

## MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, August 8, 2018 at 9:00 a.m.  
Irrigon City Hall, City Council Chambers  
500 N.E. Main Ave., Irrigon, Oregon

1. **Call to Order and Pledge of Allegiance - 9:00 a.m.**
2. **City/Citizen Comments:** Individuals may address the Board on topics not on the agenda
3. **Open Agenda:** The Board may introduce subjects not on the agenda
4. **Consent Calendar**
  - a. Approve Claims: Accounts Payable dated August 9<sup>th</sup>; Revised Total Amount for Accounts Payable dated August 2<sup>nd</sup>: \$255,669.30; Two Payroll Payables, Immediates & Electronic: dated July 31<sup>st</sup> in the amount of \$163,944.47; HRA dated August 1<sup>st</sup> in the amount of \$2,875
  - b. Minutes: July 25<sup>th</sup>
  - c. Statewide Transportation Improvement Fund (STIF) Advisory Committee Appointments
5. **Business Items**
  - a. Update from Crow Engineering on North County Building plans
6. **Department Reports**
  - a. Veterans Office Quarterly Report (Linda Skendzel, Veterans Services Officer)
  - b. Planning Department Monthly Report (Carla McLane, Planning Director)
7. **Correspondence**
8. **Commissioner Reports**
9. **Signing of documents**
10. **Executive Session:** Pursuant to ORS 192.660(2)(f) –To consider information or records that are exempt by law from public inspection
11. **Executive Session:** Pursuant to ORS 192.600(2)(h)- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
11. **Adjournment**

Agendas are available every Friday on our website ([www.co.morrow.or.us/boc](http://www.co.morrow.or.us/boc) under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutchter at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this

publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, County Administrator at (541) 676-2529.

**Morrow County Board of Commissioners Meeting Minutes  
July 25, 2018  
Bartholomew Building Upper Conference Room  
Heppner, Oregon**

**Present**

Chair Don Russell  
Commissioner Jim Doherty  
Commissioner Melissa Lindsay  
Darrell Green, Administrator  
Justin Nelson, County Counsel  
Roberta Lutchter, Executive Assistant

**Call to Order and Pledge of Allegiance:** 9:01 a.m.

**Open Agenda:** It was decided to move the afternoon Work Session from 2:00 to 3:00 so the Commissioners could attend the 2:00 Forest Service briefing on the Wilson Prairie Fire.

**City and Citizen Comments:** Heppner resident and business owner, John Murray, asked if meetings to hear public comment on north County facility planning could be held at a time the working public could attend, such as in the evening. The Commissioners commented meetings are planned for both north and south County, and will take place at varying times. Chair Russell added the Commissioners will be making a presentation at the August 2<sup>nd</sup> Heppner Chamber of Commerce Meeting regarding the status of facility planning in Irrigon and Boardman, as well as other County-related matters.

**Consent Calendar**

Commissioner Lindsay requested to move the three Purchase Pre-Authorization Requests to Business Items.

*Commissioner Lindsay moved to approve the following Consent Calendar items:*

- 1. Accounts Payable dated July 26<sup>th</sup> in the amount of \$566,338.11; July One-Time Retirement Taxes dated July 18<sup>th</sup> in the amount of \$15,000; Fair 4-H Presentations & Ground Beef Contest Judges Manual Checks dated July 18<sup>th</sup> in the amount of \$400; 2018 Q2 SUTA/WBF Quarterly Payment dated July 19<sup>th</sup> in the amount of \$21,060.93; Six Payroll Payables: Monthlies dated June 27<sup>th</sup> in the amount of \$181,670.58; Immediates & Electronic dated July 5<sup>th</sup> in the amount of \$157,860.52; Immediates & Electronic, HRA/VEBA dated July 5<sup>th</sup> in the amount of \$2,750; Immediates & Electronic, Employee Final, dated July 9<sup>th</sup> in the amount of \$8,248.15; Immediates & Electronic, Employee Paycheck, dated July 13<sup>th</sup> in the amount of \$14.08; Immediates & Electronic dated July 18<sup>th</sup> in the amount of \$158,004.68*
- 2. Minutes: June 27<sup>th</sup>; July 11<sup>th</sup>; July 18<sup>th</sup>*
- 3. Clerk's Office Replacement Vote Tally Machine Sales Order Agreement in the amount of \$74,606, and authorize Chair Russell to sign on behalf of the County*

4. *Order No. OR-2018-8: In the Matter of Designating an Official Newspaper for Publication of County Public Notices – Heppner Gazette Times for facsimile ballots; real property tax foreclosure lists; and service of warrants by publication. In addition, the Heppner Gazette Times and East Oregonian are recognized as newspapers of general circulation in Morrow County*
5. *Resolution No. R-2018-17: In the Matter of Amending the Bylaws of the Morrow County Parks Committee in the 2010-2030 Morrow County Parks Master Plan; correcting a scrivener’s error in Resolution No. R-2017-8*

*Commissioner Doherty seconded. Unanimous approval.*

### **Business Items**

Purchase Pre-Authorization Request from Public Works – Bobcat Asphalt Planer

Purchase Pre-Authorization Request from Public Works – Bobcat 108” Grader Attachment

Purchase Pre-Authorization Request from Parks – John Deere Multi-Use Tractor

Matt Scrivner, Public Works Director

Mr. Scrivner reviewed the Agenda Item Coversheet and documentation for each request.

*Commissioner Lindsay moved to approve the Purchase Pre-Authorization Request from Public Works for a Bobcat 24” Asphalt Planer in the amount of \$14,019, and authorize Chair Russell to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.*

*Commissioner Lindsay moved to approve the Purchase Pre-Authorization Request from Public Works for a Bobcat 108” Grader Attachment in the amount of \$11,517.08, and authorize Chair Russell to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.*

*Commissioner Lindsay moved to approve the Purchase Pre-Authorization Request from Parks for a John Deere 3033R Multi-Use Tractor in the amount of \$30,011.22, and authorize Chair Russell to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.*

### Oregon Equal Pay Law

Darrell Green, Administrator

Mr. Green explained the Equal Pay Law becomes effective January 1, 2019. He said Umatilla County engaged HR Answers, Inc. to conduct a compensation survey to assist them with compliance with the new law. He then asked for discussion as to the merits of Morrow County doing the same. The Board agreed to discuss this in more detail at a Work Session after a new Human Resources Director or Manager is hired.

### Payment in Lieu of Taxes (PILT) Class Action Lawsuit

Commissioner Doherty

The lawsuit seeks to recover monies the U.S. Court of Federal Claims determined the Federal government owes each Class Member due to underpayment in fiscal years 2015, 2016 and/or 2017. (A Class Member means all units of local government that received PILT payments during those years.) Commissioner Doherty said Morrow County was underpaid approximately

\$10,000 and the legal cost to participate would be around \$3,000; an amount much lower than litigating ourselves. He said this judgement will hold the Federal government's "feet to the fire" to pay what they were originally required.

*Commissioner Doherty moved to approve joining the Class Action Lawsuit and completing the Class Action Opt-In Notice Form, authorizing Chair Russell to sign on behalf of the County. Commissioner Lindsay seconded. Unanimous approval.*

#### Award Asphalt and Tack Oil Bid

Matt Scrivner, Public Works Director

Mr. Scrivner said of the two bids received, Granite Construction Company, Hermiston, was substantially lower. However, the prices quoted are good through October 31<sup>st</sup> only. He said if the Board accepts Granite's bid, he will issue a new Request for Proposals in the spring. The County should take advantage of this kind of savings, concluded Mr. Scrivner.

*Commissioner Doherty moved to award the Asphalt bid of \$46 per ton; and Tack Oil bid of \$550 per ton to Granite Construction Company, and authorize Chair Russell to sign the Material Quotation on behalf of the County. Commissioner Lindsay seconded. Unanimous approval.*

#### **Department Reports**

##### Road Department Monthly Report

Mr. Scrivner reviewed the report of activity and permits issued for July. After discussing the soon-to-be-completed improvements at the Lexington Airport, the Board agreed to hold a site visit next Wednesday at 8:00 a.m.

Mr. Scrivner also provided an update on the Wilson Prairie Fire. He said it's at 700 acres, 50 of which are on OHV property, but the wind shifted and it's been pushed south.

##### Clerk's Quarterly Report

The Board reviewed Clerk Bobbi Childers' report in her absence. They discussed the amount Ms. Childers reported her office has sent to the State since 2009 for the Housing Alliance Tax - \$294,520. Her report said this fee for document recording was recently increased by the legislature from \$20 to \$60.

##### Human Resources Quarterly Report

Darrell Green, Administrator/Interim HR Director

Mr. Green reviewed his report.

##### Surveyor's Quarterly Report

Stephen Haddock, County Surveyor

Mr. Haddock reviewed his report. He was given permission to proceed with an informational pamphlet he created on the importance of property corner markers. It will be available at several County offices and posted to the website, he explained.

**Break:** 10:26 a.m.    **Resumed:** 10:37 a.m.

**Business Items, continued**

Introduction of the new Forest Supervisor for the Umatilla National Forest

Eric Watrud, Forest Supervisor, UNF

Brandon Houck, Heppner District Ranger, UNF

Darcy Weseman, Public Affairs Officer, UNF

As both Mr. Watrud and Mr. Houck are newly assigned to their current positions, both took the opportunity to introduce themselves and relay information about their professional backgrounds. Commissioner Doherty brought up the Ellis Integrated Vegetation Project, which according to the Forest Service website is a project encompassing an area approximately 15 miles south east of Heppner and seven miles west of Ukiah, that proposes to increase forest resiliency to wildfire and insect/disease infestations to provide wood products. He said he plans to stay engaged and Mr. Houck offered to meet individually with Commissioner Doherty. Commissioner Lindsay said there is growing concern about potential road closures and asked if there will be opportunities for public input. Mr. Houck said the Forest Service will definitely seek public input but this is still in the early stages and no decisions have been made. He added this is a heavily “roaded” district and there are competing demands for the budget. Mr. Watrud outlined the various timelines associated with the project, particularly those that allow for comment and input. At the conclusion of the discussion, Mr. Watrud and Mr. Houck thanked the Commissioners for their time today.

**Department Reports, continued**

Public Health Department Quarterly Report

Sheree Smith, Public Health Director

Ms. Smith reviewed her report.

District Attorney Update

Justin Nelson, District Attorney/County Counsel

Mr. Nelson informed the Board that Umatilla County filed affidavits against Sixth District Circuit Court Judge Eva Temple, who serves both Morrow and Umatilla County. The Umatilla County District Attorney is seeking to block her from presiding over new criminal cases, according to the *East Oregonian*. Mr. Nelson said his concern is that it could impact the rotation of judges to Morrow County, especially if a decision is made to assign her solely to Morrow County.

**Commissioner Reports**

- Commissioner Doherty referred to the previous discussion with the Forest Service representatives and said his concern is road closures are not showing up strictly under the heading of “Road Closures” but instead show up in other areas such as “Hunting Opportunities” or “Wildlife Mitigation.” Commissioner Doherty went on to discuss his upcoming meeting schedule.

- Chair Russell reported on the recent Columbia Development Authority meeting. He said the hope was the deed to transfer the depot property would come through in September, but that timeline now may have been pushed back significantly.
- Commissioner Lindsay provided an update on the Pacific Northwest Economic Region Summit she attended. She said she learned a great deal at the Summit but felt Oregon was not well represented, especially so for the presentations regarding water policy and planning related to the Columbia River.

**11:58 a.m. Executive Session:** Pursuant to ORS 192.660(2)(f) – To consider information or records that are exempt by law from public inspection

**12:07 p.m. Closed Executive Session:** No decisions

**12:07 p.m. Executive Session:** Pursuant to ORS 192.660(2)(d) – To conduct deliberations with persons designated by the governing body to carry on labor negotiations

**12:13 p.m. Closed Executive Session:** No decisions

**Adjourned:** 12:14 p.m.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #
40

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Staff Contact: Anita Pranger
Department: Public Transportation
Short Title of Agenda Item:

Phone Number (Ext): 541-676-LOOP(5667)
Requested Agenda Date: August 8, 2018

Statewide Transportation Improvement Fund (STIF) Advisory Committee appointments

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:
Anita Pranger August 1, 2018 Department Head Required for all BOC meetings
Admin. Officer/BOC Office Required for all BOC meetings
County Counsel \*Required for all legal documents
Finance Office \*Required for all contracts; other items as appropriate.
Human Resources \*If appropriate
\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.



# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

---

## 1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):

The Loop Morrow County Transportation will be receiving funds from HB2017 the Statewide Transportation Improvement Fund (STIF). Before The Loop can receive these funds they have to have an advisory committee in place to advise the Coordinator on what projects to apply for.

## 2. FISCAL IMPACT:

There is no fiscal impact to Morrow County.

## 3. SUGGESTED ACTION(S)/MOTION(S):

Move to appoint:

Karen Pettigrew	Term July 1, 2018 - June 30, 2019
Aaron Palmquist	Term July 1, 2018 - June 30, 2020
Sheryll Bates	Term July 1, 2018 - June 30, 2020
Leann Rea	Term July 1, 2018 - June 30, 2021, and
Betty Gray	Term July 1, 2018 - June 30, 2021

as The Loop Morrow County Transportation Statewide Transportation Improvement Fund (STIF) Advisory Committee.

Attach additional background documentation as needed.

Date: 7/17/18

To Whom It May Concern,

I would like to be considered for an appointment on The Loop Morrow County Transportation Statewide Transportation Improvement Fund (STIF) Advisory Committee.

I would like to see this program thrive in Morrow County because of the following interest that I have in transportation:

C, E, F, G, I, J, K, N, P We are in need of promoting and facilitating transportation in Morrow County and I feel it is critical for each community. I want to be involved to help make this happen. It is imperative that we have public transportation to expect to grow our communities and county.

I feel that I can contribute to this committee by representing the following areas:

C, E, F, G, I, J, K, N, P

---

---

---

---

---

---

---

Thank you,

Name: Sheryll Bates Sheryll Bates

Address: PO Box 395 Heppner OR 97836

Phone Number: 541-676-5773<sup>home</sup>; 503-970-7226

Email: heppnerchamber@centurytel.net

Date: July 17, 2018

To Whom It May Concern,

I would like to be considered for an appointment on The Loop Morrow County Transportation Statewide Transportation Improvement Fund (STIF) Advisory Committee.

I would like to see this program thrive in Morrow County because of the following interest that I have in transportation:

I have been in a situation where I  
needed to use the services. I also enjoy

working to benefit our County/Cities

I feel that I can contribute to this committee by representing the following areas:

I, J, K, L, C  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Thank you,

Name: Heann Rea

Address: 430 Frank Gilliam Heppner, OR

Phone Number: 541-676-5289

Email: Injrea@centurylink.net

Date: 7-17-18

To Whom It May Concern,

I would like to be considered for an appointment on The Loop Morrow County Transportation Statewide Transportation Improvement Fund (STIF) Advisory Committee.

I would like to see this program thrive in Morrow County because of the following interest that I have in transportation:

There is a real need for public

transportation in this County. I am also on NEACT.

I feel that I can contribute to this committee by representing the following areas:

A - Local government      Q - Major Destination

Thank you,

Name: KAREN Pettigrew

Address: PO Box 277 - Boardman, OR 97818

Phone Number: 541-481-9252

Email: Kpettigrew@cityofboardman.com

Date: July 17, 2018

To Whom It May Concern,

I would like to be considered for an appointment on The Loop Morrow County Transportation Statewide Transportation Improvement Fund (STIF) Advisory Committee.

I would like to see this program thrive in Morrow County because of the following interest that I have in transportation:

I have been a member of Morrow County  
Transportation Board for a number of years. I live in

Jone and we have many senior citizens that are in need  
of good transportation.

I feel that I can contribute to this committee by representing the following areas:

Senior citizens - G, H soon to use, J, K, m, C

Thank you,

Name: Betty Gray

Address: Post Office Box 355 Jone Oregon 97843

Phone Number: 541-422-7335

Email: BettyLgray@gmail.com

Date: 7-17-18

To Whom It May Concern,

I would like to be considered for an appointment on The Loop Morrow County Transportation Statewide Transportation Improvement Fund (STIF) Advisory Committee.

I would like to see this program thrive in Morrow County because of the following interest that I have in transportation:

currently serve on the STIF and

Manage Programs in Tonsen

I feel that I can contribute to this committee by representing the following areas:

? quality because A, E, G, L, M, N, O, P + C

Q

and feel - I

Thank you,

Name: Asron Palmquist

Address: 500 NE Main Tonsen

Phone Number: 541-922-3047

Email: asron.palmquist@ci.tonsen.or.us

732-040-0040

**Advisory Committee Composition**

(1) If the Qualified Entity is an Indian Tribe, then the Advisory Committee must be composed of at least three members, each of whom must be able to represent the public transportation needs of individuals served by the Indian Tribe. The Governing Body may authorize a larger Advisory Committee.

(2) If the Qualified Entity is a Transportation District or county, then the Advisory Committee must be composed of at least five members. The Governing Body may authorize a larger Advisory Committee.

(3) If the Qualified Entity is a Mass Transit District, then the Advisory Committee must be composed of at least seven members. The Governing Body may authorize a larger Advisory Committee.

(4) To be qualified to serve on the Advisory Committee for a Qualified Entity that is a Transportation or Mass Transit District or county, an individual must:

(a) Be knowledgeable about the public transportation needs of residents or employees located within or traveling to and or from the Transportation or Mass Transit District or county; and

(b) Be a person who is a member of or represents one or more of the following:

(A) local governments, including land use planners;

(B) Public Transportation Service Providers;

(C) non-profit entities which provide public transportation services;

(D) neighboring public transportation service providers;

(E) employers;

(F) social and human service providers;

(G) transit users;

(H) transit users who depend on transit for accomplishing daily activities;

(I) individuals age 65 or older;

(J) people with disabilities;

(K) low-income individuals;

(L) social equity advocates;

(M) environmental advocates;

(N) bicycle and pedestrian advocates;

(O) people with limited English proficiency;

(P) educational institutions; or,

(Q) major destinations for users of public transit.

(5) Notwithstanding other provisions of this rule, if a Qualified Entity is a Mass Transit District, a Transportation District or a county, then its Advisory Committee must include at least one member who is a member of or represents each of the following three groups:

(a) low-income individuals;

(b) individuals age 65 or older or people with disabilities; and

(c) Public Transportation Service Providers or non-profit entities which provide public transportation services.

(6) A Qualified Entity that is a Mass Transit District or a Transportation District shall include Advisory Committee members from both within and outside district boundaries.

Stat. Auth.: ORS 184.761(4)(a)

Stats. Implemented: ORS 184.761

option 6

PRELIMINARY PLOT DATE: 8/6/2018 1:37:19 PM

### ROOM SCHEDULE - COMMONS

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
C01	PLANNING & DEVELOPMENT SERVICES LOBBY	B	543 SF	100 SF	5	
C02	MULTIPURPOSE ROOM	A	662 SF	15 SF	44	Standing: 5 SF/Occupant. Shairs (no fixed): 7 SF/Occupant.
C03	PUBLIC RR ACCESS	B	99 SF	100 SF	1	
C04	MEN RR	B	231 SF	100 SF	2	
C05	WOMEN RR	B	231 SF	100 SF	2	
C06	ADMINISTRATOR OFFICE	B	110 SF	100 SF	1	
C09	STAFF RR	B	171 SF	100 SF	2	
C10	STAFF WOMEN RR	B	171 SF	100 SF	2	
C11	LUNCH ROOM	A	439 SF	15 SF	29	
C12	HALLWAY	B	1,437 SF	100 SF	14	
C16	PUBLIC SAFETY SERVICES & JUSTICE LOBBY	B	412 SF	100 SF	4	
C17	OFFICE STORAGE - FUTURE OFFICE	B	176 SF	100 SF	2	
C19	HALLWAY	B	476 SF	100 SF	5	
Grand total			5,158 SF			

### ROOM SCHEDULE - COUNTY CLERK

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
CC01	PUBLIC SEARCH	B	254 SF	100 SF	3	
CC02	COUNTY CLERK OFFICE	B	120 SF	100 SF	1	
Grand total			373 SF			

### ROOM SCHEDULE - DISTRICT ATTORNEY

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
DA01	DEPUTY DA	B	90 SF	100 SF	1	
DA02	VICTIMS ASSISTANCE	B	178 SF	100 SF	2	
Grand total			268 SF			

### ROOM SCHEDULE - MECHANICAL

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
M01	ELECTRICAL CLOSET	B	71 SF	100 SF	1	
M03	ELECTRICAL CLOSET	B	22 SF	100 SF	0	
Grand total			93 SF			



**MORROW COUNTY**  
**MORROW COUNTY BLDG**  
 203 NE 3RD, IRRIGON, OR

Job #: 18206

Dwg by: <b>NBP</b>	Dwg Date: <b>08-06-2018</b>	Scale:	Sheet title: <b>NEW BUILDING SCHEDULES - OPTION 6</b>	Sheet: <b>3020</b>	Rev:
-----------------------	--------------------------------	--------	---	-----------------------	------



**PRELIMINARY**

PLOT DATE: 8/6/2018 1:37:20 PM

### ROOM SCHEDULE - JUSTICE COURT

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
JC01	JUSTICE CLERK 01	B	89 SF	100 SF	1	
JC02	COURTROOM	A (Court)	1,825 SF	40 SF	46	CAN BE USED AS MULTIPURPOSE ROOM
JC03	JUDGE'S CHAMBERS	B	149 SF	100 SF	1	
JC04	JUSTICE CLERK 02	B	89 SF	100 SF	1	
JC05	PRINTING / SHREDDING AREA	B	76 SF	100 SF	1	
JC06	STORAGE (FUTURE OFFICES OR JURY DELIBERATION)	B	226 SF	100 SF	2	

Grand total 2,453 SF

### ROOM SCHEDULE - JUVENILE

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
JV01	JUV OFFICE 01	B	84 SF	100 SF	1	
JV02	JUV OFFICE 02	B	138 SF	100 SF	1	

Grand total 221 SF

### ROOM SCHEDULE - SHERIFF

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
SF01	VEHICLE SEARCH & SEIZE	B	533 SF	100 SF	5	
SF01	SALLY PORT	B	58 SF	100 SF	1	
SF02	STORAGE - FUTURE OFFICE	B	178 SF	100 SF	2	
SF03	HALLWAY	B	449 SF	100 SF	4	
SF04	UNIFORM / EQUIPMENT STORAGE	B	95 SF	100 SF	1	
SF05	EUIPMENT STORAGE	B	97 SF	100 SF	1	
SF06	PATROL DEPUTIES'S BULLPEN OFFICE	B	318 SF	100 SF	3	
SF07	PATROL SARGENT OFFICE	B	157 SF	100 SF	2	
SF08	HOLDING CELL	I-3	118 SF	120 SF	1	
SF09	INTERVIEW ROOM 01	I-3	127 SF	120 SF	1	
SF10	SECURED EVIDENCE	B	98 SF	100 SF	1	
SF11	CRIMINAL SARGENT OFFICE	B	133 SF	100 SF	1	
SF12	UNISEX RESTROOM	B	53 SF	100 SF	1	
SF13	SHERIFF / UNDERSHERIFF / OPERATIONS LT	B	176 SF	100 SF	2	
SF14	CRIMINAL DEPUTY	B	114 SF	100 SF	1	

Grand total 2,702 SF

**CROW ENGINEERING** | CIVIL STRUCTURAL MECHANICAL  
 9925 SW Nimbus Ave. Suite 110 | p (503) 213-2013  
 Beaverton, OR 97008-7592 | f (503) 213-2010  
 crowengineering.com



**MORROW COUNTY**

**MORROW COUNTY BLDG**

203 NE 3RD, IRRIGON, OR

Job #: **18206**

Dwg by: **NBP**

Dwg Date: **08-06-2018**

Scale:

Sheet title: **NEW BUILDING SCHEDULES - OPTION 6**

Sheet: **3021**

Rev:

