

MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, June 28, 2017 at 9:00 a.m.

Bartholomew Building Upper Conference Room

110 N. Court St., Heppner, OR

AMENDED

1. **9:00 a.m.: Call to Order and Pledge of Allegiance**
2. **City and Citizen Comments** – This is the time provided for individuals wishing to address the Board regarding issues that are not already on the agenda.
3. **Open Agenda** – This is the time for the Board to introduce subjects that are not already on the agenda.
4. **Consent Calendar**
 - a. Approve Claims: Accounts Payable dated June 29th
 - b. Board of Commissioners Meeting Minutes: June 14, 2017
 - c. Order OR-2017-4 – Campsite Fee Increase
 - d. Contract for Materials and Supplies, Pioneer Construction, Inc. (Sandi Pointer, Public Works Management Assistant; Matt Scrivner, Assistant Road Master; Burke O'Brien, Public Works Director)
 - e. Use of County Easement Agreement, Columbia Basin Electric Cooperative, Inc. (Justin Nelson, County Counsel)
 - f. Resolution No. R-2017-18: Adoption of the 2017-2018 Fiscal Year Budget (Kate Knop, Finance Director)
5. **Community Counseling Solutions Discussion Items** (Kimberly Lindsay, Executive Director)
 - a. Administrative processing fee under consideration by the County
 - b. State Behavioral Health Work Group Recommendations
6. **Business Items**
 - a. **ADD:** Appointment Request to the Fair Board (Ann Jones, Fair Secretary)
 - b. Resolution No. R-2017-17: Supplemental Budget Action (Kate Knop, Finance Director)
 - c. Resolution R-2017-19: A Correction to Resolution R-2017-14 (Kate Knop, Finance Director)
 - d. **POSTPONE ONE WEEK:** Morrow County Cash Handling Policy (Kate Knop, Finance Director; Gayle Gutierrez, Treasurer)
 - e. First Reading of Adopting Ordinance ORD-2017-3: Updates to Article 2 of Morrow County Zoning Ordinance (Stephanie Loving, Planner I)
 - f. First Reading of Adopting Ordinance ORD-2017-4: Farm and Forest Use Model Code Update (Carla McLane, Planning Director)
 - g. Review Public Works 2017 Asphalt Projects Bids (Sandi Pointer, Public Works Management Assistant; Matt Scrivner, Assistant Road Master; Burke O'Brien, Public Works Director)
 - h. Public Works Office Service Hours Discussion (Jerry Sorte, Administrative Officer; Burke O'Brien, Public Works Director)
7. **Department Reports**
 - a. Road Department monthly report (Matt Scrivner, Assistant Road Master)
 - b. Sheriff's Office monthly report (Melissa Ross, Administrative Lieutenant)
8. **Commissioner Reports**

9. Adjournment

Agendas are available every Friday on our website (www.co.morrow.or.us/boc under "Upcoming Events"). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutcher at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Jerry Sorte, Administrative Officer at (541) 676-2529.

Morrow County Board of Commissioners Meeting Minutes
June 14, 2017
Irrigon Branch of the Oregon Trail Library District, Community Room
Irrigon, Oregon

Present

Chair Melissa Lindsay
Commissioner Don Russell
Commissioner Jim Doherty
Jerry Sorte, Administrative Officer
Richard Tovey, County Counsel
Roberta Lutchter, Executive Assistant

Call to Order and Pledge of Allegiance: 9:01 a.m.

City and Citizen Comments

Sue Oliver, Irrigon

Ms. Oliver spoke on several topics – she said she hoped the County was on top of the fiscal control issues discussed at recent meetings, and that the County shouldn't pursue the purchase of the Blue Mountain Community College (BMCC) building in Boardman until further analysis takes place.

Aaron Palmquist, Irrigon City Manager

Mr. Palmquist urged the Board to develop clear plans before moving forward. He also said when an office is relocated on a temporary basis, it often becomes permanent.

Open Agenda Requests: Add minutes of June 7th Board of Commissioners meeting; cancel Executive Session

Consent Calendar

Commissioner Doherty moved to approve the following items in the Consent Calendar:

1. *Accounts Payable dated June 15, 2017; June 2017 Retirement Taxes dated June 5, 2017; June 2017 One-Time Retirement Taxes dated June 7, 2017; Payroll Payables, Immediates & Electronic dated May 10, 2017 and May 24, 2017; Payroll Payables, Immediates & Electronic HRA dated May 10, 2017; Payroll Payables, Monthlies dated June 1, 2017*
2. *Board of Commissioners Meeting Minutes: May 31, 2017 and June 7, 2017; Executive Session May 31, 2017*

Commissioner Russell seconded. Unanimous approval.

Business Items

Use of County Easement for Heppner-Lexington Pipeline LLC Project

Brian Thompson, Heppner

Mr. Thompson said the project started in 2010 and the participants are working with NRCS (Natural Resources Conservation Service). He said he met with the County Court two times in

2012 and was given approval to use the County's easement. He also said the document one of the participants was completing for the County was never turned in. According to Mr. Thompson, the work is about one-third of the way up the pipeline, and he is back to request approval for use of the right-of-way.

Administrative Officer Jerry Sorte said a review of records could not find a decision being made by the Commissioners or a completed document, but we can work with County Counsel to finish the document and bring it back next week for review and approval.

Mr. Thompson said they are installing a locator line on the pipeline with GPS and will provide the County with that map. In addition, he said he proposed the idea to Mr. Sorte that the agreement include language that if other utilities want to come through, the easement could be expanded to accommodate the other lines.

Commissioner Doherty moved to allow Brian Thompson (Heppner-Lexington Pipeline LLC) to use the County's easement area and directed staff to create an agreement document that formalizes the approval, which will be brought forward on June 21, 2017. Commissioner Russell seconded. Unanimous approval.

Chair Lindsay said, to clarify, the final product will include GPS locators. Mr. Sorte added the County is not asking for reimbursement and will treat it as authority to use the easement with a requirement a GPS and tracer wire be provided. Mr. Thompson said NRCS indicated they are mapping it and already have the pins. Commissioner Russell said he liked the option of future use by other utilities.

Irrigon-Boardman Facility Planning

Mr. Sorte said the Board previously authorized staff to hire a project assistant for facility planning and confirmed its interest in slowing down the process to make sure it includes an opportunity for formal community input. He continued, the challenges the County faces are the immediate space and safety issues with the Irrigon Annex. At the present time, he said, the safety issues are being addressed.

Mr. Sorte explained a tour of the BMCC Building recently took place and it does have potential if the County wants to remodel it. However, a recent conversation with Boardman City Manager, Karen Pettigrew, brought to light the fact Boardman is interested in purchasing that building and has first right-of-refusal. If the City purchases it, the County might be able to lease a portion of the building, he said.

Commissioner Russell said his interest is to pursue the purchase or lease of that building because there are facility needs in north County. He said the County is not just looking to temporarily move offices, there is a genuine need for services and buildings to be updated in the entire north end of the County. He said the County will not get into a bidding war with the City of

Boardman, and that he would be interested in the building at the price quoted by BMCC President, Dr. Camille Preus, regardless of the appraisal since it has limited use.

Judge Ann Spicer commented she presently has serious safety concerns for her staff in the Irrigon Annex and if the Planning Department temporarily relocates, she said doing so will remove her “back-up” security. Discussion. Carla McLane, Planning Director, said she hadn’t thought through the security aspect and she wouldn’t want to put Justice Court in the position of not having back-up. She said she’d rather deal with a tightly packed building than relocate, as long as the design and construction process begins in the near future. She said she had conversations with previous County Courts about the problems with the Irrigon Annex going back more than a decade, and if action had been taken in the beginning, there would be a new building here now.

Commissioner Russell said the message he heard over the last few years was the building was unsuitable and needed to be addressed quickly, but this new perspective changes his opinion moving forward. Chair Lindsay agreed, and said this adds a big piece to the picture. She said she’s listened to this conversation for two years, but the Board’s basic philosophy needs to be in black and white. That philosophy can be changed based on what numbers come out. It’s time for our philosophy to be on the table so it’s clear to staff and so we don’t continue to run down five different roads. She continued, we need public input, and the numbers could change that, but if we don’t articulate our philosophy we’ll continue to run down this rat hole over and over and over.

Chair Lindsay moved to not purchase the BMCC Building; commit to building in Irrigon; find out what those numbers are and if they’re not palatable, reasonable or affordable, then the Board will revisit the issue. Commissioner Doherty seconded and asked for discussion. He said a blanket statement to not purchase the BMCC Building shouldn’t be made because there are still facility needs for existing offices in Boardman. He said he does want to try to keep services and offices in Irrigon intact but the County should get a project manager in and determine costs for a reasonable building that accommodates Irrigon services. That doesn’t mean we need to take the BMCC Building off the table, he said.

Commissioner Doherty said if the motion was amended to state the County is not buying the BMCC Building today to relieve the pressure on the Irrigon Annex and our focus remains here in Irrigon and we bring a project manager on board, but not include a blanket statement that we don’t buy the BMCC Building. Chair Lindsay said she agreed, we should continue the discussion.

Chair Lindsay amended the motion based on the suggestion and that we don’t tender an offer on the BMCC Building at this time, and it can remain for discussion, but the focus is on Irrigon and getting numbers. Commissioner Doherty seconded. Unanimous approval.

Vote on original motion as amended: Unanimous approval.

Commissioner Russell stated the County will hire a project manager to go forward with a plan to build a building in Irrigon to house everything, depending on the cost figures.

Former Commissioner and Irrigon resident, John Wenholz, thanked the Board for its decision today.

Commissioner Doherty requested future discussions on matters related to acquiring property be discussed in Executive Session.

Visa Credit Card Limit Increase

Kate Knop, Finance Director, via telephone

Ms. Knop said there's been a request to increase the Visa card used by the Assessor's Office from \$2,500 to \$5,000. She also said she is currently updating County Policy on several matters, including credit cards. After discussion, the Board expressed its preference to wait for Ms. Knop to bring the overall policies forward in the first quarter of the next fiscal year.

Commissioner Doherty moved to table the request to increase the Visa credit card limit from the Assessor's Office until the broader policies are brought forward by the Finance Department in the first quarter of the next fiscal year. Commissioner Russell seconded. Unanimous approval.

Barnett & Moro, P.C., Certified Public Accountants – Audit Engagement Letter

Kate Knop, Finance Director, via telephone

Ms. Knop said this is the second year of the three year contract with Barnett & Moro for the single audit for fiscal year 2017-2018.

Commissioner Russell moved to approve the Audit Engagement Letter with Barnett & Moro, P.C., Certified Public Accountants, and authorize Chair Lindsay and the Administrative Officer to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.

Purchase Pre-Authorization Request – Wilkinson Arena Fan

Pat Tolar, Fair Board member

Mr. Tolar explained the Wilkinson Arena becomes quite hot during the Fair and he began looking for solutions last year. He then reviewed the quotes for the fan and installation and noted the Morrow County Livestock Growers will donate \$5,000 toward the costs. Mr. Sorte said this project would be a good use of Building Reserve funds.

Commissioner Doherty moved to approve the Purchase Pre-Authorization Request from the Fair Office for the purchase and installation of a 24' brushless fan from NuEra in the amount of \$6,700, and installation by Doyle Electric for \$2,508.15 – total cost \$9,208.15. Commissioner Russell seconded. Discussion: Commissioner Doherty requested a future discussion on allowing the Administrative Officer greater leeway in approving purchase requests. Unanimous approval.

Park Campsite Fee Increase Recommendation

Greg Close, Parks General Manager

Mr. Close indicated there have been reductions in Park revenues from various sources but no request to increase fees for several years. He said Parks Committee members were polled as to whether or not campsite rates should be increased and they ultimately recommended a \$5.00 increase (excluding the privately contracted cabins and amenities such as barbecues and gazebos).

Commissioner Russell moved to accept the recommendation from the Parks General Manager and the Parks Committee to increase campsite rates by \$5.00 effective July 1, 2017.

Commissioner Doherty seconded. Unanimous approval.

Chair Lindsay asked Mr. Close about preparations at the Parks in advance of the solar eclipse on August 21st. He said the OHV Park will be fully staffed but he didn't foresee any issues other than traffic congestion. The OHV Park itself is not fully booked yet, he said. He outlined other measures taking place to accommodate the predicted crowds.

Electric Work at Fairgrounds/Rodeo Grounds

Burke O'Brien, Public Works Director

Mr. O'Brien provided new cost estimates for the electric work approved at last week's Board meeting. He said the amount discussed then was \$23,050. The updated figures presented by Mr. O'Brien's now stand at \$24,797.65 for the electric work by Doyle Electric and \$4,896.47 for a new pole and transformer from Columbia Basin Electric Coop, bringing the new total to \$29,876.11, a difference of \$6,826.11 from last week's numbers. Mr. Sorte asked the Board if it was still willing to move forward with the work.

Commissioner Russell moved to approve proceeding with the electric work at the Fairgrounds/Rodeo Grounds at the new amounts outlined. Commissioner Doherty seconded. Unanimous approval.

Break: 11:00 a.m.

Resume: 11:07 a.m.

Second Reading and Adoption – Ordinance No. ORD-2017-1

Carla McLane, Planning Director

Ms. McLane provided the second reading by title:

"An Ordinance Amending the Morrow County Transportation System Plan Appendix B Table 1 High Priority Recommended Roadway System Projects, Table 2 Medium Priority Recommended Roadway System Projects, and Table 3 Bridge Deficiencies"

Commissioner Russell moved to adopt Ordinance No. ORD-2017-1 – An Ordinance Amending the Morrow County Transportation System Plan Appendix B Table 1 High Priority Recommended Roadway System Projects, Table 2 Medium Priority Recommended Roadway System Projects, and Table 3 Bridge Deficiencies, with the Emergency Clause putting the

Ordinance into effect on July 1, 2017 to facilitate recommended projects be available for work by the Public Works Department during the 2017-2018 Fiscal Year. Commissioner Doherty seconded. Discussion: Commissioner Doherty commented the ordinance reading process seemed to be an exercise in futility and archaic. Ms. McLane agreed but offered these are the steps required by statute as Morrow County is a constitutional county as opposed to a home rule county. She continued, home rule counties determine their own procedures. Unanimous approval.

Planning Update

Carla McLane, Planning Director

Appoint Military Economic Advisory Committee Members (formerly Military Airspace Advisory Committee)

Ms. McLane provided the following background information:

- A previous County Court appointed the members of the Military Airspace Advisory Committee (MAAC) with the idea there could be a land-use solution to the issues, but it became clear that would not be the case. The people who attend these meetings are of the opinion the discussions held are of value and they want them to continue. The group shifted its focus to the economic component because there are two large areas of landmass in the region that don't pay taxes. The group discusses what economic benefit could be obtained from the military being in the area while still limiting its negative impacts. The group wants to find ways for renewable energy developers to work with the military and those connections are made with the group.

Ms. McLane said the committee member list does not specify term limits and bylaws could be worked on over time.

Commissioner Doherty moved to approve the Appointed Members List to the Military Economic Advisory Committee as follows:

Government:

Barry Beyeler, City of Boardman; Melissa Lindsay, Morrow County Board of Commissioners

Landowners:

Larry Lindsay; Jake Madison; Jerry Rietmann

Military:

Kimberly Peacher, Navy; Russell Gibson, Oregon National Guard

Power Generation:

Scott DeGeeter, PGE; Robert Guertin, Oregon Wind Farms; Laura Miner, Invenergy

Transmission:

Tom Wolff, Columbia Basin Electric Coop; Jeff Maffuccio, Idaho Power; Steve Meyers, Umatilla Electric Coop

Staff:

Carla McLane, Planning Director; Kymberli Erevia, Planning Outreach Coordinator

Commissioner Russell seconded. Unanimous approval.

Appoint Natural Hazards Mitigation Plan Steering Committee

Ms. McLane said the appointment request is similar except this group wants to expand its membership to include representation by the electric cooperatives.

Commissioner Doherty moved to appoint the Natural Hazards Mitigation Plan Steering Committee Members as follows:

Cities and Towns:

City of Boardman – Karen Pettigrew, Kevin Kennedy; City of Heppner – Edie Ball, and alternate pending; City of Ione – Rod Taylor, Kim Carter; City of Irrigon – Aaron Palmquist, Keith White; Town of Lexington – Janette Eldrige

Fire Departments:

Heppner Fire – Steve Rhea; Irrigon Fire – Larry Burns; Boardman Fire – Marc Rogelstad

Electric Cooperatives:

*Columbia Basin Electric Coop – Tom Wolff, Debbie Lankford
Umatilla Electric Coop – Geri Dickmeier*

Land Managers:

Soil & Water Conservation District – Janet Greenup

Commissioner Russell seconded. Unanimous approval.

Final Environmental Impact Statement (EIS) for Proposed Establishment and Modification of Oregon Military Training Airspace (Redhawk Military Operations Area)

Ms. McLane informed the Board of the opportunity to still make comment regarding the release of the final EIS. She explained previous County Courts made comment on several topics but one of the County's concerns regarding the Fossil Radar Range was not addressed in the final document. She said the military already relies on the Fossil Radar Range and we want to make sure any increased activity will not put further limits on wind development. After discussion, the Board agreed the County should provide comment before the June 18th deadline and authorized the Administrative Officer to sign the letter.

Solar Eclipse Planning Discussion

The group decided it would be of benefit from an emergency response standpoint to be aware of the locations of impromptu campsites that emerge in the days surrounding the eclipse. To accomplish this, the Planning Department will work with other department on a free, voluntary registry, and work to get the registry information out to the public. Ms. McLane stressed this is not meant to be regulatory but to make the Sheriff's Office and Public Works aware of gatherings that could impact traffic, etc. Mr. Sorte said the point of registry can also be an opportunity to connect people with other resources, which can be a real benefit.

Chair Lindsay discussed a recent meeting on Solar Eclipse preparedness attended by a variety of entities. She said ODOT's planning is at a very high level and perhaps the County needs to set aside funds for the departments that might be impacted by this event. Commissioner Doherty

said he would suggest to Public Works and the area's farmers and ranchers that they be prepared in the event of fires. Commissioner Russell agreed and added traffic levels are also of concern.

Commissioner Reports

- Chair Lindsay said she is looking forward to this weekend's County College and noted only one more session will remain. She also said she met with Treasurer Gayle Gutierrez and several topics were reviewed, including the fact that the requested financial policies and procedures are moving forward.
- Commissioner Doherty said he attended Association of Oregon Counties meetings on Sunday and Monday, as did Commissioner Russell. The proposed transportation package was reviewed, he said, and many there disagree with one aspect or another, but collectively support it.
- Commissioner Russell said it appears the County's building inspector will sign-off on the Lost Valley Farm building inspection this week. Commissioner Russell also said he spoke to the Assistant Director of the Department of Agriculture and was told the State will not "go backwards" on the CAFO (confined animal feeding operation) permit for Lost Valley Farm. In another conversation, Commissioner Russell spoke to a Water Resources Department representative and learned the water rights under appeal will take about six to eight months to complete. If the State agrees with the dairy (Lost Valley Farm), environmentalists are likely to appeal, which will take another three years. Commissioner Russell also informed the Board that Gary Neal, Port of Morrow General Manager, declined to be a member of the Strategic Investment Program (SIP) negotiating team that was formed at the May 31st BOC meeting. Commissioner Russell relayed Mr. Neal's comment that Amazon may be attempting to pit the two groups against each other (SIP negotiating team and Columbia River Enterprise Zone) in order to get a better deal for themselves. Commissioner Russell proposed the idea of both groups putting forth members to form a third group. He further suggested Chair Lindsay, the Administrative Officer and the Assessor/Tax Collector represent the County, and Mr. Neal and Boardman City Manager Karen Pettigrew represent the CREZ on this new group.

Adjourned: 12:10 p.m.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
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Item #

4C

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Greg Close/Kirsti Cason

Department: Morrow County Parks

Person Attending BOC Meeting (Required):

Short Title of Agenda Item: Park Campsite Fee Increase Adoption – OR-2017-4

Phone Number (Ext): 541-989-9500

Requested Agenda Date: June 28, 2017

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|---|
| <input checked="" type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input checked="" type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: 5 Minutes |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☐ N/A

For Contracts and Agreements Only

Contractor/Entity:

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

Janice Oberin Department Head
DATE

Required for all BOC meetings

JS/RZ Admin. Officer/BOC Office
DATE

Required for all BOC meetings

as per email - 06-23-2017

DATE

County Counsel

Required for all legal documents

Finance Office

Required for all contracts; Other items as appropriate.

DATE

Human Resources

If appropriate

DATE

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 2)

1. **TITLE OF AGENDA ITEM:** Park Campsite Fee Increase Adoption – OR-2017-4

 2. **ISSUES, BACKGROUND, AND DISCUSSION:**
Reference to discussions & minutes from June 14, 2017 Board of Commissioners Meeting approving parks campsite rate increase proposals

 3. **OPTIONS:**
Approve County Parks fee schedule by Order -2017-4
Not approve
Other

 4. **FISCAL IMPACT:**
Impact would increase campsite revenues and Reservation processing fees

 5. **STAFF RECOMMENDATIONS:**
Approve County Parks fee schedule to become effective July 01, 2017

 6. **SUGGESTED ACTION(S) / MOTION(S):**
Board of Commissioners to motion, approve and adopt County Parks fee schedule Order-2017-4
- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input checked="" type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input checked="" type="checkbox"/> Other Morrow County Public Works – Parks Department_____ | |

BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON

IN THE MATTER OF)	
ADOPTING A FEE SCHEDULE FOR)	ORDER No. OR-2017-4
MORROW COUNTY PUBLIC WORKS)	
PARKS DEPARTMENT)	

WHEREAS, Morrow County may assess fees for actual costs incurred by the County to the public under Morrow County Ordinance MC-C-1-83 and under Oregon Revised Statutes; and

WHEREAS, the Morrow County Public Works Parks Department provided information to the Morrow County Board of Commissioner regarding current park fee rates and recommended a fee increase on June 14, 2017 and the Board of Commissioners having discussed the matter; and

WHEREAS, the County Board of Commissioners approved the Morrow County Public Works Parks Department to increase the fee rates for Morrow County parks; now therefore:

IT IS HEREBY ORDERED that the Fee Schedule labeled as Attachment A that is attached to this order and incorporated by this reference shall become effective July 1, 2017.

DATED this 28th day of June, 2017.

**MORROW COUNTY BOARD OF COMMISSIONERS
MORROW COUNTY, OREGON**

ATTEST

County Clerk

Melissa Lindsay, Chair

Don Russell, Commissioner

APPROVED AS TO FORM

Jim Doherty, Commissioner

County Counsel

ATTACHMENT A

MORROW COUNTY PUBLIC WORKS PARKS FEE SCHEDULE

PARK FEES FOR ANSON WRIGHT PARK, CUTSFORTH PARK AND the
MORROW COUNTY OFF HIGHWAY VEHICLE PARK ALSO KNOWN AS OHV PARK

*10% Non-Refundable PROCESSING FEE/TAX (PF) automatically charged in addition to reservation fee
\$5.00 MODIFICATION/CANCELLATIONS FEE (MCF) automatically applied to any to reservation request that is
modified or cancelled – PF and MCF are NON-REFUNDABLE*

Park Fees: for any single type of RV, tent, camper or vehicle (Unit)

	Per Day	Per Week
Cabins◇* (OHV Park A Frame & 10x16)	\$45.00	\$315.00
Cabins◇*† (OHV 10x16)	\$45.00	\$315.00
Cabins * (Anson Wright 14X14)	\$45.00	\$270.00
Cabins◇*† (Cutsforth 10x16)	\$45.00	\$315.00
Juniper Cabin*†‡ (OHV Park 20X14)	\$80.00	\$480.00
Full hook-ups (water, sewer, and electric)	\$26.00	\$156.00
Partial hook-up (water and electric)	\$23.00	\$138.00
Water only hook-up	\$20.00	\$120.00
Dry camp or primitive (Tent and/or RV)	\$17.00	\$102.00
OHV Overflow Area/Large Group Site§	\$17.00	\$102.00

MONTHLY RATES AVAILABLE BY REQUEST AND AVAILABILITY

* No running water inside of cabins, No bedding furnished

† Propane lighting heating

‡ Gas generator available for LIMITED electrical use

◇ South Morrow Enterprise, LLC cabins

§ OHV Large Group Site is a per unit fee (Unit = any single type RV, tent, camper or vehicle)

Seventh (7th) day free for all sites and county owned cabins.

Maximum of six (6) people per paid site (with exception of Large Group Site/s at OHV Park)

Weekly/Monthly rates calculated by Leisure Interactive, LLC reservation program.

Extra vehicle (one included with campsite)	\$2.00 per extra vehicle per day
Sewer dump fee	\$10.00
Wood per rik	\$10.00
Water	FREE
Registered Camper	FREE
Non Registered Camper	\$0.05 per gallon charge due to upkeep of system.
Cutsforth Park Horse Pens	\$3.00 per head per Day
4-H Building - Cutsforth Park	\$50.00 per Day <u>plus</u> a \$50.00 onetime <u>non-refundable</u> cleaning deposit
BBQ (wood-burning), Gazebo or Picnic Area/s	\$25.00 per area per Day (Reserved for large groups)
Propane	\$0.75 over delivery market rate
Propane Tank- five (5) gallon rental	\$7.00 per Day, \$10.00 deposit/\$5.00 refundable
OHV Helmet Rental	\$5.00 per Day, Refundable \$20.00 deposit

Park Wedding/Reunion facilities rental (**all camp sites, buildings and amenities**)

50% off of actually cost ONLY if renting the entire Park facilities.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
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Item #

4d

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: **Sandi Pointer**

Phone Number (Ext): **541-989-9500**

Department: **Public Works**

Requested Agenda Date: **June 28, 2017**

Person Attending BOC Meeting (*REQUIRED*): **Sandi, Matt and/or Burke**

Short Title of Agenda Item: **Asphalt Material Contract**

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|---|
| <input type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input checked="" type="checkbox"/> Department Report |
| <input checked="" type="checkbox"/> Contract/Agreement | <input checked="" type="checkbox"/> Other: |

☒ N/A

For Contracts and Agreements Only

Contractor/Entity: **Pioneer Asphalt, Inc.**

Contractor/Entity Address: **PO Box 38, Pendleton, OR 97801**

Effective Dates – From: **July 1, 2017**

Through: **June 30, 2018**

Total Contract Amount: **\$50.70 a ton ½" Level 3, Tack \$650.00** Budget Line: **202220-520-2504**

Does the contract amount exceed \$5,000? ☒ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

Burke O'Brien 06.22.2017 Department Head

Required for all BOC meetings

JS/RA 6-26-17 Admin. Officer/BOC Office

Required for all BOC meetings

See Email (attached) _____ County Counsel

Required for all legal documents

email 6-26-17 Finance Office

Required for all contracts; Other items as appropriate.

_____ Human Resources

If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: **Asphalt Material Contract**

2. ISSUES, BACKGROUND, AND DISCUSSION:

Morrow County Road Department had requested costs for material of estimated 13,000 tons of Level 3 Asphalt at \$50.70 a ton and 45 estimated tons of CCS-1 Tack Oil for \$650.00 a ton for various projects in the area. At the time of bid opening on June 19, 2017 two bids received. Discussion and award went to Pioneer Asphalt, Inc. from the BOC and this is a contract to award this material.

3. OPTIONS:

4. FISCAL IMPACT:

This was discussed with the BOC and the Budget Committee agreed to help fund the additional funds for the Road Dept. to do paver patching on roads, with additional road overlay projects.

5. STAFF RECOMMENDATIONS:

Morrow County Public Works recommends award to the lowest bidder. At the BOC meeting held on June 21, 2017 it was decided to go with and award to Pioneer Asphalt, Inc. to supply the County with the material.

6. SUGGESTED ACTION(S) / MOTION(S):

Public Works would recommend accepting the contract, that will be presented at time of meeting.

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

From: [Richard Tovey](#)
To: [Sandra Pointer](#)
Subject: RE: Asphalt agreement
Date: Friday, June 23, 2017 1:06:56 PM

I think the estimated tonnage language will allow for some over and under.

From: Sandra Pointer
Sent: Friday, June 23, 2017 1:05 PM
To: Richard Tovey <rtovey@co.morrow.or.us>
Subject: RE: Asphalt agreement

I wonder, what if we go over or under the tonnage, this is just an estimate?

From: Richard Tovey
Sent: Friday, June 23, 2017 12:18 PM
To: Sandra Pointer <spointer@co.morrow.or.us>
Subject: Asphalt agreement

Sandi-

I have attached an updated copy of the contract for materials. I added in the estimated tonnage in the specification of materials section and reworked the signature page. Let me know if you have any questions.

Thanks-

Rich

Richard S. Tovey
Deputy District Attorney/ County Counsel
Morrow County District Attorney's Office
P.O. Box 664
Heppner, OR 97836
(541) 676-5626

CONTRACT FOR MATERIALS AND SUPPLIES

THIS AGREEMENT, made as of the 23 day of June 2017, by and between Morrow County, a political subdivision of the State of Oregon, (County) and Pioneer Construction, Inc. (Contractor);

WITNESSETH:

That whereas, County requires certain asphalt product necessary to construct/reconstruct certain roads that are the responsibility of the County and the Road Department; and

Whereas, Contractor is in the business of selling such asphalt products and can supply the same in sufficient kind and quantity to serve County's needs; and

Whereas, Contractor submitted the lowest bid offered in response to County's advertised request for bids, which bid of Contractor was accepted;

NOW THEREFORE, the parties are agreed as follows:

1. Contract period shall be for a period of one (1) year, beginning July 1, 2017 and ending June 30, 2017.
2. SPECIFICATON OF MATERIALS.
 - A. Contractor shall provide the following asphalt product:
Estimated 13,000 tons of ½" Level 3 Asphalt at \$50.70 a ton and estimated 45 tons of CSS-1 Tack oil at \$650.00 a ton.
3. PAYMENT

Payment for each delivery of asphalt shall be made in full within twenty-one (21) days of delivery and submission of an itemized invoice by Contractor, to County. The itemized invoice shall include truck number, number of tons of asphalt and the date of delivery.
4. In the event that the County declares that it is unable to perform it's obligations by reason of inability to obtain funds through the budgetary process, then Contractor shall be notified in writing that this agreement is terminated, all delivery will cease.

CONTRACTOR
PIONEER CONSTRUCTION, INC.

 V. Pres.
Terry L. Clarke

Date: 6/23/17

COUNTY
MORROW COUNTY BOARD OF COMMISSIONERS

Date: _____

ATTEST

County Clerk

Melissa Lindsay, Chair

Don Russell, Commissioner

APPROVED AS TO FORM

Jim Doherty, Commissioner

County Counsel



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

4f

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Kate Knop
Department: Finance
Person Attending: Kate Knop

Phone Number (Ext): 5302
Requested Agenda Date: 6/28/2017

Short Title of Agenda Item: Budget Adoption Resolution Statements FY 2017-2018

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☐ N/A

For Contracts and Agreements Only

Contractor/Entity:

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

Katherine Knop 6/26/17 Department Head
DATE

Required for all BOC meetings

JS/AL 6-26-17 Admin. Officer/BOC Office
DATE

Required for all BOC meetings

DATE County Counsel

Required for all legal documents

Katherine Knop 6/26/17 Finance Office
DATE

Required for all contracts; Other items as appropriate.

DATE Human Resources

If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Budget Adoption Resolution Statements FY 2017-2018

2. ISSUES, BACKGROUND, AND DISCUSSION:

The attached Resolution statements include: Adopting the Budget, Making Appropriations, Imposing the Tax, Categorizing the Tax, and the Excluded from Limitations as required by Oregon Budget Law for Morrow County's Budget FY 2017-2018.

The budget had one change prior to approval and that was a reduction in appropriation of Echo Wind Fees of <\$85,000>. The change was made to correctly state the funds available for appropriation. The total budget requirements changed from \$36,229,984 to 36,144,984. This was communicated to the Board of Commissions at the Board meeting on May 17, 2017.

3. OPTIONS:

Options available to the Board of Commissioners include:

1. Move to approve Resolution R-2017-18 as written;
2. Other.

4. FISCAL IMPACT:

The adopted budget appropriations will be effective July 1, 2017 in the amount of \$36,144,984.

5. STAFF RECOMMENDATIONS:

Staff recommends that the Board of Commissioners adopt all budget resolution statements for FY 2017-2018.

6. SUGGESTED ACTION(S) / MOTION(S): After considerations, the board of Commissioners options include the following:

1. Move to approve and adopt Resolution R-2017-18 as written;
2. Other.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

**BEFORE THE BOARD OF COMMISSIONERS FOR
MORROW COUNTY, OREGON**

IN THE MATTER OF)	
ADOPTING THE BUDGET, MAKING)	RESOLUTION NO. R-2017-18
APPROPRIATIONS, IMPOSING AND)	
CATEGORIZING THE TAXES....)	

BE IT RESOLVED that the Board of Commissioners of Morrow County hereby adopts the Budget for fiscal year 2017-2018 in the sum of \$36,144,984.

This budget is now on file at the Morrow County Courthouse in Heppner, Oregon.

