

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA
Wednesday, July 5, 2017 at 9:00 AM
Bartholomew Building Upper Conference Room
110 N. Court St., Heppner, OR

- 1. Call to Order - 9:00 AM**
- 2. Pledge of Allegiance**
- 3. City and Citizen Comments** – This is the time provided for individuals seeking to address the Board regarding issues that are not already on the agenda.
- 4. Open Agenda** – This is the time for the Board to introduce subjects that are not already on the agenda.
- 5. Consent Calendar**
 - a. Accounts Payable dated July 6th; Payroll Payables, Immediates & Electronic dated June 7th, June 22nd; and HRA VEBA dated June 7th
- 6. Business Items**
 - a. Appointment Recommendation to the Blue Mountain Early Learning Hub Advisory Board (Sheree Smith, Public Health Department Director)
 - b. Second Reading and Adoption – Ordinance ORD-2017-3: Updates to Article 2 of Morrow County Zoning Ordinance (Stephanie Loving, Planner I)
 - c. Second Reading and Adoption – Ordinance ORD-2017-4: Farm and Forest Use Model Code Update (Carla McLane, Planning Director)
 - d. 2017-2019 Contract with Community Counseling Solutions, Inc. to Provide Mental Health, Developmental Disability and Alcohol and Drug Abuse Treatment Services (Justin Nelson, County Counsel)
- 7. Department Reports**
 - a. Treasurer’s Monthly Report (Gayle Gutierrez, Treasurer)
 - b. Administrative Officer Monthly Report (Jerry Sorte, Administrative Officer)
 - c. County Counsel/District Attorney Quarterly Update (Justin Nelson, County Counsel/DA)
- 8. Correspondence**
- 9. Commissioner Reports**
- 10. Adjournment**

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the

Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Jerry Sorte, Administrative Officer at (541) 676-2529.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #
6a

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: **Sheree Smith**

Phone Number (Ext): **5212**

Department: **Health**

Requested Agenda Date: **7/5/17**

Person Attending BOC Meeting (Required): **Sheree**

Short Title of Agenda Item: **Recommend appt to Blue Mountain Early Learning Hub Advisory Board**

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|--|
| <input type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input checked="" type="checkbox"/> Other: |

☒ N/A

For Contracts and Agreements Only

Contractor/Entity:

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

Sheree Smith
JS

06/28/17

DATE

Department Head

Required for all BOC meetings

Admin. Officer/BOC Office

Required for all BOC meetings

County Counsel

Required for all legal documents

Finance Office

Required for all contracts; Other items as appropriate.

Human Resources

If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 3 of 3)

1. **TITLE OF AGENDA ITEM:** Recommendation to the Blue Mountain Early Learning (BMEL) Hub Advisory Council that Marie Shimer be appointed to fill the Morrow County representative vacancy.
 2. **ISSUES, BACKGROUND, AND DISCUSSION:** Recommendation to the Advisory Board for appointment rather than an official appointment by the BOC
 3. **OPTIONS:** Need to fill the vacancy with a representative of the educational system so that Morrow County has the full representation allowed through the three allocated positions on the Hub.
 4. **FISCAL IMPACT:** N/A
 5. **STAFF RECOMMENDATIONS:** N/A
 6. **SUGGESTED ACTION(S) / MOTION(S):** Official recommendation from the BOC to the BMEL Hub Advisory Board to fill the vacancy with Marie Shimer.
- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input checked="" type="checkbox"/> Other <u>I also serve in the capacity of BMEL Hub Chair and will present the recommendation on behalf of the BOC at the next Hub meeting on July 10th.</u> | |

Overview of Advisory Board and Early Childhood Committee

The BMEL Hub is a governance model whose purpose is to represent the early childhood population of Umatilla, Morrow, and Union Counties to identify relevant issues, study available information, coordinate the provisions of early learning services and eliminate duplication of services for these communities. The Hub model aligns with the terms and provisions set forth in HB 4165 and associated reports from the state Early Learning Council.

Each of the three counties also have an Early Childhood Partnership Team working collaboratively with BMEL Hub through the advisory board member participating at both the county and regional levels to enhance communication between the two.

There are three Hub Advisory Board members for each of the three counties and members are to be representative of K-12 education, early childhood education, health, human and social services, business, and parents.

The ECC and the BMEL Hub both meet on a regular schedule, every other month (opposite of each other) and meetings are approx. two hours long. It is important that Advisory Board members attend both the local and the regional meetings as successful collaboration is dependent on reciprocal communication between the two.

The **Early Childhood Committee (ECC)** meets on the 2nd Thursday at Noon of every other month (even [February, April, June, August, October and December]) on the 2nd Thursday at Noon. The meeting location is at the Port of Morrow in Boardman.

The **Blue Mountain Early Learning (BMEL) Hub** meets on the 2nd Monday at 10 AM of every other month (odd [January, March, May, July, September and November]). The meeting site is InterMountain ESD in Pendleton at 2001 SW Nye Ave, Pendleton, OR 97801

Advisory Board Member Duties and Responsibilities: Members of the Umatilla, Morrow, and Union County Early Learning Hub agree to participate in good faith and to act in the best interest of the group and its purpose. To this end, members agree to consider the Umatilla, Morrow, and Union county early learning system as a whole, and to place the interests of those intended beneficiaries of early learning services above any individual, organizational, political or other interests, keeping in mind that each participating organization must comply with its own mission, mandate, and funding. In light of the above, members accept the follow responsibilities:

- i. To attend committee meetings and work sessions;
- ii. To study available information relevant to the purpose;
- iii. To participate in developing the framework of the governance model;
- iv. Except as otherwise provided, to inform and make a good faith effort to seek support from and gain the ratification of their represented groups for the work and work product of the Hub;
- v. To collaborate and coordinate services with the Hub to maximize efficiency and effectiveness to help identify existing resources and gaps and coordinate cross-sector strategies; and
- vi. To participate in the development of recommendations for early learning systems and services, data collection and submission for mutually agreed upon targeted outcomes.

Blue Mountain Early Learning Hub Governance Board Application

Name: Marie Shimer Title: Director of Educational Services

Agency: Morrow County School District County: Morrow

Early Learning Hub Sector: Education Representative

ECPT Chairperson submitting: Sheree Smith

Why do you want to be an Early Learning Hub governance board member?

Because I want to better understand the developmental needs of children 0 to 8. I want to make sure that our region and school district does all that it can to support their education, safety, and health needs.

How will you represent the needs of young children and families in your county?

I will take an interest and stay aware of trends, concerns, services or lack thereof for children 0 to 8 as well as young families. I will make it a goal to increase services at the school and local level by collaborating with the HUB and other wellness, education, safety agencies.

Please submit this form to Ali VanHouten the IMESD Early Learning Assistant at Ali.vanhouten@imesd.k12.or.us.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

6b

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Carla McLane and Stephanie Loving

Phone Number (Ext): 541-922-4624 or 5505

Department: Planning

Requested Agenda Date: July 5, 2017

Person Attending BOC Meeting (*REQUIRED*): Carla McLane and Stephanie Loving

Short Title of Agenda Item: Morrow County Zoning Ordinance Article 2 Update 2nd Reading and Adoption

This Item Involves: (Check all that apply for this meeting.)

- | | |
|--|--|
| <input type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input checked="" type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input checked="" type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: Less than 5 minutes | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☒ N/A

For Contracts and Agreements Only

Contractor/Entity:

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

Carla McLane

6/28/17

Department Head

Required for all BOC meetings

JA 6/30/17

Admin. Officer/BOC Office

Required for all BOC meetings

email to Roberta

6/27/17

County Counsel

Required for all legal documents

Finance Office

Required for all contracts; Other items as appropriate.

