not cover cabins or other special park facilities, amenities, extra people or vehicles and is only eligible for one site discount per stay. Reserved site must be occupied by the veteran that is eligible for discount. Otherwise, discount is invalid. Reservation is not transferable to anyone else, even other veterans. When you arrive at park you will be asked for photo ID to confirm veteran status. If unable to provide ID indicating the veteran status, guest will not receive discount and will be responsible for full rate of site reserved.

50% Discount Wedding/Reunion facilities rental when entire park facilities (all campsites, buildings and amenities) are rented. With understanding that restrooms/showers, ponds, playground and day use areas remain open for public use.

**Table K  
Morrow County Public Works  
Transfer Station Fee Schedule**

**Transfer Site:** \_\_\_\_\_

**Cubic Yard cost Minimum Waste fee \$8.85 (Average between both sites \$8.85)**

Length ft. x Width ft. x Height ft. = \_\_\_\_\_ Divide by 27 (Number ft. in a cubic yard) = \_\_\_\_\_ Take that amount multiply by the **\$8.85** Minimum cost.

Examples below

One-half pickup box or less **\$8.85** minimum

6' x 6' x 3' = 4 cubic yards = **\$35.00**

6' x 8' x 2' = 3.55 cubic yards = **\$31.00**

8' x 8' x 6' = 14.22 cubic yards = **\$125.50**

8' x 12' x 7' = 24.88 cubic yards = **\$220.00**

Up to SIX – 32 Gallon Garbage Bags – **\$8.85** (Equivalent to 4' x 4' and less than 1' high pickup bed or small trailer.)

Car tire without rim	<b>\$ 9.00</b>
Truck tire without rim	<b>\$12.50</b>
Tractor / Duplex	<b>\$27.50</b>
Grader tire	<b>\$51.25</b>

The following items are taken **FREE OF CHARGE** for Morrow County residents:

**Household Items:**

Sofas	Refrigerators
Love Seats	Freezers
Large Chairs	Water Heaters
Mattresses	Stoves/Ranges
Box Springs	Washers
Microwaves	Dryers
Toilets	Sinks (kitchen or bath)

**Paint:**

Latex and Oil Based (Gallon Containers Only)

**Electronics:**

Computer Tower	Fax Machines
Computer Screen	Tablets
Key Boards	Telephones & Cell Phones
Printers	Copiers
Handheld Radios	Stereos



**Table L**  
**Sheriff's Office Fee Summary**  
**2022 Fee Update**  
**CIVIL Fees set by ORS 21.300**

<b>Mileage</b> (for travel in excess of 75 miles round trip from the Morrow County Courthouse in Heppner to service locations). <b>Fee is in addition</b> to the schedule below.			
		<u>Previous</u>	<u>July 1, 2021</u>
		\$45	\$50
<b>Notice process:</b> Summons, Notice of Restitutions, Civil Subpoenas, Citations, Order, Small Claim			
	<u># of parties/same court case</u>	<u>Previous</u>	<u>July 1, 2021</u>
	1 person	\$45	\$50
	2 person/1 address	\$45	\$50
	2 person/2 addresses	\$90	\$100
	3 persons/1 address	\$75	\$84
	4 persons/1 address	\$100	\$112
<b>Evictions</b> (Writ of Execution of Judgment of Restitution). "Et Al" or "All other occupants" is considered a party in all actions.			
	<u># of tenants</u>	<u>Previous</u>	<u>July 1, 2021</u>
	1 or 2/same address	\$125	\$139
	3 same address	\$155	\$173
	4 same address	\$180	\$201
<b>Enforcement Action Minimum Fee</b> (Fees vary by the type of enforcement action, so please call to verify).			
		<u>Previous</u>	<u>July 1, 2021</u>
		\$80	\$89
<b>Writs of Garnishments</b> * Must include a separate check made payable to the financial institution or bank for \$15.00 search fee, if being served to a financial institution or bank*			
		<u>Previous</u>	<u>July 1, 2021</u>
		\$25	\$25
<b>Conveying Property</b> (Deeds, Certificate of Redemption, or other conveyance of real property)			
		<u>Previous</u>	<u>July 1, 2021</u>
		\$50	\$56
Entering and processing <b>distrain warrants</b> for state agencies			
		<u>Previous</u>	<u>July 1, 2021</u>
		\$6.25	\$6.25
<b>Sheriff Sales</b>			
		<u>Previous</u>	<u>July 1, 2021</u>
	Real Property Sale Preparation	\$100	\$100
	Conduction Sheriff's Sale	\$11	\$11