BE IT RESOLVED that the amounts for the fiscal year beginning July 1, 2017, and for the purposes shown below are hereby appropriated as follows

GENERAL FUND

County Court	\$	653,020
County Accountant		321,909
County Assessor/Tax Collector		744,525
County Treasurer		119,680
County Clerk		333,615
Veterans Officer		74,362
Board of Equalization		2,680
Justice Court		294,998
District Attorney		391,127
Juvenile Department		370,444
Sheriff		3,855,450
Health Department		1,337,684
Planning		362,716
Emergency Management		81,078
Surveyor		39,640
Museum		11,000
Public Works Administration		66,512
Public Works General maintenance		577,547
Solid Waste Transfer Station North		75,856
Solid Waste Transfer Station South		41,151
Transfers to Other Funds		974,000
Computer		152,500
Weed Department		160,385
Nondepartmental Personnel Services		88,171
Nondepartmental Materials & Services		368,050
Nondepartmental Capital Outlay		809,600
Special Payments		1,970,282
Contingency		365,000

TOTAL FOR GENERAL FUND	\$ 14,642,982
HERITAGE TRAIL FUND	
Materials & Services	\$ <u>27,497</u>
TOTAL FOR HERITAGE TRAIL FUND	\$ 27,497
ROAD EQUIPMENT RESERVE FUND	
Capital Outlay	\$ <u>650,495</u>
TOTAL FOR ROAD EQUIPMENT RESERVE FUND	\$ 650,495
ROAD FUND	
Road Department	\$ 6,621,290
Capital Equipment	529,000
Contingency	<u>30,000</u>
TOTAL FOR ROAD FUND	\$ 7,180,290
FINLEY BUTTES TRUST FUND	
Materials & Services	\$ 78,000
Transfer to other funds	<u>200,000</u>
TOTAL FOR FINLEY BUTTES TRUST FUND	\$ 278,000
AIRPORT FUND	
Materials & Services	38,930
Capital Outlay	597,000
Contingency	<u>1,560</u>
TOTAL FOR AIRPORT FUND	\$ 637,490
LAW LIBRARY FUND	
Materials & Services	\$ <u>39,280</u>
TOTAL FOR LAW LIBRARY FUND	\$ 39,280
911 EMERGENCY FUND	
Personnel Services	\$ 244,853
Materials & Services	40,555
Transfer to Other Funds	<u>12,000</u>

TOTAL FOR 911 EMERGENCY FUND	\$	297,408
SURVEYOR PRESERVATION FUND		
Materials & Services	\$	<u>229,950</u>
TOTAL FOR SURVEYOR PRESERVATION FUND	\$	229,950
FINLEY BUTTES LICENSE FUND		
Materials & Services	\$	
Transfer To Other Funds		1,275,000
Special Payments		<u>127,000</u>
TOTAL FOR FINLEY BUTTES LICENSE FEE FUND	\$	1,402,000
COUNTY SCHOOL FUND		
Special Payments	\$	<u>177,560</u>
TOTAL FOR COUNTY SCHOOL FUND	\$	177,560
IONE SCHOOL FUND		
Special Payments	\$	<u>14,870</u>
TOTAL FOR IONE SCHOOL FUND	\$	14,870
FAIR FUND		
Fair	\$	74,328
Indoor/Outdoor Arenas		4,050
Queen & Court		2,550
St. Pats Event		2,260
Nondepartmental Materials & Services		31,710
Nondepartmental Capital Outlay		3,000
Transfer To Other Funds		7,000
Contingency		<u>64,097</u>
TOTAL FOR FAIR FUND	\$	188,995
COMPUTER EQUIPMENT RESERVE FUND		
Capital Outlay	\$	<u>52,700</u>
TOTAL FOR COMPUTER EQUIPMENT RESERVE FUND	\$	52,700
SPECIAL TRANSPORTATION FUND		
Personnel Services	\$	81,085
Materials & Services		77,350

Transfer to Other Funds	7,000
Contingency	-
TOTAL FOR SPECIAL TRANSPORTATION FUND	\$ 165,435
PROGRAMMING RESERVE FUND	
Capital Outlay	\$ 65,103
TOTAL FOR PROGRAMMING RESERVE	\$ 65,103
ENFORCEMENT FUND	
Materials & Services	\$ 17,600
Capital Outlay	5,000
Transfer to Other Funds	-
TOTAL FOR ENFORCEMENT FUND	\$ 22,600
VIDEO LOTTERY FUND	
Materials & Services	\$ 49,350
Transfer to Other Funds	23,670
Special Payments	25,000
TOTAL FOR VIDEO LOTTERY FUND	\$ 98,020
VICTIM/WITNESS ASSISTANCE FUND	
Personnel Services	\$ 35,672
Materials & Services	861
Capital Outlay	-
TOTAL FOR VICTIM/WITNESS ASSISTANCE FUND	\$ 36,533
WILLOW CREEK WIND FEES	
Transfer to Other Funds	\$ 40,000
TOTAL FOR WILLOW CREEK WIND FEES	\$ 40,000
CAMI GRANT FUND	
Materials & Services	\$ 29,575
TOTAL FOR CAMI GRANT FUND	\$ 29,575
WEED EQUIPMENT RESERVE FUND	
Capital Outlay	\$ 51,346

TOTAL FOR WEED EQUIPMENT RESERVE FUND	\$	51,346
STF VEHICLE RESERVE FUND		
Capital Outlay	\$	<u>136,550</u>
TOTAL FOR STF VEHICLE RESERVE FUND	\$	136,550
FAIR ROOF RESERVE FUND		
Capital Outlay	\$	<u>19,565</u>
TOTAL FOR FAIR ROOF RESERVE FUND	\$	19,565
HEPPNER ADMIN. BUILDING		
Debt Service		<u>394,000</u>
TOTAL FOR HEPPNER ADMIN. BUILDING FUND	\$	394,000
SAFETY COMMITTEE FUND		
Materials & Services	\$	<u>24,360</u>
TOTAL FOR SAFETY COMMITTEE	\$	24,360
BLEACHER RESERVE FUND		
Capital Outlay	\$	<u>26,046</u>
TOTAL FOR BLEACHER RESERVE FUND	\$	26,046
RODEO FUND		
Materials & Services	\$	92,575
Capital Outlay		5,000
Contingency		<u>21,165</u>
TOTAL RODEO FUND	\$	118,740
JUSTICE COURT BAILS/FINES FUND		
Materials & Services	\$	<u>432,763</u>
TOTAL FOR JUSTICE COURT BAILS/FINES FUND	\$	432,763
CLERKS RECORDS FUND		
Materials & Services	\$	<u>16,235</u>
TOTAL FOR CLERKS RECORDS FUND	\$	16,235

DUII IMPACT FUND		
Materials & Services	\$	<u>26,100</u>
TOTAL FOR DUII IMPACT FUND	\$	26,100
FAIR IMPROVEMENT FUND		
Capital Outlay	\$	<u>10,535</u>
TOTAL FOR FAIR IMPROVEMENT FUND	\$	10,535
BUILDING PERMIT FUND		
Materials & Services	\$	180,000
Capital Outlay	\$	10,000
Transfer to Other Funds		<u>-</u>
TOTAL FOR BUILDING PERMIT FUND	\$	190,000
PARK FUND		
Cutsforth Park Department	\$	139,859
Anson Wright Park Department		52,438
ATV Park Department		400,209
Contingency		<u>35,064</u>
TOTAL FOR PARK FUND	\$	627,570
EQUITY FUND		
Materials & Services	\$	<u>17,550</u>
TOTAL FOR EQUITY FUND	\$	17,550
BUILDING RESERVE FUND		
Capital Outlay	\$	<u>206,100</u>
TOTAL FOR BUILDING RESERVE FUND	\$	206,100
LIQUOR CONTROL FUND		
Materials & Services	\$	<u>815</u>
TOTAL FOR LIQUOR CONTROL FUND	\$	815
WATER PLANNING FUND		
Materials & Services	\$	<u>17,258</u>
TOTAL FOR WATER PLANNING FUND	\$	17,258

FOREST SERVICE FUND		
Materials & Services	\$	<u>59,850</u>
TOTAL FOR FOREST SERVICE FUND	\$	59,850
COURT SECURITY FUND		
Materials & Services	\$	109,000
Capital Outlay		<u>20,000</u>
TOTAL FOR COURT SECURITY FUND	\$	129,000
ECHO WINDS FEES FUND		
Transfer to Other Funds	\$	<u>50,100</u>
TOTAL FOR ECHO WINDS FEES FUND	\$	50,100
SHEPHERDS FLAT FEES FUND		
Materials & Services	\$	6,000
Transfer to Other Funds		1,638,454
Special Payments		<u>21,500</u>
TOTAL FOR SHEPHERDS FLAT FEES FUND	\$	1,665,954
5310 FTA GRANT FUND		
Materials and Services	\$	30,500
Capital Outlay		112,163
Transfers to Other Funds		<u>41,873</u>
TOTAL FOR STO OPERATING FUND	\$	184,536
COMMUNITY CORRECTIONS		
Personnel Services	\$	405,089
Materials & Services		122,892
Contingency		<u>36,502</u>
TOTAL FOR COMMUNITY CORRECTIONS FUND	\$	564,483
PGE CARTY FUND		
Transfer to Other Funds	\$	1,575,411
TOTAL FOR PGE CARTY FUND	\$	1,575,411

TOTAL APPROPRIATIONS, All Funds...	\$	32,821,650
NON-APPROPRIATED BUDGET REQUIREMENTS		
General Fund	\$	1,968,393
Road Fund		1,000,000
Building Permit Fund		334,941
Court Security Fund		20,000
		<hr/>
TOTAL UNAPPROPRIATED AND RESERVE AMOUNTS, All Funds...	\$	3,323,334
		<hr/>
TOTAL ADOPTED BUDGET	\$	36,144,984
		<hr/>

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed at the assessed value of all taxable property within the district for the tax year 2017-2018 at the rate of \$4.1347 per \$1,000.

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Permanent Rate Tax \$4.1347/\$1,000.

Excluded from Limitation

General Obligation Bond Debt Service.....\$ 0

The above resolution statements were approved and declared adopted on June 28, 2017.

**MORROW COUNTY BOARD OF
COMMISSIONERS
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Jim Doherty, Commissioner

Don Russell, Commissioner

Attest:

Bobbi Childers, County Clerk

Approved as to Form:

Morrow County Counsel

MODIFICATION INPUT REVIEW REPORT

MOD#: A1000

CONTRACT#: 153133 CONTRACTOR: MORROW COUNTY

INPUT CHECKED BY: _____ DATE CHECKED: _____

SE#	FUND CODE	CPMS PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP DOLLARS	ABC	TV	PART	5 CODE	CLERK	SP#
FISCAL YEAR: 2017-2018													
* 1 888	GALASS	MORROW CO.	7/1/2017 - 6/30/2018	C /NA	\$0.00	\$921.50	\$0.00	A			1	Y	
TOTAL FOR SE#						3	\$921.50	\$0.00					
60 424	IDPF	MORROW CO.	7/1/2017 - 6/30/2018	C /NA	\$0.00	\$9,223.50	\$0.00	A			1	Y	
TOTAL FOR SE#						60	\$9,223.50	\$0.00					
63 426	BASEAD	MORROW CO.	7/1/2017 - 6/30/2018	C /NA	\$0.00	\$0,543.50	\$0.00	A			1	Y	
63 520	BASEAD	MORROW CO.	7/1/2017 - 6/30/2018	C /NA	\$0.00	\$2,244.50	\$0.00	A			1	Y	
TOTAL FOR SE#						43	\$2,788.00	\$0.00					
66 422	BASEAD	MORROW CO.	7/1/2017 - 6/30/2018	C /NA	\$0.00	\$2,515.50	\$0.00	A			1	Y	
66 450	BASEAD	MORROW CO.	7/1/2017 - 6/30/2018	C /NA	\$0.00	\$26,175.00	\$0.00	A			1	Y	
66 520	BASEAD	MORROW CO.	7/1/2017 - 6/30/2018	C /NA	\$0.00	\$24,793.00	\$0.00	A			1	Y	
66 908	BASEAD	MORROW CO.	7/1/2017 - 6/30/2018	C /NA	\$0.00	\$2,172.50	\$0.00	A			1	Y	
TOTAL FOR SE#						66	\$53,656.00	\$0.00					
80 355	QAMBL	MORROW CO.	7/1/2017 - 6/30/2018	C /	\$0.00	\$7,687.50	\$0.00	A			1	Y	
TOTAL FOR SE#						80	\$7,687.50	\$0.00					
81 995	QAMBL	MORROW CO.	7/1/2017 - 6/30/2018	C /NA	\$0.00	\$15,750.00	\$0.00	A			1	Y	
TOTAL FOR SE#						81	\$15,750.00	\$0.00					
TOTAL FOR 2017-2018							\$96,153.50	\$0.00					

153133 - Morrow County
17-19 CFAA (GT1197-16)

Page 185 of 256
DOJ Approval 03.08.17

These are the \$ amounts for the 111 Morrow County 17-19 contract with state. The total amount per year is \$ 1,409,083.30. After residential/client specific funding is removed, the annual amount is \$631,565.92. I have highlighted the res/client specific. The amount that the state gives exclusively for administration is SE 3 and SE 1. I put an asterik next to these amounts. That total is \$ 33,671.01/year

MODIFICATION INPUT REVIEW REPORT

MOD#: A0000

CONTRACT#: 153133 CONTRACTOR: MORROW COUNTY

INPUT CHECKED BY: _____ DATE CHECKED: _____

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SE#	FUND	PROJ CODE	CPMS PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP DOLLARS	ABC	IV	PART	S CLIENT	CD	E CODE	SP#
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FISCAL YEAR: 2017-2018

* 3	888	GALA03	MORROW CO.	7/1/2017 -6/30/2018	0./NA	\$0.00	\$921.50	\$0.00	A				1	Y	1
TOTAL FOR SE# 3							\$921.50	\$0.00							
60	424	IDPF	MORROW CO.	7/1/2017 -6/30/2018	0./NA	\$0.00	\$9,220.50	\$0.00	A				1	Y	2
TOTAL FOR SE# 60							\$9,220.50	\$0.00							
63	420	BASEAD	MORROW CO.	7/1/2017 -6/30/2018	0./NA	\$0.00	\$5,645.50	\$0.00	A				1	Y	
63	520	BASEAD	MORROW CO.	7/1/2017 -6/30/2018	0./NA	\$0.00	\$2,284.50	\$0.00	A				1	Y	
TOTAL FOR SE# 63							\$7,930.00	\$0.00							
66	421	BASEAD	MORROW CO.	7/1/2017 -6/30/2018	0./NA	\$0.00	\$1,515.50	\$0.00	A				1	Y	3
66	450	BASEAD	MORROW CO.	7/1/2017 -6/30/2018	0./NA	\$0.00	\$26,175.00	\$0.00	A				1	Y	3
66	520	BASEAD	MORROW CO.	7/1/2017 -6/30/2018	0./NA	\$0.00	\$24,781.00	\$0.00	A				1	Y	3
66	908	BASEAD	MORROW CO.	7/1/2017 -6/30/2018	0./NA	\$0.00	\$1,172.50	\$0.00	A				1	Y	3
TOTAL FOR SE# 66							\$53,644.00	\$0.00							
80	888	GAMBL	MORROW CO.	7/1/2017 -6/30/2018	0./	\$0.00	\$7,687.50	\$0.00	A				1	Y	
TOTAL FOR SE# 80							\$7,687.50	\$0.00							
81	888	GAMBL	MORROW CO.	7/1/2017 -6/30/2018	0./NA	\$0.00	\$16,750.00	\$0.00	A				1	Y	
TOTAL FOR SE# 81							\$16,750.00	\$0.00							
TOTAL FOR 2017-2018							\$96,153.50	\$0.00							

MODIFICATION INPUT REVIEW REPORT

MOD#: A0000

CONTRACT#: 153133 CONTRACTOR: MORROW COUNTY

INPUT CHECKED BY: _____ DATE CHECKED: _____

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SE#	FUND	PROJ CODE	CPMS PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP DOLLARS	ABC	IV	PART CD	S E	CLIENT CODE	SP#
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FISCAL YEAR: 2018-2019

* 3	888	GALAO3	MORROW CO.	7/1/2018 -6/30/2019	0./NA	\$0.00	\$921.50	\$0.00	A		1	Y		1
TOTAL FOR SE# 3							\$921.50	\$0.00						
60	424	IDPF	MORROW CO.	7/1/2018 -6/30/2019	0./NA	\$0.00	\$9,220.50	\$0.00	A		1	Y		2
TOTAL FOR SE# 60							\$9,220.50	\$0.00						
63	420	BASEAD	MORROW CO.	7/1/2018 -6/30/2019	0./NA	\$0.00	\$5,645.50	\$0.00	A		1	Y		
63	520	BASEPD	MORROW CO.	7/1/2018 -6/30/2019	0./NA	\$0.00	\$2,284.50	\$0.00	A		1	Y		
TOTAL FOR SE# 63							\$7,930.00	\$0.00						
66	421	BASEAD	MORROW CO.	7/1/2018 -6/30/2019	0./NA	\$0.00	\$1,515.50	\$0.00	A		1	Y		3
66	450	BASEAD	MORROW CO.	7/1/2018 -6/30/2019	0./NA	\$0.00	\$26,175.00	\$0.00	A		1	Y		3
66	520	BASEAD	MORROW CO.	7/1/2018 -6/30/2019	0./NA	\$0.00	\$24,781.00	\$0.00	A		1	Y		3
66	908	BASEAD	MORROW CO.	7/1/2018 -6/30/2019	0./NA	\$0.00	\$1,172.50	\$0.00	A		1	Y		3
TOTAL FOR SE# 66							\$53,644.00	\$0.00						
80	888	GAMBL	MORROW CO.	7/1/2018 -6/30/2019	0./	\$0.00	\$7,687.50	\$0.00	A		1	Y		
TOTAL FOR SE# 80							\$7,687.50	\$0.00						
81	888	GAMBL	MORROW CO.	7/1/2018 -6/30/2019	0./NA	\$0.00	\$16,750.00	\$0.00	A		1	Y		
TOTAL FOR SE# 81							\$16,750.00	\$0.00						
TOTAL FOR 2018-2019							\$96,153.50	\$0.00						

MODIFICATION INPUT REVIEW REPORT

MOD#: A0000

CONTRACT#: 153133 CONTRACTOR: MORROW COUNTY

INPUT CHECKED BY: _____ DATE CHECKED: _____

SE#	FUND	PROJ CODE	CPMS PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP DOLLARS	ABC	PART IV	CD	S CLIENT E CODE	SP#
TOTAL FOR A0000 153133							\$192,207.00	\$0.00					

OREGON HEALTH AUTHORITY
Financial Assistance Award Amendment (FAAA)

CONTRACTOR: MORROW COUNTY
DATE: 03/28/2017

Contract#: 153133
REF#: 000

REASON FOR FAAA (for information only):

This Financial Assistance Award is for Substance Use Disorders Services within the Governor's 2017-2019 Balanced Budget (GBB). Amounts reflect Continuing Service Levels as of January 9, 2017. Additional ongoing changes approved after that date will be reflected in a subsequent Financial Assistance Award Amendment referred to as "Adjustment to Base". Payment of funds in this Financial Assistance Award is subject to Legislative approval of the Oregon Health Authority's 2017-2019 Budget, at the level proposed in the Governor's Balanced Budget or higher.

The following special condition(s) apply to funds as indicated by the special condition number in column 9. Each special condition set forth below may be qualified by a full description in the Financial Assistance Award.

- A0000 1 The financial assistance subject to this special condition is awarded for system management and coordination of Services in the Addictions Services Program Area, specifically for Problem Gambling Services. If County terminates its obligation to include Problem Gambling Services under this Agreement, OHA shall have no obligation, after the termination, to pay or disburse to County the financial assistance subject to this special condition.
- A0000 2 These funds are awarded for the special project described in Exhibit A&D 60-Intoxicated Driver Program Fund (IDPF) to A&D 60 Service Description.
- A0000 3 These funds must result in the delivery of A&D 66 Services to a minimum of 89 unduplicated individuals receiving outpatient Services and enrolled in the MOTS system on or after July 1, 2017. Up to 20% of 89 can be provided as Prevention, Education, and Outreach to non-enrolled individuals. Cases without evidence of treatment engagement in the clinical record do not count toward the service delivery requirement, except as listed above for Prevention, Education, and Outreach. Report of Prevention, Education, and Outreach must be submitted quarterly on the form located at <http://www.oregon.gov/oha/amh/Pages/reporting-reqs.aspx>. Under delivery of Services subject to this financial assistance may result in recovery of funds at the rate of \$1,200 per individual.

MODIFICATION INPUT REVIEW REPORT

MOD#: M0000

CONTRACT#: 153133 CONTRACTOR: MORROW COUNTY

INPUT CHECKED BY: CA DATE CHECKED: 04/14/2017

PROJ				EFFECTIVE		SLOT		OPERATING		STARTUP		PART		S CLIENT		
SE#	FUND	CODE	CPMS PROVIDER	DATES		CHANGE/TYPE	RATE	DOLLARS	DOLLARS	ABC	IV	CD	E CODE	SP#		
FISCAL YEAR: 2017-2018																
* 1	804	BASE	MHS01	SYSTEM	7/1/2017	-6/30/2018	0./NA	\$0.00	\$32,757.51	A		1	Y			
				MANAGEMENT AN												
1	804	BCIVLM	MHS01	SYS MGT	7/1/2017	-6/30/2018	0./NA	\$9,179.81	\$110,157.72	A		1	Y		2	
				CO-LAKEVIEW												
1	804	BCIVLM	MHS01	SYS MGT CO-COL	7/1/2017	-6/30/2018	0./NA	\$7,503.62	\$90,043.44	A		1	Y		1	
				RIVER												
TOTAL FOR SE#								1	\$232,959.67	\$0.00						
20	804	BASE	MHNRMH	NON-RESIDENTIAL	7/1/2017	-6/30/2018	0./NA	\$0.00	\$100,000.00	A		1	Y		4	
				MENT												
20	804	BASE	RNTSUB	RNTSUB-COL	7/1/2017	-6/30/2018	11./SLT	\$186.57	\$24,627.24	A		1	Y		5	
				RIVER RAN												
20	804	BASE	SUPHOS	SH-MORROW	7/1/2017	-6/30/2018	2./SLT	\$2,121.44	\$50,914.56	A		1	Y		7	
				BUNGHOUSE												
20	804	BCIVLM	RNTSUB	RNTSUB-LAKEVIEW	7/1/2017	-6/30/2018	8./SLT	\$1,060.04	\$101,763.84	A		1	Y		6	
				HEIG												
TOTAL FOR SE#								20	\$277,305.64	\$0.00						
24	804	BASE	ACUTE	ACUTE AND	7/1/2017	-6/30/2018	0./NA	\$0.00	\$7,500.00	A		1	Y		8	
				INTERMEDIA												
TOTAL FOR SE#								24	\$7,500.00	\$0.00						
25	406	BCIVLM	CRISIS	COMMUNITY	7/1/2017	-6/30/2018	0./NA	\$0.00	\$17,385.00	A		1	Y		9	
				CRISIS SER												
25	806	BASE	NICRSE	NI CRISIS	7/1/2017	-6/30/2018	0./NA	\$0.00	\$38,316.00	A		1	Y		9	
				SERVICES												

MODIFICATION INPUT REVIEW REPORT

MOD#: M0000

CONTRACT#: 153133 CONTRACTOR: MORROW COUNTY

INPUT CHECKED BY: CA DATE CHECKED: 04/14/2017

CONTRACT#: 153133 CONTRACTOR: MORROW COUNTY										P	P			
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PROJ		EFFECTIVE		SLOT		OPERATING		STARTUP		PART		S CLIENT		
SE#	FUND	CODE	CPMS PROVIDER	DATES	CHANGE/TYPE	RATE	DOLLARS	DOLLARS	ABC	IV	CD	E	CODE	SP#
TOTAL FOR SE# 25							\$55,701.00	\$0.00						
26	804	BASE	EASA	EARLY	7/1/2017	-6/30/2018	0./NA	\$0.00	\$15,000.00	A	26A	1	Y	10
ASSESSMENT AN														
TOTAL FOR SE# 26							\$15,000.00	\$0.00						
28	804	BCIVLM	RTP25A	LAKEVIEW	7/1/2017	-6/30/2018	8./SLT	\$5,146.44	\$494,058.24	A	28A	1	Y	11
HEIGHTS SRT														
TOTAL FOR SE# 28							\$494,058.24	\$0.00						
36	804	BASE	PASARR	PASARR FUNDS	7/1/2017	-6/30/2018	0./NA	\$0.00	\$2,500.00	C		1	Y	12
TOTAL FOR SE# 36							\$2,500.00	\$0.00						
37	406	BASE	NIJAIL	NI JAIL	7/1/2017	-6/30/2018	0./NA	\$0.00	\$103,333.33	A		1	Y	15
DIVERSION														
37	406	BASE	NISBMH	NI	7/1/2017	-6/30/2018	0./NA	\$0.00	\$91,666.67	A		1	Y	16
SCHOOL-BASED														
MENT														
37	411	BASE	NISBMH	NI	7/1/2017	-6/30/2018	0./NA	\$0.00	\$2,750.00	A		1	Y	16
SCHOOL-BASED														
MENT														
37	804	BASE	AAP	AID & ASSIST	7/1/2017	-6/30/2018	0./NA	\$0.00	\$3,000.00	C		1	Y	13
PROJECT														
37	804	BASE	MHACT	ASSERTIVE	7/1/2017	-6/30/2018	0./NA	\$0.00	\$17,500.00	A		1	Y	14
COMMUNITY														
TOTAL FOR SE# 37							\$218,250.00	\$0.00						

MODIFICATION INPUT REVIEW REPORT

MOD#: M0000

CONTRACT#: 153133 CONTRACTOR: MORROW COUNTY

INPUT CHECKED BY: CA DATE CHECKED: 04/14/2017

SE#	FUND	CODE	CPMS	PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP DOLLARS	ABC	PART IV	S	CLIENT CD E CODE	SP#
38	411	BASE	NISUEM	NI SUPPORTED EMPLOYM	7/1/2017	-6/30/2018	0./NA	\$0.00	\$9,656.25	A		1	Y	17
TOTAL FOR SE# 38								\$9,656.25	\$0.00					
TOTAL FOR 2017-2018								\$1,312,929.80	\$0.00					
FISCAL YEAR: 2018-2019														
1	804	BASE	MHS01	SYSTEM MANAGEMENT AN	7/1/2018	-6/30/2019	0./NA	\$0.00	\$32,757.51	A		1	Y	3
1	804	BCIVLM	MHS01	SYS MGT CO-LAKEVIEW	7/1/2018	-6/30/2019	0./NA	\$9,179.81	\$110,157.72	A		1	Y	2
1	804	BCIVLM	MHS01	SYS MGT CO-COL RIVER	7/1/2018	-6/30/2019	0./NA	\$7,503.62	\$90,043.44	A		1	Y	1
TOTAL FOR SE# 1								\$232,959.67	\$0.00					
20	804	BASE	MOHNMH	NON-RESIDENTIAL MENT	7/1/2018	-6/30/2019	0./NA	\$0.00	\$100,000.00	A		1	Y	4
20	804	BASE	RNTSUB	RNTSUB-COL RIVER RAN	7/1/2018	-6/30/2019	11./SLT	\$186.57	\$24,627.24	A		1	Y	5
20	804	BASE	SUPHOS	SH-MORROW BUNKHOUSE	7/1/2018	-6/30/2019	2./SLT	\$2,121.44	\$50,914.56	A		1	Y	7
20	804	BCIVLM	RNTSUB	RNTSUB-LAKEVIEW HEIG	7/1/2018	-6/30/2019	8./SLT	\$1,060.04	\$101,763.84	A		1	Y	6
TOTAL FOR SE# 20								\$277,305.64	\$0.00					
24	804	BASE	ACOTE	ACUTE AND INTERMEDIA	7/1/2018	-6/30/2019	0./NA	\$0.00	\$7,500.00	A		1	Y	8

MOD#: M0000

INPUT CHECKED BY: CA

DATE CHECKED: 04/19/2017

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DOJ Approval 03.08.17

MODIFICATION INPUT REVIEW REPORT

MOD#: M0000

CONTRACT#: 153133 CONTRACTOR: MORROW COUNTY

INPUT CHECKED BY: CA DATE CHECKED: 04/14/2017

SE#	FUND	CODE	CPMS PROVIDER	EFFECTIVE DATES	SLOT CHANGE/TYPE	RATE	OPERATING DOLLARS	STARTUP DOLLARS	P		P		ABC	IV	CD	E	CLIENT CODE	SP#
									A	R	A	B						
37	004	BASE	AAP	AID & ASSIST PROJECT	7/1/2018	-6/30/2019	0./NA	\$0.00	\$3,000.00				C		1	Y		13
37	004	BASE	MHACT	ASSERTIVE COMMUNITY	7/1/2018	-6/30/2019	0./NA	\$0.00	\$17,500.00				A		1	Y		14
TOTAL FOR SE# 37								\$218,250.00	\$0.00									
38	411	BASE	NISUEM NI	SUPPORTED EMPLOYM	7/1/2018	-6/30/2019	0./NA	\$0.00	\$9,656.25				A		1	Y		17
TOTAL FOR SE# 38								\$9,656.25	\$0.00									
TOTAL FOR 2018-2019								\$1,312,929.80	\$0.00									
TOTAL FOR M0000 153133								\$2,625,859.60	\$0.00									

OREGON HEALTH AUTHORITY
Financial Assistance Award Amendment (FAAA)

CONTRACTOR: MORROW COUNTY
DATE: 04/14/2017

Contract#: 153133
REF#: 001

REASON FOR FAAA (for information only):

This Financial Assistance Award is for Mental Health Services within the Governor's 2017-2019 Balanced Budget (GBB). Amounts reflect Continuing Service Levels as of January 9, 2017. Additional ongoing changes approved after that date will be reflected in a subsequent Financial Assistance Award Amendment referred to as "Adjustment to Base". Payment of funds in this Financial Assistance Award is subject to Legislative approval of the Oregon Health Authority's 2017-2019 Budget, at the level proposed in the Governor's Balanced Budget or higher.

The following special condition(s) apply to funds as indicated by the special condition number in column 9. Each special condition set forth below may be qualified by a full description in the Financial Assistance Award.

- | | |
|-------|--|
| M0000 | 1 A) The financial assistance subject to this special condition is awarded for system management and coordination of Services in the Mental Health Services Program Area. If County terminates its obligation to include this Program Area under this Agreement, OHA shall have no obligation, after the termination, to pay or disburse to County financial assistance subject to this special condition. B) These funds are for MHS 1 at Columbia River Ranch RTF. |
| M0000 | 2 A) The financial assistance subject to this special condition is awarded for system management and coordination of Services in the Mental Health Services Program Area. If County terminates its obligation to include this Program Area under this Agreement, OHA shall have no obligation, after the termination, to pay or disburse to County financial assistance subject to this special condition. B) These funds are for MHS 1 at Lakeview Heights SRTF. |
| M0000 | 3 These funds are for MHS 1 from the Community Behavioral and Mental Health Services funds. |
| M0000 | 4 These funds are for MHS 20 from the Community Behavioral and Mental Health Services funds. |
| M0000 | 5 These funds are for Rent Subsidy at Columbia River Ranch RTF. |
| M0000 | 6 These funds are for Rent Subsidy at Lakeview Heights SRTF. |
| M0000 | 7 These funds are for Supported Housing Services at Morrow Bunkhouse. |
| M0000 | 8 These funds are for MHS 24 for Acute Psychiatric Inpatient Services from the Community Behavioral and Mental Health Services funds. |

- M0000 9 These funds are for MHS 25.
- M0000 10 These funds are for MHS 26A for EASA Services from the Community Behavioral and Mental Health Services funds.
- M0000 11 A) MHS 28 Rate: For services delivered to individuals during a particular month, OHA will provide financial assistance at the rate of \$5,146.44 per month per individual. B) These funds are for services at Lakeview Heights SRTF.
- M0000 12 These funds are for MHS 36 for Non-Medicaid clients.
- M0000 13 These funds are awarded for the special project described in Exhibit MHS 37-Aid and Assist Client Services to MHS 37 Service Description.
- M0000 14 These funds are awarded for the special project described in Exhibit MHS 37- Assertive Community Treatment Services to MHS 37 Service Description from the Community Behavioral and Mental Health Services funds.
- M0000 15 These funds are awarded for the special project described in Exhibit MHS 37-Jail Diversion to MHS 37 Service Description.
- M0000 16 These funds are awarded for the special project described in Exhibit MHS 37-School-Based Mental Health Services to MHS 37 Service Description.
- M0000 17 These funds are for MHS 38.

County	County or Non Profit	Receive GF?	If yes, how much?	Receive direct Federal (via county)?	If yes, how much?	Admin fee paid to county?	If yes, how much per year?
Baker	NP	No		No		No	
Benton	County	Yes	\$801,000	Yes	\$246,000		
Clackamas	County	Yes	\$1,576,000	No			
Clatsop	NP	No		No		Yes	\$30,000
Columbia	NP	No		No		No	
Coos	County	Yes	\$196,000	Yes	\$195,000		
Crook	NP	Yes	\$40,000	No		No	
Curry	NP	No		No		No	
Deschutes	County	Yes	\$1,076,000	Yes	\$235,000		
Douglas	NP	No		No		No	
Gilliam	NP	Yes	\$69,000	No		No	
Grant	NP	No		No		No	
Harney	NP	No		No		No	
Hood River	NP	Yes	\$24,000	No		No	
Jackson	County	No		No			
Jefferson	NP	No		Yes	\$130,000	Yes	5% Only 5% on service elements 37, 60 and 66
Josephine	NP	No		Yes	\$49,000		
Klamath	NP	No		No		No	
Lake	NP	No		No		No	
Lane	County	Yes	\$96,000	No			
Lincoln	County	No		No			
Linn	County	No		No			
Malheur	NP	No		No		No	
Marion	County	Yes	\$1,160,000	No			
Morrow	NP	No		No		?	
Multnomah	County	Yes	\$13,000,000	No			
Polk	County	No		No			
Sherman	NP	Yes	\$5,355	No		No	
Tillamook	NP	No		No		No	

Union	NP	No	No	No	
Umatilla	NP	No	No	Yes	8% Only 8 % on non residential
Wallowa	NP	No	No	Yes	\$7,200
Wasco	NP	Yes	\$26,000	No	
Washington	County	Yes	\$1,436,000	Yes	\$76,000
Wheeler	NP	No	No	No	
Yamhill	County	Yes	\$628,000	Yes	252,000

Total Non Profit Programs	23
Total Non Profits that receive GF or Federal	7
Total Non Profits that pay an admin fee	3
Non Profits that receive GF/federal + pay an admin fee	1 (Jefferson)

Oregon Behavioral Health Collaborative Recommendations for a 21st Century System of Care

For too long, Oregonians struggling with mental health and substance use disorders have faced barriers to getting the services and support they need. Fragmentation in the health care system creates artificial silos between physical and behavioral health care, making it harder for individuals and care providers to work together. Rather than point fingers, it's time to work together to identify and address the systemic and operational barriers that prevent individuals and their families from getting the help they need.

We envision a coordinated, seamless health care system that treats each person as whole individuals, not a collection of problems and diagnoses. In this system, no matter where an individual seeks care, they and their family are at the center – not specific providers. In this 21st century behavioral health system, communities are held accountable for all aspects of an individual's care.

Background and context

Nationally, Oregon is viewed as a leader in health care innovation. We strive to achieve the Triple Aim for all Oregonians – better health, better care and lower costs. Hallmarks of Oregon's reform efforts include a focus on local engagement and governance, prevention, equity, person-centered care, integration and coordination of services, financial sustainability and system-wide accountability for improved outcomes. To achieve this, mental health and substance use must be integrated clinically, operationally and financially into larger system-wide reform efforts. To be sure, Oregon's system of coordinated care is a proven and successful model that can become the platform for a system that includes prevention, mental health and substance use services.

Oregon's coordinated health care system delivers services locally and regionally to people on the Oregon Health Plan (OHP) through Coordinated Care Organizations (CCOs). For the model to be successful, performance has to be closely monitored and costs held down. Since implementing this Coordinated Care Model (CCM), the state has seen significant progress in containing costs and improving access to quality health care while putting more focus on prevention. Building on the successes and lessons learned from Oregon's experiment with health system transformation, public health modernization and the creation of CCOs, the recommendations outlined in this report from the Behavioral Health Collaborative (BHC) seek to light the path for a 21st century behavioral health system.

The Behavioral Health Collaborative

Oregon Health Authority (OHA) Director Lynne Saxton convened the Behavioral Health Collaborative in July 2016 to create a prioritized plan and series of recommendations that Oregon can pursue to implement a health system for the 21st century that integrates mental health and substance use services. With quality outcomes as the goal, Director Saxton asked the Collaborative to make recommendations defining policy, financing and infrastructure needs to modernize and integrate Oregon's health system with behavioral health (mental health and substance use services) for people who receive services and their families. Stakeholders from across Oregon developed recommendations that helped define the problem, identify solutions and create a vision for excellence and sustainability in Oregon's behavioral health system that begins to move us toward integrated systems change. These recommendations are congruent to a model of care that creates a truly integrated health system for all

Oregonians throughout the lifespan, including mental health and substance use identification, entry and treatment along with primary care and population-based prevention.

Most states, while aggressively pursuing strategies to address mental health and substance use, are doing so on the back of new programs, payment models and policy decisions. States rarely have the opportunity to make transformative system changes that integrate prevention, mental health and substance use services seamlessly into the fabric of the community and health care delivery. Additionally, treatment for substance use disorders is rarely given the same attention as mental health services, and staff are paid significantly less than their counterparts in mental health.

The Oregon plan

Oregon's plan is to integrate care and treat mental health, substance use and other health services equitably in the local communities. This plan is unique and progressive. We aim to proactively prevent mental health and substance use disorder issues, use best and promising practices to create measureable outcomes for Oregonians served by the health system, and apply trauma informed principles at all points of contact. This plan recommends steps to create a "whole health" system and culture of health promotion to integrate physical health, mental health, substance use and oral health care, all components of the Triple Aim.

To create this integrated system, there must be a central, coordinated entity – governed by individuals and institutions – that ensures the system components interact in predictable and measurable ways. Without this framework, programs, organizations and delivery pieces do not fit together to provide an effective and efficient experience for the person and their family. This report and these recommendations aim to bring a level of consistency and performance to behavioral health services in Oregon, taking into account the opportunity CCOs offer to drive toward a whole health culture, and the unique local attributes that are found in each community population through their existing innovations.

The Collaborative identified values for a 21st century behavioral health system that should inform the consideration and implementation of an operating model that:

- Focuses on the person and caregivers.
- Emphasizes prevention, health promotion and early intervention.
- Addresses trauma, stigma, cultural and language barriers.
- Provides simple, seamless, integrated services with a "no wrong door" approach.
- Aligns provider payment with outcome goals.

Guiding principles include the following:

- Build on and complement existing transformation efforts, without duplication.
- Integrate physical health and behavioral health, a hallmark of health system transformation, a fundamental system redesign focusing on quality health care for Oregonians.
- Use state's contracting authority for CCOs and Community Mental Health Programs (CMHP) to drive the recommendations and establish baseline expectations, while facilitating and supporting local control and innovation.
- Include all payers – public and private – critical for success. OHA should work with the Department of Consumer and Business Services to identify the state's collective authority to integrate commercial and publicly insured behavioral health efforts to produce results, efficiencies and parity compliance.

However, the strategies and innovation needed to address these principles and improve the behavioral health system are not simple – in fact, decades of history and state and federal legislation have relegated behavioral health to its own system with unique and at times antiquated rules and measures. Recognizing that new programs are insufficient to bring about substantive systemic change, a systems framework was proposed to highlight the multiple levels for change necessary for behavioral health. Only a truly integrated system can deliver the Triple Aim outcomes Oregon’s citizens deserve.

Problem statement

Despite Oregon’s progress in health system transformation and local behavioral health innovations, the behavioral health system as a whole continues to include fragmented financing, carve-outs that prevent integration and efficiencies, silo delivery systems, and services that fail to serve and exacerbate poor health outcomes for children, adolescents, adults and older adults.

- Today, access to specialty and general behavioral health services does not meet the needs of all Oregonians in the right places at the right times in a culturally and linguistically specific manner.
- Continuum of care, service integration, and coordination between the systems of criminal justice, human services, health and education is insufficient, administratively complex and lacking in strategies addressing prevention for all populations.
- Social determinants of health, including insufficient housing, employment, and transportation, create barriers to behavioral health resources that vary by community.