Human Resources

If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Morrow County Zoning Ordinance (MCZO) Article 2 Second Reading and Adoption
2. ISSUES, BACKGROUND, AND DISCUSSION: Based upon the outcome of the June 21, 2017, public hearing the adopting ordinance is before the Board of Commissioners for the second reading, when the Commissioners adopt the ordinance by motion.
3. OPTIONS:
4. FISCAL IMPACT: N/A
5. STAFF RECOMMENDATIONS:
6. SUGGESTED ACTION(S) / MOTION(S): Staff will need to read the following:

“AN ORDINANCE AMENDING THE MORROW COUNTY ZONING ORDINANCE ARTICLE 2 ESTABLISHMENT OF ZONES.”

Which will need to be followed by the following motion:

“I MOVE ADOPTION OF ORDINANCE ORD-2017-3 AMENDING THE MORROW COUNTY ZONING ORDINANCE ARTICLE 2 ESTABLISHMENT OF ZONES EFFECTIVE ON OCTOBER 3, 2017.”

- Attached is the Adopting Ordinance.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

AN ORDINANCE AMENDING THE MORROW)	Ordinance Number
COUNTY ZONING ORDINANCE)	ORD-2017-3
ARTICLE 2 ESTABLISHMENT OF ZONES)	

WHEREAS, ORS 203.035 authorizes Morrow County to exercise authority within the county over matters of County concern; and

WHEREAS, Morrow County adopted a Comprehensive Land Use Plan which was acknowledged by the Land Conservation and Development Commission on January 15, 1986 and adopted a Transportation System Plan on October 7, 1998; and

WHEREAS, the Morrow County Planning Commission held a hearing to review the request on May 30, 2017 at the Bartholomew Building in Heppner, Oregon; and

WHEREAS, the Morrow County Planning Commission considered the request and recommended approval of the request, and adopted Planning Commission Final Findings of Fact; and

WHEREAS, the Morrow County Board of Commissioners held a hearing to consider the recommendation of the Morrow County Planning Commission on June 21, 2017, held at the Port of Morrow Riverfront Center in Boardman, Oregon; and

WHEREAS, the Morrow County Board of Commissioners accepted the Planning Commission recommendation and approved Article 2.

NOW THEREFORE BE IT ORDAINED THAT THE MORROW COUNTY BOARD OF COMMISSIONERS ADOPTS AS AN AMENDMENT TO THE MORROW COUNTY ZONING ORDINANCE ARTICLE 2 ESTABLISHMENT OF ZONES.

Section 1 Title of Ordinance:

This Ordinance shall be known, and may be cited, as the "2017 Article 2 Update."

Section 2 Affected and Attached Documents:

Morrow County Zoning Ordinance Article 2.

Section 3 Effective Date:

This ordinance shall be effective on October 3, 2017.

Date of First Reading: June 28, 2017

Date of Second Reading: July 5, 2017

**ADOPTED BY THE MORROW COUNTY BOARD OF COMMISSIONERS THIS 5TH DAY
OF JULY 2017.**

**BOARD OF COMMISSIONERS OF
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Don Russell, Commissioner

Jim Doherty, Commissioner

Attest:

Bobbi Childers, County Clerk

Approve as to Form:

Morrow County Counsel



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

6C

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Carla McLane

Phone Number (Ext): 541-922-4624 or 5505

Department: Planning

Requested Agenda Date: July 5, 2017

Person Attending: Carla McLane and/or Stephanie Loving

Short Title of Agenda Item: Farm & Forest Use Update Adopting Ordinance 2nd Reading and Adoption

This Item Involves: (Check all that apply for this meeting.)

- | | |
|--|--|
| <input type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input checked="" type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input checked="" type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: Less than 5 minutes | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☒ N/A

For Contracts and Agreements Only

Contractor/Entity: Oregon Health Authority

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

Carla McLane 6/30/17 Department Head

Required for all BOC meetings

JS 6/30/17 Admin. Officer/BOC Office

Required for all BOC meetings

J Nelson 6/23/17 County Counsel

Required for all legal documents

DATE Finance Office

Required for all contracts; Other items as appropriate.

DATE Human Resources

If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Farm and Forest Use Model Code Update Adopting Ordinance Second Reading and Adoption
2. ISSUES, BACKGROUND, AND DISCUSSION: Based upon the outcome of the June 21, 2017, public hearing the adopting ordinance is before the Board of Commissioners for the second reading and adoption.
3. OPTIONS:
4. FISCAL IMPACT:
5. STAFF RECOMMENDATIONS: Hear the second reading and adopt by motion.
6. SUGGESTED ACTION(S) / MOTION(S): Staff will need to read the following:

"AN ORDINANCE AMENDING THE MORROW COUNTY ZONING ORDINANCE AND ZONING MAP. MORE SPECIFICALLY AMENDING THE MORROW COUNTY ZONING ORDINANCE ARTICLE 1 INTRODUCTORY PROVISIONS; ARTICLE 3 USE ZONES SECTION 3.010 EXCLUSIVE FARM USE AND SECTION 3.020 FOREST USE; ARTICLE 6 CONDITIONAL USES; AND ARTICLE 7 DIMENSIONAL ADJUSTMENTS, VARIANCES, SPECIAL OR TEMPORARY PERMITS AND NON-CONFORMING USES. ALSO REMOVING FROM ARTICLE 3 THE SECTION CONCERNED WITH SMALL FARM AND AMENDING THE ZONING MAP REPLACING SMALL FARM WITH EXCLUSIVE FARM USE."

Suggested motion for Adoption:

"I move approval of Ordinance ORD-2017-4 updating the Morrow County Zoning Ordinance based upon the Farm and Forest Use Model Code, repealing and replacing Article 1 Introductory Provisions, Article 3 Use Zones Section 3.010 Exclusive Farm Use and Section 3.020 Forest Use, Article 6 Conditional Uses, and Article 7 Dimensional Adjustments, Variances, Special or Temporary Permits and Non-Conforming Uses. I also move to repeal Article 3 Section 3.042 Small Farm and to amend the Morrow County Zoning Map replacing Small Farm with Exclusive Farm Use. This motion also includes an emergency clause based on economic opportunity making these changes effective on August 1, 2017."

- Attached is the adopting ordinance. All other attachments are available on the Morrow County Website.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Clerk (Original complete packet for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input checked="" type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

AN ORDINANCE AMENDING THE MORROW)	Ordinance Number
COUNTY ZONING ORDINANCE AND ZONING MAP.)	ORD-2017-4
MORE SPECIFICALLY AMENDING THE MORROW)	
COUNTY ZONING ORDINANCE ARTICLE 1)	
INTRODUCTORY PROVISIONS; ARTICLE 3 USE ZONES)	
SECTION 3.010 EXCLUSIVE FARM USE AND SECTION)	
3.020 FOREST USE; ARTICLE 6 CONDITIONAL USES;)	
AND ARTICLE 7 DIMENSIONAL ADJUSTMENTS,)	
VARIANCES, SPECIAL OR TEMPORARY PERMITS AND)	
NON-CONFORMING USES. ALSO REMOVING FROM)	
ARTICLE 3 THE SECTION CONCERNED WITH SMALL)	
FARM AND AMENDING THE ZONING MAP REPLACING)	
SMALL FARM WITH EXCLUSIVE FARM USE.)	

