

# MORROW COUNTY BOARD OF COMMISSIONERS MEETING AGENDA

Wednesday, May 25, 2022 at 9:00 a.m.

Bartholomew Building Upper Conference Room

110 N. Court St., Heppner, Oregon

See Zoom Meeting Info on Page 2

**AMENDED**

1. **Call to Order and Pledge of Allegiance - 9:00 a.m.**
2. **City/Citizen Comments:** Individuals may address the Board on issues not on the agenda
3. **Open Agenda:** The Board may introduce subjects not already on the agenda
4. **Consent Calendar**
  - a. Accounts Payable and Payroll Payables
  - b. Minutes: March 16<sup>th</sup>
  - c. Order No. OR-2022-5: Authorizing Treasurer to Invest Funds
  - d. Property Tax Refund – Gas Transmission Northwest
5. **Business Items**
  - a. Amazon Funds Distribution Questions/BMCC Dollars
  - b. Deputy District Attorney Employment Offer & County Counsel Agreement (Justin Nelson)
  - c. Out-of-State Travel Request (Tamra Mabbott)
  - d. Oregon Department of Transportation Request for Temporary Easement to Construct ADA Curb Ramps (Darrell Green)
  - e. Tax Abatement Program Options for the Echo Solar Project, and Potential Negotiating Team
  - f. Broadband Fellowship – Broadband Action Team (Commissioner Lindsay)
  - g. Building Project Update
6. **Department Reports**
  - a. Road Department Monthly Report (Eric Imes)
  - b. Treasurer’s Monthly Report (Jaylene Papineau)
7. **Correspondence**
8. **Commissioner Reports**
9. **Executive Session:** Pursuant to ORS 192.660(2)(a) – To consider the employment of a public officer, employee, staff member or individual agent
10. **Lunch Break**
11. **1:00 p.m. – Executive Session:** Pursuant to ORS 192.660(2)(h) – To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed; **and** Pursuant to ORS 192.660(2)(f) – To consider information or records that are exempt by law from public inspection
12. **Potential Decision/Action Item:** The Board may come out of Executive Session for a decision and/or action-item
13. **Signing of documents**
14. **Adjournment**

Agendas are available every Friday on our website ([www.co.morrow.or.us/boc](http://www.co.morrow.or.us/boc) under “Upcoming Events”). Meeting Packets can also be found the following Monday.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Roberta Lutchter at (541) 676-5613.

Pursuant to ORS 192.640, this agenda includes a list of the principal subjects anticipated to be considered at the meeting; however, the Board may consider additional subjects as well. This meeting is open to the public and interested citizens are invited to attend. Executive sessions are closed to the public; however, with few exceptions and under specific guidelines, are open to the media. The Board may recess for lunch depending on the anticipated length of the meeting and the topics on the agenda. If you have anything that needs to be on the agenda, please notify the Board office before noon of the preceding Friday. If something urgent comes up after this publication deadline, please notify the office as soon as possible. If you have any questions about items listed on the agenda, please contact Darrell J. Green, Administrator at (541) 676-2529.

### **Zoom Meeting Information**

<https://zoom.us/j/5416762546>

**PASSWORD: 97836**

Meeting ID: 541-676-2546

#### **Zoom Call-In Numbers for Audio Only:**

- 1-346-248-7799, Meeting ID: 541 676 2546#
- 1-669-900-6833, Meeting ID: 541 676 2546#
- 1-312-626-6799, Meeting ID: 541-676-2546#
- 1-929-436-2866, Meeting ID: 541-676-2546#
- 1-253-215-8782, Meeting ID: 541-676-2546#
- 1-301-715-8592, Meeting ID: 541-676-2546#

**Morrow County Board of Commissioners Meeting Minutes  
March 16, 2022  
Bartholomew Building Upper Conference Room  
Heppner, Oregon**