Data shows consumers are not currently receiving sufficient or consistent behavioral health services throughout Oregon (data from 2015 BH Barometer unless otherwise indicated).

- For those adults experiencing a mental health issue in the year prior, only 46 percent received treatment.
- Of those adults who received treatment for a mental health condition from the public sector in Oregon, only 46 percent reported improved functioning as a result of treatment. This is well below the national average of 71 percent.
- Of those youth who received treatment for a mental health condition from the public sector, only 62 percent reported improved functioning as a result of treatment.
- Seven percent of Oregonians (233,000 individuals) aged 12 or older experienced alcohol dependence or abuse. Of those, only 8 percent received treatment.
- 14.6 percent of adolescents aged 12-17 experienced a major depressive episode in the previous year – this is 3.6 percent higher than the national average.
- Only 45 percent of youth who had a major depressive episode in the previous year received treatment.
- Three percent of Oregonians (99,000 individuals) aged 12 or older are dependent on or have abused illicit drugs in the past year; only 11 percent of whom received treatment.
- Suicide is the second leading cause of death among 10–24 year-olds in Oregon. In 2012-13, the Oregon youth suicide rate of 11 per 100,000 populations of that age group ranked 14th highest among all U.S. states.
- In 2014, 4.5 percent of adults aged 18 or older in Oregon (an estimated 138,000 adults) had serious thoughts of suicide in the year prior to being surveyed (National rate is 3.9 percent, NSDUH).

- Oregon ranks 4th nationally in opioid use – 159,000 or 4.7 percent of Oregonians engaged in non-medical use of pain relievers in the past year (2014 NSDUH).

Oregon has ample opportunities for improvements in prevention:

- Percentage of illicit drug use among adolescents aged 12-17 is 2.5 percent higher than the national average.
- Percentage of binge drinking among youth aged 12-20 is 2.5 percent higher than the national average; 66.7 percent of 12-17 year olds perceive no great risk from having five or more drinks once or twice per week.
- 35.8 percent of adolescents aged 12-17 perceive no great risk from smoking one or more packs of cigarettes per day.
- 82 percent of adolescents aged 12-17 perceive no great risk from smoking marijuana once a month. This is 4.5 percent higher than the rest of the country.

Current behavioral health structure

Oregon established 16 CCOs through a health system transformation process. The CCOs manage the physical, dental and behavioral health benefit for individuals who have Medicaid. Through the coordinated care model, those paying for health care get a better value and health plan consumers get higher quality care. As a result, Oregonians are experiencing improved and more integrated care. However, as described above, behavioral health has not been as integrated within this framework as possible. With a focus on primary care and prevention, health plans and their providers using the coordinated care model could better prevent and manage behavioral health and chronic conditions to help keep people healthy and out of high cost delivery settings, like the emergency department.

The statewide Community Mental Health Programs, at a minimum, maintain the mental health safety net system, manage children and adults at risk of entering or transitioning from the Oregon State Hospital, manage the mental health crisis system and community-based specialty services, and require care coordination of residential services.

OHA will use its dual contracting relationships to implement the recommendations. The next contracting cycles will implement recommendations in the report. All OHA grants and funding will be directed to support these systems working in tandem and without duplication. Oregon State Hospital and Residential will be carved into this system to the fullest extent possible by the 19-21 biennium.

The vision



To ensure a new integrated model of care works across Oregon, there is a need to build off current successes and infrastructure like those found in CCOs to help provide a framework for integrating mental health and substance use services. As outlined in the recommendations, much of the integration work will be given to a local governance, which includes representatives from the CCOs,

community mental health programs, local mental health authorities, local public health authorities, health systems, primary care and other system participants. A key for this to work is that OHA sets metrics and standards to help guide communities as they work to integrate mental health and substance use services. Leveraging a model of community accountability, shared responsibility, transparency and open entry points for behavioral health access, these recommendations aim to maximize local resources, leadership and innovation to increase timely and effective access for mental health and substance use services.

The recommendations

The Behavioral Health Collaborative developed recommendations through a series of workgroups. The following four recommendations and operational considerations contain the common recommendations developed by the workgroups. To the extent possible, the BHC recommendations align with and build on [Oregon's Performance Plan for Mental Health Services for Adults with Serious and Persistent Mental Illness](#), developed through a collaborative process with the Civil Rights Division of the United States Department of Justice (USDOJ) in July 2016.

The Waste and Efficiencies workgroup made specific recommendations to reduce waste and streamline processes throughout the behavioral health system. The four recommendations incorporate the recommendations of that workgroup throughout and will be operationalized as these recommendations are developed into an action plan and implemented.

Recommendation 1: Governance and Finance

Oregon's Coordinated Care Organization (CCO) model has transformed health care for the Medicaid population, especially for individuals with complex physical health needs. This model can achieve further success by focusing on integration of physical, behavioral and oral health to ensure that individuals can

access whole health wherever they present for care. CCOs, as local, patient-centered organizations, along with provider organizations, peer and family supports and other community partners who serve CCO members, as well as other community members, need to align accountabilities and incentives within their mutual service area to accelerate integration and deliver improved population health outcomes. Using existing structures, the Behavioral Health Collaborative recommends establishing a single point of shared accountability, grounded in the values and guidelines outlined below, to successfully implement needed change. OHA will align metrics, financial incentives and work to remove barriers needed to achieve integration.

Governance - Single Point of Shared Accountability:

Within each geographic service area, create a single point of shared accountability with a single plan for system coordination that builds on existing structures and partnerships and fosters further innovation and collaboration with other organizations impacting health. This local collaboration will encourage system recommendations for the allocation of resources; shared responsibility for reaching quality, outcome and cost targets; and prioritization of services and resources to meet local needs.

Funding and Payment:

Funding for health care will be aligned to produce desired outcomes. The local collaboration will be the single point of accountability for reviewing and ensuring that funding within each geographic service area is effectively and efficiently invested to best meet local needs and incentivizes rapid achievement of patient-centered quality, outcome and cost targets. Provider reimbursement should be value-based and move toward improved performance and quality, increased provider risk and population-based payment approaches that support a full continuum of services and behavioral health integration.

Values and Guidelines

- Build on and complements existing transformation efforts, without duplication.
- Integrates physical, oral and behavioral health (mental health and substance use treatment) to achieve better health outcomes across all delivery systems.
- Accountable, person-centered system that reduces health disparities and recognizes the impact of trauma on the cost of health care, education, public safety and other social services and supports.
- Investments in prevention, health promotion and early intervention are key to improved population health outcomes.
- Use OHA's contracting authority for CCOs, Local Mental Health Authorities (LMHAs)/County Mental Health Authorities (CMHPs) and Local Public Health Authorities (LPHAs) to drive the recommendations and establish baseline expectations, while facilitating and supporting local control and innovation.
- All recommendations should reduce administrative burden and system complexity and move toward value-based payment.
- Shared financial risk based on clear accountability and span of control.

OHA will dedicate sufficient staffing and support to ensure initiation of this process is successful. OHA will establish and align contractual obligations for CCOs, LMHAs/CMHPs and LPHAs, consistent with these recommendations, and provide oversight responsibilities to ensure the requirements are met. The

OHA Transformation Center will provide technical assistance/learning collaborative on data sharing, organizing local structures around shared outcomes, blended funding models, and how to ensure equity and transparency within the governance model. OHA's role is to focus on results rather than being prescriptive about process to achieve them. OHA will require CCOs to invest in prevention and health promotion that is aligned with Public Health needs as identified in the Community Health Improvement Plan, focusing on a population-based approach to maintain and improving wellness. Prevention, health promotion, early intervention and safety net services must be protected and held up to ensure the system is taking a proactive response that improves the overall wellness of each community, reduces the risk of developing chronic illness and moves away from dependence on the system.

Each geographic service area (as self-defined by principal payers, providers and partners within a locality) will be required to establish a single plan for shared accountability. Each service area must include, at a minimum, participation of CCOs, LPHAs, LMHA/CMHP, local hospitals and health systems, schools, corrections, primary care, behavioral health and oral health. To the extent the state contracts with multiple CCOs, LMHAs/CMHPs, LPHAs or other private or governmental entities within a service area, state contracts with each entity will mutually obligate the entities to work collaboratively in support of these recommendations. Specifically, if there are multiple CCOs, LMHAs/CMHPs or LPMAs in a geographic service area, OHA will require them to work collaboratively, consistent with these recommendations, which will be enforced through contracts or other binding agreements.

The single point of shared accountability within each service area will build on existing local and regional collaborations and committees and should not produce additional infrastructure or administrative costs. The plan will provide oversight of the community health system to address significant access and penetration issues and integrate public health, physical, behavioral and oral health focusing on quality of health care. CCO members, indigent individuals, Medicare, Tribal Health Services, the VA and other health insured are all appropriate to be included in the plan as is warranted in each locality. Each locality develops a single unified plan of shared accountability and submits to OHA for approval in the first year. This plan will include documented and committed participation from the required entities noted above and any other participating organizations, and allow for those entities to share accountability and align funding. Each locality will develop a single plan for shared accountability that addresses the specific needs of the respective community, allowing for flexibility and innovation. OHA will review and approve proposals, consistent with these recommendations, to ensure sufficient membership, system coordination and measureable improvements and outcomes are identified.

Minimum requirements for plans include:

1. All required participants are fully engaged in process, outcome identification and attainment, and shared risk.
2. Financial incentives are based on both local and state metrics and funds.
3. Prevention, health promotion and early intervention are prioritized and recognized as effective and required to meet the Triple Aim.
4. Health equity is addressed.
5. Total health is addressed through health care integration.
6. Crisis services, improved access and the USDOJ Oregon Performance Plan requirements are addressed.
7. Equity of governance and transparency of all financial agreements, budgets and incentives.

The shared plan will foster local leadership to leverage shared community responsibility to review the depth and breadth of health services across multiple settings, reduce fragmentation and promote integration, and establish clear outcomes and metrics to monitor performance. Participants will have authority to direct services and resources from their own organizations and will be advisory to system partners in their resource allocation. A longer-term goal is to have a shared pool of cross-system funds dedicated to efficiently meet community health goals. This will benefit from Oregon State incentives, technical assistance and changes to rules that sustain system siloes. To support these efforts, OHA should establish incentives for CCOs, LMHAs/CMHPs, LPHAs to collaborate and invest in co-funding the most effective and responsive local system of care that can be created with available resources. This must include opportunities to carve in services such as MH residential, state hospital and system of care for children.

The single plan must incorporate other system and community partners relevant to plan success and goal achievement. This is an opportunity to build on existing county and CCO committees and relationships to incorporate systems into a single, unified plan. Primary and specialty care providers will be essential for health care integration success. Tribes and culturally specific providers are essential to identify relevant and effective service models. Emergency department and hospital participation is essential to increase transitional support with high cost services. Justice and community safety representation will be essential to reduce inappropriate use of jails. School representation will be essential to address retention and graduation. Providers, peers, consumer and family member representation is critical to ensure proposals meet the needs of those they are intending to serve. Where there is an identified community need, a proposed solution, and shared responsibility for outcomes, appropriate community representation and commitment to the plan is required.

All efforts to improve the system should be reviewed to assure that the resulting changes reduce complexity. Changes that increase the administrative burden should not be considered. Proposals that increase the cost without improving outcomes should not be considered. Financial incentives should be built into the plan and based on state metrics and, within each locality, the priorities established by the single point of shared accountability. There should be shared risk for outcomes. Early in the process it is possible that only CCOs, LMHPs/CMHPs, and LPHAs are contributing resources to a shared risk model and they will share in incentive payments. It is hoped that over time more partners will contribute funding to better coordinate services and payment and these partners will also share in incentive payments. The single plan should address alternative payments with contractors and move away from fee-for service based-payments toward value-based payments. This shared risk with providers is essential to further transform the delivery system and move toward an outcome-driven system.

The first year plan will address, at a minimum, Medicaid and Indigent services funded through the CCOs, the state and counties. Simultaneously, OHA will work with the Department of Consumer and Business Services (DCBS) to develop strategies to encourage private payers to fund services they are not currently obligated to pay, including crisis services, prevention and the children's state hospital system. OHA will work with DCBS and commercial payers to identify the state's collective authority to integrate commercial and publicly insured behavioral health efforts to produce results, efficiencies and parity compliance. OHA will meet with DCBS and commercial payers to review issues and propose possible solutions. Efforts will align with the SB 231 workgroup recommendation, "carve-outs that impact behavioral health services be invisible to service recipients and providers." As applicable, this and other work under SB 231 will be considered and combined to move these efforts forward.

OHA will commit to having an integrated data system within three years that tracks individual client outcomes, program outcomes and cost outcomes.

Recommendation 2: Standards of Care and Competencies

Establish and implement minimum standards of care and competencies for both mental health and substance use in multiple settings and at all levels of service both at the point of contact and the point of entry. Standards should emphasize the use of trauma informed care practices, person-centered planning, culturally and linguistically appropriate services, focus on prevention, the social determinants of health and other research based outcome driven interventions.

As stated elsewhere in this report, fragmented health care is ineffective and inefficient. Integration will lead to an appropriate increase in access to services, both specialty and general, that begins to meet the needs of all Oregonians in the right place at the right time, in a culturally and linguistically specific manner. Additionally, the continuum of care, service integration and coordination between the systems (e.g., criminal justice, human services, physical health, oral health and education) is insufficient, administratively complex and lacking in strategies that address prevention for all populations. Financial sustainability has been elusive for decades. Prevention, behavioral health, physical health and oral health must be integrated into a seamless whole health delivery system. More than just systems change, we need a culture change that supports increased access, care coordination and customer satisfaction.

Oregon has not previously established specific standards to address timely access to care, nor been explicit in its guidance regarding standards for clinicians. This gap has led to inconsistencies in practice. Developing and implementing minimum standards will provide confidence that all providers consistently offer services in accordance with best and emerging practices, resulting in equitable and timely access to services for individuals. Every individual should have the same options for services irrespective of where they live in Oregon. In the current system, inequity in benefits exist based on type of coverage (uninsured, Medicaid, Medicare, commercially insured, Veteran benefits). There must be a standardization or clear guidelines of available benefits, services and funding across these types.

To achieve better clinical and financial outcomes, there needs to be consistent protocols and expectations for behavioral health identification, health promotion and prevention, assessment, coordination, and in some cases treatment across Oregon and across all behavioral health entry points. This will help establish a consistent level of expectation for individuals receiving care, providers delivering care, and practice sites around behavioral health, even if that has not historically been their responsibility. However, and most important, this helps create a unifying approach to behavioral health that allows for no wrong entry door for a person who has behavioral health needs while cultivating a culture of care coordination through a person's primary care provider.

To move Oregon's integrated health system forward, we must evaluate behavioral health services and staffing, and, in some cases, reallocate both staffing and services to support a variety of entry points for care. Rather than increasing the system's ability to refer everyone to specialty behavioral health, we should treat individuals at any entry point, whenever possible, or provide a smooth transition to the appropriate setting. The primary care home should be considered the main entry point, with responsibility for coordinating care and facilitating referrals to specialty care as necessary. For some, the

health home will be a community mental health center, commonly referred to as a behavioral health home. For others, the health home will be a certified community behavioral health clinic. This will require that staff at specific sites have an appropriate level of behavioral health expertise, and, at the very least, with actionable plans for immediate release. However, staffing alone is insufficient; managing the individual's behavioral health needs requires a well-positioned site and staff training.

Operational considerations

- The establishment of core competencies for behavioral health care providers and team-based care for each entry point is essential.
- Oregon must adopt minimum standards of care for entry points, including primary care, emergency departments, hospitals and health systems, schools and corrections.
- Standards should leverage the success of the PCPCH and CCBHC programs and adopt standards when appropriate.
- Implement standardization of protocols for identification, assessment, coordination of care and treatment across entry points, with agreements regarding adoption of existing evaluations whenever possible to reduce trauma.
- Require that entry points and providers share assessment and individual information, as applicable and in compliance with HIPAA and 42 CFR part 2, to reduce unnecessary assessments and reduce the occasions and impact of re-traumatizing individuals.
- All entry points will have a cooperative referral process to facilitate care as needed including primary care, specialty behavioral health care, prevention services and crisis services.
- Entry point settings track referrals to consulting providers and document plans of care in accessible databases (i.e., EDID/PreManage).
- Require established mechanisms for co-management of individuals who require specialty behavioral health care.
- Require that entities offer and use either providers who speak an individual's language at time of service in-person or telephonic trained interpreters to communicate with the consumer and families in their language of choice.
- Point of contact (public safety and first responders) should provide active navigation to a point of entry, such as specialty behavioral health, and/or contact the local Mobile Crisis Team.
- Mobile Crisis Teams are required to respond when a first responder identifies a behavioral health crisis.

Recommendation 3: Workforce

Assess the current behavioral health workforce to identify gaps. Develop standards for a well-trained behavioral health workforce, inclusive of certified, licensed and unlicensed, peer support specialists and community health workers throughout the state. Learning opportunities should support the workforce to be trauma informed, person-centered, culturally and linguistically appropriate and prepared to work in integrated care settings.

Oregon's statewide workforce is the best resource to achieving the Triple Aim for all behavioral health services. A diverse, experienced and well-trained workforce is critical to promote prevention and wellness and support team-based care. There are various entry points into the behavioral health system that need to meet core standards to identify, treat, refer and manage referrals and coordinate behavioral health care for individuals. This requires a thorough approach to assessing the behavioral

health workforce, including mental health and substance use service providers – certified, licensed and unlicensed – and physicians throughout the state. Use of peer support specialists (PSSs), certified recovery mentors (CRMs) and community health workers (CHWs) are evidence-based and cost-effective strategies to reduce workforce shortages and improve outcomes for individuals and are an essential component of a primary care system able to address behavioral health issues.

Retention of consistent and skilled staff is critical. Experienced staff leads to higher quality of care and better outcomes for individual clients and the system as a whole, in addition to avoiding the costs associated with high turnover and regional workforce shortages.

Operational considerations

- Perform a needs-based analysis, across multiple settings, to assess how many behavioral health providers Oregon needs. Develop new recommendations and strategies in recruitment and retention based on the findings. This workforce assessment needs to connect with OHIT Provider Directory plans.
- Support workforce development and retention in rural and frontier areas, including adoption of telehealth opportunities and loan reimbursement.
- Build and support culturally and linguistically appropriate workforce statewide.
- Develop a set of competencies for licensed or certified behavioral health providers working in non-traditional settings (e.g., primary care, schools, police departments, emergency departments, hospitals, correctional facilities), through either convening a workgroup or endorsing existing competencies for behavioral health.
- Require behavioral health clinical staff in each entry point to meet education and licensure or certification requirements in addition to the non-clinical workforce (e.g., peer support services).
- Support providers (physical, mental, behavioral, social workers, etc.) to achieve the competencies through training to work in team-based settings, non-medical settings, and Medically Assisted Treatment programs.
- Require workforce training that promotes prevention and wellness, focuses on team-based care, and implements trauma-informed care.
- Address the structural deficit between public and non-profit providers.
- Develop system standards and expectations (from OHA) founded on evidence-based practices and promising practices as well as tribal-based practices (HB 3110) and monitor for effective and appropriate use of employing peer services.
- Establish a target ratio of peer support specialist to members.
- Develop a standardized training model required for all peer support specialists that includes a practicum with a minimum number of supervised peer training hours/practicum, the use of a mentor and a baseline set of competencies for knowledge and skill.
- Address workforce shortages specific to psychiatry and addiction medicine, including utilizing telehealth opportunities and evaluation of scope of practice so all providers are working at the very top of their licenses.
- Improve the licensing and certification process to maximize the appropriate use of the unlicensed workforce (e.g., CRMs, CHWs, and PSSs) and establish a certification or licensure program for becoming a PSS/CHW/CRM supervisor. Require ongoing training of PSSs/CHWs/CRMs in an area specific to their caseload and specialization (e.g., traumatic brain injury or Adverse Childhood Experiences) as CEU prerequisites for re-certification for every cycle. Peer support specialist competency and training issues include:

- Inconsistent initial orientation and onboarding
 - Inconsistent training programs (no “baseline” competency)
 - Inconsistent mentorship and peer training hour requirements
 - Shortage of peer supervisors; expensive to be trained as a supervisor
 - Lack of qualified peers in rural areas
- Workforce development and retention:
 - Work with universities and community colleges to develop educational content that includes classes and practicum experiences relevant to the behavioral health system overall including the public sector and not just private practice, including community-based services and safety net role in the community and social determinants of health, safety net care, etc.
 - Establish or utilize existing resources at the state that provide a targeted resource and prevention-focused team to offer consistent training in core skills (including “train the trainer” programs) and ongoing assistance to build the workforce.
 - Establish a central, statewide recruiting mechanism that focuses on ensuring a better fit between the provider and the recruiting community.
 - Develop career pathways for direct care staff to progress into more highly qualified positions to retain their experience in the field.
 - Address wage issues to support a living wage for the behavioral health workforce.
 - Provide trauma-informed work environment, promote professional self-care and adopt more reasonable caseload expectations.
 - Provide ongoing technical assistance for clinicians to improve access, including lower no-show rates and open access.
- Launch a learning collaborative for CCOs and/or providers that shares effective and appropriate methods for hiring, retaining and using community health workers, certified recovery mentors and peer support specialists in the most effective way possible.

Recommendation 4: Information exchange and coordination of care

Strengthen Oregon’s use of health information technology and data to further outcomes-driven measurement and care coordination across an integrated community.

Health information technologies and data are vitally important to both help focus the behavioral health systems and to measure progress. As health information technology and information exchange improves, so too will the ability for more granular measurement. Behavioral health outcomes must be imbedded within CCO metrics.

Data and Measurement

Develop an outcomes focused, person-centered behavioral health measurement framework to assess the impact of integrated services as well as hold the regional collaborations accountable for clinical and cost targets.

Oregon must have the ability to monitor performance and outcomes for the regional collaborations to assess successes and challenges in each community. Similarly, each regional collaboration will need access to timely, reliable, individual-level data to identify potential disparities and support quality improvement efforts. Oregon needs common outcomes to ensure the whole system moves together in the right direction.

There are currently hundreds of measures in use across the behavioral health system in Oregon. Some of these are tied directly to federal funding, others to specific state or payer initiatives. While the lack of alignment can create burden, particularly at the provider level, some measures are more appropriate for state-level monitoring, others for payer/system level, and still others are more appropriate for individual clinics or providers.

The Behavioral Health Collaborative's Outcomes Workgroup reviewed more than 275 existing measures and identified a subset that may drive the greatest system improvements and outcomes. Although additional discussion is needed to identify accountability mechanisms for commercial insurers, measurement should account for all Oregonians receiving behavioral health care. The subset will be reviewed for further vetting and implementation as these recommendations are adopted.

In recognition of the measure proliferation, Senate Bill 440 (2015) established the Health Plan Quality Metrics Committee, charged with developing aligned measures for use with CCOs, PEBB and OEBB carriers, and health plans sold on the insurance exchange. Ideally, these measures will be coordinated with the measures selected by the Health Plan Quality Metrics Committee. One way to support coordination and alignment is to establish a behavioral health metrics workgroup under the Health Plan Quality Metrics Committee. This workgroup would be charged with identifying a parsimonious set of accountability measures for the regional collaborations.

Once behavioral health measures are identified, they should be stratified by population and other demographic factors, as much as there are available data from OHA. Ideally, variables should include, but are not limited to race, ethnicity, language, age, gender, disability, geography, tribal membership, severity of mental illness, substance use disorder, co-morbidities, interactions with other systems (e.g., child welfare, criminal justice), insurance status and payer type. While we recognize that access to all of this information is not currently available, we also understand that stratification as much as possible is critical for identifying potential disparities and supporting quality improvement efforts at both the population and practice level.

It is necessary to strengthen all Oregon's health data systems, including behavioral health, to support robust performance measurement and stratification. To achieve this, Oregon needs to develop a minimum data set to use consistently across facilities, clinics and providers, reflecting all individuals and populations and their unique outcomes. The minimum data set should also align with identified standards for the behavioral health system (see Recommendation 2: Standards of Care and Competencies). Data must accurately reflect the services and outcomes happening at the local level. Oregon will also need to invest resources at both the state and local levels in functional data systems to provide reliable data. Investment in a functional data system, centralized at the state, with local and regional partnerships, common data definitions, and in close coordination with health information technology and health information exchange initiatives described below, is critical to support this work.

Improved data collection and more robust measurement is not complete without transparency. Accountability measures and outcomes should be publicly reported by regional collaborations, or other organizational level of analysis, and for stratified populations where appropriate.

Operational considerations

- Ensure that outcomes measurement is person-centered and includes the voice of the consumer.

- Develop a statewide set of behavioral health outcomes, measures and benchmarks in coordination with existing structures such as the Health Plan Quality Metrics Committee.
- Identify a flexible measurement framework to guide this work and to address how to hold the behavioral health system accountable, including multiple levels of accountability within the behavioral health system. This includes the state holding the new regional collaborations accountable, health plans and/or contracted organizations holding their subcontractors and/or provider networks accountable, etc. It would be ideal to expand this accountability to include education, corrections and other settings.
- Address measure alignment with other state and national initiatives, including CPC+, MACRA (MIPS), Medicare STARS, etc. to reduce duplication of measures.
- Align outcomes measurement with identified standards for behavioral health.
- Use real-time, actionable outcome data to improve the treatment process for each individual.
- Provide training and technical assistance at the local and provider level so that data can be used to improve services within local communities.
- Continue to develop data systems and measurement to address social determinants of health.
- Develop financial incentive structure to support improvement and accountability.

Technology

Advance the implementation and use of technology to integrate and coordinate care across the state and behavioral health system. This would be a requirement for each CCO to ensure that integration took place.

Health information technology infrastructure and tools are needed to support behavioral health system transformation and further integration. Technology can be used to facilitate referrals and care coordination, obtain screening results for treating providers, track individuals and their progress, support measurement, and more. Tools can reduce costs, track outcomes, augment care and improve satisfaction; specifically, telehealth tools can help address access issues, particularly in rural areas. Behavioral health presents a unique challenge in that many of the people who could benefit from behavioral health care do not know about the services available, are skeptical of services, are undiagnosed or are wary of the behavioral health system. Certain populations, such as the LGBTQ community and under documented individuals, avoid care until costly avenues like hospitalization and residential services are necessary. Technology can play a key role in serving populations that are not receiving care.

OHA should leverage technology and social media as a behavioral health promotion and prevention tool, for treatment resources and for ongoing recovery. The rising youth suicide rate underscores the opportunity and urgency to better use technology to engage young people. Oregon must begin using these remarkable connecting tools to engage Oregonians who would benefit from behavioral health care, and invest in and develop targeted strategies to reach youth and young adults.

To hold the new regional collaborations accountable, there will need to be adequate infrastructure to track individuals throughout their region and support care coordination for both behavioral health providers and organizations (e.g., emergency departments will need to be in contact with outpatient services to coordinate follow-up care). OHA will monitor and enforce this through their new contracting structure.

The Health Information Technology Oversight Council (HITOC) has identified behavioral health as a priority, and there are multiple state and local-level initiatives underway in Oregon to support the development and adoption of health information technology (HIT) that will support behavioral health system transformation without reinventing the wheel.

Operational considerations

- Ensure payment models recognize investments in health information technology. Regional collaborations may be required to make funding resources available or specific investments in HIT to further the spread and utilization of these tools.
- Provide training to providers and agencies on adoption of and effective use of technologies. Regional collaborations and the state should consider ways to provide training and technical assistance, particularly for smaller organizations or regions with more limited capacity.
- Identify ways for the state and regional collaborations to support the continued adoption and utilization of electronic health records and information sharing across payers and platforms. Interoperability is a particular challenge for behavioral health providers that must be addressed. Individual information should be portable and reduce the need for multiple assessments.
- Identify ways to address barriers to information sharing and client confidentiality (e.g., 42 CFR part 2).
- Identify ways to continue to develop and support technology that allows electronic health record (EHR) based performance measurement, which can reduce reliance on administrative (claims) data and provider burden.
- OHA should launch an initiative to deploy technology as a key platform in addressing the youth suicide rate through improved connection to behavioral health services.
- Provide statewide leadership and support for innovative use of technology to reach and engage Oregonians who can benefit from behavioral health services.
- CCOs should establish technology and social media strategies to ensure regional emphasis and locally appropriate use of technology to engage Oregonians. Metrics should be established to evaluate.
- OHA should appoint a Youth and Technology Council on Behavioral Health to provide innovation and input in using technology.

Conclusion

These recommendations developed by the Behavioral Health Collaborative will move Oregon forward in developing a 21st century behavioral health system and achieving the Triple Aim. By building on Oregon's successes and innovations, these recommendations will integrate prevention, mental health and substance use services operationally and financially into the health care system. Not only can we develop a whole health system, but by focusing on prevention and trauma informed principles at all points of contact, we can improve the health of all Oregonians.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

6a

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Ann Jones

Phone Number (Ext): 541-676-9474

Department: Fair

Requested Agenda Date: 6-28-17

Person Attending BOC Meeting (Required):

Short Title of Agenda Item: Appoint Casey Zellars to Morrow County Fair Board

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|--|
| <input type="checkbox"/> Order or Resolution | <input checked="" type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☐ N/A

For Contracts and Agreements Only

Contractor/Entity:

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

Ann Jones

6-21-17

DATE

Department Head

Required for all BOC meetings

JS/RZ

6-26-17

DATE

Admin. Officer/BOC Office

Required for all BOC meetings

County Counsel

Required for all legal documents

Finance Office

Required for all contracts; Other items as appropriate.

Human Resources

If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Appoint Casey Zellars to Morrow County Fair Board
2. ISSUES, BACKGROUND, AND DISCUSSION: The Fair Board recently had one member resign and one not wish to renew their position when the term ended. Leaving us with 2 open positions. We recently received a letter of interest from Casey Zellars from Boardman, OR.
3. OPTIONS: Appoint Mr. Zellars in the vacant position or appoint Mr. Zellars to the remainder of the resigned position which would end on 12/31/17.
4. FISCAL IMPACT:
5. STAFF RECOMMENDATIONS: It is our recommendation that you appoint Mr. Zellars in the vacant position with a beginning date of 6/13/17 term ending on 12/31/2020.
6. SUGGESTED ACTION(S) / MOTION(S):

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

CASEY Zellars
79116 Olson Rd.
Boardman, Or 97818
541-303-3121

email:
bluemtnoutdoors@gmail.com

To: Morrow County Fair Board.

Hello, my name is CASEY Zellars and I understand that there maybe a position on the board open.

I am Very interested in a position on the Board. I have lived in Boardman for 6 years. I am a full time Lieutenant With Boardman Fire. I have been active in our Community by sitting as President for Boardman Little League in 2013, Coaching Baseball, from 2011- Present, and now 4H Leader for North Morrow County Livestock Clubs. Now that Both my Sons are in High School Sports I will have time as I want be part of Boardman Little League.

I feel that I would bring new ideas and a great outlook to our Morrow County Fair.

Thank you for your Consideration

CASEY Zellars



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

66

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Kate Knop
Department: Finance
Person Attending: Kate Knop

Phone Number (Ext): 5302
Requested Agenda Date: 6/28/2017

Short Title of Agenda Item: Supplemental Budget Request #2: R-2017-17

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☐ N/A

For Contracts and Agreements Only

Contractor/Entity:

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

Katherine Knop 6/26/17 Department Head
DATE

Required for all BOC meetings

JS/R 6-26-17 Admin. Officer/BOC Office
DATE

Required for all BOC meetings

DATE County Counsel

Required for all legal documents

Katherine Knop 6/26/17 Finance Office
DATE

Required for all contracts; Other items as appropriate.

DATE Human Resources

If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Supplemental Budget Request #2: R-2017-17

2. ISSUES, BACKGROUND, AND DISCUSSION:

The attached supplemental budget resolution includes increases to appropriations in various funds due to revenue in excess of budget.

3. OPTIONS:

Options available to the Board of Commissioners include:

1. Move to approve Resolution R-2017-17 as written;
2. Direct staff to make amendments to the resolution (specify) and return for adoption at a future meeting;
3. Take no action;
4. Other.

4. FISCAL IMPACT:

Increase General Fund Appropriations by \$57,534; Ione School Fund by \$3,386; Victim/Witness Fund by \$5,000; Justice Court Bails & Fines by \$207,000; Parks Fund \$41,074; and Equity Fund by \$50,000.

5. STAFF RECOMMENDATIONS:

Staff recommends that the Board of Commissioners discuss this matter and consider one of the following options listed below.

6. SUGGESTED ACTION(S) / MOTION(S): After considerations, the board of Commissioners options include the following:

1. Move to approve Resolution R-2017-17 as written;
2. Direct staff to make amendments to the resolution (specify) and return for adoption at a future meeting;
3. Take no action;
4. Other.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

**BEFORE THE BOARD OF COMMISSIONERS FOR
MORROW COUNTY, OREGON**

IN THE MATTER OF)
APPROPRIATIONS FOR FISCAL) RESOLUTION NO. R-2017-17
YEAR BEGINNING JULY 1, 2016)

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2016, for the following purposes:

	Current Appropriations	Increase (Decrease)	Amended Budget
GENERAL FUND			
Assessors Dept	\$ 748,414	\$ 600	\$ 749,014
Veterans Dept.	\$ 63,711	\$ 3,645	\$ 67,356
Health Dept.	\$ 1,447,490	\$ 7,117	\$ 1,454,607
Public Works-Admin.	\$ 61,963	\$ 1,000	\$ 62,963
Transfer Station-North	\$ 34,501	\$ 17,600	\$ 52,101
Transfer Station-South	\$ 41,151	\$ 12,420	\$ 53,571
Computer	\$ 141,000	\$ 3,800	\$ 144,800
Weed Dept.	\$ 138,176	\$ 11,352	\$ 149,528
Total Increase/(Decrease) General Fund	\$ 14,776,330	\$ 57,534	\$ 14,833,864
IONE SCHOOL FUND			
Special Payments	\$ 13,281	\$ 3,386	\$ 16,667
Total Increase/(Decrease) Ione School Fund	\$ 13,281	\$ 3,386	\$ 16,667
VICTIM/WITNESS FUND			
Materials & Services	\$ 3,500	\$ 4,000	\$ 7,500
Capital Outlay	\$ 22,206	\$ 1,000	\$ 23,206
Total Increase/(Decrease) Cami Grant Fund	112,670	5,000	117,670
JUSTICE COURT BAILS & FINES FUND			
Material & Services	\$ 343,000	\$ 207,000	\$ 550,000
Total Increase/(Decrease) Justice Court Bails & Fines Fund	\$ 343,000	\$ 207,000	\$ 550,000
PARK FUND			
Anson Wright Dept.	\$ 43,136	\$ 3,074	\$ 46,210
ATV Park Dept.	\$ 571,920	\$ 38,000	\$ 609,920
Total Increase/(Decrease) Park Fund	\$ 1,101,827	\$ 41,074	\$ 1,142,901
Equity Fund			
Materials & Services	\$ 17,550	\$ 50,000	\$ 67,550
Total Increase/(Decrease) Justice Court Bails & Fines Fund	\$ 17,550	\$ 50,000	\$ 67,550
Total APPROPRIATIONS, All Funds			\$ 31,564,834
Total Unappropriation and Reserve Amounts, All Funds			\$ 4,397,808
TOTAL ADOPTED BUDGET			\$ 35,962,642

Dated this 28th day of June, 2017.