WHEREAS, ORS 203.035 authorizes Morrow County to exercise authority within the county over matters of County concern; and

WHEREAS, Morrow County adopted a Comprehensive Land Use Plan which was acknowledged by the Land Conservation and Development Commission on January 15, 1986 and adopted a Transportation System Plan on October 7, 1998; and

WHEREAS, the Morrow County Planning Department, working with the Department of Land Conservation and Development, worked to develop a Farm and Forest Use Model Code; and

WHEREAS, the Department of Land Conservation and Development then encouraged Morrow County to use the Farm and Forest Use Model Code to update the Morrow County Zoning Ordinance; and

WHEREAS, the Morrow County Planning Commission held a series of work sessions to consider various aspects of the Farm and Forest Use Model Code over several meetings in 2016 and early 2017; and

WHEREAS, the Morrow County Planning Commission held a public hearing on Tuesday, May 30, 2017, at the Bartholomew Building in Heppner, Oregon, to considered the amendment; and

WHEREAS, the Morrow County Planning Commission took testimony and allowed for members of the audience to ask questions, which staff answered to the best of their ability, concluding with two comments on the record in favor of the proposed amendments, and after discussion and three minor text amendments, recommended approval of the request unanimously and adopted Planning Commission Final Findings of Fact; and

WHEREAS, the Morrow County Board of Commissioners held a hearing to consider the recommendation of the Morrow County Planning Commission on June 21, 2017, at the Port of Morrow Riverfront Center in Boardman, Oregon; and

WHEREAS, the Morrow County Board of Commissioners did hear neutral testimony from one interested party; and

WHEREAS, the Morrow County Board of Commissioners accepted the Planning Commission recommendation approving the amendment package as presented.

NOW THEREFORE BE IT ORDAINED THAT THE MORROW COUNTY BOARD OF COMMISSIONERS ADOPTS AS AN AMENDMENT TO THE MORROW COUNTY ZONING ORDINANCE ARTICLE 1 INTRODUCTORY PROVISIONS; ARTICLE 3 USE ZONES SECTION 3.010 EXCLUSIVE FARM USE AND SECTION 3.020 FOREST USE; ARTICLE 6 CONDITIONAL USES; AND ARTICLE 7 DIMENSIONAL ADJUSTMENTS, VARIANCES, SPECIAL OR TEMPORARY PERMITS AND NON-CONFORMING USES. ALSO REMOVING ARTICLE 3 SECTION 3.042 SMALL FARM AND AMENDING THE ZONING MAP REPLACING SMALL FARM WITH EXCLUSIVE FARM USE.

Section 1 Title of Ordinance:

This Ordinance shall be known, and may be cited, as the “2017 Farm and Forest Use Model Code Update.”

Section 2 Affected and Attached Documents:

- The following portions of the Morrow County Zoning Ordinance are repealed and replaced:
 - Article 1 Introductory Provisions
 - Article 3 Section 3.010 Exclusive Farm Use
 - Article 3 Section 3.020 Forest Use
 - Article 6 Conditional Uses
 - Article 7 Dimensional Adjustments, Variances, Special or Temporary Permits and Non-Conforming Uses
- The following portion of the Morrow County Zoning Ordinance are repealed:
 - Article 3 Section 3.042 Small Farm 40
- The Morrow County Zoning Map shall be amended changing the Small Farm to Exclusive Farm Use. This does not affect the Comprehensive Plan Designation as it remains Resource/Agricultural

Section 3 Emergency Clause and Effective Date:

The Morrow County Board of Commissioners does declare an emergency as interest has been shown in using certain new provisions for economic benefit and gain, which would be supported by the Morrow County Comprehensive Plan Economic Element and the focus on tourism opportunities. This ordinance shall be effective following the appeal period or on August 1, 2017.

Date of First Reading:	June 28, 2017
Date of Second Reading:	July 5, 2017

ADOPTED BY THE MORROW COUNTY BOARD OF COMMISSIONERS THIS 5TH DAY OF JULY 2017.

**BOARD OF COMMISSIONERS OF
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Don Russell, Commissioner

Jim Doherty, Commissioner

Attest:

Bobbi Childers, County Clerk

Approve as to Form:

Morrow County Counsel



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

6d

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Justin Nelson or Jerry Sorte

Phone Number (Ext): 541-676-2529

Department:

Requested Agenda Date: July 5, 2017

Person Attending BOC Meeting (Required):

Short Title of Agenda Item: Community Counseling Solutions 2017-2019 Contract

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|--|
| <input type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Department Report |
| <input checked="" type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☐ N/A

For Contracts and Agreements Only

Contractor/Entity: Community Counseling Solutions, Inc

Contractor/Entity Address:

Effective Dates – From: July 1, 2017

Through: June 30, 2019

Total Contract Amount: \$2,828,166

Budget Line: 101-199-5-50-5500

Does the contract amount exceed \$5,000? ☒ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

_____	Department Head	Required for all BOC meetings
DATE		
_____	Admin. Officer/BOC Office	Required for all BOC meetings
DATE		
_____	County Counsel	Required for all legal documents
DATE		
_____	Finance Office	Required for all contracts; Other items as appropriate.
DATE		
_____	Human Resources	If appropriate
DATE		

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Community Counseling Solutions 2017-2019 Contract

2. ISSUES, BACKGROUND, AND DISCUSSION:

Attached is the contract with Community Counseling Solutions, Inc (CCS) for the provision of mental health, developmental disability and alcohol and drug abuse treatment services for those citizens of Morrow County in need of said services. This two-year contract corresponds with the State of Oregon's 2017-2019 biennium: July 1, 2017 through June 30, 2019. The current, 2015-2017 contract expires on June 30, 2017. The Board authorized an extension of the 2015-2017 Contract at their meeting on June 28, 2017. That contract extension covers through July 5, 2017.

3. OPTIONS:

1. Approve the 2017-2019 contract with CCS as written;
2. Approve the 2017-2019 contract with modifications (specify);
3. Other.

4. FISCAL IMPACT:

The funds paid to CCS are those received by the Oregon Health Authority. This contract also requires staff resources for oversight of the contract.

5. SUGGESTED ACTION(S) / MOTION(S):

Move to approve the contract with Community Counseling Solutions, Inc for the provision of mental health, developmental disability and alcohol and drug abuse treatment services for those citizens of Morrow County in need of said services for the period of July 1, 2017 through June 30, 2019.

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

**CONTRACT BETWEEN MORROW COUNTY
AND
COMMUNITY COUNSELING SOLUTIONS, INC.**

This Contract, made and entered into by and between **MORROW COUNTY**, a political subdivision of the State of Oregon, hereinafter referred to as "County," and **COMMUNITY COUNSELING SOLUTIONS, INC.**, a non-profit corporation, incorporated under the laws of the State of Oregon, hereinafter referred to as "Provider."

WHEREAS, County desires to provide adequate access to effective mental health, developmental disability and alcohol and drug abuse treatment services for those citizens of Morrow County in need of said services; and

WHEREAS, County is authorized, pursuant to ORS 430.620 as the Local Mental Health Authority, to provide for the range of mental health, developmental disability and alcohol and drug abuse treatment services described in ORS 430.630, and

WHEREAS, County has entered into the 2017 – 2019 County Financial Assistance Contract with the Oregon Health Authority, hereinafter referred to as "OHA," to receive funding to obtain necessary services by contracting with a provider of said services; and

WHEREAS, County desires to meet these obligations through subcontract with a person or entity capable and qualified to provide the services required of County in its agreement with OHA; and

WHEREAS, Contractor has demonstrated that it has the skill, expertise and qualifications to provide the services required of County in said Agreement, upon the terms and conditions set out below; and

WHEREAS, it is in the intention of the parties that Provider shall assume and perform and be responsible for all of the duties and obligations to be performed by County under this Agreement to the fullest extent possible; and

WHEREAS, Provider has available, or can cause to be made available, the facilities and staff required for the performance of said services; now, therefore,

IT IS HEREBY AGREED by and between the parties above mentioned, for and in consideration of the mutual promises hereinafter stated, as follows:

A. PROVIDER REPRESENTATIONS

- 1 Proof of Certification: Provider shall submit to County all necessary licenses, certificates and letters of approval relating to Provider's qualifications to perform the services which are to be provided under the terms of this Agreement.
- 2 Compliance with Regulations: Provider agrees to comply with the rules and regulations of County and with the applicable provisions of the Administrative Rules and Procedures

of Federal and State law relating to Provider's performance of services under this Agreement.