	Sheriff Statutory Enforcement Fee	\$80	\$89
	Post Sale Administration	\$67	\$67
	Folio	\$3	\$4
	Post Notice of Sale on Property	\$45	\$50
	Mileage fee (if applicable)	\$45	\$50
	Post Sold Notice on Property	\$45	\$50
	Mileage fee (if applicable)	\$45	\$50
	Copies for Mailing	\$.25	\$.25
	Pre-Sale Mailing	Varies (USPS Cost)	
	Post Sale Mailing	Varies (USPS Cost)	
	Heppner Gazette Times (Posting and Affidavit)	\$244	\$250
	Oregon State Sheriff's Association (Posting and Affidavit)	\$300	\$330
	Deeds	\$50	\$56
<b>Concealed Handgun License (CHL) <i>Fees set by House Bill 554</i></b>			
		<u>Current</u>	<u>September 26, 2021</u>
	New	\$50	\$100
	Renewal	\$50	\$75
	Transfer	\$15	\$15
	Fingerprint fee (New and Transfer only)	\$15	\$15
	Duplicate License	\$15	\$15
<b>Records</b>			
		<u>Previous</u>	<u>July 28, 2021</u>
	Copies of Deputies Reports (per report)	\$15	n/c
	9-1-1 calls (per incident)	\$20	n/c
	Radio traffic (per incident)	\$20	n/c
	Pictures (per incident)	\$20	n/c
	Videos (per video)	\$35	n/c
	Extensive records request per hour (billed in 15 minute increments) AFTER 30 minutes of staff time	\$40	n/c
<b>Uniformed Security on Civil Enforcement Action: \$50 1<sup>st</sup> hour, Thereafter \$75.00 per hour per deputy</b>			
	<b>NSF Checks (Paid by cash only)</b>	\$30	<b>\$35</b>
	<b>Fingerprints (Paid by cash only)</b>	\$15	<b>* delete *</b>
	First 2 cards		<b>\$15</b>
	Each Additional Card		<b>\$5</b>
	<b>False Alarm - Penalties (first false alarm free) in a month per alarm</b>	\$50	<b>n/c</b>
	<b>Impounded Auto Administrative Fee (Paid by cash only)</b>	\$60	<b>n/c</b>
	<b>Handgun Proficiency class 'lab' fee</b>	\$50	<b>n/c</b>
<b>Parole and Probation</b>			
		<u>Fees</u>	
	Interstate Compact Fee	\$180	
	Electronic Monitoring (Set-up fee)	\$25	
	Electronic Monitoring (per day)	\$15	
	Positive Urine Samples (LAB)	\$50	

	Work Crew (Crew of 5 or more) per day	\$250.00
	Work Crew (Less than 5) per day	\$125.00
	Polygraphs	Varies between \$150-\$300
** No longer charge supervisor fees or travel permits per Senate Bill 620. **		

**Table M  
Surveyor Fees**

<b><u>Record of Survey</u></b> Review and Filing	\$25.00
<b><u>Property Line Adjustment</u></b> Review and Filing	\$100.00
<b><u>Partition</u></b> Plat Review, Check, and Filing	\$200.00
<b><u>Subdivision or Condominium</u></b> Plat Review, Check, and Filing	\$300.00+\$10.00 per lot/unit
<b><u>Affidavit Fee</u></b> (Corrections, Post-monument, etc.)	\$25.00
<b><u>Vacation Fee</u></b>	\$25.00
<b><u>Public Land Corner Record</u></b>	Free of Charge

**NOTE:**

Record of Survey & Property Line Adjustment fees are due to the County Surveyor Office at the time of final mylar submittal for recording. Partition Plat and Subdivision/Condominium fees are due at the time of recording with the Morrow County Clerk's Office.

**Copy Charges**

8.5" x 11"	\$0.50
11" x 17"	\$2.00
18" x 24"	\$3.00
24" x 36"	\$4.00

**Table N**  
**Treasurer's Fees**

Replacement checks* (Stop Payments & Reissues)	\$20
*Will not be charged if original check was not received by individual	
Not Sufficient Funds (NSF) Checks	\$35
Bank Wire	\$15

**Table O**  
**Whole County**

Computer Time	\$75/hour
Interpreter rate	
Non-certified	\$25/hour
Certified	\$32.50/hour
Computer print-outs (black & white)	\$0.25/page
Computer print-outs (color)	\$1.00/page
Photocopies (black & white)	\$0.25/page
Photocopies (color)	\$1.00/page
Fax Fees for non-County business:	
Outgoing – 1 <sup>st</sup> page	\$3.00
Each additional page	\$1.00
Incoming (whole fax)	\$2.00
Not Sufficient Funds (NSF) Check Fee	\$35.00

Other fees may be assessed under Oregon Revised Statutes