**MORROW COUNTY BOARD OF
COMMISSIONERS
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Jim Doherty, Commissioner

Don Russell, Commissioner

Attest:

Bobbi Childers, County Clerk

Approved as to Form:

Morrow County Counsel

PACKET: 00099-Bdgt Supplement #2 R-2017-17

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000230 -----							
101 100-3-10-9002	6/28/2017	P taxes in excess o TAXES NECESSARY TO BAL BU DEPT: NON-DEPARTMENTAL	600.00	8,074,217.00-	0.00	8,113,282.00-	414,527.76
101 103-5-40-4402	6/28/2017	P taxes in excess o OFFICE EQUIPMENT DEPT: ASSESSOR/TAX COLLECTOR	600.00	0.00	5,000.00	5,600.00	12.96
Budget Adj. # 000232 -----							
101 114-3-30-3462	6/28/2017	Dept rev in excess CHILD/AD HEALTH DEPT: HEALTH DEPARTMENT	7,117.00	32,600.00-	0.00	39,717.00-	17,205.90
101 114-5-40-4404	6/28/2017	Dept rev in excess VEHICLE DEPT: HEALTH DEPARTMENT	7,117.00	0.00	0.00	7,117.00	0.20
Budget Adj. # 000233 -----							
101 100-3-10-9002	6/28/2017	P taxes in excess o TAXES NECESSARY TO BAL BU DEPT: NON-DEPARTMENTAL	1,000.00	8,074,217.00-	0.00	8,113,282.00-	414,527.76
101 120-5-20-2110	6/28/2017	P taxes in excess o ,OFFICE SUPPLIES, STATIONARY DEPT: PUBLIC WORKS ADMIN	1,000.00	2,000.00	0.00	3,000.00	2.87
Budget Adj. # 000234 -----							
101 100-3-10-9002	6/28/2017	P taxes in excess o TAXES NECESSARY TO BAL BU DEPT: NON-DEPARTMENTAL	17,600.00	8,074,217.00-	0.00	8,113,282.00-	414,527.76
101 122-5-10-1001	6/28/2017	P taxes in excess o ATTENDANT DEPT: NORTH TRANSFER STATION	3,200.00	7,280.00	0.00	10,480.00	592.00
101 122-5-10-1301	6/28/2017	P taxes in excess o FICA DEPT: NORTH TRANSFER STATION	60.00	451.00	0.00	511.00	102.07-
101 122-5-10-1309	6/28/2017	P taxes in excess o UNEMPLOYMENT INS DEPT: NORTH TRANSFER STATION	20.00	138.00	0.00	158.00	22.28-
101 122-5-10-1321	6/28/2017	P taxes in excess o MEDICARE DEPT: NORTH TRANSFER STATION	20.00	106.00	0.00	126.00	17.39-

PACKET: 00099-Bdgt Supplement #2 R-2017-17

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000234 -----							
101 122-5-20-2215	6/28/2017	P taxes in excess o SANITARY DISPOSAL DEPT: NORTH TRANSFER STATION	6,800.00	10,000.00	0.00	16,800.00	2,560.27
101 122-5-20-2216	6/28/2017	P taxes in excess o SANITARY SERVICE DEPT: NORTH TRANSFER STATION	7,500.00	3,500.00	0.00	11,000.00	1,574.83
Budget Adj. # 000235 -----							
101 100-3-10-9002	6/28/2017	P taxes in excess o TAXES NECESSARY TO BAL BU DEPT: NON-DEPARTMENTAL	12,420.00	8,074,217.00-	0.00	8,113,282.00-	414,527.76
101 123-5-10-1001	6/28/2017	P taxes in excess o ATTENDANT DEPT: SOLID WASTE TRNS STATION	1,757.00	7,280.00	0.00	9,037.00	385.00
101 123-5-10-1301	6/28/2017	P taxes in excess o FICA DEPT: SOLID WASTE TRNS STATION	110.00	451.00	0.00	561.00	24.57
101 123-5-10-1309	6/28/2017	P taxes in excess o UNEMPLOYMENT INSURANCE DEPT: SOLID WASTE TRNS STATION	27.00	138.00	0.00	165.00	8.25
101 123-5-10-1321	6/28/2017	P taxes in excess o MANDATED MEDICARE DEPT: SOLID WASTE TRNS STATION	26.00	106.00	0.00	132.00	6.54
101 123-5-20-2215	6/28/2017	P taxes in excess o FINLEY BUTTES FEES DEPT: SOLID WASTE TRNS STATION	6,500.00	20,000.00	0.00	26,500.00	2,365.54
101 123-5-20-2216	6/28/2017	P taxes in excess o SANITARY SERVICE DEPT: SOLID WASTE TRNS STATION	2,300.00	1,000.00	0.00	3,300.00	321.94
101 123-5-20-3212	6/28/2017	P taxes in excess o ADVERTISING DEPT: SOLID WASTE TRNS STATION	800.00	50.00	0.00	850.00	79.50
101 123-5-20-3240	6/28/2017	P taxes in excess o TELEPHONE DEPT: SOLID WASTE TRNS STATION	600.00	400.00	0.00	1,000.00	111.14
101 123-5-20-3531	6/28/2017	P taxes in excess o PROPERTY INSURANCE DEPT: SOLID WASTE TRNS STATION	300.00	40.00	0.00	340.00	335.00

PACKET: 00099-Bdgt Supplement #2 R-2017-17

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000236 -----							
101 100-3-10-9002	6/28/2017	P taxes in excess o TAXES NECESSARY TO BAL BU DEPT: NON-DEPARTMENTAL	3,800.00	8,074,217.00-	0.00	8,113,282.00-	414,527.76
101 125-5-20-3140	6/28/2017	P taxes in excess o CONTRACT SERVICES DEPT: COMPUTER	2,000.00	86,000.00	0.00	88,000.00	210.32
101 125-5-20-3725	6/28/2017	P taxes in excess o REPAIR & MAINT - EQUIP - DEPT: COMPUTER	500.00	2,000.00	0.00	2,500.00	107.59
101 125-5-20-3726	6/28/2017	P taxes in excess o WEB FEES DEPT: COMPUTER	500.00	3,000.00	0.00	3,500.00	243.22
101 125-5-20-3732	6/28/2017	P taxes in excess o PROGRAM MAINTENANCE DEPT: COMPUTER	800.00	24,000.00	0.00	24,800.00	25.10
Budget Adj. # 000237 -----							
101 128-3-30-3542	6/28/2017	grant in excess of WEED GRANT DEPT: WEED DEPT.	11,352.00	0.00	0.00	11,352.00-	0.00
101 128-5-20-3831	6/28/2017	grant in excess of CHEMICALS DEPT: WEED DEPT.	11,352.00	5,000.00	0.00	16,352.00	16,352.00
Budget Adj. # 000239 -----							
212 280-3-30-3612	6/28/2017	Revenue in excess o UTILITIES IN LIEU OF TAXES DEPT: IONE SCHOOL FUND	3,386.00	10,000.00-	0.00	13,386.00-	630.48-
212 280-5-50-5131	6/28/2017	Revenue in excess o TAX TURNOVER DEPT: IONE SCHOOL FUND	3,386.00	13,281.00	0.00	16,667.00	348.77
Budget Adj. # 000240 -----							
220 111-3-30-3615	6/28/2017	grant in excess of VICTIM/WITNESS GRANT DEPT: DISTRICT ATTORNEY	5,000.00	19,480.00-	0.00	24,480.00-	37,162.53
220 111-5-20-3321	6/28/2017	grant in excess of TRAINING AIDS/CLASSES DEPT: DISTRICT ATTORNEY	4,000.00	1,000.00	0.00	5,000.00	1,330.40

PACKET: 00099-Bdgt Supplement #2 R-2017-17

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000240 -----							
220 111-5-40-4401	6/28/2017	grant in excess of OFFICE FURNITURE DEPT: DISTRICT ATTORNEY	1,000.00	22,206.00	0.00	23,206.00	206.00
Budget Adj. # 000241 -----							
231 100-3-40-4143	6/28/2017	Fines in excess of FINES IRRIGON DEPT: NON-DEPARTMENTAL	207,000.00	300,000.00-	0.00	507,000.00-	12,568.95
231 100-5-20-3811	6/28/2017	Fines in excess of STATE ~ IRRIGON DEPT: NON-DEPARTMENTAL	67,000.00	100,000.00	0.00	167,000.00	23,737.96
231 100-5-20-3813	6/28/2017	Fines in excess of FINES IRRIGON DEPT: NON-DEPARTMENTAL	140,000.00	225,000.00	0.00	365,000.00	32,490.13
Budget Adj. # 000242 -----							
238 238-3-40-4312	6/28/2017	Revenue in excess o CAMPING FEES DEPT: ANSON WRIGHT PARK	3,074.00	6,756.00-	0.00	9,830.00-	2,175.22
238 238-5-10-1007	6/28/2017	Revenue in excess o PARKS GMO - 33% DEPT: ANSON WRIGHT PARK	509.00	4,918.00	0.00	5,427.00	6,482.00-
238 238-5-10-1305	6/28/2017	Revenue in excess o MEDICAL INSURANCE DEPT: ANSON WRIGHT PARK	160.00	1,938.00	0.00	2,098.00	1,032.94-
238 238-5-10-1306	6/28/2017	Revenue in excess o DENTAL INSURANCE DEPT: ANSON WRIGHT PARK	50.00	164.00	0.00	214.00	10.51
238 238-5-10-1316	6/28/2017	Revenue in excess o DISABILITY INS DEPT: ANSON WRIGHT PARK	20.00	0.00	0.00	20.00	5.70
238 238-5-10-1317	6/28/2017	Revenue in excess o LIFE INSURANCE DEPT: ANSON WRIGHT PARK	15.00	0.00	0.00	15.00	3.12
238 238-5-10-1321	6/28/2017	Revenue in excess o MEDICARE DEPT: ANSON WRIGHT PARK	50.00	211.00	0.00	261.00	20.72

PACKET: 00099-Bdgt Supplement #2 R-2017-17

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000242 -----							
238 238-5-20-3817	6/28/2017	Revenue in excess o REFUNDS DEPT: ANSON WRIGHT PARK	1,500.00	400.00	0.00	1,900.00	71.50
238 238-5-40-4108	6/28/2017	Revenue in excess o IMPROVEMENTS DEPT: ANSON WRIGHT PARK	770.00	930.00	0.00	1,700.00	1,700.00
Budget Adj. # 000243 -----							
238 300-3-30-3445	6/28/2017	Revenue in excess o OPERATION/MAINT GRANT 07 DEPT: ATV PARK	38,000.00	234,920.00-	0.00	272,920.00-	142.47
238 300-5-20-2255	6/28/2017	Revenue in excess o PROPANE DEPT: ATV PARK	1,000.00	8,000.00	0.00	9,000.00	205.42
238 300-5-20-2265	6/28/2017	Revenue in excess o JANITORIAL SUPPLIES DEPT: ATV PARK	1,000.00	1,000.00	0.00	2,000.00	326.20
238 300-5-20-2353	6/28/2017	Revenue in excess o EQUIPMENT REPAIR DEPT: ATV PARK	9,000.00	6,000.00	0.00	15,000.00	49.55
238 300-5-20-2492	6/28/2017	Revenue in excess o OREGON LODGING TAX DEPT: ATV PARK	100.00	1,000.00	0.00	1,100.00	34.98
238 300-5-20-2510	6/28/2017	Revenue in excess o RESERVATION PROC. FEE DEPT: ATV PARK	300.00	3,000.00	0.00	3,300.00	27.31
238 300-5-20-3140	6/28/2017	Revenue in excess o MISC PROFESSIONAL SVCS DEPT: ATV PARK	1,830.00	12,800.00	0.00	14,630.00	37,045.65-
238 300-5-20-3440	6/28/2017	Revenue in excess o CONTRACT PARK HOST DEPT: ATV PARK	50.00	11,500.00	0.00	11,550.00	30.00
238 300-5-20-3441	6/28/2017	Revenue in excess o CABIN CONTRACTOR DEPT: ATV PARK	11,000.00	3,000.00	0.00	14,000.00	864.60
238 300-5-20-3715	6/28/2017	Revenue in excess o REPAIR & MTN BLDGS DEPT: ATV PARK	3,600.00	5,000.00	0.00	8,600.00	26.91

PACKET: 00099-Bdgt Supplement #2 R-2017-17

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000243 -----							
238 300-5-20-3717	6/28/2017	Revenue in excess o BUILDING MAINTENANCE DEPT: ATV PARK	3,600.00	3,000.00	0.00	6,600.00	88.62
238 300-5-20-3814	6/28/2017	Revenue in excess o CONCESSIONS DEPT: ATV PARK	2,200.00	1,200.00	0.00	3,400.00	158.40
238 300-5-20-3816	6/28/2017	Revenue in excess o ATV PERMIT STATE T/O DEPT: ATV PARK	20.00	1,000.00	0.00	1,020.00	0.00
238 300-5-20-3817	6/28/2017	Revenue in excess o REFUNDS DEPT: ATV PARK	4,300.00	3,000.00	0.00	7,300.00	17.10
Budget Adj. # 000245 -----							
240 240-3-40-4045	6/28/2017	Revenue in excess o INTEREST INCOME-LOANS DEPT: EQUITY FUND	50,000.00	6,500.00-	0.00	56,500.00-	10,113.35
240 240-5-20-2410	6/28/2017	Revenue in excess o OTHER EXPENSES DEPT: EQUITY FUND	50,000.00	15,550.00	0.00	65,550.00	42.08
Budget Adj. # 000249 -----							
101 100-3-10-9002	6/28/2017	P taxes in excess o TAXES NECESSARY TO BAL BU DEPT: NON-DEPARTMENTAL	3,645.00	8,074,217.00-	0.00	8,113,282.00-	414,527.76
101 106-5-10-1001	6/28/2017	P taxes in excess o VETERANS OFFICER DEPT: VETERANS	2,500.00	34,759.00	0.00	37,259.00	269.96
101 106-5-10-1301	6/28/2017	P taxes in excess o FICA DEPT: VETERANS	200.00	2,155.00	0.00	2,355.00	61.65
101 106-5-10-1303	6/28/2017	P taxes in excess o PACIFIC MUTUAL DEPT: VETERANS	750.00	8,620.00	0.00	9,370.00	196.77
101 106-5-10-1305	6/28/2017	P taxes in excess o AOC-MEDICAL DEPT: VETERANS	45.00	0.00	0.00	45.00	0.00

6-26-2017 3:03 PM

BUDGET ADJUSTMENT REGISTER

PAGE: 7

PACKET: 00099-Bdgt Supplement #2 R-2017-17

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000249 -----							
101 106-5-10-1309	6/28/2017	P taxes in excess o UNEMPLOYMENT INSURANCE DEPT: VETERANS	100.00	660.00	0.00	760.00	80.76
101 106-5-10-1321	6/28/2017	P taxes in excess o MANDATED MEDICARE DEPT: VETERANS PACKET NOTES:	50.00	504.00	0.00	554.00	17.62
TOTAL NO. ADJUSTMENTS--REVENUE:						14	363,994.00
TOTAL NO. ADJUSTMENTS--EXPENSE:						56	363,994.00
TOTAL IN PACKET--							727,988.00

*** BUDGET DEFICIT WARNINGS ***

FUND ACCOUNT	NAME	BALANCE
101 122-5-10-1301	FICA	102.07-
101 122-5-10-1309	UNEMPLOYMENT INS	22.28-
101 122-5-10-1321	MEDICARE	17.39-
238 238-5-10-1007	PARKS GMO - 33%	6,402.00-
238 238-5-10-1305	MEDICAL INSURANCE	1,032.94-
238 300-5-20-3140	MISC PROFESSIONAL SVCS	37,045.65-

TOTAL WARNINGS: 6

*** NO ERRORS ***

*** END OF REPORT ***



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

6C

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Kate Knop
Department: Finance
Person Attending: Kate Knop

Phone Number (Ext): 5302
Requested Agenda Date: 6/28/2017

Short Title of Agenda Item: Budget Transfer Resolution R-2017-19

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☐ N/A

For Contracts and Agreements Only

Contractor/Entity:

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

Katherine Knop

6/26/17
DATE

Department Head

Required for all BOC meetings

JS/RL

6-26-17
DATE

Admin. Officer/BOC Office

Required for all BOC meetings

County Counsel

Required for all legal documents

Katherine Knop

6/26/17
DATE

Finance Office

Required for all contracts; Other items as appropriate.

Human Resources

If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Correction of Budget Transfer Resolution R-2017-14 & R-2017-15

2. ISSUES, BACKGROUND, AND DISCUSSION:

The resolution R-2017-19 amends the original Budget Transfer Resolution R-2017-14 & R-2017-15. The first budget adjustment increase to General Fund, Other Requirements – Transfer to Heppner Building Administration in the amount of \$47,000 and a budget adjustment increase to Heppner Building Administration, Transfer from Other Funds in the amount of \$47,000. The second increases General Fund, Taxes Necessary to Balance in the amount of \$22,980.76 and a budget increase to Echo Winds, Community Service Fee in the amount of \$22,980.76

The amendment is needed to balance the budget and correctly state the pooled cash.

3. OPTIONS:

Options available to the Board of Commissioners include:

1. Move to approve Resolution R-2017-19 as written;
2. Direct staff to make amendments to the resolution (specify) and return for adoption at a future meeting;
3. Take no action;
4. Other.

4. FISCAL IMPACT:

Correct resolution R-2017-14 and R-2017-15 to reconcile the budget and pooled cash.

5. STAFF RECOMMENDATIONS:

Staff recommends that the Board of Commissioners discuss this matter and consider one of the following options listed below.

6. SUGGESTED ACTION(S) / MOTION(S): After considerations, the board of Commissioners options include the following:

1. Move to approve Resolution R-2017-19 as written;
2. Direct staff to make amendments to the resolution (specify) and return for adoption at a future meeting;
3. Take no action;
4. Other.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

**BEFORE THE BOARD OF COMMISSIONERS FOR
MORROW COUNTY, OREGON**

In the Matter of Transferring)
Appropriations from General Fund to the)
Heppner Admin. Building Fund & Echo RESOLUTION NO. R-2017-19
Winds Fee Fund, Pursuant)
to ORS 294.463(3).)

WHEREAS, ORS 294.463(3) Transfers of appropriations or of appropriation and an equal amount of budget resources may be made between funds of the municipal corporation when authorized by ordinance or resolution pf the governing body. The ordinance or resolution must state the need for the transfer, the purpose for the authorized expenditures in the appropriation and the amount transferred.

WHEREAS, the Morrow County – Heppner Administrative Building Fund, received inter-fund transfer resolution approval of R-2017-14 on April 26, 2017 and Echo Winds Fee Fund received inter-fund transfer resolution approval of R-2017-15 on May 10, 2017. The amendment reflects increases in Revenue and Expenditures to reconcile the pooled cash accounts.

NOW THEREFORE, be it resolved that the Morrow County Board of Commissioners hereby authorizes the following inter-fund transfer within the Morrow County

	Current <u>Appropriation</u>	Increase <u>(Decrease)</u>	Amended <u>Budget</u>
<u>General Fund</u>			
Tax Revenue	\$8,074,217	\$22,981	\$8,097,198
Other Requirements	\$394,000	\$47,000	\$441,000
<u>Heppner Administrative Building Fund</u>			
Transfer from Other Funds	\$394,000	\$47,000	\$441,000
<u>Echo Winds Fee Fund</u>			
Transfer from Other Funds	\$0	\$22,981	\$22,981

Dated this 28th day of June, 2017.

**MORROW COUNTY BOARD OF
COMMISSIONERS
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Jim Doherty, Commissioner

Don Russell, Commissioner

Attest:

Bobbi Childers, County Clerk

Approved as to Form:

Morrow County Counsel

PACKET: 00101-Bdgt R-2017-19

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE

Budget Adj. # 000250							
101 124-5-50-5362	6/28/2017	Bdgt Tfr r-2017-19	47,000.00	394,000.00	0.00	441,000.00	47,000.00
TRANSFER TO HEPPNER BLDG FUND							
DEPT: TRANSFER TO OTHER FUNDS							
227 100-3-90-3815	6/28/2017	Bdgt Tfr r-2017-19	47,000.00	394,000.00-	0.00	441,000.00-	47,000.00-
TRANSFER FROM GENERAL FUND							
DEPT: NON-DEPARTMENTAL							

Budget Adj. # 000252							
101 100-3-10-9002	6/28/2017	Echo Winds Adj	22,980.76	8,074,217.00-	0.00	8,097,197.76-	430,612.00
TAXES NECESSARY TO BAL BU							
DEPT: NON-DEPARTMENTAL							
500 500-5-50-5221	6/28/2017	Echo Winds Adj	22,980.76	0.00	0.00	22,980.76	22,980.76
ECHO-COMM SERV FEE DIST.							
DEPT: ECHO WINDS FEES							
PACKET NOTES:							

TOTAL NO. ADJUSTMENTS--REVENUE:	2	69,980.76
TOTAL NO. ADJUSTMENTS--EXPENSE:	2	69,980.76
		<hr/>
TOTAL IN PACKET--		139,961.52

*** NO WARNINGS ***

*** NO ERRORS ***

*** END OF REPORT ***



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

6C1

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Kate Knop
Department: Finance
Person Attending: Kate Knop

Phone Number (Ext): 5302
Requested Agenda Date: 6/28/2017

Short Title of Agenda Item: Budget Transfer Request R-2017-20

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|--|
| <input checked="" type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☐ N/A

For Contracts and Agreements Only

Contractor/Entity:

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

Kate Knop 6/26/17 Department Head
DATE

Required for all BOC meetings

JS/R 6-26-17 Admin. Officer/BOC Office Required for all BOC meetings
DATE

____ County Counsel Required for all legal documents
DATE

Kate Knop 6/26/17 Finance Office Required for all contracts; Other
DATE items as appropriate.

____ Human Resources If appropriate
DATE

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Budget Transfer Request R-2017-20
2. ISSUES, BACKGROUND, AND DISCUSSION: The attached budget transfer resolution R-2017-20 in the matter of transferring appropriations with the Morrow County General Fund Pursuant to OR 294.463(1).
3. OPTIONS:
Options available to the Board of Commissioners include:
 1. Move to approve Resolution R-2017-20 as written;
 2. Direct staff to make amendments to the resolution (specify) and return for adoption at a future meeting;
 3. Take no action;
 4. Other.
4. FISCAL IMPACT:
Allocate #111 District Attorney appropriations from material & services to capital outlay, \$4,300; #205 Airport appropriation from contingency to materials & services, \$1,500; and #238 Parks (ATV) appropriations from capital outlay to material services, \$59,895.
5. STAFF RECOMMENDATIONS:
Staff recommends that the Board of Commissioners discuss this matter and consider one of the following options listed below.
6. SUGGESTED ACTION(S) / MOTION(S): After considerations, the board of Commissioners options include the following:
 1. Move to approve Resolution R-2017-20 as written;
 2. Direct staff to make amendments to the resolution (specify) and return for adoption at a future meeting;
 3. Take no action;
 4. Other.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department -- For distribution |
| <input type="checkbox"/> Other _____ | |

**BEFORE THE BOARD OF COMMISSIONERS FOR
MORROW COUNTY, OREGON**

IN THE MATTER OF TRANSFERRING)
APPROPRIATIONS WITH THE) RESOLUTION NO. R-2017-20
MORROW COUNTY GENERAL FUND,))
PURSUANT TO ORS 294.463(1).)

WHEREAS, ORS 294.463(1) the transfer of appropriations may be made within a fund when authorized by ordinance or resolution of the governing body of a municipal corporation. The ordinance must state the need for the transfer, the purpose for the authorized expenditure and the amount transferred.

WHEREAS, the Morrow County General Fund – District Attorney Capital Outlay, will be incurring additional office equipment expenditures, resulting in payments higher than previously budgeted, it is necessary to transfer appropriations within the fund.

WHEREAS, the Morrow County Parks Fund – will be incurring additional salaries & benefit costs as a result additional projects, higher than previously budgeted, it is necessary to transfer appropriations within the fund.

WHEREAS, the Morrow County Airport Fund – will be incurring additional grounds maintenance costs as a result of an environmental study, higher than previously budgeted, it is necessary to transfer appropriations within the fund.

NOW THEREFORE, be it resolved that the Morrow County Board of Commissioners hereby authorizes the following inter-fund transfer within the Morrow County

	<u>Revenue & Appropriations</u>
<u>Morrow County General Fund – District Attorney</u>	
Capital Outlay	\$ 4,300
Material & Services	\$ (4,300)
<u>Parks Fund (ATV)</u>	
Material & Services	\$ 59,895
Capital Outlay	\$ (59,895)
<u>Airport Fund</u>	
Material & Services	\$ 1,500
Contingency	\$ (1,500)

Dated this 28th day of June, 2017.

**MORROW COUNTY BOARD OF
COMMISSIONERS
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Jim Doherty, Commissioner

Don Russell, Commissioner

Attest:

Bobbi Childers, County Clerk

Approved as to Form:

Morrow County Counsel

PACKET: 00102-Bdgt Tfr R-2017-20

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000253 -----							
101 111-5-20-2130	6/28/2017	Tfr appropriation t OTHER OFFICE SUPPLIES DEPT: DISTRICT ATTORNEY	4,300.00-	5,000.00	0.00	700.00	10,334.25-
101 111-5-40-4405	6/28/2017	Tfr appropriation t OFFICE EQUIPMENT DEPT: DISTRICT ATTORNEY	4,300.00	0.00	0.00	4,300.00	4,300.00
Budget Adj. # 000254 -----							
238 300-5-40-4108	6/28/2017	Tfr Approp from Cap IMPROVEMENTS DEPT: ATV PARK	59,895.00-	147,498.00	0.00	87,603.00	56,481.00
238 300-5-10-1002	6/28/2017	Tfr Approp from Cap MAINTENANCE DEPT: ATV PARK	23,623.00	0.00	0.00	23,623.00	1,235.95
238 300-5-10-1006	6/28/2017	Tfr Approp from Cap ADMIN. ASST. -10% DEPT: ATV PARK	10,000.00	4,510.00	0.00	14,510.00	1,478.35
238 300-5-10-1170	6/28/2017	Tfr Approp from Cap TEMPORARY HELP DEPT: ATV PARK	20,788.00	15,000.00	0.00	35,788.00	1,799.52
238 300-5-10-1303	6/28/2017	Tfr Approp from Cap PACIFIC MUTUAL DEPT: ATV PARK	2,263.00	1,119.00	0.00	3,382.00	150.22
238 300-5-10-1305	6/28/2017	Tfr Approp from Cap MEDICAL INSURANCE DEPT: ATV PARK	1,743.00	10,133.00	0.00	11,876.00	300.11
238 300-5-10-1306	6/28/2017	Tfr Approp from Cap DENTAL INSURANCE DEPT: ATV PARK	155.00	701.00	0.00	856.00	19.37
238 300-5-10-1309	6/28/2017	Tfr Approp from Cap SUTA DEPT: ATV PARK	600.00	1,232.00	0.00	1,832.00	213.22
238 300-5-10-1321	6/28/2017	Tfr Approp from Cap MEDICARE DEPT: ATV PARK	528.00	940.00	0.00	1,468.00	69.90
238 300-5-10-1005	6/28/2017	Tfr Approp from Cap OFFICE CLERK-34% DEPT: ATV PARK	195.00	5,283.00	0.00	5,478.00	371.13

6-26-2017 3:17 PM

BUDGET ADJUSTMENT REGISTER

PAGE: 2

PACKET: 00102-Bdgt Tfr R-2017-20

BUDGET CODE: CB-Current Budget

FUND ACCOUNT	DATE	DESCRIPTION	ADJUSTMENT	ORIGINAL BUDGET	PREVIOUS ADJUSTMENTS	NEW BUDGET	BUDGET BALANCE
Budget Adj. # 000255							
205 250-5-20-3240	6/28/2017	Tfr Contingency	200.00	600.00	0.00	800.00	588.64-
AWOS PHONE							
DEPT: AIRPORT							
205 250-5-20-3814	6/28/2017	Tfr Contingency	1,300.00	2,230.00	0.00	3,530.00	32.86
GROUNDS MAINTENANCE							
DEPT: AIRPORT							
205 250-5-50-5999	6/28/2017	Tfr Contingency	1,500.00-	1,560.00	0.00	60.00	60.00
CONTINGENCY							
DEPT: AIRPORT							
PACKET NOTES:							
TOTAL IN PACKET--						0.00	

*** BUDGET DEFICIT WARNINGS ***

FUND ACCOUNT	NAME	BALANCE
101 111-5-20-2130	OTHER OFFICE SUPPLIES	10,334.25-
205 250-5-20-3240	AWOS PHONE	588.64-

TOTAL WARNINGS: 2

*** NO ERRORS ***

*** END OF REPORT ***



AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 1 of 2)

Item #

6e

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Carla McLane and Stephanie Loving

Phone Number (Ext): 541-922-4624 or 5505

Department: Planning

Requested Agenda Date: June 28, 2017

Person Attending BOC Meeting (*REQUIRED*): Carla McLane and Stephanie Loving

Short Title of Agenda Item: Morrow County Zoning Ordinance Article 2 Update Adopting Ordinance 1st Reading

This Item Involves: (Check all that apply for this meeting.)

- | | |
|--|--|
| <input type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input checked="" type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input checked="" type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: Less than 5 minutes | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☒ N/A

For Contracts and Agreements Only

Contractor/Entity:

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

Carla McLane 6/22/17 Department Head
DATE

Required for all BOC meetings

JS/RL 6-24-17 Admin. Officer/BOC Office
DATE

Required for all BOC meetings

DATE County Counsel

Required for all legal documents

DATE Finance Office

Required for all contracts; Other items as appropriate.

DATE Human Resources

If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Morrow County Zoning Ordinance (MCZO) Article 2 Update First Reading of Adopting Ordinance
2. ISSUES, BACKGROUND, AND DISCUSSION: Based upon the outcome of the June 21, 2017, public hearing the adopting ordinance is before the Board of Commissioners for the first reading. The second reading, scheduled for the following Wednesday, July 5, 2017, will be when the Commissioners adopt the ordinance by motion.
3. OPTIONS:
4. FISCAL IMPACT: N/A
5. STAFF RECOMMENDATIONS:
6. SUGGESTED ACTION(S) / MOTION(S): Staff will need to read the following:

“AN ORDINANCE AMENDING THE MORROW COUNTY ZONING ORDINANCE.
MORE SPECIFICALLY AMENDING THE MORROW COUNTY ZONING ORDINANCE ARTICLE 2
ESTABLISHMENT OF ZONES.”

- Attached is the Adopting Ordinance.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

AN ORDINANCE AMENDING THE MORROW)	Ordinance Number
COUNTY ZONING ORDINANCE)	ORD-2017-3
ARTICLE 2 ESTABLISHMENT OF ZONES)	

WHEREAS, ORS 203.035 authorizes Morrow County to exercise authority within the county over matters of County concern; and

WHEREAS, Morrow County adopted a Comprehensive Land Use Plan which was acknowledged by the Land Conservation and Development Commission on January 15, 1986 and adopted a Transportation System Plan on October 7, 1998; and

WHEREAS, the Morrow County Planning Commission held a hearing to review the request on May 30, 2017 at the Bartholomew Building in Heppner, Oregon; and

WHEREAS, the Morrow County Planning Commission considered the request and recommended approval of the request, and adopted Planning Commission Final Findings of Fact; and

WHEREAS, the Morrow County Board of Commissioners held a hearing to consider the recommendation of the Morrow County Planning Commission on June 21, 2017, held at the Port of Morrow Riverfront Center in Boardman, Oregon; and

WHEREAS, the Morrow County Board of Commissioners accepted the Planning Commission recommendation and approved Article 2.

NOW THEREFORE BE IT ORDAINED THAT THE MORROW COUNTY BOARD OF COMMISSIONERS ADOPTS AS AN AMENDMENT TO THE MORROW COUNTY ZONING ORDINANCE ARTICLE 2 ESTABLISHMENT OF ZONES.

Section 1 Title of Ordinance:

This Ordinance shall be known, and may be cited, as the “2017 Article 2 Update.”

Section 2 Affected and Attached Documents:

Morrow County Zoning Ordinance Article 2.

Section 3 Effective Date:

This ordinance shall be effective on October 3, 2017.

Date of First Reading:	June 28, 2017
Date of Second Reading:	July 5, 2017

ADOPTED BY THE MORROW COUNTY BOARD OF COMMISSIONERS THIS 5TH DAY
OF JULY 2017.

**BOARD OF COMMISSIONERS OF
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Don Russell, Commissioner

Jim Doherty, Commissioner

Attest:

Bobbi Childers, County Clerk

Approve as to Form:

Morrow County Counsel

ARTICLE 2. ESTABLISHMENT OF ZONES

SECTION 2.010. IDENTIFIED ZONE DESIGNATIONS. For the purpose of this ordinance, the following zones are hereby identified.

Zone Designation	Abbreviated Designation	Code Section	Effective Date
Exclusive Farm Use Zone	EFU	3.010	08-01-2016
Resource Related Industrial Zone	RRI	3.015	10-01-2013
Forest Use Zone	FU	3.020	08-01-2016
Rural Service Center Zone	RSC	3.030	01-01-2011
Umatilla Depot Wildlife Habitat Zone	UDWH	3.035	11-01-2014
Rural Residential Zone	RR	3.040	09-28-2005
Farm Residential Zone	FR	3.041	09-28-2005
Small Farm-40 Zone	SF	3.042	08-01-2016
Suburban Residential Zone	SR	3.050	03-06-1985
Suburban Residential 2A Zone	SR-2A	3.051	10-28-2006
General Commercial Zone	C-G	3.060	04-30-2015
Tourist Commercial Zone	TC	3.061	03-15-2006
General Industrial Zone	M-G	3.070	01-01-2011
Air/Industrial Park Zone	AI	3.071	03-06-1985
Space Age Industrial Zone	SAI	3.072	10-01-2013
Port Industrial Zone	PI	3.073	02-01-2014
Umatilla Army Depot Military Zone	UADM	3.074	11-01-2014
Rural Light Industrial Zone	RLI	3.075	03-15-2006
Airport Light Industrial Zone	ALI	3.076	06-17-2016
Airport Approach Zone	A-A	3.090	06-17-2016
Airport Hazard Zone	A-H	3.091	06-17-2016
Airport Safety and Compatibility Overlay Zone	ASC	3.092	06-17-2016
Flood Hazard Overlay Zone	FP	3.100	01-01-2011
Limited Use Overlay Zone	LU	3.110	03-06-1985
UMCD PI Limited Use Overlay Zone	(none)	3.120	11-01-2014
Speedway Limited Use Overlay Zone	SO	3.130	01-23-2008
Parkland Overlay Zone	PO	3.150	04-01-2011
Significant Resource Overlay Zone	SRO	3.200	10-01-2013
Historic Buildings and Sites	(none)	3.300	03-06-1985

SECTION 2.020. LOCATION OF ZONES. The boundaries for the zone listed in this ordinance are indicated on the Morrow County Zoning Map which is hereby adopted by ordinance. The boundaries shall be modified in accordance with zoning map amendments which shall be adopted by ordinance.

SECTION 2.030. ZONING MAP. A zoning map or zoning map amendment adopted by Section 2.020 of this ordinance or by an amendment thereto shall be prepared by authority of the Planning Commission or by a modification by the County Court of a map amendment so prepared. The map or map amendment shall be dated with the effective date of the ordinance that adopts the map or map amendment. A certified print of the adopted map or map amendment shall be maintained in the office of the County Clerk as long as this ordinance remains in effect.

SECTION 2.040. ZONE BOUNDARIES. Unless otherwise specified, zone boundaries are section lines, subdivision lines, lot lines, center lines of street or railroad right-of-ways, water courses, ridges or rimrocks, or such lines extended. Whenever uncertainty exists as to the boundary of a zone as shown on the Zoning Map or amendment thereto, the following regulations shall control:

- A. Where a boundary line is indicated as following a street, alley, canal, or railroad right-of-way, it shall be construed as following the centerline of such right-of- way.
- B. Where a boundary line follows or approximately coincides with a section line or division thereof, lot or property ownership line, it shall be construed as following such line.
- C. If a zone boundary, as shown on the Zoning Map, divides a lot or parcel between two zones, the entire lot or parcel shall be deemed to be in the zone in which the greater area of the lot or parcel lies, provided that this adjustment involves a distance not exceeding 100 feet from the mapped zone boundary.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

6f

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Carla McLane

Phone Number (Ext): 541-922-4624 or 5505

Department: Planning

Requested Agenda Date: June 28, 2017

Person Attending: Carla McLane and/or Stephanie Loving

Short Title of Agenda Item: Farm and Forest Use Mode Code Update Adopting Ordinance 1st Reading

This Item Involves: (Check all that apply for this meeting.)

- | | |
|--|--|
| <input type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input checked="" type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input checked="" type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: Less than 5 minutes | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☒ N/A

For Contracts and Agreements Only

Contractor/Entity: Oregon Health Authority

Contractor/Entity Address:

Effective Dates -- From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

Carla McLane 6/22/17 Department Head
DATE

Required for all BOC meetings

JSIRL 6-26-17 Admin. Officer/BOC Office
DATE

Required for all BOC meetings

J. Nelson email 6/23/17 County Counsel
DATE

Required for all legal documents

DATE

Required for all contracts; Other items as appropriate.

DATE

If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: Farm and Forest Use Model Code Update First Reading of Adopting Ordinance
2. ISSUES, BACKGROUND, AND DISCUSSION: Based upon the outcome of the June 21, 2017, public hearing the adopting ordinance is before the Board of Commissioners for the first reading. The second reading, scheduled for the following Wednesday, July 5, 2017, will be when the Commissioners adopt the ordinance by motion.
3. OPTIONS:
4. FISCAL IMPACT:
5. STAFF RECOMMENDATIONS:
6. SUGGESTED ACTION(S) / MOTION(S): Staff will need to read the following:

“AN ORDINANCE AMENDING THE MORROW COUNTY ZONING ORDINANCE AND ZONING MAP. MORE SPECIFICALLY AMENDING THE MORROW COUNTY ZONING ORDINANCE ARTICLE 1 INTRODUCTORY PROVISIONS; ARTICLE 3 USE ZONES SECTION 3.010 EXCLUSIVE FARM USE AND SECTION 3.020 FOREST USE; ARTICLE 6 CONDITIONAL USES; AND ARTICLE 7 DIMENSIONAL ADJUSTMENTS, VARIANCES, SPECIAL OR TEMPORARY PERMITS AND NON-CONFORMING USES. ALSO REMOVING FROM ARTICLE 3 THE SECTION CONCERNED WITH SMALL FARM AND AMENDING THE ZONING MAP REPLACING SMALL FARM WITH EXCLUSIVE FARM USE.”