- 3 Independent Contractor: Provider agrees that it is an independent contractor and not an agent of the State of Oregon, Department, or County.
- 4 Legal Compliance: Provider shall comply with all applicable federal, state, and local laws including, but not limited to, all applicable federal and state statutes, rules and regulations.
- 5 Hold Harmless: Provider shall defend, save, and hold harmless that State of Oregon, Department, County, and their officers, employees, and agents from and against all claims, suits, actions, losses, damages, liabilities, costs, and expenses of any nature whatsoever resulting from, arising out of or relating to the operations of Provider, including, but not limited to, the activities of Provider of its officers, employees, subcontractors or agents under this Agreement.
- 6 Automobile Insurance: Provider shall obtain, at Provider's expense, and maintain in effect with respect to all occurrences taking place during the term of this Agreement, automobile liability insurance with a combined single limit per occurrence of not less than \$500,000.
- 7 Liability Insurance: Provider shall obtain, at Provider's expense, and maintain in effect with respect to all occurrences taking place during the term of this Agreement, comprehensive or commercial general liability insurance coverage, bodily injury and property damage. This insurance shall include personal injury coverage and contractual liability coverage for the indemnity provided under this Agreement. The combined single limit per occurrence shall not be less than \$1,000,000 or the equivalent. Each annual aggregate limit shall not be less than \$1,000,000 when applied.
- 8 Workers' Compensation Insurance: Provider, its subcontractors, if any, and all employers providing work, labor or materials under this Agreement are subject employers under the Oregon Workers' Compensation Law and shall comply with ORS 656.017, which requires them to provide workers' compensation coverage for all their workers. This shall include employers' liability insurance with coverage limits of not less than \$100,000 each incident. Providers who perform the work without the assistance of labor or any employee need not obtain such coverage.
9. Certificate of Insurance: Provider shall name the State of Oregon, Department, County and their divisions, officers and employees as additional insureds on any insurance policies required herein with respect to Provider's activities performed under this Agreement. Such insurance shall be evidenced by a certificate of insurance, issued by an insurance company licensed to do business in the State of Oregon and shall contain a 30-day notice of cancellation endorsement. Provider shall forward a copy of the certificate(s) of insurance to County prior to commencement of services under this Agreement. Additionally, in the event of unilateral cancellation or restriction by Provider's insurance company of any insurance coverage required herein, Provider shall

immediately notify County orally of the cancellation or restriction and shall confirm the oral notification in writing within three days of notification by the insurance company to Provider.

- 10 Non-discrimination: Provider shall make available such necessary mental health services to the citizens of County without discrimination based upon age, sex, race, color, creed, national origin, marital status or physical/mental disabilities.
- 11 Other Contracts: Provider may make contracts with such other corporations or individuals as can effectively provide portions of the community mental health program, and monitor these contracts to assure contract compliance, adequacy of services and compliance with applicable county, state and federal laws and regulations.
- 12 Financial Audit: Provider shall provide County with a financial review or audit report as required by Federal and/or State reporting requirements that are specific to Morrow County services and funding provided by this agreement.

B. PROVIDER COVENANTS

- 1 Financial Assistance Contract: Provider shall comply with all applicable provisions of that certain 2017-2019 County Financial Assistance Contract, between the State of Oregon acting by and through its Oregon Health Authority and Morrow County. Provider shall specifically comply with the relevant portions of said Contract, which are attached to this Agreement as Exhibit A.
- 2 Scope of Services: Provider shall comply with the following provisions of ORS 430.630:
 - a. Provide basic services for persons with mental retardation, alcohol abuse, alcoholism, drug abuse and drug dependence;
 - b. Provide services as alternatives to state hospitalization, when needed and approved by Department and subject to the availability of funds;
 - c. Provide services to persons with mental or emotional disturbances, subject to the availability of funds;
 - d. Assume responsibility for psychiatric care in state and community hospitals in certain circumstances; and
 - e. Enter into a written contract concerning the policies and procedures to be followed when a patient is admitted to and discharged from the hospital during the period of hospitalization.
- 3 Biennial Plan: Provider shall prepare and implement, subject to Department approval, the following planning activities for the biennium:
 - a. Assess the needs of the citizens of Morrow County for mental health services.
 - b. Prepare and provide a program of comprehensive mental health services to

- meet identified needs.
- c. Report at least semi-annually to the Mental Health Advisory Board and regularly to the Board of Commissioners the types of service provided and the number of people who have received such services, together with such other information as is reasonably requested.
- 4 Service Elements: Provider shall deliver the following Service Elements as per the descriptions in that certain 2015-2017 Financial Assistance Agreement, between the State of Oregon, acting by and through its Department of Human Services, and Morrow County, Exhibit B, attached hereto and by this reference incorporated herein.
 - 5 Commitment Services: Provider shall carry out the responsibilities of the community mental health program under ORS 426.060 through 426.223 (involuntary treatment). It is understood Provider shall undertake and have the responsibility of preparing petitions and other court documents incidental to the commitment proceedings; provided pre-commitment consultation, evaluation and related services, schedule mental illness hearings in cooperation with the Morrow County Court and provide such further services in the involuntary treatment of individuals after commitment as may be provided on an outpatient basis. The services outlined in this paragraph are to be performed only if there is available funding from the State, County or other sources to enable Provider to provide such services.

C. COUNTY COVENANTS

- 1 Schedule of payment: If any of the funds are received by County, County shall be remitted to Provider upon receipt of funds from Department. This shall occur on a monthly basis.
- 2 Payment of Funds: County shall direct OHA to provide all funds pursuant to this Agreement directly to Provider. County shall provide payment of any funds received from OHA to Provider for services pursuant to this Agreement within ten (10) calendar days following receipt by County of such funds. Any new revenue per Intergovernmental Agreements or modifications for a new service element provided by Provider becomes a part of this Agreement.
- 3 Holding and Transportation: Per ORS 426.241 it will remain the responsibility of County to provide for pre-commitment holding and transportation costs in excess of \$3,000 per year of allegedly mentally ill persons and to provide court personnel, including assistance of the District Attorney at court commitment hearings.
- 4 Maintenance of Effort: Subject to review, and to the procedures contained herein for the refining of the arrangements hereby made for the provisions of mental health services to the citizens of Morrow County, and to the local budget law, County declares its intention to maintain its funding of mental health services to Provider, subject to availability of Federal, State and County funds.

5. Other Contracts: County may negotiate contracts with other agencies and organizations, including the State of Oregon, and receive and disburse all funds necessary to the operation of the community mental health program.

D. TERMINATION

- 1 Termination: All or part of this Contract may be terminated by mutual consent of both parties.

- 2 County Termination: County may terminate all or part of the Contract for cause as follows:

- a. With sixty (60) days' notice, if Federal or State regulations are modified or changed in such a way that services are no longer allowable for provision under this Contract.
- b. Upon notice of denial, revocation or non-renewal of any letter of approval, license or certificate required by law or regulation to be held by Provider to provide a service specified under this Agreement.
- c. With sixty 60 days' notice if Provider fails to provide services or substantially fails to meet any performance standard as specified by County in this Agreement or subsequent modifications of this Agreement within the time specified herein.
- d. Upon notice, if County has evidence that the Provider has endangered or is endangering the health and safety of clients, staff or the public.
- e. Prior to termination of this Agreement, Provider shall be given a reasonable opportunity to refute the findings and/or to correct the problem within a reasonable time period.

- 3 Recovery of Property: In the event this Agreement is terminated, Provider shall dispose of any property formerly belonging to County in the manner provided for in the Articles of Incorporation of Provider.

E. GENERAL PROVISIONS

- 1 Effective Date: This Contract is effective July 1, 2017. This Contract shall expire on June 30, 2019. While the signing of this contract may occur after July 1, 2017, the effective date as agreed by all parties shall be July 1, 2017.