PRELIMINARY PLOT DATE: 8/6/2018 1:37:20 PM

### ROOM SCHEDULE - PLANNING

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
P01	OUTREACH COORDINATOR	B	245 SF	100 SF	2	
P02	SHARED OFFICE	B	285 SF	100 SF	3	
P03	DIRECTOR	B	137 SF	100 SF	1	
P04	PLANNER	B	102 SF	100 SF	1	
P05	PLANNER (GROWTH)	B	75 SF	100 SF	1	
P06	PLANNER (GROWTH)	B	116 SF	100 SF	1	
P07	INTERAL CIRCULATION	B	158 SF	100 SF	2	
P08	GIS	B	111 SF	100 SF	1	
P09	COPY/PRINT	B	101 SF	100 SF	1	
P10	PLANNER (GROWTH)	B	113 SF	100 SF	1	
P11	PLANNER (GROWTH)	B	96 SF	100 SF	1	
P12	INTERAL CIRCULATION	B	63 SF	100 SF	1	
P13	OFFICE STORAGE - FUTURE OFFICE	B	180 SF	100 SF	2	
P14	COMMISSIONER / DROP IN	B	109 SF	100 SF	1	
P15	COMMISSIONER OFFICE	B	110 SF	100 SF	1	
P16	SURVEYOR STORAGE	B	109 SF	100 SF	1	
Grand total			2,108 SF			

### ROOM SCHEDULE - VETERANS SERVICES

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
VS01	ASSISTANT OFFICE	B	95 SF	100 SF	1	
VS02	VS OFFICE	B	152 SF	100 SF	2	
Grand total			247 SF			

### AREA PER OCCUPANCY CLASSIFICATION SCHEDULE

OCC. CLASSIF.	Area	Comments
A	1,101 SF	
A (Court)	1,825 SF	CAN BE USED AS MULTIPURPOSE ROOM
B	10,453 SF	
I-3	245 SF	
13,623 SF		

**CROW**  
ENGINEERING

9925 SW Nimbus Ave. Suite 110  
Beaverton, OR 97008-7592  
croweng@engineering.com

CIVIL  
STRUCTURAL  
MECHANICAL

p (503) 213-2013  
f (503) 213-2018



MORROW COUNTY

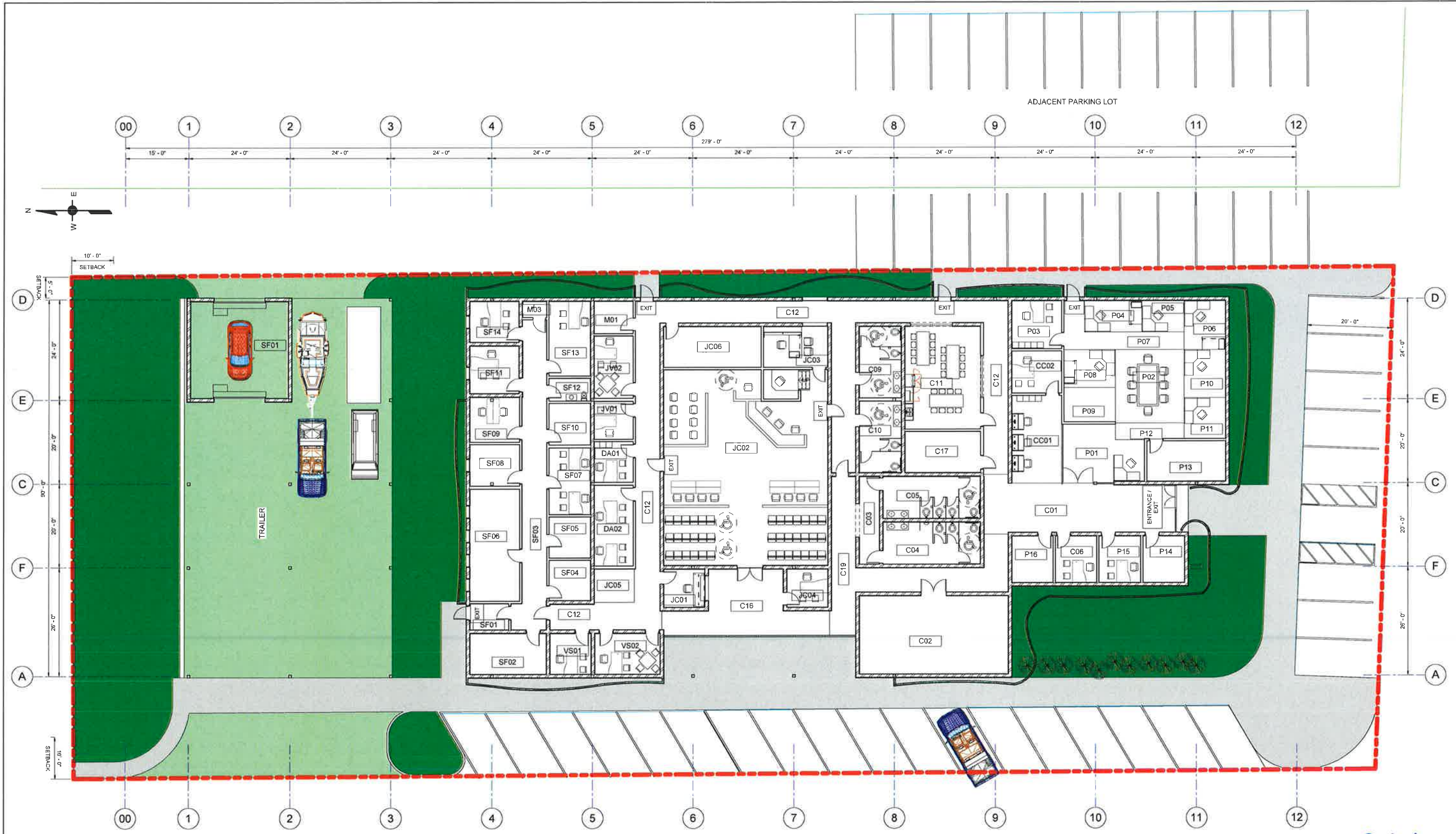
MORROW COUNTY BLDG

203 NE 3RD, IRRIGON, OR

Job #: 18206

Dwg by: <b>NBP</b>	Dwg Date: <b>08-06-2018</b>	Scale:	Sheet title: <b>NEW BUILDING SCHEDULES - OPTION 6</b>	Sheet: <b>3022</b>	Rev:
-----------------------	--------------------------------	--------	---	-----------------------	------





1 FLOOR PLAN  
1" = 10'-0"

Opt. 6

THESE PLANS AND SPECIFICATIONS, AND THE ENGINEERING AND DESIGN WORK TO WHICH THEY PERTAIN, ARE INTENDED SOLELY FOR THE PROJECT SPECIFIED HEREIN. CROW ENGINEERING INC. DISCLAIMS ALL LIABILITY IF THESE PLANS AND SPECIFICATIONS, OR THE DESIGN, ADVICE AND INSTRUCTIONS ATTENDANT THERE TO, ARE USED ON ANY PROJECT OR AT ANY LOCATION OTHER THAN THE PROJECT AND LOCATION SPECIFIED HEREIN. THIS DRAWING IS THE PROPERTY OF CROW ENGINEERING INC. IT IS LENT AND IS TO BE RETURNED UPON REQUEST. THE DESIGNS AND IDEAS SHOWN HEREON ARE THE PROPERTY OF CROW ENGINEERING INC. AND SHALL NOT BE REUSED, DISCLOSED TO OTHERS, OR COPIED, IN WHOLE OR IN PART, WITHOUT WRITTEN PERMISSION. COPYRIGHT 2015 BY CROW ENGINEERING INC. ALL RIGHTS RESERVED.

THESE DRAWINGS DO NOT SHOW THE PRESENCE, LOCATION, POSITION, OR APPLICATION OF SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT. IT IS THE SOLE RESPONSIBILITY OF THE OWNER, MANUFACTURER AND/OR INSTALLER TO PLACE PROPERLY ALL SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT AND INSTRUCT THE OPERATORS UPON THE APPLICATION.

THE CONTRACTOR SHALL PROVIDE ALL MATERIALS AND EQUIPMENT NECESSARY TO PROTECT THE STRUCTURE, WORKMEN AND OTHER PERSONS AND PROPERTY DURING CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR THE OBSERVANCE OF ALL FEDERAL, STATE AND LOCAL SAFETY REGULATIONS DURING CONSTRUCTION.

No.	Date	Description	By



THIS DRAWING HAS BEEN RE-PLOTTED FROM A MODIFIABLE ELECTRONIC COPY AND THEREFORE IS NOT THE ORIGINAL DRAWING PREPARED BY CROW ENGINEERING INC. (ENGINEER). CHANGES OR ADDITIONS MAY HAVE BEEN MADE WITHOUT THE ENGINEER'S KNOWLEDGE OR CONSENT. THE ENGINEER WILL NOT ASSUME ANY LIABILITY FOR CHANGES MADE, NOR SHALL ENGINEER ASSUME ANY LIABILITY IF THIS DRAWING IS USED IN WHOLE OR IN PART FOR ANY PROJECT OTHER THAN THE PROJECT FOR WHICH THE DRAWING WAS ORIGINALLY PREPARED.