- Attach is the adopting ordinance.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

**BEFORE THE BOARD OF COMMISSIONERS
FOR MORROW COUNTY, OREGON**

AN ORDINANCE AMENDING THE MORROW)	Ordinance Number
COUNTY ZONING ORDINANCE AND ZONING MAP.)	ORD-2017-4
MORE SPECIFICALLY AMENDING THE MORROW)	
COUNTY ZONING ORDINANCE ARTICLE 1)	
INTRODUCTORY PROVISIONS; ARTICLE 3 USE ZONES)	
SECTION 3.010 EXCLUSIVE FARM USE AND SECTION)	
3.020 FOREST USE; ARTICLE 6 CONDITIONAL USES;)	
AND ARTICLE 7 DIMENSIONAL ADJUSTMENTS,)	
VARIANCES, SPECIAL OR TEMPORARY PERMITS AND)	
NON-CONFORMING USES. ALSO REMOVING FROM)	
ARTICLE 3 THE SECTION CONCERNED WITH SMALL)	
FARM AND AMENDING THE ZONING MAP REPLACING)	
SMALL FARM WITH EXCLUSIVE FARM USE.)	

WHEREAS, ORS 203.035 authorizes Morrow County to exercise authority within the county over matters of County concern; and

WHEREAS, Morrow County adopted a Comprehensive Land Use Plan which was acknowledged by the Land Conservation and Development Commission on January 15, 1986 and adopted a Transportation System Plan on October 7, 1998; and

WHEREAS, the Morrow County Planning Department, working with the Department of Land Conservation and Development, worked to develop a Farm and Forest Use Model Code; and

WHEREAS, the Department of Land Conservation and Development then encouraged Morrow County to use the Farm and Forest Use Model Code to update the Morrow County Zoning Ordinance; and

WHEREAS, the Morrow County Planning Commission held a series of work sessions to consider various aspects of the Farm and Forest Use Model Code over several meetings in 2016 and early 2017; and

WHEREAS, the Morrow County Planning Commission held a public hearing on Tuesday, May 30, 2017, at the Bartholomew Building in Heppner, Oregon, to considered the amendment; and

WHEREAS, the Morrow County Planning Commission took testimony and allowed for members of the audience to ask questions, which staff answered to the best of their ability, concluding with two comments on the record in favor of the proposed amendments, and after discussion and three minor text amendments, recommended approval of the request unanimously and adopted Planning Commission Final Findings of Fact; and

WHEREAS, the Morrow County Board of Commissioners held a hearing to consider the recommendation of the Morrow County Planning Commission on June 21, 2017, at the Port of Morrow Riverfront Center in Boardman, Oregon; and

WHEREAS, the Morrow County Board of Commissioners did hear neutral testimony from one interested party; and

WHEREAS, the Morrow County Board of Commissioners accepted the Planning Commission recommendation approving the amendment package as presented.

NOW THEREFORE BE IT ORDAINED THAT THE MORROW COUNTY BOARD OF COMMISSIONERS ADOPTS AS AN AMENDMENT TO THE MORROW COUNTY ZONING ORDINANCE ARTICLE 1 INTRODUCTORY PROVISIONS; ARTICLE 3 USE ZONES SECTION 3.010 EXCLUSIVE FARM USE AND SECTION 3.020 FOREST USE; ARTICLE 6 CONDITIONAL USES; AND ARTICLE 7 DIMENSIONAL ADJUSTMENTS, VARIANCES, SPECIAL OR TEMPORARY PERMITS AND NON-CONFORMING USES. ALSO REMOVING ARTICLE 3 SECTION 3.042 SMALL FARM AND AMENDING THE ZONING MAP REPLACING SMALL FARM WITH EXCLUSIVE FARM USE.

Section 1 Title of Ordinance:

This Ordinance shall be known, and may be cited, as the “2017 Farm and Forest Use Model Code Update.”

Section 2 Affected and Attached Documents:

- The following portions of the Morrow County Zoning Ordinance are repealed and replaced:
 - Article 1 Introductory Provisions
 - Article 3 Section 3.010 Exclusive Farm Use
 - Article 3 Section 3.020 Forest Use
 - Article 6 Conditional Uses
 - Article 7 Dimensional Adjustments, Variances, Special or Temporary Permits and Non-Conforming Uses
- The following portion of the Morrow County Zoning Ordinance are repealed:
 - Article 3 Section 3.042 Small Farm 40
- The Morrow County Zoning Map shall be amended changing the Small Farm to Exclusive Farm Use. This does not affect the Comprehensive Plan Designation as it remains Resource/Agricultural

Section 3 Emergency Clause and Effective Date:

The Morrow County Board of Commissioners does declare an emergency as interest has been shown in using certain new provisions for economic benefit and gain, which would be supported by the Morrow County Comprehensive Plan Economic Element and the focus on tourism opportunities. This ordinance shall be effective following the appeal period or on August 1, 2017.

Date of First Reading:	June 28, 2017
Date of Second Reading:	July 5, 2017

ADOPTED BY THE MORROW COUNTY BOARD OF COMMISSIONERS THIS 5TH DAY OF JULY 2017.

**BOARD OF COMMISSIONERS OF
MORROW COUNTY, OREGON**

Melissa Lindsay, Chair

Don Russell, Commissioner

Jim Doherty, Commissioner

Attest:

Bobbi Childers, County Clerk

Approve as to Form:

Morrow County Counsel



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

69

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: **Sandi Pointer**

Phone Number (Ext): **541-989-9500**

Department: **Public Works**

Requested Agenda Date: **June 28, 2017**

Person Attending BOC Meeting (*REQUIRED*): **Sandi, Matt and/or Burke**

Short Title of Agenda Item: **Project asphalt Bid request results**

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|---|
| <input type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input checked="" type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input checked="" type="checkbox"/> Other: |

☒ N/A

For Contracts and Agreements Only

Contractor/Entity:

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line: **N/A at this time**

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

Burke O'Brien 06.15.2017 Department Head
DATE

Required for all BOC meetings

JS/DZ 6-26-17 Admin. Officer/BOC Office
DATE

Required for all BOC meetings

DATE County Counsel

Required for all legal documents

DATE Finance Office

Required for all contracts; Other items as appropriate.

DATE Human Resources

If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM: **Project asphalt Request Results**

2. ISSUES, BACKGROUND, AND DISCUSSION:

Morrow County Road Department had requested costs for placing of overlay on West Main (Ione) and Ella Rd., Division Rd., Fourth, Nevada, Third, Wyoming and eighth St. and Patterson Ferry Rd. in the Irrigon/Boardman Areas. To help fulfill the Transportation System Plan. We had requested these bids to be returned to us June 26, 2017. This discussion will be who we find as the low bidder and have documents to support this.

3. OPTIONS:

4. FISCAL IMPACT:

Not requesting funds at this time, wanting to contract with a provider of these services and will later return with an acceptable provider of these services to contract with for the 2017/2018 budget year.

5. STAFF RECOMMENDATIONS:

Morrow County Public Works recommends award to the lowest bidder.

6. SUGGESTED ACTION(S) / MOTION(S):

Public Works would just recommend awarding to the lowest bidder that will be presented at time of meeting.

- Attach additional background documentation as needed.

You will find the Bid Documents and the advertisement that each proposer had access to.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |



PUBLIC WORKS DEPARTMENT

Airport General Maintenance Road Department Parks Waste Management

365 W. Highway 74
P.O. Box 428
Lexington, OR. 97839
Phone: (541) 989-9500
Fax: (541) 989-8352

Burke O'Brien
Director

Matt Scrivner
Asst. Road Master

Sandi Pointer
Management Asst.

Kirsti Cason
Administrative Asst.

June 26, 2017

RE: 2017 Asphalt project Bids

Dear Board Of Commissioners,

Morrow County Public Works had requested bids for Asphalt Contractor for two project schedules. Requesting these be turned in June 23, 2017 before 5:00p.m. Two proposals had been turned in at that time.

Public Works opened bids at exactly 9:00a.m. On June 26th, 2017. You will find attached the bids that had been presented by the two proposers. A careful review and evaluation will take place and then we will give results at the time of Board of Commissioners regularly scheduled meeting June 28, 2017.

Thank you for your time.

Sandi Pointer, Management Assistant

**BID SCHEDULE
FOR
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017**

SCHEDULE A: West Main (Ione) & Ella Road

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL
1-210	Mobilization	Lump Sum	1	\$ 15,450.00	\$ 15,450.00
2-225	Temporary Protection and Direction of Traffic	Lump Sum	1	\$ 6,910.00	\$ 6,910.00
3-225	Flaggers	Hour	64	\$ 60.00	\$ 3,840.00
4-225	Pilot Cars	Hour	32	\$ 72.00	\$ 2,304.00
5-730	Emulsified Asphalt for Tack Coat	Ton	25	\$ 650.00	\$ 16,250.00
6-744	Level 3, 1/2" ACP	Ton	4835	\$ 78.49	\$ 379,499.15
7-749	Extra for Asphalt Approaches	Each	4	\$ 800.00	\$ 3,200.00
SCHEDULE A TOTAL					\$ 427,453.15

88-
ton

Pioneer Asphalt bid

**SCHEDULE B: Division Rd., Fourth St./Nevada St., Third St., Wyoming St.,
W. 8th Road & Patterson Ferry Rd.**

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	UNIT COST	TOTAL
8-210	Mobilization	Lump Sum	1		\$ 17,200.00	\$ 17,200.00
9-225	Temporary Protection and Direction of Traffic	Lump Sum	1		\$ 6,910.00	\$ 6,910.00
10-225	Flaggers	Hour	144		\$ 60.00	\$ 8,640.00
11-225	Pilot Cars	Hour	72		\$ 72.00	\$ 5,184.00
12-730	Emulsified Asphalt for Tack Coat	Ton	43		\$ 632.50	\$ 27,197.50
13-744	Level 3, 1/2" ACP	Ton	8500		\$ 72.79	\$ 618,715.00
14-749	Extra for Asphalt Approaches	Each	6		\$ 800.00	\$ 4,800.00
SCHEDULE B TOTAL						\$ 688,646.50

TOTAL BID AMOUNT (Schedule A Total + Schedule B Total) \$ 1,116,099.65

8/10
9
167

By: Jayne L. Clarke
Signature

Print Name: Jayne L. Clarke

Title: President

Telephone: 541-276-7885

Pioneer Asphalt, Inc. dba
Company Name: Pioneer Construction, Inc.

Mailing Address: PO Box 38

Pendleton, OR 97801

Oregon CCB No.: 41934 expires 6-27-2019

**BID SCHEDULE
FOR
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017**

SCHEDULE A: West Main (Ione) & Ella Road

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL
1-210	Mobilization	Lump Sum	1	\$ <u>25,400.⁰⁰</u>	\$ <u>25,400.⁰⁰</u>
2-225	Temporary Protection and Direction of Traffic	Lump Sum	1	\$ <u>5,000.⁰⁰</u>	\$ <u>5,000.⁰⁰</u>
3-225	Flaggers	Hour	64	\$ <u>68.⁰⁰</u>	\$ <u>4,352.⁰⁰</u>
4-225	Pilot Cars	Hour	32	\$ <u>85.⁰⁰</u>	\$ <u>2,720.⁰⁰</u>
5-730	Emulsified Asphalt for Tack Coat	Ton	25	\$ <u>1.⁰⁰</u>	\$ <u>25.⁰⁰</u>
6-744	Level 3, 1/2" ACP	Ton	4835	\$ <u>89.⁹⁰</u>	\$ <u>434,666.⁵⁰</u>
7-749	Extra for Asphalt Approaches	Each	4	\$ <u>100.⁰⁰</u>	\$ <u>400.⁰⁰</u>
SCHEDULE A TOTAL					\$ <u>472,563.⁵⁰</u>

84.0
ton

Granite N.W.

**SCHEDULE B: Division Rd., Fourth St./Nevada St., Third St., Wyoming St.,
W. 8th Road & Patterson Ferry Rd.**

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	UNIT COST	TOTAL
8-210	Mobilization	Lump Sum	1		\$ <u>15,500.⁰⁰</u>	\$ <u>15,500.⁰⁰</u>
9-225	Temporary Protection and Direction of Traffic	Lump Sum	1		\$ <u>8,000.⁰⁰</u>	\$ <u>8,000.⁰⁰</u>
10-225	Flaggers	Hour	144		\$ <u>68.⁰⁰</u>	\$ <u>9,792.⁰⁰</u>
11-225	Pilot Cars	Hour	72		\$ <u>85.⁰⁰</u>	\$ <u>6,120.⁰⁰</u>
12-730	Emulsified Asphalt for Tack Coat	Ton	43		\$ <u>1.⁰⁰</u>	\$ <u>43.⁰⁰</u>
13-744	Level 3, 1/2" ACP	Ton	8500		\$ <u>80.⁰⁰</u>	\$ <u>680,000.⁰⁰</u>
14-749	Extra for Asphalt Approaches	Each	6		\$ <u>100.⁰⁰</u>	\$ <u>600.⁰⁰</u>
SCHEDULE B TOTAL						\$ <u>720,055.⁰⁰</u>

TOTAL BID AMOUNT (Schedule A Total + Schedule B Total) \$ 1,192,618.⁰⁰

By: 
Signature

Company Name: Granite Construction Company

Print Name: Jason Halverson

Mailing Address: 81500 Lind Road

Title: Senior Estimator

Hermiston, Oregon 97838

Telephone: 509.454.8565

Oregon CCB No.: 101195



2017 By default has de- sions se- ist Deed and pay- ing the The sum together ereon at 00% per 1, 2013 accrued eon; and foreclo- ny sums Benefi- he terms l. Where- by given ed Trust- 29, 2017 :00 AM, as estab- 187.110, Statues, Morrow ise, 100 et, Hep- ounty of ublic auc- st bidder est in the eal prop- antor had onvey at eexecution aid Trust with any e Grantor in inter- r the ex- ust Deed, going ob- secured expenses a reason- e Trustee. given that d in Sec- egon Re- the right eclosure issed and reinstated e Benefi- e amount han such principal n be due occurred), he costs, nev's fees

PUBLIC NOTICE
NOTICE OF SHERIFF'S SALE
On July 20th, 2017 at the hour of 1 pm the Morrow County Courthouse, 100 Court Street, Heppner, OR 97836, inside the lobby at the Front doors, the defend- ant's interest will be sold, subject to redemption, in the real property com- monly known as: 150 West Wyoming, Avenue, Irrigon 97844 . The court case number is 16CV29195, where U.S. BANK NA- TIONAL ASSOCIATION, AS TRUSTEE, SUCCE- SSOR IN INTEREST TO WACHOVIA BANK, NA- TIONAL ASSOCIATION, AS TRUSTEE FOR GSMPS MORTGAGE LOAN TRUST 2005- RP3, Plaintiff and DAVID R. STARKWEATHER; QUICK COLLECT, INC.; UNITED STATES OF AMERICA, ACTING THROUGH THE DE- PARTMENT OF HOUS- ING AND URBAN DE- VELOPMENT; AND ALL OTHER PERSONS OR PARTIES UNKNOWN CLAIMING ANY RIGHT, TITLE, LIEN, OR IN- TEREST IN THE REAL PROPERTY COMMON- LY KNOWN AS 150 W WYOMING AVE, IRRI- GON OREGON 97844, Defendants . The sale is a public auction to the highest bidder for cash or cashier's check, in hand, made out to Morrow County Sheriff's Office. For more information on this sale go to: www.oregonsheriffs.com/sales.htm
Published: June 14, 21, 28 and July 5, 2017
Affidavit

PUBLIC NOTICE
NOTICE OF SHERIFF'S SALE

PUBLIC NOTICE
INVITATION TO BID
For
MORROW COUNTY
2017 PAVEMENT OVER- LAY PROJECT
MORROW COUNTY
PUBLIC WORKS DE- PARTMENT
MORROW COUNTY,
OREGON
June, 2017
Sealed Bids for the "MOR- ROW COUNTY 2017 PAVEMENT OVERLAY PROJECT" project will be received by the Morrow County Public Works De- partment, 365 West High- way 74 (P.O. Box 428), Lexington, Oregon, 97839, until 5:00 p.m. local time on June 23, 2017. The bids will be publicly opened and read at the Morrow County Public Works Department, 365 West Highway 74, Lexington, Oregon, at 9:00 a.m. local time on June 26, 2017. First Tier Subcon- tractor Disclosure Forms will be accepted until 1:00 p.m. on date of the bid opening.
The County may reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all bids upon a finding of the County that it is in the public interest to do so. The bidder must be regis- tered with the Construction Contractors Board. Estimated Cost Range: \$1.0 to 1.5 million
The work will consist of providing, hauling and placing Asphalt Concrete Pavement (ACP), 2" in thickness for overlay- ing, consisting of two bid schedules, but may not be limited to the following total estimated unit cost quantities:
SCHEDULE A: Mobiliza- tion, Lump Sum,1; Tempo- rary Protection and Direc- tion of Traffic, Lump Sum,

Performance and Payment Bonds in the amount of the contract bid amount will be required of the success- ful bidder.
The County will award the contract within seven (7) calendar days of the bid opening. Work will com- mence within five (5) cal- endar days of the notice to proceed. The contractor shall complete all work required in the contract within sixty (60) calendar days of the stated date in the notice to proceed.
The contractor will not be required to have an asbes- tos abatement license un- der ORS 468A.720.
The Contact in charge of all procurement is:
Doug Ferguson, P.E., Proj- ect Engineer
Ferguson Surveying & En- gineering
P.O. Box 519, 210 East Main Street
Mt. Vernon, Or. 97865
Ph (541) 932-4520
Fax: (541) 932-4430
Copies of the Contract Documents may be ob- tained at:
Ferguson Surveying and Engineering
P.O. Box 519, 210 East Main Street
Mt. Vernon, Or. 97865
Ph (541) 932-4520
Fax: (541) 932-4430
Upon receipt of a non-re- fundable charge of \$30.00 for each set of Contract Documents requested. The Contractor shall provide a mailing address, phone, fax number and e-mail, if applicable, when plans are requested.
MORROW COUNTY is an equal opportunity em- ployer.
Burke O'Brien, Morrow County Public Works Di- rector.
P.O. Box 428
Lexington, OR 97839
Published: June 7, 14 and 21, 2017
Affidavit

PUBLIC NOT
Request for Bids
Morrow County Works, is requesting to supply Class C A Hot Mix for proje Morrow County. mated quantities are 13,000 tons.
• Bidders wil mit per ton price f phalt to be picked plant, by County. 1/2" C Asphalt Hot Mix a estimated 13,000 to CCS-1 Tack oil Esti 45 Tons.
For additional spe tions and bid sheets tact Morrow County lic Works at P.O. Bo 365 Hwy 74, and Le ton, OR 97839 or 541-989-9500. Or en spointer@co.morrow Bids must be rec at the Morrow C Public Works office Box 428, Lexington 97839 by June 16, Bids must be in a s envelope marked phalt Bid" on or t 4:00 p.m. Bids w opened June 19, 20 9:00 a.m. at the M Morrow County Public Work fice, 365 W. Hwy 74, ington, OR For addi information contact row County Public V 541-989-9500.
Morrow County res the right to reject an all bids and/or to pos the award of bids for (30) days from the d opening.
Morrow County doe discriminate on the of age, religion, race tional origin, sex or h capped status in em- ment or the provisio services.
Published: June 7 and 2017
Affidavit

PUBLIC NOTI
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www.oregonsheriffs.com/
sales.htm
Published: June 14, 21, 28
and July 5, 2017
Affidavit

PUBLIC NOTICE NOTICE OF SHERIFF'S SALE

On July 18, 2017 at the hour of 1 pm, the Morrow County Courthouse, 100 Court Street, Heppner, OR 97836, inside the lobby at the Front doors, the defendant's interest will be sold, subject to redemption, in the real property commonly known as: 275 SE Seventh, Irrigon OR. The court case number is 14CV103, where Midfirst Bank, Plaintiff And Tiffany Locey aka Tiffany M. Locey; Dan Locey aka Daniel J. Locey; Capital One Bank (USA), N.A.; Occupants of the Property, Defendants. The sale is a public auction to the highest bidder for cash or cashier's check, in hand, made out to Morrow County Sheriff's Office. For more information on this sale go to: www.oregonsheriffs.com/sales.htm
Published: June 14, 21, 28, and July 5, 2017
Affidavit

Pavement (ACP), 2" in thickness for overlaying, consisting of two bid schedules, but may not be limited to the following total estimated unit cost quantities:
SCHEDULE A: Mobilization, Lump Sum, 1; Temporary Protection and Direction of Traffic, Lump Sum, 1; Flaggers, 64 Hours; Pilot Cars, 32 Hours; Emulsified Asphalt for Tack Coat, 25 Tons; Level 3, 3/4" ACP, 4865 Tons; PG 64-28 Asphalt in ACP, 242 Tons; Extra for Asphalt Approaches, 4 Each.
SCHEDULE B: Mobilization, Lump Sum, 1; Temporary Protection and Direction of Traffic, Lump Sum, 1; Flaggers, 144 Hours; Pilot Cars, 72 Hours; Emulsified Asphalt for Tack Coat, 43 Tons; Level 3, 3/4" ACP, 9682 Tons; PG 64-28 Asphalt in ACP, 484 Tons; Extra for Asphalt Approaches, 6 Each.
This is a MORROW COUNTY Project by and through THE MORROW COUNTY PUBLIC WORKS DEPARTMENT, fully funded by Morrow County and is subject to the current Oregon Bureau of Labor and Industries (BOLI) Prevailing Wage Rates.
A Bid Bond in the amount of 10% of the bid amount is required with the proposal.

MORROW COUNTY is an equal opportunity employer.
Burke O'Brien, Morrow County Public Works Director.
P.O. Box 428
Lexington, OR 97839
Published: June 7, 14 and 21, 2017
Affidavit

PUBLIC NOTICE

The Emergency Food and Shelter National Board Program has allocated \$5400.00 to Morrow County. These funds are available to agencies and organizations who furnish temporary emergency food and shelter (which includes rent, heat and similar services) to Morrow County families assistance Organizations that provide these services may contact Morrow County Health Department PO Box 799, 110 N. Court Street, Heppner OR 97836 or 101 NW Boardman Ave Boardman, OR 97818 or telephone (541) 676-5421 to request an application or receive further information. These applications are due before July 6, 2017. Local Recipient Organizations will be required to provide a DUNS number and valid email address.
Published: June 7, 14 and 21, 2017
Affidavit

PUBLIC NOTICE
TS No. OR
17-1 APN 135
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made by, SAM E
BECK AND
MARIE HORNE
HUSBAND AND
AS TENANTS BY
ENTIRETY as Grant
PACIFIC NORTHWE
COMPANY OF O
EGON, INC. as Trust
in favor of MORTGAGE
ELECTRONIC REGIS-
TRATION SYSTEMS
INC. ("MERS"), as des-
ignated nominee for ONE
REVERSE MORTGAGE
LLC, Beneficiary of the
security instrument.

PUBLIC NOTICE

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Irrigon Cemetery Maintenance District Board will be held on June 28, 2017 at 7:00 - 8:00 pm at Irrigon Senior Center, Irrigon, OR. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2017 as approved by the Irrigon Cemetery Maintenance District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 1395 N Main Ave., Irrigon, OR, between the hours of 8:00 a.m. and 5:00 p.m.. This budget is for an annual budget period. This budget was prepared on a basis of accounting that is: the same as the preceding year. If different, the major changes and their effect on the budget are: None.

Contact: Donald V. Eppenbach Tel. No. 541-571-0375 Email: deppenba@msn.com

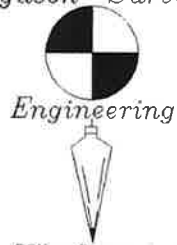
FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount (2015-16)	Adopted Budget This Year 2016-17	Approved Budget Next Year 2017-18
Beginning Fund Balance/Net Working Capital	\$ 5,306.00	\$ 27,700.00	\$ 40,000.00
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges			
Federal, State and all Other Grants, Gifts, Allocations and Donations			
Revenue from Bonds and Other Debt			
Interfund Transfers / Internal Service Reimbursements			
All Other Resources Except Current Year Property Taxes	\$ 1,251.00	\$ 2,075.00	\$ 2,050.00
Current Year Property Taxes Estimated to be Received	\$ 16,984.00	\$ 19,720.00	\$ 20,124.00
Total Resources	\$ 23,541.00	\$ 49,495.00	\$ 62,190.00

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	\$ 0.00	\$ 0.00	\$ 0.00
Materials and Services	\$ 2,770.00	\$ 14,900.00	\$ 14,900.00
Capital Outlay	\$ 11,543.00	\$ 24,000.00	\$ 34,000.00
Debt Service	\$ 0.00	\$ 0.00	\$ 0.00
Interfund Transfers	\$ 0.00	\$ 0.00	\$ 0.00
Contingencies	\$ 9,228.00	\$ 10,595.00	\$ 13,290.00
Special Payments	\$ 0.00	\$ 0.00	\$ 0.00
Unappropriated Ending Balance and Reserved for Future Expenditure	\$ 0.00	\$ 0.00	\$ 0.00
Total Requirements	\$ 23,541.00	\$ 49,495.00	\$ 62,190.00

**MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017**

BIDDER'S PACKET

Ferguson Surveying



P.O. BOX 519, 210 E. MAIN
MT. VERNON, OR 97365
PHONE (541)932-4520
FAX (541)932-4430
EMAIL dfse@oretelco.net



Morrow County Public Works
365 West Hwy. 74, P.O. Box 428
Lexington, OR 97839
Phone 541-989-9500



RENEWS: 1/1/2018

**INDEX
For
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017**

INDEX

1. Invitation to Bid
2. Information for Bidders
3. Project Proposal Form
4. Bid Proposal Form
5. Bid Schedule
6. Bid Bond Form
7. First Tier Sub-Contractor Disclosure Form
8. Bidder's Certification Statements as Required by Certain Oregon Revised Statutes (ORS)

INVITATION TO BID
For
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017

NOTICE TO BIDDER'S: The following Invitation to Bid has been modified and is not identical to the published advertisement. The Items and Quantities have been updated. The amount of time for completion has also been updated.

Sealed Bids for the "MORROW COUNTY 2017 PAVEMENT OVERLAY PROJECT" project will be received by the Morrow County Public Works Department, 365 West Highway 74 (P.O. Box 428), Lexington, Oregon, 97839, until 5:00 p.m. local time on June 23, 2017. The bids will be publicly opened and read at the Morrow County Public Works Department, 365 West Highway 74, Lexington, Oregon, at 9:00 a.m. local time on June 26, 2017. First Tier Subcontractor Disclosure Forms will be accepted until 11:00 a.m. on date of the bid opening.

The County may reject any bid not in compliance with all prescribed public bidding procedures and requirements, and may reject for good cause any or all bids upon a finding of the County that it is in the public interest to do so. The bidder must be registered with the Construction Contractors Board.

Estimated Cost Range: \$1.0 to 1.5 million

The work will consist of providing, hauling and placing Asphalt Concrete Pavement (ACP), 2" in thickness for overlaying, consisting of two bid schedules, but may not be limited to the following total estimated unit cost quantities:

SCHEDULE A: Mobilization, Lump Sum, 1; Temporary Protection and Direction of Traffic, Lump Sum, 1; Flaggers, 64 Hours; Pilot Cars, 32 Hours; Emulsified Asphalt for Tack Coat, 25 Tons; Level 3, 1/2" ACP, 4865 Tons; Extra for Asphalt Approaches, 4 Each.

SCHEDULE B: Mobilization, Lump Sum, 1; Temporary Protection and Direction of Traffic, Lump Sum, 1; Flaggers, 144 Hours; Pilot Cars, 72 Hours; Emulsified Asphalt for Tack Coat, 43 Tons; Level 3, 1/2" ACP, 9682 Tons; Extra for Asphalt Approaches, 6 Each.

This is a MORROW COUNTY Project by and through THE MORROW COUNTY PUBLIC WORKS DEPARTMENT, fully funded by Morrow County and is subject to the current Oregon Bureau of Labor and Industries (BOLI) Prevailing Wage Rates.

A Bid Bond in the amount of 10% of the bid amount is required with the proposal. Performance and Payment Bonds in the amount of the contract bid amount will be required of the successful bidder.

The County will award the contract within seven (7) calendar days of the bid opening. Work will commence within five (5) calendar days of the notice to proceed. The contractor shall complete all work required in the contract within forty five (45) calendar days of the stated date in the notice to proceed.

The contractor will not be required to have an asbestos abatement license under ORS 468A.720.

The Contact in charge of all procurement is:

Doug Ferguson, P.E., Project Engineer
Ferguson Surveying & Engineering
P.O. Box 519, 210 East Main Street
Mt. Vernon, Or. 97865
Ph (541) 932-4520
E-mail: dfse@ortelco.net

Copies of the Contract Documents may be obtained at:

Ferguson Surveying and Engineering
P.O. Box 519, 210 East Main Street
Mt. Vernon, Or. 97865
Ph (541) 932-4520
E-mail: dfse@ortelco.net

Upon receipt of a non-refundable charge of \$30.00 for each set of Contract Documents requested. The Contractor shall provide a mailing address, phone, fax number and e-mail, if applicable, when plans are requested.

MORROW COUNTY is an equal opportunity employer.

Burke O'Brien, Morrow County Public Works Director.
P.O. Box 428
Lexington, OR 97839

INFORMATION FOR BIDDERS

MORROW COUNTY will receive sealed bids for the “**MORROW COUNTY 2017 PAVEMENT OVERLAY PROJECT**”, as shown in the INVITATION TO BID. Each bid shall be submitted in a sealed envelope labeled “**BID FOR: “MORROW COUNTY 2017 PAVEMENT OVERLAY PROJECT”**” and shall bear, on its face, the full name of the Bidder with the Bidder’s return address, Oregon Construction Contractors Board Registration Number and the words “To Be Opened Only By Authorized Personnel”.

Sealed bids may be delivered in person to the Morrow County Public Works Department, 365 West Highway 74, Lexington, Oregon, 97839, phone (541)989-9500 for hours. Bids may be mailed to the Morrow County Public Works Department, P.O. Box 428, Lexington, Oregon, 97839. If sent by mail or other carrier, the sealed bid envelope shall be contained within another envelope.

First-Tier subcontractor disclosure will be required under the conditions 00120.40 of the SPECIAL PROVISIONS for this project. The First-Tier sub-contractor disclosure form must be submitted either in its bid submission or in a separate sealed envelope within two (2) working hours of the advertised bid opening date and time (see disclosure deadline on the Sub-Contractor Disclosure form). If the disclosure form is included in the bid submission, “First Tier Subcontractor Disclosure Form Enclosed” must be marked on the outside of the envelope. If the First Tier Subcontractor Disclosure Form is submitted separately from the bid submission, the envelope shall be labeled **FIRST TIER SUBCONTRACTOR DISCLOSURE FORM, FOR: “MORROW COUNTY 2017 PAVEMENT OVERLAY PROJECT”**, and shall bear on its face the full name of the Bidder with the Bidder’s return address and Oregon Construction Contractors Board Registration Number.

All bids shall be made on enclosed **BID SCHEDULE** form. All blank spaces for bid prices shall be filled in, in ink or typewritten, and the bid schedule form shall be fully completed and executed when submitted. Only one copy of the bid form is required. A conditional or qualified bid will not be accepted.

This project is subject to ORS 279C.800 to 279C.870 (Prevailing Wage Rates).

Once submitted, bids may be modified in writing prior to the time and date set forth under 00120.60 of the SPECIAL PROVISIONS for this project. Any modifications shall be prepared on the Contractor’s company letterhead, signed by an authorized officer, state that the new document supersedes or modifies the prior bid and be submitted in a sealed envelope, appropriately marked. The Agency shall not accept modifications over the telephone, faxed modifications, or similar modification. This does not eliminate a third party hand delivering a faxed modification.

Any bid may be withdrawn prior to the scheduled time and date set forth in the INVITATION TO BID, according to the requirements of 00120.60 of the SPECIAL PROVISIONS for this project. Any bid received after the time and date specified shall not be considered. No bidder may withdraw a bid within 60 days after the actual date of the opening thereof. Should there be reasons why the contract cannot be awarded within the specified period; the time may be extended by mutual agreement between the Agency and the Bidder.

Each Bidder shall inform himself/herself fully of the conditions relating to the construction of the project and the employment of labor thereon. At the time of the opening of bids, each Bidder will be presumed to have inspected the site and to have read and to be thoroughly familiar with the drawings and contract documents (including all addenda).

Each Bidder shall satisfy himself/herself of the accuracy of the estimated quantities in the bid schedule. After bids have been submitted, the Bidder shall not assert that there was a misunderstanding concerning the quantities of work or of the nature of the work to be performed. A successful Bidder shall not be relieved of the obligation to furnish all material and labor necessary to carry out the provisions of the contract. The failure or omission of the Bidder to examine any form, instrument or document, or to visit the site, shall in no way relieve the Bidder from

any obligation in respect to the bid.

The contract documents contain the provisions required for the construction of the project. Information obtained from an officer, agent, or employee of the Agency or any other person shall not affect the risks or obligations assumed by the Contractor or relieve the Contractor from fulfilling any of the conditions of the contract. Any supplemental instructions shall be in the form of written addenda to the contract documents which, if issued, shall be faxed to all prospective Bidders (at the respective fax numbers furnished for such purposes), not later than 72 hours prior to the date fixed for submittal of bids. Failure of any Bidder to receive any such addenda shall not relieve such Bidder from any obligation under the bid as submitted. All addenda so issued shall become part of the contract documents. It is the responsibility for all prospective Bidders to verify if addenda have been issued for the project by contacting FERGUSON SURVEYING AND ENGINEERING, at (541) 932-4520.

Each bid shall be accompanied by a bid bond or certified check payable to the Agency for ten percent (10%) of the total amount of the bid. As soon as the bid prices have been compared, the Agency will return the certified checks, if any, of all except the three lowest responsible Bidders. When the agreement is executed the certified checks, if any, of the two (2) remaining unsuccessful Bidders will be returned. The bid bond or check of the successful Bidder will be retained until the payment bond and performance bond have been executed and approved, after which a check, if any, will be returned.

A performance bond and a payment bond, each in the amount of 100 percent (100%) of the total bid price with a corporate surety approved by the Agency, shall be required for the faithful performance of the contract. Attorneys-in-fact who sign bid bonds, payment bonds and performance bonds shall file with each bond a certified and effective dated copy of their power of attorney.

The party to whom the contract is awarded shall be required to execute the agreement and obtain the performance bond and payment bond and provide the required certificate of insurance within fourteen (14) calendar days from the date of the Notice of Award. The Notice of Award shall be accompanied by the necessary agreement, certificate of insurance and bond forms. In case of failure of the Bidder to execute the agreement and other required documents, the Agency may, at the Agencies option, consider the Bidder in default, in which case the bid bond accompanying the bid shall become the property of the Agency.

The Agency, within twenty (20) calendar days of receipt of the acceptable performance bond, payment bond, certificate of insurance and agreement signed by the party to whom the agreement was awarded, shall sign the agreement and return to such party an executed duplicate of the agreement. Should the Agency not execute the agreement within such period, the bidder may by written notice withdraw the signed agreement. Such notice of withdrawal shall be effective upon receipt of the notice by the Agency.

The notice to proceed shall be issued within ten (10) days of the execution of the agreement by the Agency. Should there be reasons why the notice to proceed cannot be issued within such period, the time may be extended by mutual agreement between the Agency and Contractor.

Bidder must agree to commence work on or after the START WORK DATE to be specified in a written “Notice to Proceed” of the Agency and to fully complete the project within forty five (45) consecutive calendar days thereafter. Bidder must agree also to pay as liquidated damages according to 00180.85 of the SPECIAL PROVISIONS.

The Agency may make such investigations as deemed necessary to determine the ability of the Bidder to perform the work, and the Bidder shall furnish to the Agency all such information and data for this purpose as the Agency may request. The Agency reserves the right to reject any bid if the evidence submitted by, or investigation of, such Bidder fails to satisfy the Agency that such Bidder is properly qualified to carry out the obligations of the agreement and to complete the work contemplated therein. Said investigation shall be as per ORS 279C.375. The low Bidder shall supply the names and addresses of all material suppliers and subcontractors when requested to do so by the Agency.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over

construction of the project shall apply to the contract throughout, and they will be deemed to be included in the contract the same as though herein written out in full.