- 2 Assignment: No portion of this Agreement shall be assigned by Provider without the prior written consent of County.

- 3 Settlement of Disputes: Differences between Provider and County, or between providers, will be resolved when possible at appropriate management levels, followed by

consultation between boards, if necessary. The Provider's Executive Director will have ultimate responsibility for resolution of disputes among sub-contractor agencies.

- 4 Attorneys' Fees: In the event an action, suit or proceeding, including appeal therefrom, is brought for failure to observe any of the terms of this Agreement, each party shall be responsible for its own attorney fees, expenses costs and disbursements for said action, suit, proceeding or appeal.

PROVIDER

COMMUNITY COUNSELING SOLUTIONS INC.

Kimberly Lindsay

Date: _____

COUNTY

MORROW COUNTY BOARD OF COMMISSIONERS

Date: _____

ATTEST

County Clerk

Melissa Lindsay, Chair

Don Russell, Commissioner

APPROVED AS TO FORM

Jim Doherty, Commissioner

County Counsel

Item #7a



TREASURER

Gayle L. Gutierrez

100 Court Street
P.O. Box 37
Heppner, Oregon 97836
Phone: 541-676-5630 • Fax: 541-676-5631
E-mail: ggutierrez@co.morrow.or.us

July 5, 2017

To: Morrow County Board of Commissioners
From: Gayle L. Gutierrez, Morrow County Treasurer
Re: Treasurer's Monthly Financial Statements as per ORS 208.090

The first two and a half pages of the Pooled Cash Report will tell you the cash amount in each individual fund.

On the third page of the Pooled Cash Report please note the amounts of actual cash on hand and what institutions that they are deposited in.

The interest rate for the Local Government Investment Pool is 1.30% for May. As of June 30th, the interest rate will be 1.45%.

The interest rate for the Bank of Eastern Oregon is .05% for May.

The interest rate for Community Bank is .04% for May.

Outstanding checks as of May 31, 2017 total is \$247,681.99.

MORROW COUNTY, OREGON
 POOLED CASH REPORT (FUND 999)
 AS OF: MAY 31ST, 2017

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
<u>CLAIM ON CASH</u>					
101-100-1-10-1500		GENERAL FC W/TREASURER	7,951,872.56 (557,604.38)	7,394,268.18
200-100-1-10-1500		HERITAGE TRAIL FC W/TREAS	17,365.94	18.86	17,384.80
201-100-1-10-1500		ROAD EQUIP FC W/TREASURER	475,353.31 (10,494.58)	464,858.73
202-100-1-10-1500		ROAD FC W/TREASURER	1,157,570.13 (183,726.19)	973,843.94
203-100-1-10-1500		FINLEY BUTTES FC W/TREASURER	42,119.50	29,686.36	71,805.86
204-100-1-10-1500		YOUTH/CHILD FC/TREASURER	66,157.92	0.00	66,157.92
205-100-1-10-1500		AIRPORT FC W/TREASURER	19,035.38	1,401.33	20,436.71
206-100-1-10-1500		LAW LIBRARY FC W/TREASURER	34,190.42 (664.51)	33,525.91
207-100-1-10-1500		911 FC W/TREASURER	105,352.87 (13,842.10)	91,510.77
208-100-1-10-1500		SURVEYOR PRES FC/TREASURER	213,626.12	1,733.79	215,359.91
209-100-1-10-1500		CSEPP FC W/TREASURER	0.00	0.00	0.00
210-100-1-10-1500		FINLEY BUTTES LIC. FC W/TREAS	439,760.86	117,414.21	557,175.07
211-100-1-10-1500		MCSD CO SCHOOL FC W/TREAS	48.02	1,041.77	1,089.79
212-100-1-10-1500		ISD COMMON SCH FC W/TREASURER	4.67	101.44	106.11
214-100-1-10-1500		FAIR FC W/TREASURER	116,348.68 (4,200.10)	112,148.58
215-100-1-10-1500		COMP EQUIP FC W/TREASURER	49,255.14	53.49	49,308.63
216-100-1-10-1500		STF FC W/TREASURER	52,917.67 (6,595.64)	46,322.03
217-100-1-10-1500		PROGRAMMING RES FC W/TREASURER	50,008.81	54.31	50,063.12
218-100-1-10-1500		ENFORCEMENT FC W/TREAS	22,761.15	24.70	22,785.85
219-100-1-10-1500		VIDEO LOTTERY FC W/TREAS	37,986.42	14,428.94	52,415.36
220-100-1-10-1500		VICTIM/WITNESS FC W/TREAS	20,336.64 (6,435.84)	13,900.80
222-100-1-10-1500		WILLOW CREEK FEES FC W/TREAS	218.59	0.24	218.83
223-100-1-10-1500		CAMI GRANT FC W/TREAS	17,722.60	6,986.47	24,709.07
224-100-1-10-1500		WEED EQUIP RES. FC W/TREAS	5,014.63	5.45	5,020.08
225-100-1-10-1500		STF VEHICLE FC W/TREAS	136,154.61	147.86	136,302.47
226-100-1-10-1500		FAIR ROOF FC W/TREAS	15,470.52	16.80	15,487.32
227-100-1-10-1500		HEPPNER ADMIN BLDG FC W/TREAS	(5,868.69)	100.00 (5,768.69)
228-100-1-10-1500		SAFETY COMMITTEE FC W/TREAS	17,304.09	18.79	17,322.88
229-100-1-10-1500		BLEACHER RESERVE FC W/TREAS	25,889.20	28.11	25,917.31
230-100-1-10-1500		RODEO FC W/TREAS	45,848.35	49.79	45,898.14
231-100-1-10-1500		JUSTICE COURT FC W/TREAS	58,297.26	4,254.41	62,551.67
233-100-1-10-1500		CLERKS RECORD FC W/TREAS	15,321.26	182.73	15,503.99
234-100-1-10-1500		DUII IMPACT FC W/TREAS	25,053.91	27.21	25,081.12
236-100-1-10-1500		FAIR IMPROV. FUND FC W/TREAS	530.15	0.58	530.73
237-100-1-10-1500		BUILDING PERMIT FC W/TREAS	487,432.16	142.75	487,574.91
238-100-1-10-1500		PARK FC W/TREAS	338,518.51 (59,941.00)	278,577.51
240-100-1-10-1500		EQUITY FC W/TREAS	161,095.35 (65,401.82)	95,693.53
241-100-1-10-1500		BUILDING RESERVE FC W/TREAS	191,530.35 (2,243.21)	189,287.14
243-100-1-10-1500		LIQUOR CONTROL FC W/TREAS	811.71	0.88	812.59
245-100-1-10-1500		WPF FC W/TREASURER	17,257.73	0.00	17,257.73
321-100-1-10-1500		FOREST SERVICE FC W/TREAS	59,710.51	64.84	59,775.35
322-100-1-10-1500		COURT SECURITY FC W/TREAS	142,141.82	1,165.14	143,306.96
500-100-1-10-1500		ECHO WINDS FC W/TREAS	6,024.72 (5,549.92)	474.80
501-100-1-10-1500		SHEPHERDS FLAT FC W/TREAS	297,271.51	322.82	297,594.33
502-100-1-10-1500		MO CO ENTERPRIZE ZO FC W/TREAS	0.00	0.00	0.00
504-100-1-10-1500		STO FC W/TREAS	4,223.73 (1,398.78)	2,824.95
505-100-1-10-1500		IONE/LEX CEM-IRRIG FC W/TREAS	22,240.69 (17,980.26)	4,260.43
510-100-1-10-1500		P & P FC W/TREAS	312,606.67 (30,915.69)	281,690.98
514-100-1-10-1500		IONE SD B & I FC W/TREAS	1,311.33	8,621.68	9,933.01