**CROW ENGINEERING** CIVIL STRUCTURAL MECHANICAL

9925 SW Nimbus Ave Suite 110  
Beaverton, OR 97006-7592  
crowengineering.com

P (503) 213-2013  
F (503) 213-2018

**MORROW COUNTY**

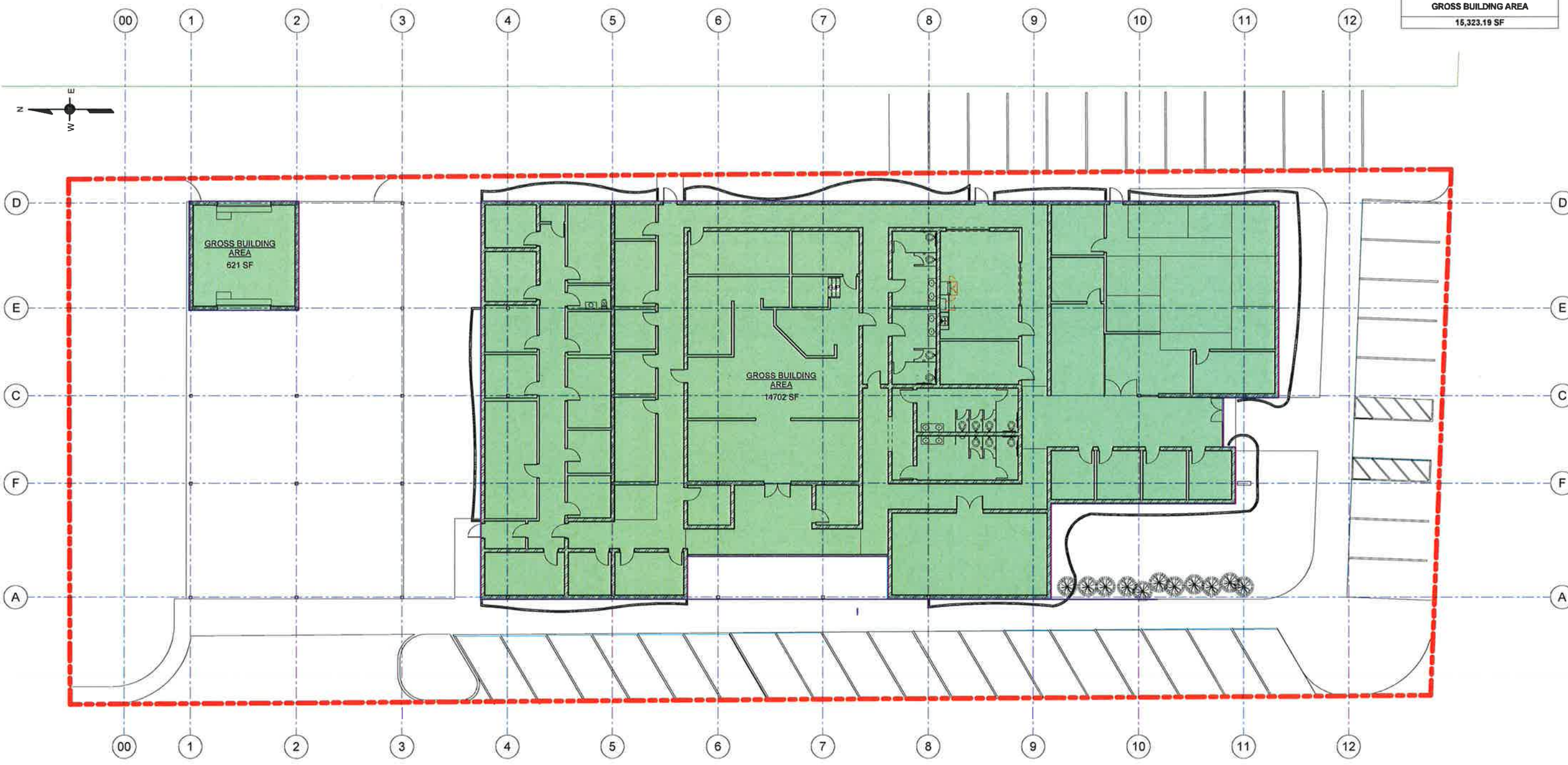
203 NE 3RD, IRRIGON, OR  
MORROW COUNTY BLDG  
OPTION 6 NEW BUILDING FLOOR PLAN

DESIGN	SPECIES	SCALE	DATE	PROJECT SHEET NO.
NBP	MEJ	1" = 10'-0"	08-05-2018	3025

PRELIMINARY 08-06-2018 NBP



GROSS BUILDING AREA  
15,323.19 SF



1 GROSS AREA FLOOR PLAN  
3/32" = 1'-0"

PRELIMINARY 08-06-2018 NBP

Opt. 6

THESE PLANS AND SPECIFICATIONS, AND THE ENGINEERING AND DESIGN WORK TO WHICH THEY PERTAIN, ARE INTENDED SOLELY FOR THE PROJECT SPECIFIED HEREIN. CROW ENGINEERING INC. DISCLAIMS ALL LIABILITY IF THESE PLANS AND SPECIFICATIONS, OR THE DESIGN, ADVISE AND INSTRUCTIONS ATTENDANT THERETO, ARE USED ON ANY PROJECT OR AT ANY LOCATION OTHER THAN THE PROJECT AND LOCATION SPECIFIED HEREIN. THIS DRAWING IS THE PROPERTY OF CROW ENGINEERING INC. IT IS LOANED AND IS TO BE RETURNED UPON REQUEST. THE DESIGN AND IDEAS SHOWN HEREON ARE THE PROPERTY OF CROW ENGINEERING INC. AND SHALL NOT BE REUSED, DISCLOSED TO OTHERS, OR COPIED, IN WHOLE OR IN PART, WITHOUT WRITTEN PERMISSION. COPYRIGHT 2018 BY CROW ENGINEERING INC. ALL RIGHTS RESERVED. THESE DRAWINGS DO NOT SHOW THE PRESENCE, LOCATION, POSITION, OR APPLICATION OF SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT. IT IS THE SOLE RESPONSIBILITY OF THE OWNER, MANUFACTURER AND/OR INSTALLER TO PLACE PROPERLY ALL SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT AND INSTRUCT THE OPERATORS UPON THE APPLICATION. THE CONTRACTOR SHALL PROVIDE ALL MATERIALS AND EQUIPMENT NECESSARY TO PROTECT THE STRUCTURE, WORKMEN AND OTHER PERSONS AND PROPERTY DURING CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR THE OBSERVANCE OF ALL FEDERAL, STATE AND LOCAL SAFETY REGULATIONS DURING CONSTRUCTION.

No.	Date	Description	By



THIS DRAWING HAS BEEN RE-PLOTTED FROM A MODIFIABLE ELECTRONIC COPY AND THEREFORE IS NOT THE ORIGINAL DRAWING PREPARED BY CROW ENGINEERING INC. (ENGINEER). CHANGES OR ADDITIONS MAY HAVE BEEN MADE WITHOUT THE ENGINEER'S KNOWLEDGE OR CONSENT. THE ENGINEER WILL NOT ASSUME ANY LIABILITY FOR CHANGES MADE, NOR SHALL ENGINEER ASSUME ANY LIABILITY IF THIS DRAWING IS USED IN WHOLE OR IN PART FOR ANY PROJECT OTHER THAN THE PROJECT FOR WHICH THE DRAWING WAS ORIGINALLY PREPARED.



CIVIL  
STRUCTURAL  
MECHANICAL  
p (503) 213-2013  
f (503) 213-2018



MORROW COUNTY

203 NE 3RD, IRRIGON, OR  
MORROW COUNTY BLDG  
OPTION 6 GROSS AREA FLOOR PLAN

OWNER	DESIGNED	SCALE	DATE	PROJECT - SHEET NO.	TOTAL
NBP	MEJ	3/32" = 1'-0"	08-06-2018	3026	3026





1 RENTABLE AREA FLOOR PLAN  
3/32" = 1'-0"

PROPERTY AREA - APPROX.  
37,517 SF

Rentable Area Legend

- GARAGE
- JAIL
- JUSTICE COURT
- MULTIPURPOSE
- OFFICE

AREA SCHEDULE (Rentable)		
Name	Area	PROPERTY PERCENTAGE
JUSTICE COURT	1,897.50 SF	5.00%
OFFICE	11,564.31 SF	30.82%
JAIL	Not Placed	
GARAGE	4,320.00 SF	11.51%
MULTIPURPOSE	712.28 SF	1.90%
JAIL	277.26 SF	0.74%
	18,771.35 SF	50.03%

THESE PLANS AND SPECIFICATIONS, AND THE ENGINEERING AND DESIGN WORK TO WHICH THEY PERTAIN, ARE INTENDED SOLELY FOR THE PROJECT SPECIFIED HEREIN. CROW ENGINEERING INC. DISCLAIMS ALL LIABILITY IF THESE PLANS AND SPECIFICATIONS, OR THE DESIGN, ADVICE AND INSTRUCTIONS ATTENDANT THERETO, ARE USED ON ANY PROJECT OR AT ANY LOCATION OTHER THAN THE PROJECT AND LOCATION SPECIFIED HEREIN. THIS DRAWING IS THE PROPERTY OF CROW ENGINEERING INC. IT IS LOANED AND IS TO BE RETURNED UPON REQUEST. THE DESIGNS AND IDEAS SHOWN HEREON ARE THE PROPERTY OF CROW ENGINEERING INC. AND SHALL NOT BE REUSED, DISCLOSED TO OTHERS, OR COPIED, IN WHOLE OR IN PART, WITHOUT WRITTEN PERMISSION. COPYRIGHT 2016 BY CROW ENGINEERING INC. ALL RIGHTS RESERVED.

THESE DRAWINGS DO NOT SHOW THE PRESENCE, LOCATION, POSITION, OR APPLICATION OF SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT. IT IS THE SOLE RESPONSIBILITY OF THE OWNER, MANUFACTURER AND/OR INSTALLER TO PLACE PROPERLY ALL SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT AND INSTRUCT THE OPERATORS UPON THE APPLICATION.

THE CONTRACTOR SHALL PROVIDE ALL MATERIALS AND EQUIPMENT NECESSARY TO PROTECT THE STRUCTURE WORKMEN AND OTHER PERSONS AND PROPERTY DURING CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR THE OBSERVANCE OF ALL FEDERAL, STATE AND LOCAL SAFETY REGULATIONS DURING CONSTRUCTION.

No.	Date	Description	by



THIS DRAWING HAS BEEN RE-PLOTTED FROM A MODIFIABLE ELECTRONIC COPY AND THEREFORE IS NOT THE ORIGINAL DRAWING PREPARED BY CROW ENGINEERING INC. (ENGINEER). CHANGES OR ADDITIONS MAY HAVE BEEN MADE WITHOUT THE ENGINEER'S KNOWLEDGE OR CONSENT. THE ENGINEER WILL NOT ASSUME ANY LIABILITY FOR CHANGES MADE, NOR SHALL ENGINEER ASSUME ANY LIABILITY IF THIS DRAWING IS USED IN WHOLE OR IN PART FOR ANY PROJECT OTHER THAN THE PROJECT FOR WHICH THE DRAWING WAS ORIGINALLY PREPARED.

**CROW ENGINEERING** CIVIL STRUCTURAL MECHANICAL

9925 SW Nimbus Ave Suite 110  
Beaverton, OR 97008 7592  
crowengineering.com

p (503) 213-2013  
f (503) 213-2016

**MORROW COUNTY** Opt. 6

203 NE 3RD, IRRIGON, OR  
MORROW COUNTY BLDG  
OPTION 6 RENTABLE AREA FLOOR PLAN

EXAM	CHECKED	SCALE	DATE	PROJECT NO.	REV.
NBP	MEJ	3/32" = 1'-0"	08-06-2018	3027	

PRELIMINARY 08-06-2018 NBP





1 DEPARTMENT GROSS AREAS  
1" = 10'-0"

DEPARTMENT	AREA
COMMONS	5,157.85 SF
COUNTY CLERK	373.40 SF
DISTRICT ATTORNEY	298.17 SF
JUSTICE COURT	2,452.64 SF
JUVENILE	221.48 SF
MECHANICAL	83.34 SF
PLANNING	2,107.64 SF
SHERIFF	2,702.32 SF
VETERANS SERVICES	246.59 SF
<b>Grand total:</b>	<b>13,823.43 SF</b>

- DEPARTMENTS**
- COMMONS
  - COUNTY CLERK
  - DISTRICT ATTORNEY
  - JUSTICE COURT
  - JUVENILE
  - MECHANICAL
  - PLANNING
  - SHERIFF
  - VETERANS SERVICES

THESE PLANS AND SPECIFICATIONS, AND THE ENGINEERING AND DESIGN WORK TO WHICH THEY PERTAIN, ARE INTENDED SOLELY FOR THE PROJECT SPECIFIED HEREIN. CROW ENGINEERING INC. DISCLAIMS ALL LIABILITY IF THESE PLANS AND SPECIFICATIONS, OR THE DESIGNS, ADVICE AND INSTRUCTIONS ATTENDANT THERE TO, ARE USED ON ANY PROJECT OR AT ANY LOCATION OTHER THAN THE PROJECT AND LOCATION SPECIFIED HEREIN. THIS DRAWING IS THE PROPERTY OF CROW ENGINEERING INC. IT IS LENT AND IS TO BE RETURNED UPON REQUEST. THE DESIGNS AND IDEAS SHOWN HEREON ARE THE PROPERTY OF CROW ENGINEERING INC. AND SHALL NOT BE REUSED, DISCLOSED TO OTHERS, OR COPIED, IN WHOLE OR IN PART, WITHOUT WRITTEN PERMISSION. COPYRIGHT 2016 BY CROW ENGINEERING INC. ALL RIGHTS RESERVED.

THESE DRAWINGS DO NOT SHOW THE PRESENCE, LOCATION, POSITION, OR APPLICATION OF SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT. IT IS THE SOLE RESPONSIBILITY OF THE OWNER, MANUFACTURER AND/OR INSTALLER TO PLACE PROPERLY ALL SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT AND INSTRUCT THE OPERATORS UPON THE APPLICATION. THE CONTRACTOR SHALL PROVIDE ALL MATERIALS AND EQUIPMENT NECESSARY TO PROTECT THE STRUCTURE, WORKMEN AND OTHER PERSONS AND PROPERTY DURING CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR THE OBSERVANCE OF ALL FEDERAL, STATE AND LOCAL SAFETY REGULATIONS DURING CONSTRUCTION.

No.	Date	Description	by



THIS DRAWING HAS BEEN RE-PLOTTED FROM A MODIFIABLE ELECTRONIC COPY AND THEREFORE IS NOT THE ORIGINAL DRAWING PREPARED BY CROW ENGINEERING INC. (ENGINEER). CHANGES OR ADDITIONS MAY HAVE BEEN MADE WITHOUT THE ENGINEER'S KNOWLEDGE OR CONSENT. THE ENGINEER WILL NOT ASSUME ANY LIABILITY FOR CHANGES MADE, NOR SHALL ENGINEER ASSUME ANY LIABILITY IF THIS DRAWING IS USED IN WHOLE OR IN PART FOR ANY PROJECT OTHER THAN THE PROJECT FOR WHICH THE DRAWING WAS ORIGINALLY PREPARED.