Bid items calling for unit prices show estimated quantities of work to be performed. These quantities, although shown with as much accuracy as possible, are approximate and are for BIDDING purposes only. Payment to the Contractor shall be made on the WORK actually performed by the Contractor. The Agency reserves the right to increase or decrease by one hundred percent (100%) the amount of these quantities on bid items amounting to less than twenty percent (20%) of the total Bid Amount as may be deemed necessary and by so doing will not invalidate the unit prices as listed in the bid. In addition, if either the total cost of the work, using original bid quantities and unit prices, or the total quantity of any bid item amounting to more than twenty percent (20%) of the total bid changes by more than thirty percent (30%), then the part of the increase or decrease exceeding thirty percent (30%) shall be adjusted as the parties agree.

Award of the contract will be made to the lowest responsible Bidder as defined in 00130.10 of the SPECIAL PROVISIONS, for the TOTAL BID AMOUNT shown on the BID SCHEDULE. The Agency may reject any bid not in compliance with the prescribed requirements, and may waive any informalities and minor defects in any and all bids and may reject any and all bids upon finding by the Agency it is in the public interest to do so. If the lowest bid submitted by a responsible Bidder exceeds the amount of funds estimated by the Agency as available to finance the contract, the Agency may reject all bids or may award the contract.

A responsive bid shall be defined as complying with all conditions set forth in the contract documents, including submitting the following items:

- 1) A completed and signed Project Proposal
- 2) A completed and signed Bid Proposal
- 3) A completed and signed Bid Schedule
- 4) A properly executed Bid Bond or certified check in the amount of ten percent (10%) of the total amount of the bid;
- 5) A completed and signed First Tier Subcontractor Disclosure Form, as required under the conditions of 00120.40 of the SPECIAL PROVISIONS.
- 6) A completed and signed Bidder's Certification Statement as required by certain Oregon Revised Statutes (ORS).

The bid, bid bond, and other forms as required at the bid opening are bound in these contract documents for the convenience of the Bidder.

ENVIRONMENTAL AND NATURAL RESOURCES

Pursuant to ORS 279C.525, the agencies listed below may have enacted ordinances or regulations which deal with the prevention of environmental pollution or the preservation of natural resources. The Contractor shall comply with any ordinances or regulations enacted or adopted by these agencies.

FEDERAL AGENCIES:

Dept of Agriculture
Forest Service
Soil Conservation
Dept of Defense
Army Corps of Engineers
Environmental Protection Agency
Department of Interior
Bureau of Sport Fisheries and Wildlife
Bureau of Outdoor Recreation
Bureau of Land Management
Bureau of Indian Affairs
Bureau of Reclamation
Dept. of Labor
Occupational Safety and Health Administration
Dept. of Transportation
Coast Guard
Federal Highway Administration

STATE AGENCIES:

Dept. of Agriculture
Dept. of Environmental Quality
Dept of Fish and Wildlife
Dept. of Forestry
Dept. of Geology and Mineral Industries
Dept. of Human Resources
Land Conservation and Development Commission
Soil and Water Conservation Commission
State Land Board
Water Resources Dept.

LOCAL AGENCIES:

Morrow County Public Works Department
Rural Fire Protection District
Other Special Districts

Project Engineer: Douglas M. Ferguson, P.E., P.L.S.
Ferguson Surveying & Engineering
P.O. Box 519
Mt. Vernon, OR 97865
Ph. (541) 932-4520

**PROJECT PROPOSAL FORM
FOR
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017**

TO FURNISH ALL LABOR, TOOLS, EQUIPMENT, MATERIALS AND SERVICES REQUIRED FOR THE CONSTRUCTION OF THE **"MORROW COUNTY BOMBING RANGE ROAD - OVERLAY"**, AS THE SCHEDULE OF ITEMS WILL SHOW, ALL IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS, WHICH ARE ON FILE AT THE MORROW COUNTY PUBLIC WORKS DEPARTMENT, LEXINGTON, OREGON.

Name of Bidder: _____

Address: _____

Phone: _____

Oregon Construction Contractors Board Registration Number: _____

TO: MORROW COUNTY, Heppner, Oregon.

This proposal is submitted as an offer by the undersigned contractor to enter into a contract with MORROW COUNTY by and through THE MORROW COUNTY PUBLIC WORKS DEPARTMENT, for furnishing of all materials, labor, tools, equipment, and services required for construction of the **"MORROW COUNTY 2017 PAVEMENT OVERLAY PROJECT"**, for the MORROW COUNTY PUBLIC WORKS DEPARTMENT, as shown by those certain Plans and Specifications that are on file at the MORROW COUNTY PUBLIC WORKS DEPARTMENT, 365 West Highway 74, Lexington, Oregon, 97839, which are conditions hereof with the same force and effect as though they were attached hereto.

This offer is conditioned on the following declarations as to the acts, intentions and understandings of the undersigned contractor and the agreement of MORROW COUNTY by and through the MORROW COUNTY PUBLIC WORKS DEPARTMENT, to the terms and prices herein submitted.

1. The undersigned contractor has examined all of the specifications and drawings that are listed therein and their terms and conditions are hereby accepted.
2. Said drawings may be supplemented by additional drawings and specifications in explanation and elaboration thereof, and, if they are not in conflict with those referred to in Paragraph 1 above, they shall have the same force and effect as though they were attached hereto, and, when issued, they shall be accepted as contract documents.

3. Quantities stated in connection with the bid schedule for the contract submitted herewith are approximate only, and payment shall be made on the unit prices named for the actual quantities incorporated in the completed work. Only those items for which estimated quantities are given may be increased or decreased at the unit prices named. If there shall be an increase or decrease in the total payment for an item covered by a lump-sum price, it shall be made only as the result of negotiation between the undersigned contractor and the Agency.
4. The undersigned contractor shall furnish the bonds required by the specifications and comply with all laws of the State of Oregon that are pertinent to the construction contract of this character, although such laws may not have been quoted or referred to in the specifications.
5. The undersigned contractor, prior to the start of work, is to notify the MORROW COUNTY PUBLIC WORKS DEPARTMENT and all emergency services and supply them with the approved Traffic Control Plan and Construction Schedule. Road Closure schedules shall be submitted on a weekly basis, during normal business hours, on the Friday prior to the week the closures are to occur. Any approved changes or modifications made after the Friday submittal shall be communicated to all emergency services immediately after such approval. All signs are to be in accordance with the "Uniform Traffic Control" manual.
6. The undersigned contractor submits the unit prices set forth in the BID SCHEDULE as those at which he (or they) will perform the work involved. The extensions in the column headed "Total Cost" are made for the sole purpose of facilitating comparison bids. If there are any discrepancies between the unit prices and the total amounts shown, the unit price shall govern.
7. All scheduled items for which forms are provided herein shall be completed in full by the showing of a unit or lump sum price for each item thereof.
8. Unit prices that are lump sums for a combination of items herein named, shall be used as the basis for computation of the total compensation to be received by the undersigned, all in accordance with the completed schedule of prices attached hereto and incorporated herein by reference.

The referenced unit prices shall include all labor, transportation, materials, equipment, overhead, profit, insurance, etc., to cover the finished work of several kinds called for.

Bidder understands that the MORROW COUNTY reserves the right to reject any or all bids and to waive informalities in the bidding.

The Bidder agrees that this bid shall be good and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving bids.

BIDDER SIGNATURE: _____ DATE: _____

**BID PROPOSAL
FOR
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017**

Proposal of _____, hereinafter called "BIDDER",
organized and existing under the laws of the State of OREGON, doing business as

(Bidder's Company Name) _____

to **MORROW COUNTY** by and through **THE MORROW COUNTY PUBLIC WORKS DEPARTMENT**, Lexington, Oregon, hereinafter called "AGENCY".

In compliance with the INVITATION TO BID, BIDDER hereby proposes to perform all WORK for the construction of the "**MORROW COUNTY 2017 PAVEMENT OVERLAY PROJECT**", in strict accordance with the CONTRACT DOCUMENTS, within the time set forth therein, and at the prices stated below.

By submission of this BID, each BIDDER certifies that this BID has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this BID with any other BIDDER or with any competitor.

BIDDER hereby agrees to commence WORK under this contract on or after a date to be specified in the NOTICE TO PROCEED and to fully complete the PROJECT within the Project Schedule. BIDDER further agrees to pay liquidated damages pursuant to the SPECIAL PROVISIONS, SECTION 00180.

BIDDER SIGNATURE: _____ DATE: _____

**BID SCHEDULE
FOR
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017**

SCHEDULE A: West Main (Ione) & Ella Road

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL COST
1-210	Mobilization	Lump Sum	1	\$ _____	\$ _____
2-225	Temporary Protection and Direction of Traffic	Lump Sum	1	\$ _____	\$ _____
3-225	Flaggers	Hour	64	\$ _____	\$ _____
4-225	Pilot Cars	Hour	32	\$ _____	\$ _____
5-730	Emulsified Asphalt for Tack Coat	Ton	25	\$ _____	\$ _____
6-744	Level 3, 1/2" ACP	Ton	4835	\$ _____	\$ _____
7-749	Extra for Asphalt Approaches	Each	4	\$ _____	\$ _____
SCHEDULE A TOTAL					\$ _____

**SCHEDULE B: Division Rd., Fourth St./Nevada St., Third St., Wyoming St.,
W. 8th Road & Patterson Ferry Rd.**

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL COST
8-210	Mobilization	Lump Sum	1	\$ _____	\$ _____
9-225	Temporary Protection and Direction of Traffic	Lump Sum	1	\$ _____	\$ _____
10-225	Flaggers	Hour	144	\$ _____	\$ _____
11-225	Pilot Cars	Hour	72	\$ _____	\$ _____
12-730	Emulsified Asphalt for Tack Coat	Ton	43	\$ _____	\$ _____
13-744	Level 3, 1/2" ACP	Ton	9682	\$ _____	\$ _____
14-749	Extra for Asphalt Approaches	Each	6	\$ _____	\$ _____
SCHEDULE B TOTAL				\$ _____	

TOTAL BID AMOUNT (Schedule A Total + Schedule B Total) \$ _____

By: _____ Company Name: _____
Signature
 Print Name: _____ Mailing Address: _____
 Title: _____
 Telephone: _____ Oregon CCB No.: _____

**BID BOND
FOR
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017**

KNOW ALL MEN BY THESE PRESENTS, THAT _____
 _____, herein after called the "PRINCIPAL",

and _____
 a corporation duly organized under the laws of the State of _____, having its principal place of business at _____ in the state of _____ and authorized to do business in the State of Oregon, as surety, are held and firmly bound unto MORROW COUNTY by and through THE MORROW COUNTY PUBLIC WORKS DEPARTMENT, herein after called the "OBLIGEE", in the penal sum of _____ dollars (\$ _____), for the payment of which, will and truly to be made, we find ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these present.

The CONDITIONS of this BOND ARE SUCH that, whereas the PRINCIPAL herein is herewith submitting a bid proposal for "**MORROW COUNTY BOMBING RANGE ROAD - OVERLAY**", said bid proposal by reference thereto, being made a part hereof.

NOW, THEREFORE, if the said bid proposal submitted by the said PRINCIPAL be accepted, and the contract be awarded to said PRINCIPAL, and if the said PRINCIPAL shall execute the proposed contract and shall furnish such performance and payment bonds as required by the bidding and Contract Documents within the time fixed by said documents, then this obligation shall be void; if the PRINCIPAL shall fail to execute the proposed contract and furnish said bond, the SURETY hereby agrees to pay to the OBLIGEE the penal sum as liquidated damages.

Signed and Sealed this _____ day of _____, 2017

PRINCIPAL

By

Surety

By Attorney-in-fact

(A certified copy of the agent's Power-of-Attorney must be attached hereto.)

**FIRST TIER SUBCONTRACTOR DISCLOSURE FORM
FOR
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017**

As Per OAR 137-040-0017

BID CLOSING DATE & TIME: June 23, 2017 at 5:00 p.m.

DISCLOSURE DEADLINE: June 26, 2017, at 11:00 a.m.

BID OPENING: June 26, 2017 at 9:00 a.m.

This form must be submitted at the location specified in the Information for Bidders on the advertised bid opening date and within two working hours after the advertised bid opening time.

List below the name of each subcontractor that will be furnishing labor or will be furnishing labor and materials and that is required to be disclosed, the category of work that the subcontractor will be performing and the dollar value of the subcontract. Enter "NONE" if there are no subcontractors that need to be disclosed. (ATTACH ADDITIONAL SHEETS IF NEEDED.)

NAME OF SUBCONTRACTOR	DOLLAR VALUE	CATEGORY OF WORK
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Failure to submit this form by the disclosure deadline will result in a non-responsive bid. A non-responsive bid will not be considered for award.

Form submitted by (bidder name): _____

Phone No.: _____

*First Tier Subcontractor Disclosure Form
Page 1 of 1*

**BIDDER'S CERTIFICATION STATEMENTS
FOR
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017**

As required by certain OREGON REVISED STATUTES (ORS)

The Bidder, _____, certifies to the following:
Company Name

- 1) Bidder is registered with the OREGON CONSTRUCTION CONTRACTORS REGISTRATION BOARD in accordance with ORS 701.021 through 701.128. The Bidder certifies that Registration Number _____ allows his/her company to perform work on Public Works Projects and that this registration is current and valid. The Bidder further certifies that, if awarded the contract, all subcontractors performing work will be registered with the OREGON CONSTRUCTION CONTRACTORS REGISTRATION BOARD in accordance with ORS 701.021 through 701.128 prior to the subcontractors commences work under the contract.
- 2) On all public contracts exceeding \$50,000 and not covered under the Federal Davis-Bacon Act, the Bidder will comply with the applicable provisions of the Oregon Prevailing Wage Law, ORS 279C.800 through 279C.870, which provides input for the payment of not less than the prevailing wage rates including fringe benefits, the posting of wage rates on the job site, the furnishing of payroll certificates and other requirements. In addition, the Bidder will comply with ORS 279C.838, if applicable, and ORS 279C.840.
- 3) The Bidder is in compliance with State of Oregon tax laws in accordance with ORS 305.385
- 4) The Bidder, in accordance with ORS 279A.110, does not discriminate against minorities, women, or emerging small business enterprises in obtaining subcontractors.
- 5) The Bidder is a ____ [Non-resident] ____ [Resident] (check correct designation) as defined under ORS 279A.120. "Resident bidder" means a bidder that has paid unemployment taxes or income taxes in this state during the 12 calendar months immediately preceding submission of the bid and has a business address in the State or Oregon.
- 6) As per the requirements of Oregon law for public contracts Prevailing Wage Rates; under ORS 279C.365 (g), each bid shall contain a statement by the BIDDER that the provisions of ORS 279C.840 are complied with. () Yes () No

Bidder Signature: _____ Date: _____

Title: _____

*Bidder's Certificate Statements
Page 1 of 1*

MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017

SPECIAL PROVISIONS &
CONTRACT (BIDDING)

Ferguson Surveying



P.O. BOX 319, 210 E MAIN
MT. VERNON, OR 97365
PHONE (541) 932-4520
FAX (541) 932-4130
EMAIL dfse@oretelco.net



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Morrow County Public Works
365 West Hwy. 74, P.O. Box 428
Lexington, OR 97839
Phone 541-989-9500



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DESCRIPTIONS OF PARTS OF CONTRACT WHICH ARE NOT BOUND HEREIN

(1) Standard Specifications

The "2015 Oregon Standard Specifications for Construction" as published by the Oregon Department of Transportation.

Electronic copies of the above ODOT publications can be obtained at:
http://www.oregon.gov/ODOT/HWY/SPECS/standard_specifications.shtml#2008_Standards_Specifications

(2) QPL

References are made herein made to the QPL (Oregon Department of Transportation's Qualified Products List). Electronic copies of the QPL are available at:
<http://www.oregon.gov/ODOT/HWY/CONSTRUCTION/QPL/QPIndex.shtml>

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SECTION I

SPECIAL PROVISIONS

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**MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017**



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SPECIAL PROVISIONS

WORK TO BE DONE

The Work to be done under this Contract consists of the following on the "MORROW COUNTY 2017 PAVEMENT OVERLAY PROJECT":

Schedule A:

Mobilization

Traffic Control

Emulsified Asphalt Tack Coat

2" Compacted thickness, Level 3, 1/2 Inch Asphalt Concrete Pavement (ACP) Overlay;

Ella Road	2.5 miles	24' width
West Main (lone)	0.32 miles	26' width

Schedule B:

Mobilization

Traffic Control

Emulsified Asphalt Tack Coat

2" Compacted thickness, Level 3, 1/2 Inch Asphalt Concrete Pavement (ACP) Overlay;

Division Road	1.14 miles	32' width
4th W. & Nevada	0.90 miles	20' width
W. 8th Road	0.90 miles	24' width
Patterson Ferry Rd.	0.73 miles	26' width
3rd St. W.	0.56 miles	20' width
Wyoming Ave.	0.25 miles	20' width

Perform additional and incidental work as called for in the plans and specifications.

AUTHORITY OF THE ENGINEER

The Engineer for this project is the firm of FERGUSON SURVEYING AND ENGINEERING. The Project Engineer will be Douglas M. Ferguson, of that firm. The Engineer will be in direct charge of the project. However, the Engineer will be under the authority of MORROW COUNTY by and through the MORROW COUNTY PUBLIC WORKS DEPARTMENT and will act in accordance with instruction from the MORROW COUNTY PUBLIC WORKS DEPARTMENT.

Special Provisions
Page 1

SECTION 00120 – BIDDING REQUIREMENTS AND PROCEDURES

Comply with Section 00120 of the Standard Specifications and/or modified as follows:

00120.00 Prequalification of Bidders – Is not applicable to this project.

00120.01 General Bidding Requirements – Bidders may obtain bidding documents as stated in subsection 00120.05.

00120.05 Requests for Solicitation Documents – Replace this subsection, except for the subsection number and title, with the following:

Bidding documents and specifications are available at the office of FERGUSON SURVEYING & ENGINEERING, 210 East Main St., P.O. Box 519, Mt. Vernon Oregon, 97865, Tel. (541) 932-4520. Only bidding documents obtained from the office of FERGUSON SURVEYING & ENGINEERING may be used to submit bids.

00120.10 Bid Booklet – Titled "BIDDER'S PACKET" may include, but is not limited to:

- Invitation to Bid
- Information for Bidders
- Project Proposal Form
- Bid Proposal Form
- Bid Schedule
- Bid Bond Form
- First Tier Subcontractor Disclosure Form
- Bidder's Certification Statements Form

The BID SECTION includes all pages in the BIDDER'S PACKET. The bid section may include, but is not limited to:

- Time, date, and location for the opening of bids
- Project completion time
- Identification of applicable special provisions and standard specifications
- Bid statement
- Certificate of non-collusion
- Certificate of residency
- Certificate of compliance with Oregon tax laws
- Bid schedule
- Identification of sureties
- Bid signature page
- Bid bond form

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APPLICABLE SPECIFICATIONS

The Specifications applicable to the work on this project are the 2015 edition of the "OREGON STANDARD SPECIFICATIONS FOR CONSTRUCTION", Oregon Department of Transportation and American Association, Oregon Chapter, and shall hereinafter be referred to as the "Standard Specifications".

All number references in these special provisions shall be understood to refer to the Sections and Subsections of the Standard Specifications bearing like numbers and to Sections and Subsections contained herein in their entirety. If a Section or Subsection is not identified in the "Special Provisions", it shall be understood that that section, or subsection of the "Standard Specifications," is included in its entirety.

ENGLISH MEASUREMENT PROJECT

Use appropriate English units for measurements, submittals, shop drawings, calculations, materials, certifications, delivery tickets, and all other documents submitted for work performed under this contract.

CLASS OF PROJECT

This is a MORROW COUNTY Project by and through THE MORROW COUNTY PUBLIC WORKS DEPARTMENT, fully funded by Morrow County

PART 00100 – GENERAL REQUIREMENTS

SECTION 00110 – ORGANIZATION, CONVENTIONS, ABBREVIATIONS AND DEFINITIONS

Comply with Section 00110 of the Standard Specifications and/or modified as follows:

00110.20 Definitions: replace the corresponding definitions with the following:

Agency – Shall mean MORROW COUNTY by and through the MORROW COUNTY PUBLIC WORKS DEPARTMENT.

Engineer – The Consulting Engineering Firm, FERGUSON SURVEYING AND ENGINEERING, acting as an agent of MORROW COUNTY, under terms of an agreement between the Engineer and MORROW COUNTY.

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Other certificates or statements may be bound within the bid section. Plans, specifications, and other documents referred to in the bid section will be considered part of the bid.

Subsections 00120.15 through 00120.25 As shown in the "Standard Specifications," in their entirety.

00120.30 Changes to Plans, Specifications of Quantities before Opening Of Bids – Replace this subsection, except for the subsection number and title, with the following:

The AGENCY reserves the right to issue Addenda making changes and corrections to the Plans, Specifications or quantities. The AGENCY will provide addenda by facsimile transmission, electronically by e-mail, and/or by regular mail or other carrier service. Bidders shall be responsible for assuring that all addenda have been received. Bids may be rejected if opened and found by the AGENCY not to be based on all Addenda published.

00120.40 Preparation of Bid – Replace this subsection, except for the subsection number and title, with the following:

(a) General: Bidders shall not alter, in any manner, the paper documents bound within the BIDDER'S PACKET. Only bidding documents obtained from the office of FERGUSON SURVEYING & ENGINEERING may be used to submit bids. Bidders shall complete the certifications and statements included in the BID SECTION of the Bidder's Packet according to the instructions. Signature of the Bidder's authorized representative thereon constitutes the Bidder's confirmation of an agreement to all certifications and statements contained in the Bidder's Packet. All entries made in the Bidder's Packet shall be in ink or typed. Signatures and initials shall be in ink, except for changes submitted by facsimile (FAX) transmission as provided by 00120.60 (in which case FAX signatures shall be considered originals).

The Bidder shall properly complete documents in the Bid Section, as specified in 00120.10, between the front cover and the Sample Forms of the Bidder's Packet, except that the Bid Bond is not required if another permissible type of Bid guaranty is provided. (see 00120.40(e))

(b) Bid Schedule Entries: Using figures, Bidders shall fill in all blank spaces in the Bid Schedule. For each item in the Bid Schedule, Bidders shall enter the unit price and the product of the unit price multiplied by the quantity given. The unit price shall be greater than zero, shall contain no more than two decimal places to the right of the decimal point, and shall be expressed in U.S. dollars and cents (for example, \$150.25 or \$0.37). Bidders shall also enter, in the Schedule Subtotal, the total amount of that Schedule obtained by adding amounts for all items in that Schedule. Bidder shall also enter the Total Bid Amount obtained by adding the sub-

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totals of all Schedules in the Bid Schedule. Corrections or changes of item entries shall be in ink, with incorrect entry lined out and correct entry entered and initialed.

(c) **Bidder's Address and Signature Pages:** Bidders shall include, on the PROJECT PROPOSAL FORM in the Bidder's Booklet, the address to which all communications concerning the Bid and Contract should be sent. The Project Proposal Form, Bid Proposal and Bid Schedule (Bid) must be signed by a duly authorized representative of the Bidder.

(d) **Bid Guaranty** – All Bids shall be accompanied by a Bid guaranty in the amount of 10% of the total amount of the Bid. The Bid guaranty shall be either a Surety bond, irrevocable letter of credit issued by an insured institution as defined in ORS 706.008 or security in the form of a cashier's check or certified check made payable to the AGENCY. (see ORS 279C.365(4))

If a Surety bond is submitted, Bidders shall use the AGENCY's standard Bid Bond form included in the Bidder's Packet. Bidders shall submit the bond with original signatures and the Surety's seal affixed. The Bid guaranty shall be submitted in the Bidder's Packet.

Acceptable Surety companies are limited to those authorized to do business in the State of Oregon. Forfeiture of Bid guaranties is covered by 00130.60, and return of guaranties is covered by 00130.70.

(e) **Disclosure of First-Tier Subcontractors** – If a Bidder's bid on a public improvement Project exceeds \$100,000, the Bidder shall, within two working hours of the time bids are due to be submitted, submit to the AGENCY, on a form provided by the AGENCY, a disclosure identifying any first-tier Subcontractors that will furnish labor or labor and Materials, and whose contract value is equal to or greater than:

- Five percent (5%) of the total Project Bid, but at least \$15,000, or
- \$350,000, regardless of the percentage of the total Project Bid.

For each Subcontractor listed, Bidders shall state:

- The name of the Subcontractor, and
- The dollar amount of the subcontract, and
- The category of Work that the Subcontractor would be performing.

If no subcontracts subject to the above disclosure requirements are anticipated, a Bidder shall so indicate by entering "NONE" or by filling in the appropriate check box. For each Subcontractor listed, Bidders shall provide all requested information. An incomplete form will be cause for rejection of the bid.

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A Bidder may withdraw its bid after it has been delivered to the AGENCY's Office, provided that:

- The written withdrawal request is submitted on the Bidder's letterhead and includes the name of the project (MORROW COUNTY 2017 PAVEMENT OVERLAY PROJECT), either in person or by FAX;
- The request is signed by an individual who is authorized to sign the bid, and proof of authorization to sign the Bid accompanies the withdrawal request;
- The request is received at the location specified for the submittal of bids and is received prior to the time that bids will no longer be accepted.

00120.65 Opening and Comparing Bids – Replace this subsection, except for the subsection number and title, with the following:

Bids will be opened and the total price for each Bid will be read publicly at the time and place indicated in the Invitation to Bid in the Bidder's Packet. Bidders and other interested parties are invited to be present.

Bids will be compared on the basis of the total amount of each Bid. The total amount of the Bid will be the total sum of the sub-totals for all items listed in the BID SCHEDULE. The sub-totals will be computed from quantities listed in the Bid Schedule and unit prices entered by the Bidder.

In case of conflict between the unit price and the corresponding extended amount, the unit price shall govern, and the AGENCY may make arithmetic corrections on extension amounts.

00120.70 Rejection of Nonresponsive Bids – Modify as follows:

Replace the fourth bullet from top, which begins with "The bid is submitted on documents..." with the following:

- The bid is submitted on documents not obtained directly from the office of "FERGUSON SURVEYING AND ENGINEERING", 210 East Main Street, P.O. Box 519, Mt. Vernon Oregon, 97865, Tel (541)932-4520

Replace the sixth bullet from top, which begins with "The bid has entries not typed..." with the following:

- The Bid has entries not typed or in ink, or has signatures or initials not in ink.

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Subcontractor Disclosure Form must be submitted as outlined in the "Information for Bidders" portion of the "BIDDERS PACKET".

Subcontractor Disclosure Form will be considered late if not received by the AGENCY within two (2) working hours of the bid closing date and time. Bids not in compliance with the requirements of this subsection will be considered non-responsive.

00120.45 Submittal of Bids – Replace this subsection, except for the subsection number and title, with the following:

Bids must be submitted as required in the "Information To Bidders" section of the Bidder's Packet.

Bids must be received at the address and at the times given in the INVITATION TO BID in the Bidder's Packet.

Bids submitted after the time set for receiving bids will not be opened or considered. The County assumes no responsibility for the receipt and return of late bids.

00120.50 Submitting Bids for More than One Contract – Is not applicable to this project.

00120.60 Revision or Withdrawal of Bids – Replace this subsection, except for the subsection number and title, with the following:

Information entered into the Bidder's Packet by the Bidder may be changed after the bid has been delivered to the AGENCY, provided that:

- Changes are prepared in accordance with the instructions found in the Bid Booklet;
- Changes are received by the AGENCY at the locations required herein and are received on or before the closing time for acceptance of Bids;
- The Project Name "MORROW COUNTY 2017 PAVEMENT OVERLAY PROJECT" is included;
- Changes must be submitted in writing, in a sealed envelope labeled "REVISIONS TO BID, MORROW COUNTY 2017 PAVEMENT OVERLAY PROJECT"

Delete the fourteenth bullet from the top, which begins with "The bidder has not complied with the DBE...".

Delete the last bullet which begins with "Electronic Bids...".

00120.80 Reciprocal Preference for Oregon Resident Bidders – Replace this subsection, except for the subsection number and title, with the following:

No preference will be given to Oregon Resident Bidders.

00120.90 Disqualification of Bidders – Add the following to Subsection:

- The AGENCY finds that it is in the public interest to do so.

00120.95 Opportunity for Cooperative Arrangement – Is not applicable to this project.

SECTION 00130 – AWARD AND EXECUTION OF CONTRACT

Comply with Section 00130 of the Standard Specifications, supplemented and /or modified as follows:

00130.10 Award of Contract – Modify this Subsection as follows:

Replace the bullet that begins "A satisfactory record of performance..." with the following bullet:

- A satisfactory record of performance. In evaluating a Bidder's record of performance, the AGENCY may consider, among other things, whether the Bidder completed previous contracts of a similar nature with a satisfactory record of performance. For purposes of evaluating a Bidder's performance on previous contracts of a similar nature, a satisfactory record of performance means that to the extent that the costs associated with and time available to perform a previous contract remained within the Bidder's control, the Bidder stayed within the time and budget allotted for the procurement and otherwise performed the contract in a satisfactory manner.

Replace the bullet that begins "A satisfactory record of integrity..." with the following bullet:

- A satisfactory record of integrity. In evaluating a Bidder's record of integrity, the AGENCY may consider, among other things, whether the Bidder has previous criminal

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convictions for offenses related to obtaining or attempting to obtain a contract or subcontract or in connection with the Bidder's performance of a contract or subcontract.

Replace the third paragraph beginning with "The AGENCY will provide Notice of Intent to Award..." with the following:

The AGENCY will provide Notice of Intent to Award the Contract by letter, facsimile (fax) and/or electronically by e-mail.

00130.15 Right to Protest Award – Replace this subsection, except for the subsection number and title, with the following:

Adversely affected or aggrieved Bidders, limited to the three apparent lowest Bidders and any other Bidder directly in line for Contract Award, may submit to the AGENCY a written protest of the AGENCY's intent to Award within three working days following the issuance of the Notice of Intent to Award. The protest shall specify the grounds upon which it is based.

The AGENCY is not obligated to consider late protests.

00130.50 Execution of Contract and Bonds – In this subsection, replace "ODOT Procurement Office- Construction" with "MORROW COUNTY by and through THE MORROW COUNTY PUBLIC WORKS DEPARTMENT."

SECTION 00140 – SCOPE OF WORK

Comply with Section 00140 of the Standard Specifications as applicable.

SECTION 00150 – CONTROL OF WORK

Comply with Section 00150 of the Standard Specifications, supplemented and /or modified as follows:

00150.00 Authority of the Engineer – Add this sentence to the beginning of this Subsection:

The AGENCY designates the following authority to the Engineer; the Engineer will act as an agent for MORROW COUNTY by and through THE MORROW COUNTY PUBLIC WORKS DEPARTMENT.

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(1) **Stamped Working Drawings** – Stamped Working Drawings will be designated as "reviewed and accepted" by the Engineer.

(2) **Unstamped Working Drawings** – Unstamped Working Drawings will be designated on the face of the Drawing, as "approved", "approved as noted", "returned for correction", or "rejected" by the Engineer.

The Contractor shall not fabricate or construct any structural components until the Working Drawings are returned by the Engineer with written notation of approval or review, as applicable, of the Working Drawings.

The Engineer's processing of the Working Drawings does not amend any contractual obligations of the parties.

The Engineer will process and return Working Drawings within 10 Calendar Days after receipt by the Engineer. If the Engineer fails to return such drawings within this period of time, the Engineer will consider granting a Contract Time extension according to 00180.80.

00150.40 Cooperation and Superintendence by the Contractor – Replace this subsection, except for the subsection number and title, with the following:

The Contractor is responsible for full management of all aspects of the Work, including superintendence of all Work by Subcontractors, Suppliers, and other providers. The Contractor shall appoint a single Superintendent and may also appoint alternate Superintendents as necessary to control the Work. The form of appointment of the alternate shall state, in writing, the alternate's name, duration of appointment in the absence of the Superintendent, and scope of authority. The Contractor shall:

Provide for the cooperation and superintendence on the Project by:

- Furnishing the Engineer all data necessary to determine the actual cost of all or any part of the Work, added Work, or changed Work.
- Allowing the Engineer reasonable access to the Contractor's books and records at all times. To the extent permitted by public records laws, the Engineer will make reasonable efforts to honor the Contractor's request for protection of confidential information.
- Keeping one complete set of Contract Documents on the Project Site at all times, available for use by all the Contractor's own organization, and by the Engineer if necessary.

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00150.05 Cooperative Arrangements – Is not applicable to this project.

00150.30 Delivery of Notices – Add the following to this subsection:

Upon approval by the AGENCY, written notices may be submitted electronically by e-mail, provided that the sender requests receipt of said notice.

Notices sent via e-mail shall be considered delivered on the date that the sender receives the delivery confirmation from the receiver, and the original notice is sent by first class mail and received within five business days of the confirmation of the e-mail.

In such case as the sender does not receive conformation of e-mail delivery, the notice shall be deemed delivered five business days following the postmarked date.

00150.35 Plans and Working Drawings: Replace this subsection, except for the subsection number and title, with the following:

(a) **Plans** – The Plans will show details of lines, grades, and Typical Section of the Roadway, and locations and design details of Structures.

(b) **Working Drawings** – The Contractor shall supplement the AGENCY -prepared Plans with stamped or unstamped Working Drawings that show all information necessary to complete the Work. The applicable Section or Subsection of the Standard Specifications and/or Special Provisions will indicate the supplemental information required and whether the drawings are to be stamped or unstamped. Stamped and unstamped Working Drawings are defined as follows:

(1) **Stamped Working Drawings** – Working Drawings, calculations, and other data which are prepared by or under the direction of a Professional Engineer licensed in the State of Oregon, and which bear the engineer's signature, seal, and expiration date.

(2) **Unstamped Working Drawings** – Working Drawings, calculations, and other data that do not bear an engineering seal.

(c) **Number and Size of Drawings** – The Contractor shall submit two copies of Working Drawings (one copy if submitted electronically according to 00150.30). Submitted copies shall be clear and legible. Drawing dimensions shall 11 inches by 17 inches. One copy of the submitted Working Drawings will be returned to the Contractor after processing.

(d) **Processing Working Drawings** – The Engineer will process Working Drawings and include all comments on them as follows:

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- Appoint a single Superintendent and any alternate Superintendent who shall meet the following qualifications:

- Appointees shall be competent to manage all aspects of the Work.
- Appointees shall be from the Contractor's own organization.
- Appointees shall have performed similar duties on at least one previous project of the size, scope and complexity as the current Contract.
- Appointees shall be experienced in the types of Work being performed.
- Appointees shall be capable of reading and thoroughly understanding the Plans and Specifications.

- The appointed single Superintendent or any alternate Superintendent shall:

- Be present for all On-Site Work, regardless of the amount to be performed by the Contractor, Subcontractors, Suppliers, or other providers, unless the Engineer provides prior approval of the Superintendent's or alternate Superintendent's absence.
- Be equipped with a two way radio or cell phone capable of communicating throughout the project during all the hours of Work on the Project Site and be available for communication with the Engineer.
- Have full authority and responsibility to promptly execute orders or directions of the Engineer.
- Have full authority and responsibility to promptly supply the Materials, Equipment, labor, and Incidentals required for performance of the Work.
- Coordinate and control all Work performed under the Contract, including without limitation the Work performed by Subcontractors, Suppliers, and Owner Operators.
- Diligently pursue progress of the Work according to the schedule requirements of Section 00180.
- Cooperate in good faith with the Engineer, Inspectors, and other contractors in performance of the Work.
- Provide all assistance reasonably required by the Engineer to obtain information regarding the nature, quantity, and quality of any part of the Work.
- Provide access, facilities and assistance to the Engineer in establishing such lines, grades and points as the Engineer requires.
 - Carefully protect and preserve the Engineer's marks and stakes.

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Any Superintendent or alternate Superintendent, who repeatedly fails to follow the Engineer's written or oral orders, directions, instructions, or determinations, shall be subject to removal from the project.

If the Contractor fails or neglects to provide a Superintendent, or an alternate Superintendent, and no prior approval has been granted, the Engineer has the authority to suspend the Work according to 00180.70. Any continued Work by the Contractor, Subcontractors, Suppliers, or other providers may be subject to rejection and removal. The Contractor's repeated failure or neglect to provide the superintendence required by these provisions constitutes a material breach of the Contract, and the Engineer may impose any remedies available under the Contract, including but not limited to Contract termination.

SECTION 00160 – SOURCE OF MATERIALS

Comply with Section 00160 of the Standard Specifications as applicable.