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
515-100-1-10-1500	BOARDMN URB REN FC W/TREAS	87.44	1,946.34	2,033.78	
516-100-1-10-1500	RADIO DIST FC W/TREAS	770.94	14,148.11	14,919.05	
519-100-1-10-1500	WEST BOARDMN URA FC W/TREAS	49.68	1,375.25	1,424.93	
617-100-1-10-1500	MO CO HEALTH DIST FC W/TREAS	6,458.46	76,460.48	82,918.94	
618-100-1-10-1500	IRRIGON SEWER FC W/TREAS	0.00	0.00	0.00	
619-100-1-10-1500	WEST EXTENSION FC W/TREAS	0.00	0.00	0.00	
620-100-1-10-1500	BLACK MNT FC W/TREAS	0.03	0.00	0.03	
621-100-1-10-1500	CITY OF BOARDMAN B & I FC W/TR	836.61	17,132.09	17,968.70	
622-100-1-10-1500	CITY OF HEPPNER B & I FC W/TRE	0.00	0.00	0.00	
623-100-1-10-1500	CITY OF IRRIGON B & I FC W/TRE	399.85	9,159.19	9,559.04	
624-100-1-10-1500	CITY OF LEXINGTON B & I FC W/T	1,387.58	560.60	1,948.18	
625-100-1-10-1500	BOARDMAN PARK & REC B & I	0.00	0.00	0.00	
626-100-1-10-1500	MAN. STRUCTURE OMBUDSMAN	9.37	218.81	228.18	
628-100-1-10-1500	WILLOW CREEK PARK B & I FC W/T	2,353.17	321.11	2,674.28	
629-100-1-10-1500	PORT OF MORROW B & I FC W/TREA	0.00	0.00	0.00	
630-100-1-10-1500	PORT OF MORROW FC W/TREAS	571.95	7,015.23	7,587.18	
631-100-1-10-1500	CITY OF BOARDMAN FC W/TREAS	3,157.26	66,677.01	69,834.27	
632-100-1-10-1500	CITY OF HEPPNER FC W/TREAS	685.77	14,313.94	14,999.71	
633-100-1-10-1500	CITY OF IONE FC W/TREAS	109.69	2,344.86	2,454.55	
634-100-1-10-1500	CITY OF IRRIGON FC W/TREAS	342.27	7,284.62	7,626.89	
635-100-1-10-1500	CITY OF LEXINGTON FC W/TREAS	67.93	1,442.98	1,510.91	
636-100-1-10-1500	BOARDMAN RFPD FC W/TREAS	3,786.39	47,370.88	51,157.27	
638-100-1-10-1500	HEPPNER RFPD FC W/TREAS	105.62	2,257.40	2,363.02	
639-100-1-10-1500	IRRIGON RFPD FC W/TREAS	198.58	4,229.90	4,428.48	
640-100-1-10-1500	IONE RFPD FC W/TREAS	446,566.23	2,812.90	443,753.33	
641-100-1-10-1500	S GILLIAM RFPD FC W/TREAS	104.67	4.61	109.28	
642-100-1-10-1500	BOARDMAN CEMETERY FC W/TREAS	37.48	810.45	847.93	
643-100-1-10-1500	HEPPNER CEMETERY FC W/TREAS	88.96	1,881.52	1,970.48	
644-100-1-10-1500	IONE-LEX CEMETERY FC W/TREAS	84,671.46	2,620.51	87,291.97	
645-100-1-10-1500	IRRIGON CEMETERY FC W/TREAS	35.66	750.32	785.98	
646-100-1-10-1500	WILLOW CREEK PARK FC W/TREAS	1,442.68	5,802.87	7,245.55	
647-100-1-10-1500	BOARDMAN PARK FC W/TREAS	395.95	8,562.07	8,958.02	
648-100-1-10-1500	IRRIGON PARK FC W/TREAS	142.40	2,982.94	3,125.34	
649-100-1-10-1500	BOARDMAN PK B&I FC W/TREASURER	716.91	19,940.18	20,657.09	
650-100-1-10-1500	MO CO UNIFIED REC FC W/TREAS	465,721.75	158,419.23	307,302.52	
651-100-1-10-1500	HEPPNER WATER CONTROL FC W/TRE	13.30	349.85	363.15	
652-100-1-10-1500	MO CO SCHOOL DIST FC W/TREAS	14,312.02	319,576.35	333,888.37	
653-100-1-10-1500	MO CO SCHOOL B & I FC W/TREAS	1,955,186.95	1,706,586.51	248,600.44	
654-100-1-10-1500	UMATILLA-MORROW ESD FC W/TREAS	2,769.07	50,869.44	53,638.51	
655-100-1-10-1500	CHAPLAINCY PROG FC W/TREAS	13.43	0.01	13.44	
656-100-1-10-1500	IONE-LEX CEM PERP FC W/TREAS	25,657.25	0.00	25,657.25	
657-100-1-10-1500	IONE-LEX CEM EQUIP FC W/TREAS	13,076.89	14.20	13,091.09	
658-100-1-10-1500	BMCC FC W/TREASURER	2,973.72	54,627.80	57,601.52	
659-100-1-10-1500	BMCC B & I FC W/TREASURER	1,051.59	17,622.56	18,674.15	
660-100-1-10-1500	NORTH MO VECTOR CONT FC W/TREA	802.51	18,241.15	19,043.66	
662-100-1-10-1500	IONE LIBRARY DIST FC W/TREAS	285.96	1,783.51	2,069.47	
663-100-1-10-1500	OREGON TRAIL LIB FC W/TREAS	810.15	18,247.74	19,057.89	
665-100-1-10-1500	STATE & FED WILDLIFE FC W/TREA	0.00	0.00	0.00	
666-100-1-10-1500	STATE FIRE PATROL FC W/TREAS	362.97	8,093.61	8,456.58	
667-100-1-10-1500	EOTT FC W/TREASURER	0.00	0.00	0.00	
668-100-1-10-1500	TAX APPEALS FC W/TREAS	0.00	0.00	0.00	

FUND	ACCOUNT#	ACCOUNT NAME	BEGINNING BALANCE	CURRENT ACTIVITY	CURRENT BALANCE
669-100-1-10-1500	SCHOLARSHIP TRUST FC W/TREAS	10,222.71	11.10	10,233.81	
670-100-1-10-1500	ADV COLL 04-05 FC W/TREAS	525.59	350.96	876.55	
671-100-1-10-1500	ADV COLL 03-04 FC W/TREAS	0.00	0.00	0.00	
672-100-1-10-1500	ADV COLL 05-06 FC W/TREAS	0.00	0.00	0.00	
673-100-1-10-1500	PREPAID TAX FC W/TREAS	0.00	0.00	0.00	
674-100-1-10-1500	SALE OF CO LAND FC W/TREAS	0.00	0.00	0.00	
675-100-1-10-1500	TREASURER TRUST FC W/TREAS	1,077.99	1.17	1,079.16	
676-100-1-10-1500	IONE RFPD RESERVE FC W/TREAS	152,695.21	165.82	152,861.03	
678-100-1-10-1500	STATE ADMIN CONT FC W/TREAS	0.00	0.00	0.00	
680-100-1-10-1500	PERSONAL PROPERTY SALES FC W/T	0.00	0.00	0.00	
681-100-1-10-1500	COUNTY A & T FC W/TREAS	3,665.88	7,848.76	11,514.64	
682-100-1-10-1500	STATE FIRE FC W/TREAS	0.00	0.00	0.00	
683-100-1-10-1500	PILOT ROCK RFPD FC W/TREAS	1,712.72	74.99	1,787.71	
684-100-1-10-1500	FINLEY BUTTES CLOSURE FC W/TRE	1,180,490.25	1,281.96	1,181,772.21	
685-100-1-10-1500	STATE HOUSING FC W/TREAS	2,225.51	3,484.26	5,709.77	
686-100-1-10-1500	IONE LIBRARY BLDG FC W/TREAS	35,438.12	38.48	35,476.60	
687-100-1-10-1500	FINLEY BUTTES TRUST FC W/TREAS	0.00	0.00	0.00	
688-100-1-10-1500	IONE SCHOOL DIST FC W/TREAS	4,594.77	29,764.21	34,358.98	
690-100-1-10-1500	HEPPNER RURAL FIRE DIST BOND	47.44	1,283.95	1,331.39	
691-100-1-10-1500	CITY OF HEPPNER BND FC W/TREAS	63.83	1,919.82	1,983.65	
693-100-1-10-1500	IRRIGON TIPPAGE FC W/TREAS	0.00	0.00	0.00	
695-100-1-10-1500	M.C. RET. PLAN TR. FC W/TREAS	0.00	0.00	0.00	
697-100-1-10-1500	UNSEG TAX INT FC W/TREAS	0.00	0.00	0.00	
698-100-1-10-1500	INTEREST EARNED FC W/TREAS	0.00	0.00	0.00	
699-100-1-10-1500	UNSEGREGATED TAX FC W/TREAS	0.00	0.00	0.00	
TOTAL CLAIM ON CASH		17,702,584.05	(1,793,450.94)	15,909,133.11	