**CROW ENGINEERING**  
 CIVIL STRUCTURAL MECHANICAL  
 9925 SW Nimbus Ave Suite 110  
 Beaverton, OR 97006 7592  
 crowengineering.com

**MORROW COUNTY**  
 203 NE 3RD, IRRIGON, OR  
 MORROW COUNTY BLDG  
 OPTION 6 - DEPARTMENT GROSS AREAS

Opt. 6

DATE	DESIGNED	DRAWN	SCALE	PROJECT NO.	REV.
NBP	MEJ		1" = 10'-0"	08-05-2018	3028

PRELIMINARY 08-06-2018 NBP

Option 7

PLOT DATE: 8/6/2018 1:28:10 PM

PRELIMINARY

### ROOM SCHEDULE - COMMONS

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
C00	PLANNING & DEVELOPMENT SERVICES LOBBY	B	807 SF	100 SF	8	
C01	ADMINISTRATOR OFFICE	B	110 SF	100 SF	1	
C02	OFFICE STORAGE - FUTURE OFFICE	B	390 SF	100 SF	4	
C03	MULTIPURPOSE ROOM	A	877 SF	15 SF	58	Standing: 5 SF/Occupant. Shairs (no fixed): 7 SF/Occupant.
C03	PUBLIC RR ACCESS	B	99 SF	100 SF	1	
C04	MEN RR	B	231 SF	100 SF	2	
C05	WOMEN RR	B	231 SF	100 SF	2	
C06	HALLWAY	B	288 SF	100 SF	3	
C09	STAFF MEN RR	B	186 SF	100 SF	2	
C10	STAFF WOMEN RR	B	186 SF	100 SF	2	
C11	LUNCH ROOM	A	527 SF	15 SF	35	
C12	HALLWAY	B	999 SF	100 SF	10	
C16	PUBLIC SAFETY SERVICES & JUSTICE LOBBY	B	412 SF	100 SF	4	
C20	HALLWAY	B	306 SF	100 SF	3	
Grand total			5,650 SF			

### ROOM SCHEDULE - COUNTY CLERK

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
CC01	PUBLIC SEARCH	B	173 SF	100 SF	2	
CC02	COUNTY CLERK OFFICE	B	117 SF	100 SF	1	
Grand total			291 SF			

### ROOM SCHEDULE - DISTRICT ATTORNEY

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
DA01	DEPUTY DA	B	92 SF	100 SF	1	
DA02	VICTIMS ASSISTANCE	B	178 SF	100 SF	2	
Grand total			270 SF			

### ROOM SCHEDULE - VETERANS SERVICES

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
VS01	ASSISTANT OFFICE	B	95 SF	100 SF	1	
VS02	VS OFFICE	B	178 SF	100 SF	2	
Grand total			273 SF			



CIVIL  
STRUCTURAL  
MECHANICAL

9925 SW Nimbus Ave. Suite 110  
Beaverton, OR 97008-7592  
crowengineering.com

p (503) 213-2013  
f (503) 213-2018



**MORROW COUNTY**  
MORROW COUNTY BLDG

203 NE 3RD, IRRIGON, OR

Job #: 18206

Dwg by:  
**NBP**

Dwg Date:  
**08-06-2018**

Scale:

Sheet title: **NEW BUILDING SCHEDULES - OPTION 7**

Sheet:  
**3020**

Rev:

### ROOM SCHEDULE - JUSTICE COURT

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
JC01	JUSTICE CLERK 01	B	89 SF	100 SF	1	
JC02	COURTROOM	A (Court)	1,825 SF	40 SF	46	CAN BE USED AS MULTIPURPOSE ROOM
JC03	JUDGE'S CHAMBERS	B	166 SF	100 SF	2	
JC04	JUSTICE CLERK 02	B	89 SF	100 SF	1	
JC05	PRINTING / SHREDDING AREA	B	88 SF	100 SF	1	
JC06	STORAGE (FUTURE OFFICES OR JURY DELIBERATION)	B	93 SF	100 SF	1	
Grand total			2,348 SF			

### ROOM SCHEDULE - JUVENILE

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
JV01	JUV OFFICE 01	B	92 SF	100 SF	1	
JV02	JUV OFFICE 02	B	138 SF	100 SF	1	
Grand total			230 SF			

### ROOM SCHEDULE - MECHANICAL

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
M01	ELECTRICAL CLOSET	B	61 SF	100 SF	1	
M02	MECHANICAL CLOSET	B	35 SF	100 SF	0	
M03	ELECTRICAL CLOSET	B	22 SF	100 SF	0	
Grand total			118 SF			

### AREA PER OCCUPANCY CLASSIFICATION SCHEDULE

OCC. CLASSIF.	Area	Comments
A	1,404 SF	
A (Court)	1,825 SF	CAN BE USED AS MULTIPURPOSE ROOM
B	10,124 SF	
I-3	245 SF	
13,597 SF		



**MORROW COUNTY**  
**MORROW COUNTY BLDG**  
 203 NE 3RD, IRRIGON, OR

Job #: **18206**

Dwg by: <b>NBP</b>	Dwg Date: <b>08-06-2018</b>	Scale:	Sheet title: <b>NEW BUILDING SCHEDULES - OPTION 7</b>	Sheet: <b>3021</b>	Rev:
-----------------------	--------------------------------	--------	---	-----------------------	------



### ROOM SCHEDULE - PLANNING

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
P01	OUTREACH COORDINATOR	B	73 SF	100 SF	1	
P02	SHARED OFFICE	B	424 SF	100 SF	4	
P03	DIRECTOR	B	138 SF	100 SF	1	
P04	PLANNER (GROWTH)	B	104 SF	100 SF	1	
P05	PLANNER	B	98 SF	100 SF	1	
P06	GIS	B	107 SF	100 SF	1	
P07	COPY/PRINT	B	96 SF	100 SF	1	
P08	PLANNER (GROWTH)	B	99 SF	100 SF	1	
P09	OFFICE STORAGE - FUTURE OFFICE	B	150 SF	100 SF	2	
P10	COMMISSIONER / DROP IN	B	109 SF	100 SF	1	
P11	COMMISSIONER OFFICE	B	110 SF	100 SF	1	
P12	PLANNER (GROWTH)	B	127 SF	100 SF	1	
P13	SURVEYOR STORAGE	B	120 SF	100 SF	1	
Grand total			1,754 SF			

### ROOM SCHEDULE - SHERIFF

NUMBER	NAME	OCC. CLASSIF.	AREA	FLOOR AREA ALLOWANCE X OCCUPANT	MAX. PERMANENT OCCUPANT	Comments
SF01	VEHICLE SEARCH & SEIZE	B	533 SF	100 SF	5	
SF02	PATROL SARGENT OFFICE	B	157 SF	100 SF	2	
SF03	PATROL DEPUTIES'S BULLPEN OFFICE	B	336 SF	100 SF	3	
SF04	HOLDING CELL	I-3	118 SF	120 SF	1	
SF05	INTERVIEW ROOM 01	I-3	127 SF	120 SF	1	
SF06	CRIMINAL SARGENT OFFICE	B	133 SF	100 SF	1	
SF11	MALE RESTROOM	B	48 SF	100 SF	0	
SF12	FEMALE RESTROOM	B	53 SF	100 SF	1	
SF13	UNIFORM / EQUIPMENT STORAGE	B	76 SF	100 SF	1	
SF14	EUIPMENT STORAGE	B	78 SF	100 SF	1	
SF15	HALLWAY	B	516 SF	100 SF	5	
SF16	CRIMINAL DEPUTY	B	114 SF	100 SF	1	
SF17	SECURED EVIDENCE	B	98 SF	100 SF	1	
SF18	SALLY PORT	B	47 SF	100 SF	0	
SF19	SHERIFF / UNDERSHERIFF / OPERATIONS LT	B	176 SF	100 SF	2	
SF20	SALLY PORT	B	53 SF	100 SF	1	
Grand total			2,663 SF			



CIVIL  
STRUCTURAL  
MECHANICAL  
 p (503) 215-2015  
 f (503) 215-2018



**MORROW COUNTY**  
**MORROW COUNTY BLDG**

203 NE 3RD, IRRIGON, OR

Job #: **18206**

Dwg by:  
**NBP**

Dwg Date:  
**08-06-2018**

Scale:

Sheet title: **NEW BUILDING SCHEDULES - OPTION 7**

Sheet:  
**3022**

Rev:



1 FLOOR PLAN  
1" = 10'-0"

Option 7

THESE PLANS AND SPECIFICATIONS, AND THE ENGINEERING AND DESIGN WORK TO WHICH THEY PERTAIN, ARE INTENDED SOLELY FOR THE PROJECT SPECIFIED HEREIN. CROW ENGINEERING INC. DISCLAIMS ALL LIABILITY IF THESE PLANS AND SPECIFICATIONS, OR THE DESIGN, ADVICE AND INSTRUCTIONS ATTENDANT THERETO, ARE USED ON ANY PROJECT OR AT ANY LOCATION OTHER THAN THE PROJECT AND LOCATION SPECIFIED HEREIN. THIS DRAWING IS THE PROPERTY OF CROW ENGINEERING INC. IT IS LENT AND IS TO BE RETURNED UPON REQUEST. THE DESIGNS AND IDEAS SHOWN HEREON ARE THE PROPERTY OF CROW ENGINEERING INC. AND SHALL NOT BE REUSED, DISCLOSED TO OTHERS, OR COPIED, IN WHOLE OR IN PART, WITHOUT WRITTEN PERMISSION. COPYRIGHT 2018 BY CROW ENGINEERING INC. ALL RIGHTS RESERVED.

THESE DRAWINGS DO NOT SHOW THE PRESENCE, LOCATION, POSITION, OR APPLICATION OF SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT. IT IS THE SOLE RESPONSIBILITY OF THE OWNER, MANUFACTURER AND/OR INSTALLER TO PLACE PROPERLY ALL SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT AND INSTRUCT THE OPERATORS UPON THE APPLICATION. THE CONTRACTOR SHALL PROVIDE ALL MATERIALS AND EQUIPMENT NECESSARY TO PROTECT THE STRUCTURE, WORKMEN AND OTHER PERSONS AND PROPERTY DURING CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR THE OBSERVANCE OF ALL FEDERAL, STATE AND LOCAL SAFETY REGULATIONS DURING CONSTRUCTION.

No.	Date	Description	by



THIS DRAWING HAS BEEN RE-PLOTTED FROM A MODIFIABLE ELECTRONIC COPY AND THEREFORE IS NOT THE ORIGINAL DRAWING PREPARED BY CROW ENGINEERING INC. (ENGINEER). CHANGES OR ADDITIONS MAY HAVE BEEN MADE WITHOUT THE ENGINEER'S KNOWLEDGE OR CONSENT. THE ENGINEER WILL NOT ASSUME ANY LIABILITY FOR CHANGES MADE, NOR SHALL ENGINEER ASSUME ANY LIABILITY IF THIS DRAWING IS USED IN WHOLE OR IN PART FOR ANY PROJECT OTHER THAN THE PROJECT FOR WHICH THE DRAWING WAS ORIGINALLY PREPARED.