SECTION 00165 – QUALITY OF MATERIALS

Comply with Section 00165 of the Standard Specifications, supplemented and /or modified as follows:

00165.03 Testing by Agency – Replace this subsection, except for the subsection number and title, with the following:

It is not anticipated that the AGENCY will provide or perform any materials testing.

00165.04 Cost of Testing – Delete the first paragraph from this subsection of the "Standard Specifications".

00165.30 Field Tested Materials – Replace Subsection 00165.30 (c) with the following:

(c) Acceptance of Field Tested Materials – The Contractor's test results for field tested materials shall meet the requirements given in the appropriate Section of the Special Provisions and/or the Standard Specifications. No Statistical Analysis or Pay Factor will be used on this project.

The AGENCY reserves the right to verify the Contractor's test results. If the AGENCY's verification testing reveals that the Contractor's data is incorrect, the AGENCY may require additional testing to determine whether the Materials meet Specifications. The Contractor shall perform additional quality control testing or provide split samples to the AGENCY for additional testing.

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- **Commercial Automobile Liability** – Commercial Automobile Liability Insurance covering all owned, non-owned, and hired vehicles. This coverage may be written in combination with the Commercial General Liability Insurance with separate limits for Commercial Automobile Liability and Commercial General Liability. Combined single limit per occurrence shall not be less than \$1,000,000. If this coverage is written in combination with Commercial General Liability, the aggregate limit for Commercial General Liability shall not be less than \$2,000,000 and the policy shall be endorsed to state that the aggregate limit of Commercial General Liability shall apply separately to the Contract.

(b) **Tail Coverage** – If any of the required liability insurance coverages of 00170.70(a) are on a "claims made" basis, "tail" coverage will be required at the completion of the Contract for a duration of twenty four (24) months, or the maximum time period reasonably available in the marketplace. The Contractor shall furnish certification of "tail" coverage as described or continuous "claims made" coverage will be acceptable in lieu of "tail" coverage, provided its retroactive date is on or before the effective date of the Contract. If Continuous "claims made" coverage is used, the Contractor shall keep the coverage in effect for duration of not less than twenty four (24) months from the end of the Contract. This will be a condition of Final Acceptance.

(c) **Additional Insured** – The liability insurance coverages of 00170(a) shall include THE AGENCY, its governing body, board or commission and its members and the AGENCY's officials, agents, employees and consultants. Also the following Additional Insured, but only with respect to the Contractor's activities to be performed under the Contract:

- FERGUSON SURVEYING AND ENGINEERING

Coverage shall be primary and non-contributory with any other insurance and self-insurance.

(d) **Workers' Compensation** – All employers, including the Contractor and the Subcontractors, if any that employ subject workers who are performing Work or providing labor or Materials under the Contract in the State shall comply with ORS 656.017 and provide the required Workers' Compensation coverage, unless such employers are exempt under ORS 656.126. The Contractor shall ensure that each of its Subcontractors complies with these requirements.

The Contractor shall certify in the Contract that the Contractor is registered by the Oregon Workers' Compensation Division either as a carrier-insured employer, a self-insured employer, an exempt employer, or is an independent contractor who will perform the Work without the assistance of others.

testing as directed. If the Materials do not meet Specifications, the Contractor shall reimburse the AGENCY for the cost of the additional testing, which may be deducted from monies due or to become due the Contractor under the Contract. Incorporated Materials that do not meet Specifications will be evaluated according to 00165.01 and 00150.25. If the Materials meet Specifications the AGENCY will pay the cost for the additional testing.

00165.35 Non field-Tested Materials – Modify this subsection as follows:

(d) **Certification of Origin of Steel Materials** – is not a requirement of this project.

00165.40 Statistical Analysis – Is not applicable to this project.

00165.50 Statistical Acceptance Sampling and Testing – is not applicable to this project.

00165.91 Fabrication Inspection Expense – Replace this subsection, except for the subsection number and title, with the following:

Inspection at the point of Fabrication or Manufacture of Fabricated Items such as Guard Rail components will not be conducted for this project. Strict conformance to 00165.35 shall be maintained for all items fabricated off site.

SECTION 00170 – LEGAL RELATIONS AND RESPONSIBILITIES

Comply with Section 00170 of the Standard Specifications, supplemented and /or modified as follows:

00170.70 Insurance Coverage – Replace this subsection, except for the subsection number and title, with the following:

(a) **Insurance Coverage** – The Contractor shall obtain, at its expense, and keep in effect during the term of the Contract, the following insurance coverages:

- **Commercial General Liability** – Commercial General Liability Insurance covering bodily injury and property damage in a form and with coverages that are satisfactory to The AGENCY. This insurance shall include personal and advertising injury liability and products and completed operations coverage. Coverage may be written in combination with Commercial Automobile Liability. Coverage shall be written on an occurrence basis. Combined single limit per occurrence shall not be less than \$1,000,000. The aggregate limit shall not be less than \$2,000,000. The policy shall be endorsed to state that the aggregate limit of liability shall apply separately to the Contract.

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The Contractor shall ensure that its insurance carrier files a guaranty contract with the Oregon Workers' Compensation Division before performing any work.

(e) **Notice of Cancellation or Change** – The Contractor shall not cancel, change materially, or take any action showing intent not to renew the insurance coverage(s) without thirty (30) days' advance written notice from the Contractor or its insurer(s) to THE AGENCY. Any failure to comply with the reporting provisions of this insurance shall not affect the coverage(s) provided to THE AGENCY, or other applicable political jurisdiction of AGENCY'S governing body (Commissioners, Officials and Agents), and FERGUSON SURVEYING AND ENGINEERING.

(f) **Certificate(s) of Insurance** – As evidence of the insurance coverages required by this Contract, the Contractor shall furnish Certificate(s) of Insurance to THE AGENCY, prior to its issuance of a Notice to Proceed. The Certificate(s) will specify all the parties who are Additional Insured. The Contractor shall obtain insurance coverages required under this Contract from insurance companies or entities acceptable to AGENCY and from those authorized to issue insurance in the State. The Contractor shall be responsible for paying all deductibles, self-insured retentions and /or self-insurance included under these provisions.

00170.72 Indemnity; Hold Harmless – Replace this subsection, except for the subsection number and title, with the following:

To the fullest extent permitted by law, and except to the extent otherwise void under ORS 30.140, the Contractor shall indemnify, defend (with counsel approved by AGENCY) and hold harmless AGENCY, the County's Authorized Representatives, FERGUSON SURVEYING AND ENGINEERING, and their respective officers, directors, agents, employees, partners, members, stockholders and affiliated companies (collectively "Indemnitees") from and against all liabilities, damages, losses, whatsoever which arise out of, resulting from or related to the following:

- Any damage, injury, loss, expense, inconvenience, or delay described in this Subsection;
- Any accident or occurrence which happens or is alleged to have happened in or about the Project Site or any place where the Work is being performed, or in the vicinity of either, at any time prior to the time of the Work is fully completed in all respects;
- Any failure to the Contractor to observe or perform any duty of obligation under the Contract Documents which is to be observed or performed by the Contractor, or any breach of any agreement, representation or warranty of the Contractor contained in the Contract Documents or in any subcontract;
- The negligent acts or omissions of the Contractor, a subcontractor, or anyone directly or indirectly employed by them or any one of them or anyone for whose acts they may be

liable, regardless of whether or not such claim, damage and/or loss of expense is caused in part by a party indemnified hereunder;

- Any lien filed upon the project or bound claim in connection with the Work.

Such obligations shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as a party or person described in the Subsection.

In claims against any person or entity indemnified under this Subsection by an employee of the Contractor, a Subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation under the Subsection shall not be limited by limitation on amount or type of damages, compensation of benefits payable by or for the Contractor or Subcontractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

Extend indemnity and hold harmless THE AGENCY and FERGUSON SURVEYING AND ENGINEERING, Consulting Engineers.

SECTION 00180 – PROSECUTION AND PROGRESS

Comply with Section 00180 of the Standard Specifications, supplemented and /or modified as follows:

00180.41 Project Work Schedules – Replace this subsection, except for the subsection number and title, with the following:

Prior to or at the Preconstruction Conference, the Contractor shall submit a Project Work Schedule which meets the approval of the Engineer. At a minimum, the Schedule shall identify the fabrication of required items, required shop drawings, and expected delivery dates of items and materials, sequencing of activities and time required for prosecution of the work in each phase or item of work. The project work schedule shall enable both the Contractor and the Engineer to plan, coordinate, analyze, document, and control their respective Contract responsibilities. The Project Work Schedule may be in bar graph or narrative format.

The Project Work schedule may need revision as the Work progresses. Therefore, the Contractor shall periodically review the Project Work schedule and progress of the Work with the Engineer. If the Engineer or the Contractor determines that the Project Work schedule no longer represents the Contractor's own plans or expected time for the Work, a meeting shall be held between the Engineer and the Contractor. At this meeting, the Contractor and the

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(e) Exclusions from Contract Time – Certain days will not be charged against Contract Time. These exclusions will be allowed when the Contractor is prevented from performing work due to one of the following reasons, resulting in delay:

- Act of God or Nature;
- Court order enjoining prosecution of the work;
- Strikes, labor disputes or freight embargoes that, despite the Contractor's reasonable efforts to avoid, cause a shutdown of the Project or one or more major operation. "Strike" and "labor dispute" may include union action against the Contractor, a Subcontractor, a Materials supplier, or the AGENCY.
- Suspension of the Work by written order of the Engineer for reasons other than the Contractor's failure or neglect.
- Work added to the Contract by Properly authorized Change Orders.

(f) Time Calculation Protest – If the Contractor disputes the accuracy of the statement of Contract Time charges, he/she shall immediately contact the Engineer and attempt to resolve the dispute. If the dispute cannot be resolved informally, the Contractor shall submit a formal written protest to the Engineer within seven (7) calendar days of the date the Engineer delivered the statement of Contract Time. Failure to submit a formal written protest within the seven (7) calendar day period constitutes the Contractor's approval of the time charges itemized on the statement.

(g) End of Contract Time – When the Engineer determines that the work has been substantially completed; the Engineer will issue a Second Notification. Contract Time will stop at that point. Element of work and activities which may remain to be completed are:

- Final trimming and cleanup;
- Minor corrective work not involving additional payment;
- Equipment or Materials to be removed from the Project Site;
- Submittals, including without limitation, all required certifications, bills, forms, warranties, certificates of insurance coverage, and other documents, are required to be provided to the Engineer before the Third Notification will be issued.

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Engineer shall review Project events and any changes for their effect on the Project Work schedule.

The Contractor shall compile an updated Project Work schedule incorporating any changes to the Project completion time(s). The updated Project Work Schedule shall reflect the updated information. The Contractor shall submit four copies of the updated Project Work schedule to the Engineer within seven Calendar Days after the meeting.

The report shall include without limitation the following:

- Sufficient narrative to describe the past progress, anticipated activities, and stage Work;
- A description of any current and expected changes or delaying factors and their effect on the construction schedule; and
- Proposed corrective actions.

The Project Work Schedule shall also meet the requirements of Section 00220.02

00180.50 Contract Time to Complete Work: Replace this subsection, except for the subsection number and title, with the following:

(a) General – The time allowed to complete the work on this Project is forty five (45) calendar days.

(b) Kinds of Contract Time – The Contract time for this project will be counted in the number of calendar days from a specified beginning point to a point which all work on the project is completed.

(c) Beginning of Contract Time – Will commence on the date given on the NOTICE TO PROCEED.

(d) Recording Contract Time – Contract Time will be recorded and reported to the contractor on a weekly basis.

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All such elements of work and tasks to complete shall be listed in the Second Notification. The Contractor shall complete all tasks listed in the Second Notification within a time limit agreed on by the Contractor and the Engineer.

00180.85 Failure to Complete on Time; Liquidated Damages: Add the following to this subsection:

Liquidated Damages for this project for failure to complete the project within forty five (45) calendar days or an adjusted Contract Time will be \$500.00 per calendar day.

SECTION 00190 – MEASUREMENT OF PAY QUANTITIES

Comply with Section 00190 of the Standard Specifications, supplemented and /or modified as follows:

00190.00 Scope – Replace the first sentence of the lead-in paragraph, which begins "The Engineer will measure", with the following:

Pay quantities for accepted work will be measured according to the United States standard measure unless otherwise provided in the Contract.

SECTION 00195 – PAYMENT

Comply with Section 00195 of the Standard Specifications, supplemented and /or modified as follows:

00195.10 Payment For Changes in Materials Costs – Is not applicable to this project.

00195.50 Progress Payments and Retained Amounts – Replace the appropriate subsections with the following subsections:

(b) Retainage – The amount to be retained from progress payments will be five percent (5%) of the total value of work accomplished for each progress payment period, and will be retained as specified in Subsection (c) below.

(c) Forms of Retainage – Retainage will be deducted from the progress payments and held by the AGENCY until final payment is made in accordance with 00195.90. No other alternate will be considered for this project.

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(d) **Reduction of Retainage** – There is no Reduction of Retainage for this project. Five percent (5%) of the value of the work accomplished will be retained until final payment is made in accordance with 00195.90.

SECTION 00196 – PAYMENT FOR EXTRA WORK

00196.10 **Negotiated Price** – Replace this subsection, except for the subsection number and title, with the following:

The Engineer will determine a reasonable price estimate for the required extra work. As soon as practical, within ten (10) calendar days, the Contractor shall respond to the Engineer in writing.

If the Contractor agrees with the price determined by the Engineer, the Engineer will issue a Change Order and the work will proceed at that price.

If the Contractor does not agree to the price estimated by the Engineer, the Contractor shall submit to the Engineer a written justification for the price proposed by the Contractor. The Engineer and the Contractor shall then agree on a price which is based on one, the other or a combination of prices estimated by the Engineer and the Contractor. The Engineer will issue a Change Order and the work will proceed at the agreed upon price.

In either case above, the price of the extra work shall meet the approval of the AGENCY, and said approval shall be in writing on the face of the Change Order.

00196.20 **Force Account** – Replace this subsection, except for the subsection number and title, with the following:

Force Account work is not anticipated for this project. If it is found necessary it shall be carried out in accordance with Section 00197 of the "Standard Specifications".

SECTION 00197 – PAYMENT FOR FORCE ACCOUNT WORK

Comply with Section 00197 of the Standard Specifications.

NOTE: Force Account Work is not anticipated as an element of this project, however if required, the pertinent provisions of this Section shall govern any work performed under Force Account.

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SECTION 00199 – DISAGREEMENTS, PROTESTS AND CLAIMS

Comply with Section 00199 of the Standard Specifications, supplemented and /or modified as follows:

00199.40 **Claim Decision; Review; Exhaustion of Administrative Remedies** – Replace this subsection, except for the subsection number and title, with the following:

The Engineer will, as soon as practicable, consider and investigate a Contractor's properly submitted claim for additional compensation. The AGENCY intends to resolve claims at the lowest possible administrative level.

A claim may be settled, in full or in part, at any of the following steps of claim review:

(a) **Step 1: Engineer's Review** – Upon proper submittal of a claim as detailed in 00199.30, the Engineer will review the claim and advise the Contractor of the decision in writing. If the Engineer finds the claim has merit, and equitable adjustment will be offered. If the Engineer finds the claim has no merit, no offer of adjustment will be made, and the claim will be denied in writing.

If the Contractor does not accept the Engineers decision, the Contractor may, within ten (10) calendar days, request the Engineer to arrange a review at Step 2, (b) below.

(b) **Step 2: AGENCY Review** – At the request of the Contractor, the Engineer shall present the claim to the AGENCY for review and discussion. The Engineer will promptly provide a written decision to the Contractor. If the Contractor does not accept the Step 2 decision, the Contractor may, within ten (10) calendar days, request the Engineer to arrange a review at Step, 3 (c) below.

(c) **Step 3: AGENCY Contract Review Board Review** – At the request of the Contractor, the Engineer shall present the claim to the AGENCY Contract Review Board. The "MORROW COUNTY Contract Review Board" will consist of the elected Judge and County Commissioners. The Engineer will serve as advisors to the Contract Review Board. A prompt, written response will be provided to the Contractor. If the Contractor does not accept the Step 3 decision, the Contractor may, within ten (10) calendar days, request through the Engineer that the claim be advance to Step 4 or 5, as applicable, (d) or (e) below.

(d) **Step 4: 1) Claims Less Than \$25,000 (Excluding Liquidated Damages, Interest, and Arbitration Cost)** – At this step the claim will be settled by binding arbitration before a single

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arbitrator according to the Construction Industry Arbitration Rules of the American Arbitration Association.

Arbitration filing costs and any arbitrator's fees will be divided equally between the AGENCY and the Contractor.

(e) **Step 5: Litigation** – This step applies to:

- Claims over \$25,000, which cannot be settled by binding arbitration;
- Appeals of arbitration awards issued in Step 4, above, according to ORS 36.300 through 36.365

Any suit or action arising out of this contract may be filed by either party only after all other provisions of these specifications are exhausted. The suit or action shall be commenced within one (1) year of the date of "Second Notification" or within six (6) months of the date of any arbitration or AGENCY Review Board decision, whichever is later, and shall be filed in a court of competent jurisdiction.

PART 00200 – TEMPORARY FEATURES AND APPURTENANCES

SECTION 00210 – MOBILIZATION

Comply with Section 00210 of the Standard Specifications, supplemented and /or modified as follows:

Measurement

00210.80 **Measurement** – No measurement of quantities will be made for work performed under this Section.

Payment

00210.90 **Payment** – Payment for mobilization will be made at the Contract lump sum amount for the item "Mobilization".

The amounts paid for mobilization in the Contract progress payment will be based on the percent of the original Contract amount that is earned from other Contract items, not including advances on materials, and as follows:

- When 5% is earned, either 50% of the amount for mobilization or 5% of the original Contract amount, whichever is the least.

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- When 10% is earned, either 100% of mobilization or 10% of the original Contract amount, whichever is the least.

- When all work is completed, amount of mobilization exceeding 10% of the original Contract amount.

This schedule of mobilization progress payments will not limit or preclude progress payments otherwise provided by the Contract.

When the Contract Schedule of Items does not indicate payment for mobilization, no separate or additional payment will be made for mobilization. Payment will be included in payment made for the appropriate items under which this work is required.

SECTION 00220 – ACCOMMODATIONS FOR PUBLIC TRAFFIC

Comply with Section 00220 of the Standard Specifications, supplemented and /or modified as follows:

00220.02 **Public Safety and Convenience** – Add the following bullet item to this Subsection

- The Contractor shall be responsible for public notifications through local news media at no cost to the AGENCY. The Contractor will also be responsible for informing local businesses impacted by this project of the work schedule.

- The Contractor shall, prior to the start of work, notify the Morrow County Public Works Department and all emergency services and supply them with the approved Traffic Control Plan and Construction Schedule. Street Closure schedules shall be submitted on a weekly basis, during normal business hours, on or before the Friday prior to the week the closures are to occur. Any approved changes or modifications made after the Friday submittal shall be communicated to the Morrow County Public Works Department and all emergency services immediately after such approval. All signs are to be in accordance with the "Uniform Traffic Control" manual.

Measurement

00220.80 **Measurement** – No measurement of quantities will be made for work performed under this Section.

Payment

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00220.90 Payment – No separate or additional payment will be made for work performed under this Section, unless otherwise provided or pay items are provided under other Sections.

In addition, no payment will be made for costs incurred by the Contractor because of:

- Inconvenience, additional length of travel to conform to established traffic patterns and planned access features; or
- Compliance with laws governing traffic regulations and load limitations.

Costs anticipated because traffic will be using portions of the work will be included in the Contract prices for the various items of work involved.

SECTION 00225 – WORK ZONE TRAFFIC CONTROL

Comply with Section 00225 of the Standard Specifications, supplemented and /or modified as follows:

Description

00225.13 Temporary Traffic Delineation – Replace subsection (f) with the following:

(f) Pavements Markers: Temporary pavement markers will be supplied and installed by the Agency.

Measurement

00225.80 Measurement – Replace the first sentence of this Subsection with the following:
Work covered under this Section will be measured using Method "A" – Unit Basis.

Payment

00225.90 Payment – Replace the first sentence that begins with "Work covered under this section..." with the following:

Work covered under this Section will be paid for using Method "A" – Unit Basis.

00225.91 Temporary Signs – Replace this subsection, except for the subsection number and title, with the following:

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SECTION 00290 – ENVIRONMENTAL PROTECTION

Comply with Section 00290 of the Standard Specifications, supplemented and /or modified as follows:

00290.20(d) Hazardous Waste Management – In the paragraph that begins "In addition to current Laws..." replace the two bullets that begin "If the quantity of hazardous waste projected to be..." with the following three bullets:

- If the quantity of hazardous waste projected to be generated meets the requirements for a LQG, prepare a full Hazardous Waste Contingency Plan according to 40 CFR 265 Subpart D. Maintain a copy of the Contingency Plan on-site at all times during construction activities, readily available to employees and inspectors.
- If the quantity of hazardous waste projected to be generated meets the requirements for a SQG, prepare a modified Hazardous Waste Contingency Plan according to 40 CFR 262.34(d)(5) and 40 CFR 265 Subpart C. Maintain a copy of the modified Contingency Plan on-site at all times during construction activities, readily available to employees and inspectors.
- If the quantity of hazardous waste projected to be generated meets the requirements for a CEG, follow the contingency planning and storage requirements of the SQG unless the only potentially hazardous waste is aerosol cans smaller than 20 ounces. Limit storage to 180 days and 2,200 pounds. Prepare a modified Hazardous Waste Contingency Plan and keep a copy on-site with emergency response procedures and contact information.

00290.20(g) Spills and Releases – In the paragraph that begins "Obtain a response agreement...", replace the term "29 CFR 1920.120" with the term "29 CFR 1910.120".

Replace the lead-in paragraph that begins "In the event..." with the following lead-in paragraph:

In the event of a spill or release of a hazardous substance or hazardous waste or the release of any other material that has the potential to harm human health or the environment, do the following:

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For this project, temporary movable signs associated with flagging operations and pilot car activities will not be measured and are considered incidental to flagging operations and pilot car activities.

00225.93 Temporary Traffic Delineation – Replace this subsection, except for the subsection number and title, with the following:

Temporary traffic delineation will not be measured and is considered incidental to project work to be performed.

00225.97 Flaggers and Flagger Station Lighting – Replace this subsection, except for the subsection number and title, with the following:

The accepted quantities of flaggers will be paid for at the Contract unit price, per hour, for the item "Flaggers"

This item includes all necessary equipment, special apparel, flagging equipment, and two-way radios.

Workers performing flagging duties who are not properly equipped or attired will not be considered to be flaggers and will not be eligible for payment under this item.

Flaggers performing work other than flagging will not be considered flaggers and will not be eligible for payment under this item.

Payment for this item performed beyond the quantity shown in the Contract Schedule of Items will be made at the Contract unit price if the Engineer determines that the Contract unit price does not exceed the value of the work as determined according to Section 00197. If the Engineer determines that the Contract unit price exceeds the value of the work, payment for the additional work will be made according to 00195.20.

00225.99 Pilot Cars - The accepted quantities of pilot cars will be paid for at the Contract unit price, per hour for the item "Pilot Cars".

Payment will be payment in full for fully operated pilot cars, two-way radios, the "PILOT CAR FOLLOW ME" sign, and the rotating amber light or strobe light mounted on the pilot car.

Payment for item "Pilot Cars" performed beyond the quantity shown in the Contract Schedule of Items will be made at the Contract unit price if the Engineer determines that the Contract unit price does not exceed the value of the work as determined according to Section 00197. If the Engineer determines that the Contract unit price exceeds the value of the work, payment for the additional work will be made according to 00195.20.

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00290.30(a) Pollution Control Measures – Add the following subsections and bullets:

(7) Water Quality:

- Do not discharge contaminated or sediment-laden water, including drilling fluids and waste, or water contained within a work area isolation, directly into any waters of the State or U.S. until it has been satisfactorily treated (for example: bioswale, filter, settlement pond, pumping to vegetated upland location, bio-bags, dirt-bags). Treatment shall meet the turbidity requirements below.
- Do not cause turbidity in waters of the State or U.S. greater than 10% above background reading (up to 100 feet upstream of the Project), as measured 100 feet downstream of the Project.
- During construction, monitor in-stream turbidity and inspect all erosion controls daily during the rainy season and weekly during the dry season, or more often as necessary, to ensure the erosion controls are working adequately meeting treatment requirements.
- If construction discharge water is released using an outfall or diffuser port, do not exceed velocities more than 4 feet per second, and do not exceed an aperture size of 1 inch.
- If monitoring or inspection shows that the erosion and sediment controls are ineffective, mobilize work crews immediately to make repairs, install replacements, or install additional controls as necessary.
- Underwater blasting is not allowed.
- Implement containment measures adequate to prevent pollutants or construction and demolition materials, such as waste spoils, fuel or petroleum products, concrete cured less than 24 hours, concrete cure water, silt, welding slag and grindings, concrete saw cutting by-products and sandblasting abrasives, from entering waters of the state or U.S.
- End-dumping of riprap within the waters of the state or U.S. is not allowed. Place riprap from above the bank line.
- Cease project operations under high flow conditions that may result in inundation of the project area, except for efforts to avoid or minimize resource damage.
- The Engineer retains the authority to temporarily halt or modify the Project in case of excessive turbidity or damage to natural resources.

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(8) **Visual Turbidity Monitoring** – Perform visual turbidity monitoring each day when working in regulated work areas according to the following:

- Before beginning work, make in stream turbidity observation approximately 100 feet upstream and approximately 100 feet downstream of the in-water work area.
- Make additional in stream turbidity observations upstream and downstream at four hour intervals.
- If a turbidity plume is observed downstream at any four hour observation, implement in-water best management practices (BMP). If a turbidity plume is still observed at the next four hour observation, stop all in-water work and implement additional BMP. Resume in-water work activity when the turbidity plume dissipates and returns to upstream levels.

Measurement

00290.80 **Measurement** – No measurement of quantities will be made for work performed under this section.

Payment

00225.90 **Payment** – Replace this subsection, except for the subsection number and title, with the following:

No payment will be made for work performed under this section.

PART 00700 – WEARING SURFACES

SECTION 00730 – EMULSIFIED ASPHALT TACK COAT

Comply with Section 00730 of the Standard Specifications, supplemented and /or modified as follows:

Description

00730.00 **Scope** - This work consists of furnishing and placing emulsified asphalt on a prepared asphalt concrete, portland cement concrete, or other paved surface to ensure bond between lifts as specified.

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prepared surface at a rate between 0.05 and 0.20 gallons per square yard as directed and with the emulsified asphalt temperature between 140 °F and 185 °F as recommended by the manufacturer. Application rates for tack coat diluted according to 00730.11 will be increased as necessary to provide the same amount of residual asphalt as the application rates specified above.

Do not place hot mixed asphalt concrete pavement or emulsified asphalt concrete pavement on the tack coat until the emulsified asphalt separates from the water (breaks), but before it loses its tackiness.

Measurement

00730.80 **Measurement** - The quantities of emulsified asphalt cement used as tack will be measured on the weight basis.

Payment

00730.90 **Payment** - The accepted quantities of emulsified asphalt cement used as tack coat will be paid for at the Contract unit price, per ton, for the item "Emulsified Asphalt for Tack Coat".

Payment will be payment in full for furnishing, mixing with water, and placing the materials, and for furnishing all equipment, labor, and incidentals necessary to complete the work as specified.

No separate or additional payment will be made for water added to dilute the emulsified asphalt used as tack coat.

SECTION 00744 - ASPHALT CONCRETE PAVEMENT

Comply with Section 00744 of the Standard Specifications, supplemented and /or modified as follows:

Description

00744.00 **Scope** – This work consists of constructing one course of Level 3, ½ Inch asphalt concrete mix (ACP), to a compacted thickness of 2", to the lines, grades and cross sections shown or established.

If a large paving project is running concurrently with this project, another mix level or density may be accepted by the Engineer.

Materials

00744.11(a) **Asphalt Cement** - Replace this subsection, except for the subsection number and title, with the following:

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Materials

00730.11 **Emulsified Asphalt** - Furnish CSS-1, CSS-1h, CMS-2, CMS-2S, CMS-2h, CRS-1, CRS-2, HFRS-2, or HFMS-2 as selected by the Contractor.

Furnish emulsified asphalt meeting the requirements of ODOT's publication "Standard Specifications for Asphalt Materials". Copies of the publication are available from the ODOT Pavement Services Engineer. The applicable specifications are those contained in the current publication on the date the Project is advertised. The materials may be conditionally accepted at the source or point of loading for transport to the Project.

Excessive delay in the use of the emulsified asphalt or excessive pumping of the emulsified asphalt may significantly reduce the viscosity and may make the material unsuitable for tack coat use. For this reason limit pumping between the bulk storage tank, hauling transportation, field storage tanks and distributor to an absolute minimum to maintain proper viscosity. Final acceptance of emulsified asphalt will be at the point of application.

Dilution of the tack coat material may be allowed to a maximum 1:1 ratio. Determine the proportion of water to be added to the emulsified asphalt. Do not dilute the emulsified asphalt until the Engineer approves the dilution ratio. Add the water to the emulsified asphalt and mix according to the asphalt supplier.

Equipment

00730.22 **Asphalt Distributor** - Provide an asphalt distributor designed, equipped, maintained and operated so the emulsified asphalt material may be applied uniformly at even heat. The distributor shall be capable of applying the asphalt on variable surface widths up to 16 feet, at readily determined and controlled rates from 0.05 to 2.0 gallons per square yard, and with uniform pressure. The variation allowed from any specified rate shall not exceed 0.02 gallons per square yard. Provide distributor equipment that includes a tachometer, pressure gauges, accurate volume measuring devices and a thermometer for measuring temperature of tank contents. Provide distributors equipped with a positive power unit for the asphalt pump, and full circulation spray bars adjustable both laterally and vertically. Set the bar height for triple lap coverage.

Construction

00730.40 **Temperature Limitations** - Apply tack coat only when the surface temperature in the shade is not less than the appropriate minimum surface temperature according to 00735.40, 00744.40, and 00745.40, as applicable.

00730.41 **Traffic Control** - Do not apply the tack to more than one-half the width of the travel way at one time. The remaining width shall remain open to traffic. Do not close the open lane until traffic controlled by pilot car is operating on the new surface.

00730.42 **Preparation of Underlying Surfaces** - Immediately before applying the tack coat, the surface to be tacked shall be clean and dry. Clean all loose material by brooming, flushing with water or other approved methods.

00730.44 **Applying Tack Coat** - Apply the emulsified asphalt with a pressure distributor conforming to 00730.22, unless otherwise allowed. Apply the emulsified asphalt to the

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Use PG 64-28 or PG 70-28 asphalt on this Project, unless an alternative is approved by Engineer.

Measurement

00744.80 **Measurement** - The quantities of ACP will be measured on the weight basis

No deductions or additional payment will be made for asphalt cement, mineral filler, lime, anti-strip or any other additive used in the mixture.

Payment

00744.90 **Payment** - The accepted quantities of ACP incorporated into the Project, whether or not recycled materials are used, will be paid for at the Contract unit price, per ton, for the item "Level 3, 1/2 inch ACP"

Payment will be payment in full for furnishing and placing all materials, and for furnishing all equipment, labor, and incidentals necessary to complete the work as specified.

No separate or additional payment will be made for:

- Asphalt cement, mineral filler, lime and anti-stipping or other additives.

SECTION 00749 – MISCELLANEOUS ASPHALT CONCRETE STRUCTURES

Comply with Section 00749 of the Standard Specifications, supplemented and /or modified as follows:

Description

00749.00 **Scope** - This work consists of furnishing and placing asphalt concrete in road approaches, street connections, driveways and mailbox turnouts as specified, or directed. These items in this Section will be collectively referred to as "structures".

This work does not include asphalt concrete construction on traffic lanes, auxiliary lanes, shoulders, median areas, tapers, widenings, parking areas, exit and entrance ramps, patching and leveling on similar areas.

00749.02 **Limited Application** - This Section applies only when separate pay items for the work appears in the Contract Schedule of Items according to 00749.91 and 00749.92, or when called for by the Special Provisions.

Materials

00749.11 **Aggregate Base** - Furnish aggregate base materials for base, foundation courses, leveling courses, and bedding meeting the requirements of Section 02630. If a designated size is not shown, or given, furnish either 1" - 0 or 3/4" - 0, as the Contractor elects.

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00749.12 Asphalt Tack Coat - Furnish asphalt tack coat material meeting the requirements of Section 00730.

00749.13 Asphalt Concrete - Furnish ACP according to Section 00744. When conditions justify, the mixture may be varied, if approved. Acceptance will be based on testing the Engineer deems appropriate. Statistical analysis will not apply.

Equipment

00749.20 Equipment - Provide plant and equipment meeting the requirements of Section 00745.

Construction

00749.41 Earthwork - No earthwork is anticipated for this project.

00749.42 Foundations - No foundation work is anticipated for this project.

00749.43 Foundation Preparation - Make areas dry and free of unsuitable material before placing asphalt concrete.

Tack contact areas where asphalt concrete is to come in contact with previously placed Portland cement concrete, asphalt concrete, or bituminous surfaces according to Section 00730.

00749.44 Placing Asphalt Concrete - Place asphalt concrete according to 00744, as applicable.

The Engineer may allow small or special pavers, spreader boxes, or blade graders for placing asphalt concrete. Where allowed, the Engineer may allow mixture to be placed by hand methods.

Construct all structures within the following lines and grades:

- 1 inch of true line
- 0.04 foot of established surface grade, cross section and slope
- 0.04 foot of specified thickness

00749.45 Compacting Asphalt Concrete - Compact asphalt concrete according to the following or as directed:

- Compaction to a specified density will not be required, regardless of thickness. Perform breakdown and intermediate rolling until the entire surface has been compacted with at least four coverages by the rollers. Perform additional coverages, as directed, to obtain finish rolling of the ACP.
- Along curbs and walls, on walks, irregular areas, and other areas not practically accessible to rollers conforming to 00744.24 or 00745.24, compact the mixture with small, self-propelled rollers, mechanical tampers, hot hand tampers, or hand rollers. On depressed areas a trench roller may be used, or cleated compression strips may be used under the roller to transmit compression to the depressed area.

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00749.46 Pavement Smoothness - Finish asphalt concrete to a uniform texture.

Test top surfaces with a 12 foot straightedge furnished and operated by the Contractor under the Engineer's direction. The surface shall not vary more than 1/4 inch from the straightedge except at grade changes.

Measurement

00749.80 Measurement - Work performed under this Section will be measured as described in 00749.81.

The quantities of structures will be measured according to the Unit Basis. Measurement will be the actual count of each location where the structure is constructed.

00749.81 Method "A" - Weight and Extras Basis - Under this method, asphalt concrete actually incorporated into the structure will be measured for payment according to 00744.80.

In addition, measurement will be made for extra costs of placing asphalt concrete in the structures if pay items are included in the Contract Schedule of Items.

Payment

00749.90 Payment - The accepted quantities of structures placed under this Section will be paid for at the Contract unit price, per each, for the item "Extra for Asphalt Approaches".

This item includes road approaches, street connections, alley approaches, driveways, guardrail flares, and mailbox turnouts.

Payment will be payment in full for all extra or additional costs involved in placing asphalt concrete in the respective structures as specified. These costs are in addition to those which are included in the payment made for the asphalt concrete incorporated into the structures.

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SECTION II

SCHEDULE OF ITEMS

MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT

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Ferguson Surveying



P.O. BOX 519 210 E. MAIN
MT VERNON, OR 97865
PHONE (541) 932-1520
FAX (541) 932-4430
EMAIL dfse@oretelco.net



SECTION II: SCHEDULE OF ITEMS

Payment for work done under this contract will be made at the unit prices listed on the inserted sheets which follow, which are the identical unit prices as submitted by the Contractor. The quantities given are approximate only, and it is neither expressly nor by implication agreed that the actual amounts of work to be done and paid for will be in accord therewith.

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DO NOT FILL IN THE SCHEDULE OF ITEMS FOR BIDDING.

SCHEDULE OF ITEMS For MORROW COUNTY 2017 PAVEMENT OVERLAY PROJECT MORROW COUNTY PUBLIC WORKS DEPARTMENT

SCHEDULE A: West Main (Ione) & Ella Road

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL COST
1-210	Mobilization	Lump Sum	1	\$ _____	\$ _____
2-225	Temporary Protection and Direction of Traffic	Lump Sum	1	\$ _____	\$ _____
3-225	Flaggers	Hour	64	\$ _____	\$ _____
4-225	Pilot Cars	Hour	32	\$ _____	\$ _____
5-730	Emulsified Asphalt for Tack Coat	Ton	25	\$ _____	\$ _____
6-744	Level 3, 1/2" ACP	Ton	4835	\$ _____	\$ _____
7-749	Extra for Asphalt Approaches	Each	4	\$ _____	\$ _____
SCHEDULE A TOTAL				\$ _____	

SCHEDULE B: Division Rd., Fourth St./Nevada St., Third St., Wyoming St., W. 8th Road & Patterson Ferry Rd.