CASH IN BANK - POOLED CASH

999-100-1-10-1501	AP POOLED BEO	366,086.94	151,585.22	517,672.16
999-100-1-10-1502	PAYROLL BEO	11,580.47	1.11	11,581.58
999-100-1-10-1503	STATE TREASURY POOL	17,324,490.29	(1,945,137.39)	15,379,352.90
999-100-1-10-1504	CERTIFICATES OF DEPOSIT	0.00	0.00	0.00
999-100-1-10-1505	WELLS FARGO INVESTMENTS	0.00	0.00	0.00
999-100-1-10-1506	UNION BANK OF CALIFORNIA	0.00	0.00	0.00
999-100-1-10-1507	COMMUNITY BANK	0.00	100.12	100.12
SUBTOTAL CASH IN BANK - POOLED CASH		17,702,157.70	(1,793,450.94)	15,908,706.76

WAGES PAYABLE

999-100-2-60-6001	WAGES PAYABLE	0.00	0.00	0.00
SUBTOTAL WAGES PAYABLE		0.00	0.00	0.00

TOTAL CASH IN BANK - POOLED CASH		17,702,157.70	(1,793,450.94)	15,908,706.76
----------------------------------	--	---------------	-----------------	---------------

MORROW COUNTY
RECEIPT SUMMARY FORM

101199
GENERAL FUND
NON-DEPARTMENTAL

DATE 06/26/2017

101199-3303591	Alcohol Beverage Tax-State	
101199-3303595	Cigarette Tax	
101199-3303596	Amusement Device Tax	
101199-3303559	Cultural Trust	
101199-3303612	Utilities in Lieu of Taxes	
101199-3303613	Federal in Lieu of Taxes	\$ 285,419.00
101199-3303614	Railroad in Lieu	
101199-3303615	Pacific Ethanol	
101199-3303616	Columbia River Processing	
101199-3303621	CCO-Comm Advisory	
101199-3303625	OHA Rbase Pass Thru	
101199-3404199	Rent- Gilliam -Bisbee	
101199-3404378	Sanitary Disposal Franch.	
101199-3404380	Enterprise Zone Fee	
101199-3404382	Mediation	
101199-3604187	Misc. Revenue	
101199-3807075	Reimbursed Items	
101199-3808010	Operating Expense Loan	
101199-3903815	Transfer from Enforcement	
TOTAL		\$ 285,419.00

SIGNATURE GLG

RECEIVED FROM DOI



U.S. Department of the Interior

Payment in Lieu of Taxes

"Payments in Lieu of Taxes" (PILT) are Federal payments to local governments that help offset losses in property taxes due to non-taxable Federal lands within their boundaries. The original law is Public Law 94-565, dated October 20, 1976. This law was rewritten and amended by Public Law 97-258 on September 13, 1982 and codified at Chapter 69, Title 31 of the United States Code. The law recognizes the inability of local governments to collect property taxes on Federally-owned land can create a financial impact.

PILT payments help local governments carry out such vital services as firefighting and police protection, construction of public schools and roads, and search-and-rescue operations. The payments are made annually for tax-exempt Federal lands administered by the Bureau of Land Management, the National Park Service, the U.S. Fish and Wildlife Service (all bureaus of the Interior Department), the U.S. Forest Service (part of the U.S. Department of Agriculture), and for Federal water projects and some military installations. PILT payments are one of the ways the Federal Government can fulfill its role of being a good neighbor to local communities.

The Department of the Interior's (DOI) Office of the Secretary has administrative authority over the PILT program. In addition to other responsibilities, DOI calculates payments according to the formulas established by law and distributes the available funds. Applicable DOI regulations pertaining to the PILT program were published as a final rule in the Federal Register on December 7, 2004.

The formula used to compute the payments is contained in the PILT Act and is based on population, receipt sharing payments, and the amount of Federal land within an affected county. PILT payments are in addition to other Federal revenues (such as oil and gas leasing, livestock grazing, and timber harvesting) the Federal Government transfers to states. The DOI has distributed nearly \$8 billion dollars in PILT payments to states (except Rhode Island), the District of Columbia, Puerto Rico, Guam, and the Virgin Islands since these payments began in 1977.

See the [news release](#) announcing the 2017 PILT payments, as well as a breakdown of PILT payments by [state only](#) or by [state and county](#).

For questions about the PILT program, please contact Dionna Kiernan, the PILT Program Manager, at (202) 513-7783.

Important News

- 6/26/2017: PILT payments totaling \$464.6 million were made to approximately 1,900 local governments. [Please read the press release on the payments](#). For questions concerning your payment, please contact Dionna Kiernan, the PILT Program Manager, at (202) 513-7783.



U.S. Department of the Interior

Protecting America's Great Outdoors and Powering Our Future

About

Meet the Secretary

Bureaus

For Employees

Our Priorities

American Energy

Climate Change

Jobs

Regulatory Reform

Stewardship

Tribal Nations

Resources

Cobell / Land Buy-back

Deepwater Horizon

Hurricane Sandy

Open Government Initiative

Strategic Plan

Summary of State & Counties - OR

COUNTY	PAYMENT	TOTAL ACRES
BAKER COUNTY	\$939,208	1,016,253
BENTON COUNTY	\$112,475	74,372
CLACKAMAS COUNTY	\$679,091	629,552
CLATSOP COUNTY	\$3,947	1,504
COLUMBIA COUNTY	\$29,073	10,961
COOS COUNTY	\$475,950	248,752
CROOK COUNTY	\$971,490	940,495
CURRY COUNTY	\$262,767	687,512
DESCHUTES COUNTY	\$2,292,489	1,445,473
DOUGLAS COUNTY	\$621,021	1,683,248
GILLIAM COUNTY	\$89,659	34,616
GRANT COUNTY	\$651,861	1,766,838
HARNEY COUNTY	\$1,102,628	4,462,872
HOOD RIVER COUNTY	\$76,029	206,074
JACKSON COUNTY	\$951,998	908,605
JEFFERSON COUNTY	\$412,308	303,544
JOSEPHINE COUNTY	\$885,422	714,286
KLAMATH COUNTY	\$823,456	2,231,941
LAKE COUNTY	\$1,169,526	3,692,625
LANE COUNTY	\$643,218	1,743,414
LINCOLN COUNTY	\$71,271	193,175
LINN COUNTY	\$207,163	561,505
MALHEUR COUNTY	\$2,679,853	4,299,188
MARION COUNTY	\$84,354	228,638
MORROW COUNTY	\$285,419	150,608
MULTNOMAH COUNTY	\$63,983	83,033
POLK COUNTY	\$99,894	42,060
SHERMAN COUNTY	\$140,949	53,672
TILLAMOOK COUNTY	\$50,361	136,500
UMATILLA COUNTY	\$1,056,000	419,775
UNION COUNTY	\$1,010,367	624,328
WALLOWA COUNTY	\$442,295	1,169,537
WASCO COUNTY	\$98,104	265,904
WASHINGTON COUNTY	\$37,093	13,984
WHEELER COUNTY	\$111,333	301,762
YAMHILL COUNTY	\$21,513	58,311
TOTAL	\$19,653,568	31,404,917