**CROW ENGINEERING** CIVIL STRUCTURAL MECHANICAL

9925 SW Nimbus Ave Suite 110  
Beverton, OR 97008-7552  
crowengineering.com

p: (503) 213-2013  
f: (503) 213-2018

**MORROW COUNTY**

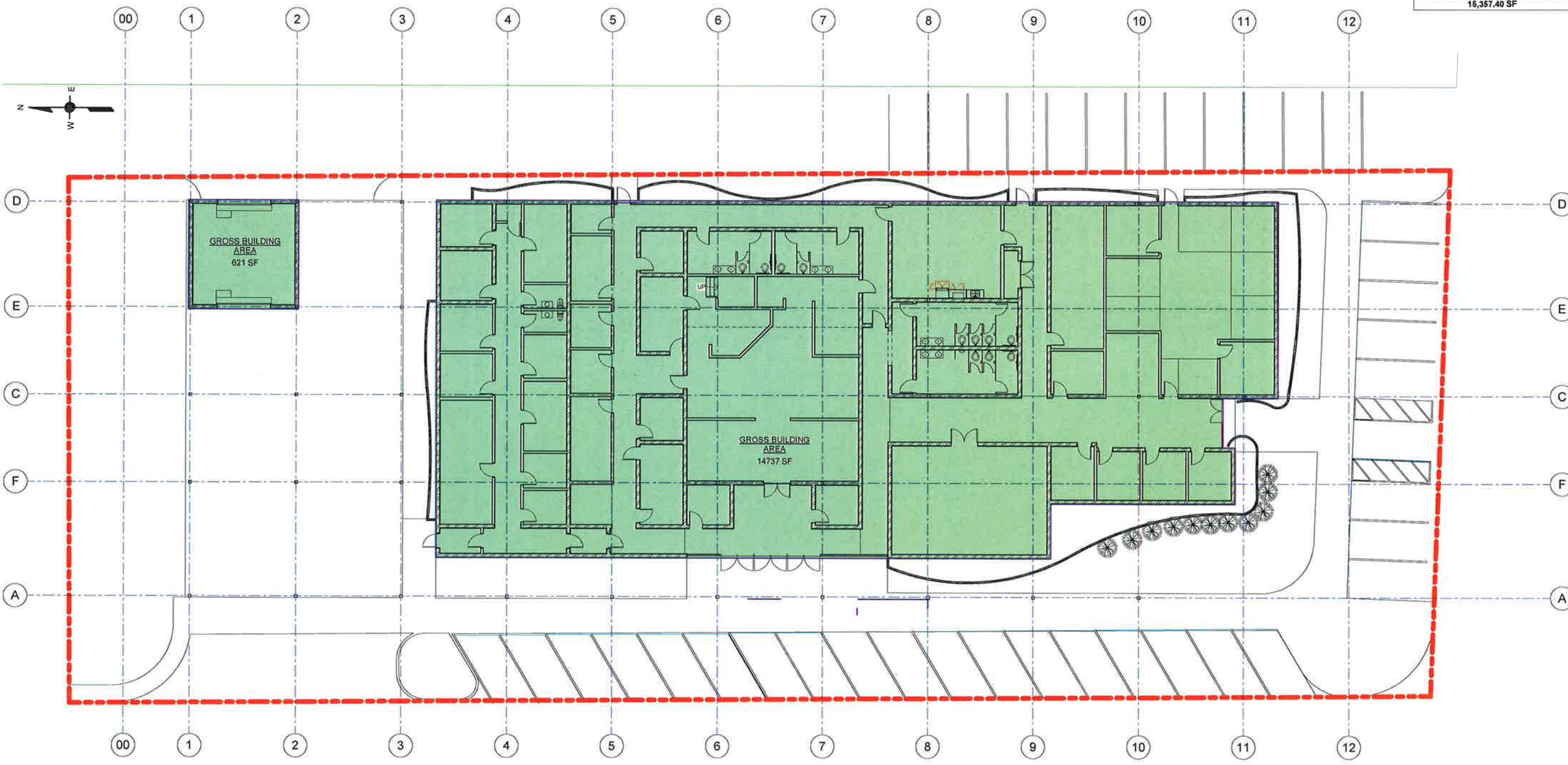
203 NE 3RD, IRRIGON, OR  
MORROW COUNTY BLDG  
OPTION 7 NEW BUILDING FLOOR PLAN

DESIGNER NBP	CHECKED MEJ	SCALE 1" = 10'-0"	DATE 08-06-2018	PROJECT NO. / SHEET NO. 3025	REV.
-----------------	----------------	----------------------	--------------------	---------------------------------	------

PRELIMINARY 08-06-2018 NBP



GROSS BUILDING AREA  
15,357.40 SF



1 GROSS AREA FLOOR PLAN  
3/32" = 1'-0"

PRELIMINARY 08-06-2018 NBP

Option 7

THESE PLANS AND SPECIFICATIONS, AND THE ENGINEERING AND DESIGN WORK TO WHICH THEY PERTAIN, ARE INTENDED SOLELY FOR THE PROJECT SPECIFIED HEREIN. CROW ENGINEERING INC. DISCLAIMS ALL LIABILITY IF THESE PLANS AND SPECIFICATIONS, OR THE DESIGNS, ADVICE AND INSTRUCTIONS ATTENDANT THERETO, ARE USED ON ANY PROJECT OR AT ANY LOCATION OTHER THAN THE PROJECT AND LOCATION SPECIFIED HEREIN. THIS DRAWING IS THE PROPERTY OF CROW ENGINEERING INC. IT IS LOANED AND IS TO BE RETURNED UPON REQUEST. THE DESIGNS AND IDEAS SHOWN HEREON ARE THE PROPERTY OF CROW ENGINEERING INC. AND SHALL NOT BE REUSED, DISCLOSED TO OTHERS, OR COPIED, IN WHOLE OR IN PART, WITHOUT WRITTEN PERMISSION. COPYRIGHT 2018 BY CROW ENGINEERING INC. ALL RIGHTS RESERVED.

THESE DRAWINGS DO NOT SHOW THE PRESENCE, LOCATION, POSITION, OR APPLICATION OF SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT. IT IS THE SOLE RESPONSIBILITY OF THE OWNER, MANUFACTURER AND/OR INSTALLER TO PLACE PROPERLY ALL SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT AND INSTRUCT THE OPERATORS UPON THE APPLICATION.

THE CONTRACTOR SHALL PROVIDE ALL MATERIALS AND EQUIPMENT NECESSARY TO PROTECT THE STRUCTURE, WORKMEN AND OTHER PERSONS AND PROPERTY DURING CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR THE OBSERVANCE OF ALL FEDERAL, STATE AND LOCAL SAFETY REGULATIONS DURING CONSTRUCTION.

No.	Date	Description	by



THIS DRAWING HAS BEEN RE-PLOTTED FROM A MODIFIABLE ELECTRONIC COPY AND THEREFORE IS NOT THE ORIGINAL DRAWING PREPARED BY CROW ENGINEERING INC. (ENGINEER). CHANGES OR ADDITIONS MAY HAVE BEEN MADE WITHOUT THE ENGINEER'S KNOWLEDGE OR CONSENT. THE ENGINEER WILL NOT ASSUME ANY LIABILITY FOR CHANGES MADE, NOR SHALL ENGINEER ASSUME ANY LIABILITY IF THIS DRAWING IS USED IN WHOLE OR IN PART FOR ANY PROJECT OTHER THAN THE PROJECT FOR WHICH THE DRAWING WAS ORIGINALLY PREPARED.



CIVIL  
STRUCTURAL  
MECHANICAL

p (503) 213-2013  
f (503) 213-2018



MORROW COUNTY

203 NE 3RD, IRRIGON, OR  
MORROW COUNTY BLDG  
OPTION 6 GROSS AREA FLOOR PLAN

DESIGN	CHECKED	SCALE	DATE	PROJECT - SHEET NO.	REV.
NBP	MEJ	3/32" = 1'-0"	08-06-2018	3026	





**Rentable Area Legend**

- GARAGE
- JAIL
- JUSTICE COURT
- MULTIPURPOSE
- OFFICE

**PROPERTY AREA - APPROX.**  
37,517 SF

AREA SCHEDULE (Rentable)		
Name	Area	PROPERTY PERCENTAGE
JUSTICE COURT	1,897.50 SF	5.06%
OFFICE	11,391.93 SF	30.36%
JAIL	277.26 SF	0.74%
GARAGE	5,068.42 SF	13.51%
MULTIPURPOSE	932.56 SF	2.49%
JAIL	Not Placed	
	18,567.66 SF	52.16%

**1 RENTABLE AREA FLOOR PLAN**  
3/32" = 1'-0"

THESE PLANS AND SPECIFICATIONS, AND THE ENGINEERING AND DESIGN WORK TO WHICH THEY PERTAIN, ARE INTENDED SOLELY FOR THE PROJECT SPECIFIED HEREIN. CROW ENGINEERING INC. DISCLAIMS ALL LIABILITY IF THESE PLANS AND SPECIFICATIONS, OR THE DESIGNS, ADVICE AND INSTRUCTIONS ATTENDANT THERETO, ARE USED ON ANY PROJECT OR AT ANY LOCATION OTHER THAN THE PROJECT AND LOCATION SPECIFIED HEREIN. THIS DRAWING IS THE PROPERTY OF CROW ENGINEERING INC. IT IS LOANED AND IS TO BE RETURNED UPON REQUEST. THE DESIGNS AND IDEAS SHOWN HEREON ARE THE PROPERTY OF CROW ENGINEERING INC. AND SHALL NOT BE REUSED, DISCLOSED TO OTHERS, OR COPIED, IN WHOLE OR IN PART, WITHOUT WRITTEN PERMISSION. COPYRIGHT 2015 BY CROW ENGINEERING INC. ALL RIGHTS RESERVED.

THESE DRAWINGS DO NOT SHOW THE PRESENCE, LOCATION, POSITION, OR APPLICATION OF SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT. IT IS THE SOLE RESPONSIBILITY OF THE OWNER, MANUFACTURER AND/OR INSTALLER TO PLACE PROPERLY ALL SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT AND INSTRUCT THE OPERATORS UPON THE APPLICATION.

THE CONTRACTOR SHALL PROVIDE ALL MATERIALS AND EQUIPMENT NECESSARY TO PROTECT THE STRUCTURE, WORKMEN AND OTHER PERSONS AND PROPERTY DURING CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR THE OBSERVANCE OF ALL FEDERAL, STATE AND LOCAL SAFETY REGULATIONS DURING CONSTRUCTION.

No.	Date	Description	by



THIS DRAWING HAS BEEN RE-PLOTTED FROM A MODIFIABLE ELECTRONIC COPY AND THEREFORE IS NOT THE ORIGINAL DRAWING PREPARED BY CROW ENGINEERING INC. (ENGINEER). CHANGES OR ADDITIONS MAY HAVE BEEN MADE WITHOUT THE ENGINEER'S KNOWLEDGE OR CONSENT. THE ENGINEER WILL NOT ASSUME ANY LIABILITY FOR CHANGES MADE. NOR SHALL ENGINEER ASSUME ANY LIABILITY IF THIS DRAWING IS USED IN WHOLE OR IN PART FOR ANY PROJECT OTHER THAN THE PROJECT FOR WHICH THE DRAWING WAS ORIGINALLY PREPARED.



CIVIL  
STRUCTURAL  
MECHANICAL

9925 SW Nimbus Ave. Suite 110  
Beaverton OR 97006-7552  
crowengineering.com

p (503) 213-2015  
f (503) 213-2018



**MORROW COUNTY**

203 NE 3RD, IRRIGON, OR  
MORROW COUNTY BLDG  
OPTION 6 RENTABLE AREA FLOOR PLAN

Opt. 7

PROJECT	DRAWN	SCALE	DATE	PROJECT NO. - SHEET NO.	REV.
NBP	MEJ	3/32" = 1'-0"	08-05-2018	3027	

PRELIMINARY 08-06-2018 NBP





1 DEPARTMENT GROSS AREAS  
1" = 10'-0"

- DEPARTMENTS**
- COMMONS
  - COUNTY CLERK
  - DISTRICT ATTORNEY
  - JUSTICE COURT
  - JUVENILE
  - MECHANICAL
  - PLANNING
  - SHERIFF
  - VETERANS SERVICES

**NET AREA PER DEPARTMENTS**

DEPARTMENT	AREA
COMMONS	5,649.54 SF
COUNTY CLERK	290.58 SF
DISTRICT ATTORNEY	270.10 SF
JUSTICE COURT	2,348.38 SF
JUVENILE	229.58 SF
MECHANICAL	118.27 SF
PLANNING	1,753.86 SF
SHERIFF	2,663.46 SF
VETERANS SERVICES	273.41 SF
<b>Grand total</b>	<b>13,587.18 SF</b>

THESE PLANS AND SPECIFICATIONS, AND THE ENGINEERING AND DESIGN WORK TO WHICH THEY PERTAIN, ARE INTENDED SOLELY FOR THE PROJECT SPECIFIED HEREIN. CROW ENGINEERING INC. DISCLAIMS ALL LIABILITY IF THESE PLANS AND SPECIFICATIONS, OR THE DESIGNS, ADVICE AND INSTRUCTIONS ATTENDANT THERETO, ARE USED ON ANY PROJECT OR AT ANY LOCATION OTHER THAN THE PROJECT AND LOCATION SPECIFIED HEREIN. THIS DRAWING IS THE PROPERTY OF CROW ENGINEERING INC. IT IS LENT AND IS TO BE RETURNED UPON REQUEST. THE DESIGN AND IDEAS SHOWN HEREON ARE THE PROPERTY OF CROW ENGINEERING INC. AND SHALL NOT BE REUSED, DISCLOSED TO OTHERS, OR COPIED, IN WHOLE OR IN PART, WITHOUT WRITTEN PERMISSION. COPYRIGHT 2018 BY CROW ENGINEERING INC. ALL RIGHTS RESERVED.

THESE DRAWINGS DO NOT SHOW THE PRESENCE, LOCATION, POSITION, OR APPLICATION OF SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT. IT IS THE SOLE RESPONSIBILITY OF THE OWNER, MANUFACTURER AND/OR INSTALLER TO PLACE PROPERLY ALL SAFETY DEVICES UPON OR SURROUNDING MACHINERY AND/OR EQUIPMENT AND INSTRUCT THE OPERATORS UPON THE APPLICATION.