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL COST
8-210	Mobilization	Lump Sum	1	\$ _____	\$ _____
9-225	Temporary Protection and Direction of Traffic	Lump Sum	1	\$ _____	\$ _____
10-225	Flaggers	Hour	144	\$ _____	\$ _____
11-225	Pilot Cars	Hour	72	\$ _____	\$ _____
12-730	Emulsified Asphalt for Tack Coat	Ton	43	\$ _____	\$ _____
13-744	Level 3, 1/2" ACP	Ton	9682	\$ _____	\$ _____
14-749	Extra for Asphalt Approaches	Each	6	\$ _____	\$ _____
SCHEDULE B TOTAL				\$ _____	

TOTAL BID AMOUNT (Schedule A Total + Schedule B Total) \$ _____

By signing below, I certify that the above SCHEDULE OF ITEMS contains the exact figures and totals as the bid submitted for this project.

By: _____ Company Name: _____
Signature

Print Name: _____ Mailing Address: _____

Title: _____

Telephone: _____ Oregon CCB No.: _____

SECTION III

CONTRACT

**MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT**

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Ferguson Surveying



P.O. BOX 519, 210 E. MAIN
MT. VERNON, OR. 97865
PHONE (541)932-4520
FAX (541)932-4430
EMAIL dfse@oretelco.net



**CONTRACT
FOR
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT**

THIS CONTRACT, made and entered into in duplicate, this _____ day of _____, 2017
by and between MORROW COUNTY, by and through THE MORROW COUNTY PUBLIC WORKS
DEPARTMENT, hereinafter called "Agency" and

_____ hereinafter called
"Contractor".

_____ Federal Tax ID No.

WITNESSETH:

That the said Contractor, in consideration of the sums to be paid by the Agency in the manner and at the time herein provided, and in consideration of the other covenants and agreements herein contained, hereby agrees to perform and complete the work herein described and provided for and to furnish all necessary machinery, tools, apparatus, equipment, supplies, materials and labor and do all things in accordance with the applicable Plans, the applicable Standard Specifications, the Special Provisions bound herewith, and in accordance with such alterations or modifications of the same as may be made by the Agency, and according to such directions as may from time to time be made or given by the Engineer under the authority of the Agency.

That the applicable Plans, the applicable Standard Specifications, the Special Provisions bound herewith and the schedule of contract prices bound herewith are hereby specifically referred to and by this reference made a part hereof, and shall by such reference have the same force and effect as though all of the same were fully written or inserted herein.

That the Contractor shall faithfully complete and perform all the obligation of this contract, and in particular shall promptly, as due, make payment of all just debts, dues, demands and obligations incurred in the performance of said contract; and shall not permit any lien or claim to be filed or prosecuted against the Agency. It is expressly understood that this contract in all things shall be governed by the laws of the State of Oregon.

In consideration of the faithful performance of all of the obligations, both general and special, herein set out, and in consideration of the faithful performance of the work as set forth in this contract, the applicable Plans, Standard Specifications, Special Provisions, schedule of contract prices, and all general and detailed specifications and plans which are a part hereof, and in accordance with the directions of the Engineer, to his satisfaction, the Agency agrees to pay to the said Contractor the amount earned, as determined from the actual quantities of work performed and the prices and other basis of payment specified, taking into consideration any amounts that

may be deductible under the terms of the contract, and to make such payments in the manner and at the times provided in the applicable Standard Specifications or Special Provisions.

The Contractor agrees to complete the work within the time specified herein and to accept as full payment hereunder the amounts completed as determined by the contract documents.

The Contractor agrees to indemnify and save harmless the Agency from any and all defects appearing or developing in the materials furnished and the workmanship performed under this contract for a period of one year after the date of final acceptance of the contract work by the Agency.

The provisions contained in these Contract Documents relating to prevailing wage rates are made a part of this Contract as completely as if the same were fully set forth herein. It is agreed the time limit for substantial completion of the Contract, based upon the proposal as specified by the Agency shall be sixty (60) calendar days after the date of the written Notice to Proceed.

In the event that the Contractor shall fail to complete the work within the time limit or the extended time limit agreed upon, as more particularly set forth in the Contract Documents, Liquidated Damages shall be paid at the rate as specified in Section 00180 of the Special Provisions part of the Contract.

MORROW COUNTY

By: _____
Melissa Lindsay, Chair
Morrow County Board of Commissioners

By: _____
Don Russell, Vice-Chair
Morrow County Board of Commissioners

By: _____
Jim Doherty, Commissioner
Morrow County Board of Commissioners

CONTRACTOR

By: _____

Title: _____

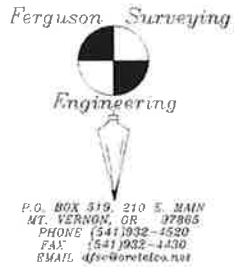
IN WITNESS WHEREOF, The parties hereto have subscribed their names and affixed their respective official seals as of the date first above written.

SECTION IV

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CONSTRUCTION PERFORMANCE BOND

MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT



CONSTRUCTION PERFORMANCE BOND
FOR
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT

KNOW ALL MEN BY THESE PRESENTS: That we _____, herein after called the **PRINCIPAL**, and _____ as surety, are jointly and severally held and bound unto **MORROW COUNTY** by and through the **MORROW COUNTY PUBLIC WORKS DEPARTMENT** for the sum of _____ Dollars (\$_____) for the payment of which we jointly and severally bind ourselves, our heirs, executors, administrators and assigns or successors and assigns, firmly by these present.

THE CONDITION OF THIS BOND IS SUCH

That, whereas the said principal herein has made and entered into a certain contract, a copy of which is attached hereto, with **MORROW COUNTY**, by and through the **MORROW COUNTY PUBLIC WORKS DEPARTMENT**, which contract, together with the applicable Plans, Standard Specifications, Special Provisions, and Schedule of Contract Prices, is by this reference made a part hereof, whereby the said principal agrees to do in accordance with the certain terms conditions, requirements, plans and specifications which set out in said contract and all authorized modifications of the contract which increase the amount of the work and the amount of contract. Notices to the surety of any of the immediately foregoing are waived.

NOW, THEREFORE, if the principal herein shall faithfully and truly observe and comply with the terms, conditions and provisions of the said contract, in all respects, and shall well and truly and fully do and perform all matters and things by him undertaken to be performed under said contract, upon the terms set forth therein, and within the time prescribed therein, or as extended as provided in the contract, and shall indemnify and save harmless the **MORROW COUNTY**, and members thereof, its officers, employees, and agents, against any direct or indirect damages of every kind and description that shall be suffered or claimed to be suffered in connection with or arising out of the performance of the said contract by the said Contractor or his subcontractors and shall in all respects perform said contract according to law, then this obligation is to be void, otherwise to remain in full force and effect.

Nonpayment of the bond premium will not invalidate the bond nor shall **MORROW COUNTY** be obligated for the payment thereof.

Witness our hands this _____ day of _____, 2017

Principal _____

By _____
Authorized Official Signature

By _____
Authorized Official Signature

Principal _____

By _____
Authorized Official Signature

By _____
Authorized Official Signature

Surety _____

By _____
Attorney in Fact
(A Power of Attorney for the Attorney in Fact must be attached to this bond)

By _____
Agent

SECTION V

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CONSTRUCTION PAYMENT BOND

MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT

Ferguson Surveying
Engineering

P.O. BOX 513, 210 E. MAIN
MT. VERNON, OR 97865
PHONE (541) 932-4520
FAX (541) 932-4430
EMAIL dfse@oretelco.net



CONSTRUCTION PAYMENT BOND
FOR
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT

KNOW ALL MEN BY THESE PRESENTS: That we _____ herein after called the **PRINCIPAL**, and _____ as surety, are jointly and severally held and bound unto **MORROW COUNTY** by and through the **MORROW COUNTY PUBLIC WORKS DEPARTMENT** for the sum of _____ Dollars (\$_____) for the payment of which we jointly and severally bind ourselves, our heirs, executors, administrators and assigns or successors and assigns, firmly by these present.

THE CONDITION OF THIS BOND IS SUCH

That, whereas the said principal herein has made and entered into a certain contract, a copy of which is attached hereto, with **MORROW COUNTY**, by and through the **MORROW COUNTY PUBLIC WORKS DEPARTMENT**, which contract, together with the applicable Plans, Standard Specifications, Special Provisions, and schedule of contract prices, is by this reference made a part hereof, whereby the said principal agrees to do in accordance with the certain terms conditions, requirements, plans and specifications which set out in said contract and authorized modifications of the contract which increase the amount of the work and the amount of contract. Notices to the surety of any of the immediately foregoing are waived.

NOW, THEREFORE, if the principal herein shall make payment promptly, as due to all subcontractors and to all persons supplying to the Contractor or his subcontractors, equipment, supplies, labor or materials for the prosecution of the work, or any part thereof, provided for in said contract, and shall pay all contribution of amounts due its workers compensation carrier and the State Unemployment Compensation Trust Fund from such Contractor or Subcontractors incurred in the performance of said contract, and pay all sums of money withheld from the Contractor's employees and payable to the Revenue Department, and shall pay all other just debts, dues and demands incurred in the performance of the said contract and shall pay **MORROW COUNTY**, such damages as may accrue to the County under said contract, then this obligation is to be void, otherwise to remain in full force and effect.

Nonpayment of the bond premium will not invalidate this bond nor shall **MORROW COUNTY**, be obligated for the payment thereof.

Witness our hands this _____ day of _____, 2017

Principal _____

By _____
Authorized Official Signature

By _____
Authorized Official Signature

Principal _____

By _____
Authorized Official Signature

By _____
Authorized Official Signature

Surety _____

By _____
Attorney in Fact
(A Power of Attorney for the Attorney in Fact must be attached to this bond)

By _____
Agent

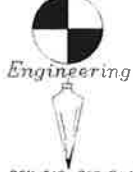
SECTION VI

CERTIFICATION OF WORKER'S
COMPENSATION COVERAGE

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MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT

Ferguson Surveying



P.O. BOX 519, 210 E. MAIN
MT. VERNON, OR 97865
PHONE (541) 932-4520
FAX (541) 932-4430
EMAIL dfe@oretele.net



MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT

CERTIFICATION OF WORKERS COMPENSATION COVERAGE

The Contractor, for the purposes of this contract, hereby certifies that it is currently providing Oregon Workers' Compensation coverage for all its employees and will maintain coverage throughout the course of the project through one of the following methods:

1. "Carrier-Insured Employer" (State accident Insurance Fund Corp. or other authorized insurer.)

Insurance Company Name _____

ID/Policy Number _____

2. "Self-Insured Employer" (Certified by the Workers' Compensation Division)

ID number as assigned by the
Workers Compensation Division _____

3. I am an independent contractor and will perform all work under this contract without the assistance of others.

In the event of cancellation or change in the information above, Contractor certifies that it will immediately notify the MORROW COUNTY of said cancellation or change and will obtain alternative coverage.

Dated _____ 2017

(Contractor's Signature)

REMINDER - ADDITIONAL INFORMATION NEEDED

Has your insurance carrier filed with Oregon Workers' Compensation Division a guaranty contract as proof of coverage for your employees in Oregon?

For filing information, contact the Workers' Compensation Division at Labor and Industries Building: Salem, OR 97310; Phone (503) 947-7810

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SECTION VII

BOLI Prevailing Wage Rates

MORROW COUNTY 2017 PAVEMENT OVERLAY PROJECT MORROW COUNTY PUBLIC WORKS DEPARTMENT

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The Prevailing Wage Rates for this project, effective January 1, 2017, amended April 1, 2017 are available at The Oregon Bureau of Labor and Industries web site:

<http://www.oregon.gov/boli/WHI/PWR/Pages/PWR-Rate-Publications-2017.aspx>

or by contacting The Oregon Bureau of Labor and Industries, 800 NE Oregon St., Suite 1045 Portland OR 97232-2180 Telephone (971) 673-0761 TDD (971) 673-0766.

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SECTION VIII

PROJECT PLANS for MORROW COUNTY 2017 PAVEMENT OVERLAY PROJECT MORROW COUNTY PUBLIC WORKS DEPARTMENT

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Ferguson Surveying



P.O. BOX 519, 210 E. MAIN
MT. VERNON, OR 97865
PHONE (541) 932-4520
FAX (541) 932-4430
EMAIL dfs@oregon.net



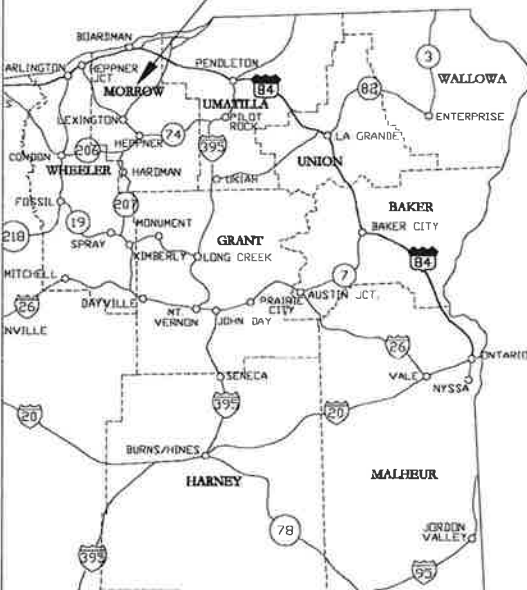
LOCATION MAP

Not to Scale

PROJECT
LOCATION

INDEX

- Sheet 1 - Location Map & Index
- Sheet 2 - Vicinity Map
- Sheet 3 - Vicinity Map, Irrigon
- Sheet 4 - Typical Sections



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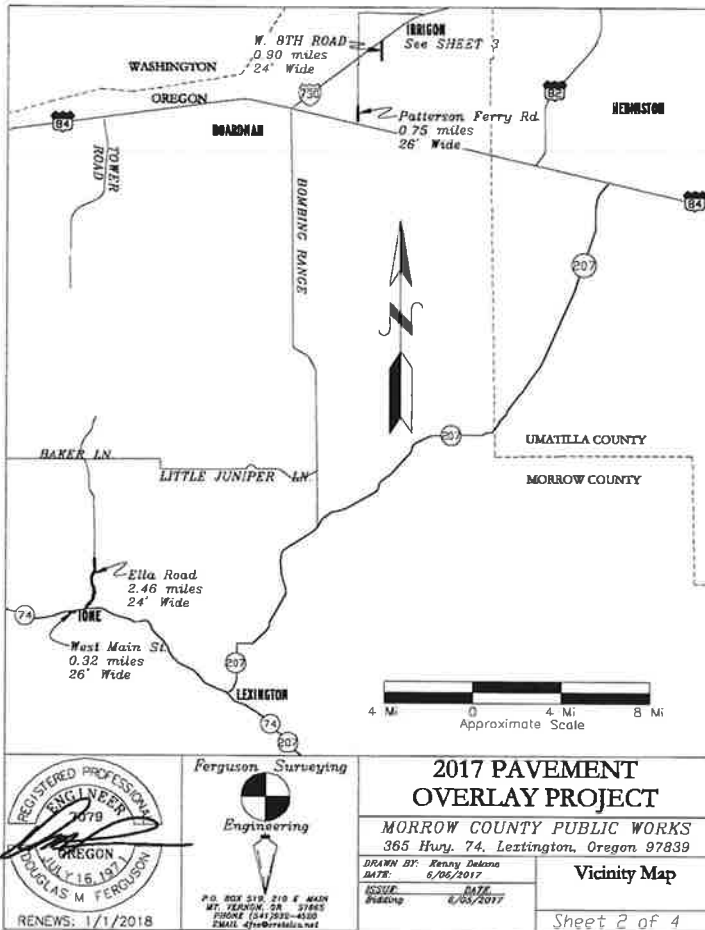
2017 PAVEMENT OVERLAY PROJECT

MORROW COUNTY PUBLIC WORKS
365 Hwy. 74, Lexington, Oregon 97839

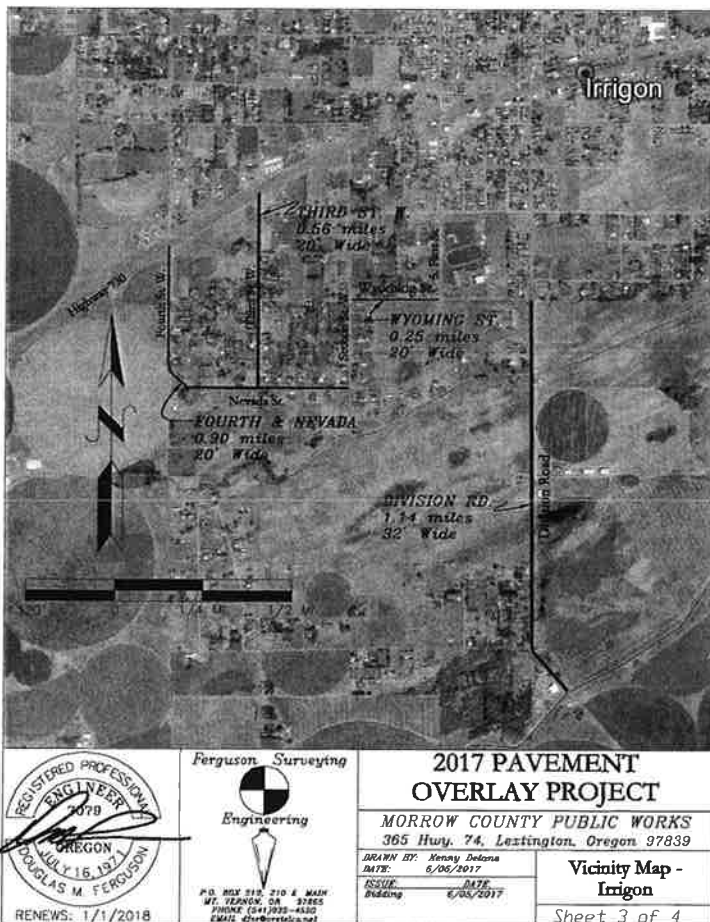
DRAWN BY: Kemy Delano
DATE: 6/05/2017
ISSUE: DATE
DURING: 6/05/2017

Location Map
& Index

Sheet 1 of 4



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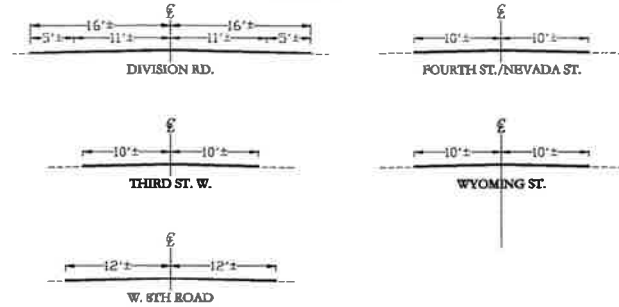
SCHEDULE A



NOTES:

- 1) 2" compacted thickness
ACP overlay, all sections
- 2) Contractor shall sweep all
roads/streets prior to
applying tack coat

SCHEDULE B



2017 PAVEMENT OVERLAY PROJECT

MORROW COUNTY PUBLIC WORKS
365 Hwy. 74, Lexington, Oregon 97839

DRAWN BY: Kenny Delana
DATE: 6/06/2017
ISSUE: Bidding
DATE: 6/05/2017

Typical Sections

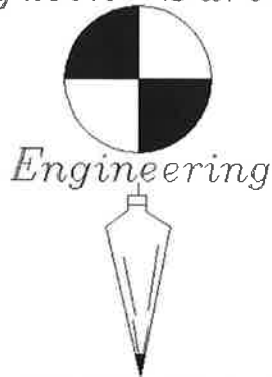
Sheet 4 of 4

MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017

Addendum #1

Issued June 19, 2017

Ferguson Surveying



P.O. BOX 519, 210 E. MAIN
MT. VERNON, OR 97865
PHONE (541)932-4520
FAX (541)932-4430
EMAIL dfse@oretelco.net



Notice to Bidder's - This addenda has been issued to correct and or revise the following:

#1 - In the Bidder's Packet, replace the BID SCHEDULE the attached, revised BID SCHEDULE. The quantities for Schedule B, Item 13-744 - Level 3, 1/2" ACP have been revised.

#2 - In the Special Provisions, Section II, replace the SCHEDULE OF ITEMS with the attached, revised SCHEDULE OF ITEMS. The quantities for Schedule B, Item 13-744 - Level 3, 1/2" ACP have been revised.

#3 - In the Special Provisions, Section VIII, replace Sheet 4 of 4, Typical Sections, with the attached, revised Sheet 4 of 4.

SCHEDULE OF ITEMS

For

MORROW COUNTY

2017 PAVEMENT OVERLAY PROJECT

MORROW COUNTY PUBLIC WORKS DEPARTMENT

SCHEDULE A: West Main (Ione) & Ella Road

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL COST
1-210	Mobilization	Lump Sum	1	\$ _____ \$ _____	
2-225	Temporary Protection and Direction of Traffic	Lump Sum	1	\$ _____ \$ _____	
3-225	Flaggers	Hour	64	\$ _____ \$ _____	
4-225	Pilot Cars	Hour	32	\$ _____ \$ _____	
5-730	Emulsified Asphalt for Tack Coat	Ton	25	\$ _____ \$ _____	
6-744	Level 3, 1/2" ACP	Ton	4835	\$ _____ \$ _____	
7-749	Extra for Asphalt Approaches	Each	4	\$ _____ \$ _____	
SCHEDULE A TOTAL				\$ _____	

**SCHEDULE B: Division Rd., Fourth St./Nevada St., Third St., Wyoming St.,
W. 8th Road & Patterson Ferry Rd.**

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL COST
8-210	Mobilization	Lump Sum	1	\$ _____	\$ _____
9-225	Temporary Protection and Direction of Traffic	Lump Sum	1	\$ _____	\$ _____
10-225	Flaggers	Hour	144	\$ _____	\$ _____
11-225	Pilot Cars	Hour	72	\$ _____	\$ _____
12-730	Emulsified Asphalt for Tack Coat	Ton	43	\$ _____	\$ _____
13-744	Level 3, 1/2" ACP	Ton	8500	\$ _____	\$ _____
14-749	Extra for Asphalt Approaches	Each	6	\$ _____	\$ _____
SCHEDULE B TOTAL				\$ _____	

TOTAL BID AMOUNT (Schedule A Total + Schedule B Total) \$ _____

By signing below, I certify that the above **SCHEDULE OF ITEMS** contains the exact figures and totals as the bid submitted for this project.

By: _____
Signature

Company Name: _____

Print Name: _____

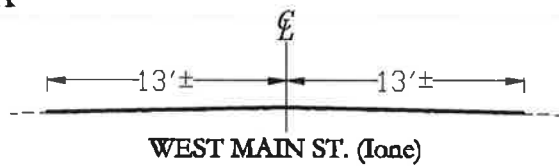
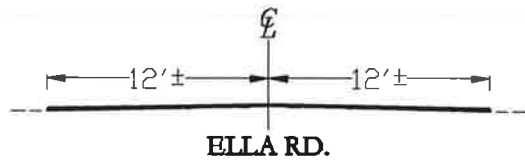
Mailing Address: _____

Title: _____

Telephone: _____

Oregon CCB No.: _____

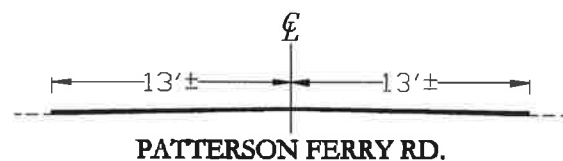
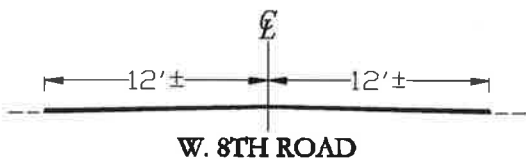
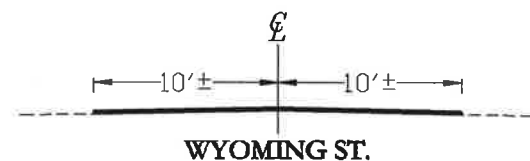
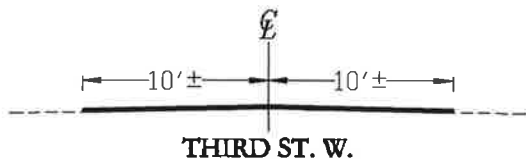
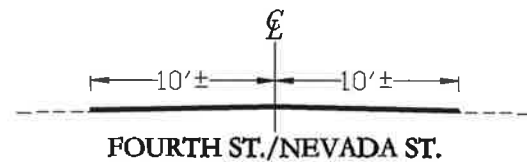
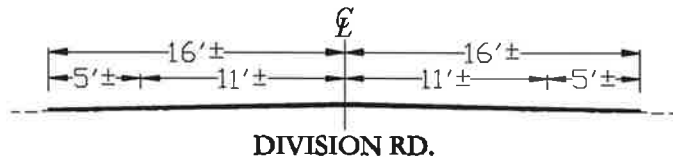
SCHEDULE A



NOTES:

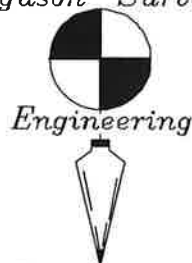
- 1) 2" compacted thickness
ACP overlay, all sections
- 2) Contractor shall sweep all
roads/streets prior to
applying tack coat.

SCHEDULE B



RENEWS: 1/1/2018

Ferguson Surveying



P.O. BOX 519, 210 E MAIN
MT. VERNON, OR 97865
PHONE (541)932-4520
EMAIL dfse@oretelco.net

2017 PAVEMENT OVERLAY PROJECT

MORROW COUNTY PUBLIC WORKS
365 Hwy. 74, Lexington, Oregon 97839

DRAWN BY: *Kenny Delano*
DATE: 6/19/2017

ISSUE: DATE:
Bidding 6/05/2017
Addendum #1 6/19/2017

Typical Sections

Sheet 4 of 4

**MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017**

**PLAN HOLDERS
As of
June 16, 2017**

COMPANY	PHONE/CONTACT	FAX	EMAIL
Granite Construction Company P.O. Box 6 Hermiston, OR 97838	Elmer W. Adkins Tel. 541-567-2896 Cell 541-571-3915	541-567-1792	Elmer.Adkins@gcinc.com
Pioneer Construction P.O. Box 38 Pendleton, OR 97801	Terry Clarke 541-276-7885		accounts@pioncerasphaltinc.com
Constructconnect (plan center) 3825 Edwards Rd, Suite 800 Cincinnati, Ohio 45209			PhippsM@ISQFT.COM

BID SCHEDULE
FOR
MORROW COUNTY
2017 PAVEMENT OVERLAY PROJECT
MORROW COUNTY PUBLIC WORKS DEPARTMENT
MORROW COUNTY, OREGON
June, 2017

SCHEDULE A: West Main (Ione) & Ella Road

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	TOTAL COST
1-210	Mobilization	Lump Sum	1	\$ _____	\$ _____
2-225	Temporary Protection and Direction of Traffic	Lump Sum	1	\$ _____	\$ _____
3-225	Flaggers	Hour	64	\$ _____	\$ _____
4-225	Pilot Cars	Hour	32	\$ _____	\$ _____
5-730	Emulsified Asphalt for Tack Coat	Ton	25	\$ _____	\$ _____
6-744	Level 3, 1/2" ACP	Ton	4835	\$ _____	\$ _____
7-749	Extra for Asphalt Approaches	Each	4	\$ _____	\$ _____
SCHEDULE A TOTAL					\$ _____

**SCHEDULE B: Division Rd., Fourth St./Nevada St., Third St., Wyoming St.,
W. 8th Road & Patterson Ferry Rd.**

ITEM NO.	ITEM DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	UNIT COST	TOTAL
8-210	Mobilization	Lump Sum	1		\$ _____	\$ _____
9-225	Temporary Protection and Direction of Traffic	Lump Sum	1		\$ _____	\$ _____
10-225	Flaggers	Hour	144		\$ _____	\$ _____
11-225	Pilot Cars	Hour	72		\$ _____	\$ _____
12-730	Emulsified Asphalt for Tack Coat	Ton	43		\$ _____	\$ _____
13-744	Level 3, 1/2" ACP	Ton	8500		\$ _____	\$ _____
14-749	Extra for Asphalt Approaches	Each	6		\$ _____	\$ _____
SCHEDULE B TOTAL						\$ _____

TOTAL BID AMOUNT (Schedule A Total + Schedule B Total) \$ _____

By: _____
Signature

Company Name: _____

Print Name: _____

Mailing Address: _____

Title: _____

Telephone: _____

Oregon CCB No.: _____



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 4)

Item #

7a

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: **Matt Scrivner**

Phone Number (Ext): **541-989-8584**

Department: **Public Works / Road**

Requested Agenda Date: **6/26/2017**

Person Attending BOC Meeting (**REQUIRED**): **Matt Scrivner**

Short Title of Agenda Item: **Road Report**

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|---|
| <input type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input checked="" type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☒ N/A

For Contracts and Agreements Only

Contractor/Entity:

Contractor/Entity Address:

Effective Dates – From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

[Signature] 6-22-17 Department Head

Required for all BOC meetings

JS/AR 6-26-17 Admin. Officer/BOC Office

Required for all BOC meetings

DATE County Counsel

Required for all legal documents

DATE Finance Office

Required for all contracts; Other items as appropriate.

DATE Human Resources

If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 2 of 4)

1. TITLE OF AGENDA ITEM: Road Report
2. ISSUES, BACKGROUND, AND DISCUSSION: Written report added below.
3. OPTIONS: N/A
4. FISCAL IMPACT: N/A
5. STAFF RECOMMENDATIONS: N/A
6. SUGGESTED ACTION(S) / MOTION(S): Review

Road Report for June 26th 2017

Road grading: (2) Blades have been grading the higher elevation roads in the south end of the county. Roads that have been graded recently: Hardman ridge, Sumner, Redding, Porcupine, Tupper lane, 21 road, 2128, Ditch creek, Penland, Ritter, Shobe canyon and Upper Rhea creek. All grading will be completed by the end of this week to allow preparation for the summer paving work.

Laurel/Wilson project: Final grade and Paving work will start on July 10th.

Ione-Boardman Reclamation: Asphalt was no more than 2-3" of depth and there was no sub-base under the asphalt. Two lifts of 3" road rock (16,000+ cubic yards) and one lift of 1" road rock (8,000+ cubic yards) has been hauled onsite trying to establish enough structure to the road for summer travel. There will be more ditch work, culvert placement and drainage issues to work on this fall before we place more rock to establish final grade and profile.

Blackhorse Canyon Reclamation: A layer of 1" road rock was added on top of the pavement before the grinder, as was another layer after the grinding took place. There was enough rock on this road to establish a good surface for the summer. Rock crushing is planned nearby this summer for adding to this road base and also adding rock to Bell Canyon and Dee Cox later this fall.

Ella road: Crew has started at the intersection with Ione-Boardman cleaning ditches, Sloping banks and widening shoulders in preparation of this year's overlay project. Landowners on the lower portion are working with the county to allow material to be placed on step drop off areas to allow for us to build wide shoulders to improve the safety of this area. Sloping banks on the

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 4 of 4)

East side is providing material to accomplish this task and improving visibility also. Work will be completed by July 6th.

Road repairs: Crew has been hauling rock and blading areas that were damaged during hauling rock to Ione-Boardman: Strawberry, Juniper and Crum road.

Pothole patching: Crew will be blade patching some areas this week including Baseline and Poleline.

PERMITS:

- Application 214/"G" Public access/Garrison lane for approach site approval submitted by Beatriz Sanchez has been approved.
- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

Item #

7b

This document must be completed for each agenda item submitted for consideration by the Board of Commissioners.

Staff Contact: Melissa Ross

Phone Number (Ext): 5133

Department: Sheriff's Office

Requested Agenda Date: June 28, 2017

Person Attending BOC Meeting (*REQUIRED*): Melissa Ross

Short Title of Agenda Item: Monthly Report

This Item Involves: (Check all that apply for this meeting.)

- | | |
|---|---|
| <input type="checkbox"/> Order or Resolution | <input type="checkbox"/> Appointments |
| <input type="checkbox"/> Ordinance/Public Hearing: | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Discussion Only |
| <input type="checkbox"/> Public Comment Anticipated: | <input type="checkbox"/> Discussion & Action |
| Estimated Time: | Estimated Time: |
| <input type="checkbox"/> Document Recording Required | <input checked="" type="checkbox"/> Department Report |
| <input type="checkbox"/> Contract/Agreement | <input type="checkbox"/> Other: |

☐ N/A

For Contracts and Agreements Only

Contractor/Entity:

Contractor/Entity Address:

Effective Dates -- From:

Through:

Total Contract Amount:

Budget Line:

Does the contract amount exceed \$5,000? ☐ Yes ☐ No

If Yes, Attach Purchase Pre-Authorization Request if Applicable

Reviewed By:

_____	DATE	Department Head	Required for all BOC meetings
JS/RZ	6-26-17	Admin. Officer/BOC Office	Required for all BOC meetings
_____	DATE	County Counsel	Required for all legal documents
_____	DATE	Finance Office	Required for all contracts; Other items as appropriate.
_____	DATE	Human Resources	If appropriate

Note: All entities must sign documents before they are presented to the Board of Commissioners. Original documents are preferred. Agenda requests, including this completed form and supporting documents, must be received by the Board's office by Noon on the Friday prior to the Board of Commissioners Wednesday meeting. County Counsel and Finance review is required for all contracts.

AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

(Page 2 of 2)

1. TITLE OF AGENDA ITEM:

2. ISSUES, BACKGROUND, AND DISCUSSION:

Sheriff's Office Monthly Report

3. OPTIONS:

4. FISCAL IMPACT:

5. STAFF RECOMMENDATIONS:

6. SUGGESTED ACTION(S) / MOTION(S):

- Attach additional background documentation as needed.

Routing: Original or copies of signed contract or document should be sent to the following:

- | | |
|---|---|
| <input type="checkbox"/> Clerk (Original for recording) | <input type="checkbox"/> Finance Department (Copy for file) |
| <input type="checkbox"/> Board of Commissioners (Copy for file) | <input type="checkbox"/> Department – For distribution |
| <input type="checkbox"/> Other _____ | |

Morrow County Sheriff's Office



June 2017

325 Willow View Drive P.O. Box 159
Heppner, OR 97836
Phone: (541)676-5317
Fax: (541)676-5577

Kenneth W. Matlack, Sheriff
John A. Bowles, Undersheriff

911 Hang up or Accidental dials

- June - 39

Press Releases

- 6-17 Marine Patrol Boat disabled in the River, Crow Butte area. Coolant leak, overheated. Boat drifted in high winds to sand bar and was lodged. MCSO, BPD and BFD assisted in the recovery.
- MC Emergency Mgr/Undersheriff John Bowles has created a Power Point presentation on the Eclipse coming up in August. Getting the word out to our citizens to be prepared. Have all your families stocked up on food, water and fuel and cash, so our locals are not trying to get these service when large numbers of visitors are also.

South County

- 6/18 EMS. 911 call, male stated he does not know where he is, but he has a heart condition. Phone line kept disconnecting. 911 only phone, cannot call back. Dispatch investigated possible previous calls earlier in the day, from same individual. Between the Patrol deputy and dispatch, they were able to locate the subject and assist.

North County

- 6-8 Pursuit. Female broke into home in Boardman area with a Tazer. Pursuit West on Wilson Lane, North on Tower Road, East on Freeway. Speeds 95 – 100. Spike strips deployed at MP 177, successful. Exit freeway, East on Lamb Road. One in custody, White Female, heavily intoxicated. Three dogs in vehicle. Dogs to Pet Rescue. Drake, Tamar Selah 40 year old female, arrested on Menacing, Burg I, Crim. Mis. I, Crim. Mis. II, and Felony Elude. Possible other charges. Grant County Warrant. Lodged in the Umatilla County Jail. Bail at the time of arrest \$70,000. Boardman PD Case, assisted by MCSO and OSP.
- 6-11 Fire. Agency Assist. Uncontrolled Burn South of the Coal Fire Plant. Assisting Boardman Fire.
- 6-14 MVA. Two vehicles wrecked in the median after hitting cow on freeway. MCSO, OSP, ODOT, BFD & BAMB all responded. OSP took primary, when they arrived on scene. One transported to GSH. One courtesy ride to local motel.

Helping Neighbor County

- Assisted Umatilla County with Search & Rescue. 13 year old female reported missing in Tollgate area 6pm Saturday night. MCSO Received call for assistance at about 3:40 am Sunday morning. Assets used were helicopter with night vision, drones, ATV units, canine units and ground search teams. In all, seven counties helped with Search & Rescue Teams. Life Flight and Army National Guard assisted in the search. She was found unharmed 10:30am Sunday.