P.O. Box 788 • Heppner OR 97836
(541) 676-2529

Administrative Officer

Jerry Sorte, Administrative Officer
gsorte@co.morrow.or.us

MEMORANDUM

TO: Board of Commissioners
Interested Parties

FROM: Jerry Sorte, Administrative Officer

DATE: June 30, 2017

RE: June 2017 Administrative Officer Report

Please accept my Administrative Officer Report for June 2017. During the past month, my efforts have been devoted to project work and management of day-to-day administrative tasks. I supervise ten employees and devote time each week to supervisory duties. Please find the following description of the primary projects that I have completed, are in progress, or that I plan to start in the relatively near future.

- Irrigon-Boardman Area facility planning. I am currently working with County Counsel and staff to prepare an RFP for project management assistance. I plan to issue this RFP as soon as possible.
- Solar Eclipse Planning: Several County staff met with community representatives on June 13 and 29 to discuss our planning efforts for the August 21, 2017 solar eclipse. Fire remains a significant concern due to the anticipated dry conditions and high number of visitors. I created a page on the County website that provides eclipse information and will continue to be updated for the next two months:
<http://www.co.morrow.or.us/community/page/solar-eclipse-august-21-2017>
The OHV Park is in the path of totality, and staff is preparing for an influx of visitors. We are piecing together a concept to offer bus service from the Fair Grounds to the OHV park on the morning of the eclipse. The hope would be to reduce the number of vehicles on our roads. Staff will provide an update to the Board at the July 12, 2017 meeting.
- Ordinance regarding road right-of-way permits. This item was completed by the passage of Ordinance No. ORD-2017-2 at the Board's June 21, 2017 meeting.
- Circuit Court/Justice Court Office Planning. We continue to work with the Circuit Court with the objective of preparing an agreement that meets the needs of both parties. Scheduling meetings during the summer months is a challenge, but I anticipate being able to provide an update to the Board of Commissioners in the near future.

- Rodeo Committee organizational structure. Our working group has continued discussions with representatives from the Oregon Trail Pro Rodeo (OTPR) Committee. At this time, the group plans to recommend to the Board of Commissioners that the Board create a Board-appointed Rodeo Board that will oversee the year-round use of the Rodeo facilities. OTPR also plans to create nonprofit agencies that would manage the annual rodeo. Our plan is to schedule a meeting that is open to all interested parties, including the public, to discuss this concept in mid/late July.
- Fiscal Year 2017/2018 Budget. The Board of Commissioners adopted the FY 2017-2018 budget at their meeting on June 30, 2017.
- Financial Policies Review and Updates. This remains an ongoing project.
- Morrow County Code Update. The Morrow County Code needs to be updated to reflect ordinances that have been adopted after 1986. This update will help to communicate ordinance requirements that have been adopted by the County Court/Board of Commissioners. I am in the process of obtaining an estimate to determine the cost to contract for this update.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

7C

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Justin Nelson
Department: District Attorney
Person Attending BOC Meeting (Required): Justin Nelson
Short Title of Agenda Item: District attorney Office Update

Phone Number (Ext): 5626
Requested Agenda Date: July 5, 2017

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|---|
| <input type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input checked="" type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☒ N/A

For Contracts and Agreements Only

Contractor/Entity:

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

_____	Department Head	Required for all BOC meetings
DATE		
<u>JS</u> <u>6/30/17</u>	Admin. Officer/BOC Office	Required for all BOC meetings
DATE		
_____	County Counsel	Required for all legal documents
DATE		
_____	Finance Office	Required for all contracts; Other items as appropriate.
DATE		
_____	Human Resources	If appropriate
DATE		

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Morrow County DA Office Report
2. ISSUES, BACKGROUND, AND DISCUSSION: See attached Written Report
3. OPTIONS: None
4. FISCAL IMPACT: None
5. STAFF RECOMMENDATIONS: None
6. SUGGESTED ACTION(S) / MOTION(S): None

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |



MORROW COUNTY DISTRICT ATTORNEY

P.O. Box 664, Heppner, Oregon 97836
Telephone: (541) 676-5626
Facsimile: (541) 676-5660

Justin Nelson: District Attorney
Richard Tovey: Deputy District Attorney
Cynthia M. Greenup: Office Manager
Deona Siex: Victim Assistance Director
Debbie Peck: Support Enforcement

TO: Morrow County Board of Commissioners

FROM: Justin Nelson
Morrow County District Attorney

RE: District Attorney Office Updated- July 5, 2017

- **Overall**
 - Office continues to run smoothly handling Justice Court and Circuit Court cases.
 - Use of our case management system has assisted us review and handle cases at any location that has an internet connection.
- **E-Court**
 - When State Court's transition to a new "e-court" system, that has had the negative affect of making more work for my office.
 - Previously we would print off documents and file those with the court.
 - With the new e-court system, we are required to print, scan, and then e-file the documents online. The e-filing requires data entry and processes that were never done before.
 - Office Manager Cindy Greenup's workload has increased because of this change.
 - Seems like State Courts workload has decreased by passing this data entry part to the State.
- **Jury Trial**
 - Held a felony jury trial in Heppner on June 20 and 21.
 - Showed the space issues we sometimes have with a large jury being called in.
 - 33 jurors called in. They were stationed in the large conference room prior to the jury actually being selected.
 - State Courts had issues with a music player they use to block out the sound for the jury when they are in the jury room.
 - Jury did a fantastic job considering all of the evidence, and the elements needed for each crime.
 - Will note that the Morrow County Parole and Probation Office went above and beyond on this case. The defendant is homeless and has a difficult time showing up for court. While the State preference is to take her into custody and handle the case while she is in jail, the Parole and Probation Office told the court they were willing to pick-up the defendant and bring her to court for her sentencing, and then take her back to Irrigon.
- **Technology**
 - Besides the case management system which I have talked about many times, the media cart we have created has done a exceptional job helping us with trial and grand jury.
 - State Courts even seems to lack sufficient technology for the jury to be shown video in Morrow County.
 - With the DA Media cart we have the following in one cart:

- Computer
 - Video Conference system
 - Blu-Ray Player
 - CD Burner/Player
 - Separate audio speakers for increased sound in larger rooms
 - Webcam for Skype, GoToMeeting connectivity.
- **Possible Large Budget Issue**
 - The legislature is currently considering a proposal that would require the District Attorney Office to record all grand jury functions. The bill would pass the cost to the District Attorney Office/County- recording equipment, transcription, and file storage.
 - This would be an expensive process, especially the transcription part.
 - I have informed our representative and senator that if this bill passes, I plan to take a majority of our cases through preliminary hearing.
 - While this would save money to the office, it would increase our time in the courtroom.
 - Most likely turning a 30 minute grand jury case into a 3-4 hour preliminary hearing (mini trial).
 - Would also increase law enforcement costs for overtime of officers needing to testify.
 - Most likely video testimony will not be allowed by the court and defendant, and require personal appearance by the officer and witnesses.
- **Questions/Concerns?**
 - The one thing I have noticed as the District Attorney is that no-one seems to tell you when things are not going good. You have to hear it through the grapevine.
 - I would encourage the commissioners to share any concerns they have, or they have heard in the community, so we can fix any problems we may currently have in the office.