THE CONTRACTOR SHALL PROVIDE ALL MATERIALS AND EQUIPMENT NECESSARY TO PROTECT THE STRUCTURE, WORKMEN AND OTHER PERSONS AND PROPERTY DURING CONSTRUCTION. THE CONTRACTOR IS RESPONSIBLE FOR THE OBSERVANCE OF ALL FEDERAL, STATE AND LOCAL SAFETY REGULATIONS DURING CONSTRUCTION.

No.	Date	Description	by



THIS DRAWING HAS BEEN RE-PLOTTED FROM A MODIFIABLE ELECTRONIC COPY AND THEREFORE IS NOT THE ORIGINAL DRAWING PREPARED BY CROW ENGINEERING INC. (ENGINEER). CHANGES OR ADDITIONS MAY HAVE BEEN MADE WITHOUT THE ENGINEER'S KNOWLEDGE OR CONSENT. THE ENGINEER WILL NOT ASSUME ANY LIABILITY FOR CHANGES MADE, NOR SHALL ENGINEER ASSUME ANY LIABILITY IF THIS DRAWING IS USED IN WHOLE OR IN PART FOR ANY PROJECT OTHER THAN THE PROJECT FOR WHICH THE DRAWING WAS ORIGINALLY PREPARED.



CIVIL  
STRUCTURAL  
MECHANICAL

p | (503) 213-2013  
f | (503) 213-2018



**MORROW COUNTY**  
203 NE 3RD, IRRIGON, OR  
MORROW COUNTY BLDG  
DEPARTMENT GROSS AREAS

Opt. 7

Drawn	Checked	Scale	Issue Date	Proj No. - Sheet No.	Rev.
NBP	MEJ	1" = 10'-0"	08-06-2018	3028	

PRELIMINARY 08-06-2018 NBP



**AGENDA ITEM COVER SHEET**  
 Morrow County Board of Commissioners  
 (Page 1 of 2)

(For BOC Use)  
 Item #  
 6a

Please complete for each agenda item submitted for consideration by the Board of Commissioners  
 (See notations at bottom of form)

Staff Contact: Linda Skendzel	Phone Number (Ext): 541-922-6420
Department: Veterans Services	Requested Agenda Date: 8/ 8/18
Short Title of Agenda Item: <u>4th Quarter Activity Report</u> <small>(No acronyms please)</small>	

**This Item Involves:** (Check all that apply for this meeting.)

<input type="checkbox"/> Order or Resolution	<input type="checkbox"/> Appointments
<input type="checkbox"/> Ordinance/Public Hearing:	<input type="checkbox"/> Update on Project/Committee
<input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading	<input type="checkbox"/> Consent Agenda Eligible
<input type="checkbox"/> Public Comment Anticipated:	<input type="checkbox"/> Discussion & Action
Estimated Time:	Estimated Time:
<input type="checkbox"/> Document Recording Required	<input type="checkbox"/> Purchase Pre-Authorization
<input type="checkbox"/> Contract/Agreement	<input checked="" type="checkbox"/> Other <b>Discussion only</b>

N/A                                      Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: \_\_\_\_\_

Contractor/Entity Address: \_\_\_\_\_

Effective Dates – From: \_\_\_\_\_ Through: \_\_\_\_\_

Total Contract Amount: \_\_\_\_\_ Budget Line: \_\_\_\_\_

Does the contract amount exceed \$5,000?     Yes     No

Reviewed By:

Linda Skendzel  _____ <small>DATE</small>	7/26/18 <small>DATE</small> Department Head	Required for all BOC meetings
_____ <small>DATE</small>	8/6/18 <small>DATE</small> Admin. Officer/BOC Office	Required for all BOC meetings
_____ <small>DATE</small>	County Counsel	*Required for all legal documents
_____ <small>DATE</small>	Finance Office	*Required for all contracts; other items as appropriate.
_____ <small>DATE</small>	Human Resources	*If appropriate

\* Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

**Note:** All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

---

**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Quarterly Report submitted to Oregon Department of Veterans Affairs

**2. FISCAL IMPACT:**

None

**3. SUGGESTED ACTION(S)/MOTION(S):**

County Commissioners Review

Attach additional background documentation as needed.

## COUNTY VETERANS' SERVICES PROGRAM QUARTERLY REPORT OF ACTIVITIES

### Important Submission Instructions

ODVA Form VS0914 COUNTY VETERANS' SERVICES PROGRAM QUARTERLY REPORT OF ACTIVITIES is used to report the work load and outreach for a county's veterans' services program each quarter. Please submit, along with your report of expenditures, to the address below, fax to 1-503-373-2393, or email to: [CVSO-NSOFunding@ODVA.state.or.us](mailto:CVSO-NSOFunding@ODVA.state.or.us)

**Reports are due NO LATER THAN the last working day of the month following the end of the fiscal quarter.**

Submit to: Oregon Department of Veterans' Affairs Statewide Veteran Services 700 Summer Street NE Salem, Oregon 97301-1285	<input type="checkbox"/> 1 <sup>st</sup> Quarter (July, August, September) <input type="checkbox"/> 2 <sup>nd</sup> Quarter (October, November, December) <input type="checkbox"/> 3 <sup>rd</sup> Quarter (January, February, March) <input checked="" type="checkbox"/> 4 <sup>th</sup> Quarter (April, May, June)
Name of County	Fiscal Year
Morrow	2018 - 2019

### INTERVIEW PROCESS

Interviews are face-to-face interactions with a veteran and/or family member, either in the office or out of the office. These are not requests for information handled by a receptionist or casual conversations held at an outreach event. Enough information must be gathered to document the interaction into VetraSpec.

Total In-Office Interviews	Total Out-of-Office Interviews	Total Interviews for Quarter
33	1	34

### CLAIMS/APPEALS/BENEFIT AWARDS

**Claims information is gathered from VetraSpec reports only, for clients under ODVA Power of Attorney.**

Original USDVA Form 526, 527, or 534 filed this quarter:	12
All other new claims filed this quarter	5
Original USDVA Form 1010EZ filed this quarter:	4
NODs/VA Form 9s filed this quarter:	0
<b>Total Recoveries for Quarter</b>	<b>\$ 105,601.99 RETRO</b>

### OUTREACH CONDUCTED

Outreach events are outside normal locations. Time spent in a scheduled satellite office is not counted as outreach. Outreach must be to more than one person. No matter the number of VSOs present, one location equals one event. A home visit is not outreach; it is an out-of-office interview.

The goal of outreach is an eventual increase in subsequent interviews, claims filed, and benefits awarded, as well as connecting that veteran or family member with other beneficial programs in you county.

Location of Event	Other Departments/services Attending	Approximate Number of People Attending
Irrigon Library	OR Vets Home, Tax Assess., Police Dept	14
Walla Walla VAMC	VSO & Legislative update	20+
Heppler - Veterans Benefit Discussion	VSO	16
BMCC- Vets Advisory Committee	Umatilla Co. VSOs, Community Partners	25
Wallowa County	Various VSOs, Community Partners	50



## COUNTY VETERANS' SERVICES PROGRAM QUARTERLY REPORT OF ACTIVITIES

OUTREACH CONDUCTED (continued)		
Location of Event	Other Departments/services Attending	Approximate Number of People Attending
Veterans Advisory Committee	ODVA, Depts., VSOs, Comm. Partners	20+
Wasco County Tour	VSOs, Commissioners, Partners	20

Please list below any non-veteran specific meetings attended. These meetings serve to get veteran information in more subtle ways to other county offices, as well as assist the VSO to become familiar with services available outside the USDVA. Examples are Rotary Club, Lions Club, Elks Club, or County Transportation Boards.

LCAC, Boardman and Heppner

Good Shepherd Medical Center- Sr Coalition meeting

Sen. Wyden-Umatilla High School

Heppner Chamber- All entities report

Please list below any Conferences or Training events attended.

Homeless Training - Pendleton

CIT Training, Boardman

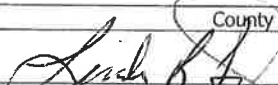
Ageing in Rural Oregon Conference - Wildhorse

EO Regional Training- Baker County

ODVA conducted training for Physicians/ Billing -Good Shepherd Medical, Hermiston

### CERTIFICATION AND SIGNATURE

This report is submitted to qualify for funds available from the Oregon Department of Veterans' Affairs and is certified to be true and correct to the best of my knowledge and belief.

County Veterans' Service Officer Signature	Date Signed
	July 19, 2018

### **Oregon Department of Veterans Affairs- Leadership change**

Gus Bedwell accepted a newly created position with Oregon Housing Community Services as the Veteran's Homelessness Integrator. Gus worked in the role of Training and Development Specialist, along with Joe Glover over the past four years.

### **Notes from VSO Congressional meeting-Walla Walla VA Medical Center**

#### **(Strategic Analytics for Improvement and Learning) SAIL update:**

- Walla Walla VA was one of 15 VAs that had been identified in February as a 1-star facility. Just prior to the announcement, a group from CO had visited to assess and help identify areas of improvement in quality of care. Items identified included low Veteran and employee satisfaction including improving mental health care to all Veterans, including those who are not enrolled that might be at risk.
- An employee satisfaction survey is only conducted once a year, and that score cannot be changed until the next survey period, which started the week of June 4, and runs through on June 25. Results are expected in the September timeframe.
- Efforts to increase employee satisfaction include, but not limited to: a) establishing a daily morning report for all managers and service chiefs to share daily updates in their areas to raise awareness of others' need for support and share kudos and successes, etc., b) leadership is rounding more regularly, including regular visits to the outlying CBOCs, c) re-established a bi-monthly senior leadership meeting to discuss a variety of things including staffing levels, budget items, etc., d) weekly message sent to ALL STAFF sharing events/ communication from the leadership and across the station, and e) reviving the facility newsletter that is being published monthly.
- Efforts to increase patient satisfaction include taking the time to assure the Veteran's questions are answered and needs met during the appointment, and follow up with a phone call post-visit to check if Veteran has any additional questions or has additional needs.
- A new tool to assist Veterans with appointment scheduling include VEText, which is a text reminder system alerting the Veteran to an upcoming appointment allowing them to confirm, change, or cancel the appointment timely. This can assist in better access for all Veterans by freeing up appointments allowing others to be offered an available time as well as an effective reminder system. This new feature is available for all Walla Walla VA clinics, including outlying CBOCs.
- Medallia is a new outpatient survey program that has been implemented at all VAs which allows more immediate feedback from a Veteran who has had a recent VA appointment. It is sent to approximately 20% of Veterans receiving care across the U.S. Real time feedback can be viewed online in Medallia which allows for faster service recovery.
- Discussion on how to get patient records updated so Veterans could take advantage of the new VEText and Medallia survey options, which uses cell phone numbers and email addresses. Older Veterans may not be as tech savvy; however, traditional surveys (SHEP) and paper appointment reminders are still used to interact with Veterans. Will need to work on a plan to capture / update cell phone and email information in the Veterans' records. This could include phone scripts through the call

center, or when PACT teams interact with Veterans, and also possibly using the check in kiosks to capture that information.

- Note: More recently, the patient advocate is receiving more compliments, which can be attributed to interacting with Veterans during recent town halls, emphasizing to them the desire to know what is and is not working well. It was noted to arrange town halls with the tribal reservations too.
- The recent SAIL numbers released were from the first quarter of FY18 (Oct.-Dec. 2017), and did not include any of the improvements that have been put into place. Since that time, a CO group visited in April to help identify the areas we could improve to make the biggest impact with Veterans. The team is returning at the end of June for a follow-up visit.

**Morrow County Veterans Services**

New veterans this quarter-	5
Deaths-	3
Moved	2

Additional retro funds posted by the VA after the previous quarterly report was submitted.

3rd Quarter January – March Total Retros should have been \$82,669.88

Retro amount on last quarters report was \$54,105.59. A difference of \$28,564.29 in additional funds veterans received.

Forms completed last quarter to assist veterans to apply for health care and/or VA benefits: Total 208



## PLANNING DEPARTMENT

PO Box 40 • 205 Third Street NE  
Irrigon, Oregon 97844  
(541) 922-4624

### MEMORANDUM

To: Morrow County Board of Commissioners  
From: Carla McLane, Planning Director  
Date: August 6, 2018  
RE: Planning Update

Yes I am a grandmother, again. Alexander Fletcher James McLane was born at 5:33 a.m. on July 18 weighing in at 9 pounds 3 ounces, 21 inches long, with all 10 fingers and 10 toes.

I would like to take this opportunity to thank the Board for the work they have been doing towards siting a new facility in Irrigon. Both my staff and I look forward to the day that we can come to work in a new facility.

#### **Planning Commission Renewable Energy Work Sessions**

A plan is coming together and, barring any complications, will be implemented in October and December. Between six and eight topics have been identified for in depth discussion by the Planning Commission in a structured format with subject matter experts invited to provide input. Also incorporated will be an opportunity for the public and interested parties to provide input and make comment. The intent would be to avoid the 'I don't like it' or 'not in my back yard' commentary, creating a focus on 'as a use allowed conditionally in Morrow County, these are my concerns.'

The final framework with a very draft Staff Memorandum will be provided and discussed by the Planning Commission at the August Planning Commission meeting for input. Based on a currently scheduled public hearing for a solar facility in September, the Planning Commission felt it would be best to not conflate a current application with this discussion. This will also allow time to identify and invite various subject matter experts.

Currently the rough list of topics includes: noise and the DEQ rules, glare/glint, flashing red lights, financial assurance, view shed, set backs, wind modeling, and wildlife (habitat and birds). If there is something not covered by this current list, please let me know so we can incorporate it.

#### **Outreach Coordinator**

Just a quick note to share that we have been back up to our fully allocated staffing level of 3.96 Full Time Equivalents (FTE) for about two months. Shambra Cooper, Outreach Coordinator, started on June 4, spending much of her initial two months working on the variety of code enforcement actions spurred by an inquiry of Commissioner Russell. Initially 13 suspected improper use of a recreational vehicle cases were opened, with several of them still in process. Five or six have been closed or are being remediated, with further action happening on the balance. Shambra is also working with the Morrow County Economic Development Group (MCEDG), on various aspects of the Heritage Trail, and other Planning outreach efforts.

### **Current Projects**

This is a quick and dirty bullet list. If you have questions or want more information, please let me know:

- ▶ Buildable Lands Inventory & Housing Analysis
- ▶ Renewable Energy Work Session(s)
- ▶ Code Enforcement Ordinance Update
- ▶ Parks Master Plan - Next Steps
- ▶ Community Wildfire Protection Plan - Work Plan and Implementation
- ▶ Adoption of the Lexington Airport Layout Plan (ALP)

The above lists identifies items that we will be working on over the next three to six months. Work continues with the Planning Commission to identify various Comprehensive Plan and Zoning Ordinance amendments that should be targeted, developing a work plan around those items, which will allow us to work towards implementation. Currently identified by the Planning Commission for work is Article 9 Administrative Procedures, but other current land use planning has kept this off the 'front burner.'

See you Wednesday!





Item #7  
Correspondence

## SIXTH JUDICIAL DISTRICT

MORROW & UMATILLA COUNTY CIRCUIT COURTS

PO BOX 1307 / 216 SE 4<sup>th</sup>

PENDLETON, OR 97801

541-278-0341

DATE: August 6, 2018

TO: 6<sup>th</sup> District Judges and Court Staff  
Members of the 6<sup>th</sup> Judicial District Bar

FROM: Chris. R. Brauer, Presiding Judge  
Roy N. Blaine, Trial Court Administrator

SUBJECT: Judicial Assignment Redistribution and Administrative Adjustments



---

From time to time it is appropriate for any organization to review its business model and determine whether changes in operations will achieve better results for the organization and for the users of services provided. The Judicial Branch and 6<sup>th</sup> District Circuit Courts frequently consider our operational model to serve our constituents within the mission of providing fair and accessible justice in Umatilla and Morrow Counties. Recent developments and ongoing needs resulted in Presiding Judge Brauer forming an "executive committee" consisting of himself, past Presiding Judge Dan Hill and TCA Roy Blaine to consider options for redistribution of case assignments among the judges and opportunities for staff training.

Factors impacting case assignment are (1) the pending retirement of our family law judge and (2) atypical disqualifications by the District Attorney. On the staff side, we are several positions short of a minimal level of staffing to support our courtrooms and need to increase training time for current courtroom staff and any new employees who may join us.

The executive committee developed a plan for changes that will, we believe, strengthen court services to the public and vetted the plan with all judges and the Umatilla management team; some changes will be immediate and others will phase in over the rest of 2018 until a new judge comes on board. Following is a brief and high level narrative of the changes according to when they take effect. Please note that we do not expect this to affect Morrow County dockets.

### **Immediate Changes**

-  Judge Eva Temple (Courtroom 4) is henceforth the Chief Administrative Judge for all case types other than Criminal. This includes, but is not limited to, civil, probate, mental health, domestic relations, juvenile delinquency and dependency, post-conviction, special writs including habeas corpus and mandamus, small claims, landlord-tenant, traffic, truancy and county solid waste.
-  Judge Hampton or a visiting judge (Courtroom 2) will assist Judge Temple in managing and hearing these case types.

- 🏛️ Judge Temple will reassign most of her current criminal caseload to Judge Hill, who will manage them for the near term.
- 🏛️ Judges Brauer (Courtroom 1), Jon Lieuallen (Courtroom 3) and Hill will reassign their “other than criminal” caseload to Judge Temple, who will manage the cases and assign them to Courtroom 2 as resources are available there.
- 🏛️ All new criminal filings, regardless of case subtype or geographic location will be assigned to either Courtroom 1 or Courtroom 3, possibly until the end of 2018.
- 🏛️ Effective September 1, 2018, the courts will, by necessity, remain working but service counters in Pendleton, Hermiston and Heppner will close to the public at 3:00 pm each Friday instead of at 4:30. This is to permit focused time for staff group training and learning opportunities.

To ease the impact of these changes on Judge Temple and her courtroom team, the judges and JAs will be working on a plan for focused “settlement days” where cases are docketed for settlement and all the judges will work together to close as many cases as possible.

The above changes will require even greater than the usual level of interaction and cooperation among the Judicial Assistants with assistance from the court’s leadership team to accomplish.

### January Changes

- 🏛️ Judge Robert Collins (Courtroom 2) is scheduled to join the court in early January of 2019. A number of adjustments will occur based on this – some prior to him actually coming on board. For example, Judge Temple may soon begin setting matters into Courtroom 2 for hearing after January 1 in order to employ Judge Collins fully.
- 🏛️ Judge Temple will review the active caseload of “non-criminal” cases and reassign some to Courtroom 2 to rebalance workload.
- 🏛️ All new civil and other non-criminal cases will be assigned randomly between Courtroom 2 (Pendleton) and Courtroom 4 (Hermiston).
- 🏛️ Judge Hill’s criminal caseload will be reviewed for equitable rebalancing between Courtrooms 1, 3 and 5.
- 🏛️ New criminal filings will be distributed randomly and evenly between the three criminal courtrooms. Center of gravity (one defendant/one judge) will be retained to the extent possible.

As with all plans, this is a work in progress. We believe that focusing the work of specific courtrooms will make things smoother for staff preparing cases, attorneys planning their appearances and balancing workload among our limited resources. We understand there will be inconvenience for some of our agency court users who may find themselves having to travel to the other end of our court hallway or planning for new and different dockets. Judge Brauer, Judge Hill and TCA Blaine will monitor progression of the plan and consider input from court team members and court customers.



GREG WALDEN  
SECOND DISTRICT, OREGON

ENERGY AND COMMERCE  
CHAIRMAN

E-MAIL VIA WEBSITE:  
<http://walden.house.gov>



Congress of the United States  
House of Representatives

July 21, 2018

WASHINGTON, D.C. OFFICE:  
2185 RAYBURN HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-3702  
TELEPHONE: (202) 225-6730

DISTRICT OFFICES:  
14 N CENTRAL AVENUE, SUITE 112  
MEDFORD, OR 97501  
TELEPHONE: (541) 776-4646  
TOLL FREE: (800) 533-3303

1051 NW BOND STREET, SUITE 400  
BEND, OR 97701  
TELEPHONE: (541) 389-4408

1211 WASHINGTON AVENUE  
LA GRANDE, OR 97850  
TELEPHONE: (541) 624-2400

Morrow County Court  
PO Box 788  
Heppner, Oregon 97836-0788

Dear Morrow:

By tomorrow morning, more than 100 Americans will have died because of opioid overdose. This killer doesn't discriminate – not by age, not by race, not by where you live or what you believe.

In Oregon, 506 people died from opioid overdoses in 2016 – more than in traffic accidents. The people behind these numbers are what matters most. They are our family members, friends, loved ones, and neighbors.

Across our district, I've heard heartbreaking stories from victims and families who are impacted by the opioid crisis.

Chad, a resident of Bend, wrote to me recently and described his struggle as a recovering heroin addict. While he has been clean for four years, Chad knows all too well the difficulty for those currently suffering from opioid addiction to, as he said, "get on the road to recovery because I have lived it and know what they are going through."

I've heard from a mother named Paula, from Grants Pass, about how the opioid crisis has gripped the lives of her children. I asked Paula to share her family's story as part of a panel before the House Energy and Commerce Committee, which I chair. I wanted my colleagues to hear firsthand the impact of the epidemic. Paula said her son started using oxycodone as a teenager and soon made the transition to a cheaper, more potent source: heroin. To this day, Paula's son struggles with addiction but finally is in treatment.

Chad and Paula's stories are all too similar and all too familiar. I've held round table discussions with parents, those struggling with addiction, and those who treat the addicted. I've talked with law enforcement officials and emergency room physicians. I've sought the counsel and advice of those who are closest to this national problem.

Their input has informed our legislative work to put forth concrete solutions to help save lives and stem the tide of the opioid crisis.

Over the past few weeks, the House of Representatives has passed dozens of bills to do just that. **Ultimately, these bipartisan bills were included in my legislation, H.R. 6, the SUPPORT for Patients and Communities Act, which passed the House recently.** This bipartisan package will help in our overall efforts to **advance treatment and recovery initiatives, improve**

*This mailing was prepared, published, and mailed at taxpayer expense.*

**Over →**



**prevention, protect our communities, and bolster our efforts to fight deadly illicit synthetic drugs like fentanyl.**

In addition to numerous other provisions, H.R. 6 will incentivize non-opioid pain treatment and make it easier to locate and track federal grants, streamline the Food and Drug Administration's tools to intercept illicit drugs, ensure hospitals develop follow-up protocols for when patients are discharged following an opioid overdose, and work with states to improve the education, surveillance, and treatment of injection drug-use associated infections.

This latest effort in Congress follows the passage of the Comprehensive Addiction and Recovery Act and the 21st Century Cures Act last Congress. And earlier this year, we provided \$4 billion more to help address prevention, treatment, and enforcement issues.

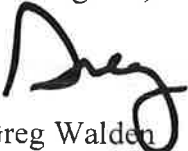
Collectively, this is the most significant congressional effort against a single drug crisis in history.

But just as this was not our first effort to address the opioid crisis, you have my word that it won't be our last.

At a recent meeting in southern Oregon, a man named Mike – whose sister died from an opioid overdose and whose son currently struggles with addiction – stressed the need to make combating the opioid crisis a top priority. Mike said, “The only way we are going to do it is address it, do something about it, and make it an everyday part of our thought.”

On behalf of Mike, Paula, Chad, and countless other Oregon families afflicted, we will continue to address this crisis as an everyday part of our thoughts *and* efforts. We will continue to listen, legislate, and evaluate until we win this deadly battle and help people overcome this terrible addiction.

Best regards,

A handwritten signature in black ink, appearing to read "Greg", with a stylized flourish at the end.

Greg Walden  
Member of Congress

## Roberta Lutcher

---

**From:** Don Russell  
**Sent:** Monday, August 06, 2018 11:31 AM  
**To:** Roberta Lutcher; Darrell Green  
**Subject:** Fwd: Chamber Comments  
**Attachments:** Scan\_Doc0018.pdf; ATT00001.htm

Roberta could you include this as correspondence in our packet

Sent from my iPad  
Don Russell  
Commissioner  
Morrow County  
(541) 377-2389

Begin forwarded message:

**From:** Don Russell <[donrussell1957@gmail.com](mailto:donrussell1957@gmail.com)>  
**Date:** August 6, 2018 at 11:28:48 AM PDT  
**To:** Don Russell <[drussell@co.morrow.or.us](mailto:drussell@co.morrow.or.us)>  
**Subject: Chamber Comments**

Attached is the one comment I received from the Heppner Chamber presentation. It is not signed and was handed to me by Kathy Street, director of the Oregon Trail Library District

1. The building needs to be the biggest we can afford at this time
2. The number of people in the office will grow as the country grows
3. Will there be meetings in Irrigon & Boardman?
4. Duplicity of offices is necessary.