**Present In-Person:**

Chair Jim Doherty, Commissioner Melissa Lindsay, Commissioner Don Russell, Darrell J. Green, Greg Close, Paul Gray, Roberta Lutcher; Non-Staff: Kraig Cutsforth, Jerry Rietmann, Tom Wolff

**Present Via Zoom:**

Staff: SaBrina Bailey Cave, Mike Gorman, Christy Kenny, Tamra Mabbott, Justin Nelson, Jaylene Papineau, Heidi Turrell; Non-Staff: Kim Cutsforth, JoAnna Lamb, Karen Pettigrew, Molly Rhea, Rick Stokoe, David Sykes

**Call to Order, Pledge of Allegiance & Roll Call:** 9:00 a.m.

**City & Citizen Comments:** Jerry Rietmann provided an update on the City of Ione's waste water solution efforts and the status of grant applications for that project.

**Open Agenda:** Commissioner Russell requested a discussion be added to Business Items regarding the County's Investment Committee.

**Consent Calendar:**

Commissioner Russell requested to move the Out-of-State Travel Request from the District Attorney's Office to Business Items.

*Commissioner Russell moved to approve the following items in the Consent Calendar:*

1. *Accounts Payable & Payroll Payables*
2. *Minutes: January 12<sup>th</sup> & 19<sup>th</sup>*
3. *Authorize the County Administrator Temporary Authority Over Bank of Eastern Oregon Credit Cards*
4. *Request to Increase South Transfer Station Petty Cash*

*Commissioner Lindsay seconded. Unanimous approval.*

**Business Items**Office Out-of-State Travel Request – District Attorney's Office

Commissioner Russell said he didn't have a problem with the request but the Accounts Payable included out-of-state travel from other offices that did not seek prior approve. He said he wanted consistency, including from the Commissioners. Chair Doherty suggested the Board revisit the current policy in the near future.

*Commissioner Russell moved to approve the District Attorney's Out-of-State Travel Request for the Office Manager to attend the Karpel Solutions National User Group Meeting in St. Louis, Missouri. Commissioner Lindsay seconded. Unanimous approval.*

**Public Hearing:** Supplemental Budget Resolution No. R-2022-3 – Increase Road Fund  
Chair Doherty opened the Public Hearing at 9:13 a.m. and called for the Staff Report.

Eric Imes, Public Works Director, said he worked with previous Finance Director, Kate Knop, on the Budget Resolution. It encompassed multiple changes, for example, unforeseen equipment repairs; invoices from an oil supplier that weren't submitted in the correct fiscal year; and insufficient funds in Contract Services to do the amount of paving planned for the spring, he explained.

Chair Doherty called for comments or questions from the public. Hearing none, he closed the Public Hearing at 9:17 a.m. to deliberate. Chair Doherty commented this goes back to last year's budget and the previous Public Works Director. As Mr. Imes builds the budget forward, was this a slip at budget time or just unforeseen – how did we wind up here, he asked.

Mr. Imes said he was somewhat involved with the budget with the previous Director but his understanding was a surplus existed in the Equipment Repair line so it was put elsewhere. Had that not happened, he said, it would have been covered. He continued, the Asphalt & Freight line was a situation where everyone missed it, but going forward, he would ask for a monthly statement from the contractor.

*Commissioner Lindsay moved to approve Supplemental Budget Resolution No. R-2022-3, increasing the total adopted budget to \$64,732,429 (increasing the Road Fund by \$1,466,000, from \$9,967,070 to \$11,442,070). Commissioner Russell seconded. Unanimous approval.*

### **Business Items**

#### Contractor Fuel Surcharge Request

Eric Imes, Public Works Director

Mr. Imes explained the County's trucking contractor, Andy Ashbeck (Andy Ashbeck Trucking LLC), asked if a fuel surcharge could be added, even though it was not in the contract.

Discussion ensued on several options, including suspending the contract temporarily and doing the trucking in-house until fuel prices decrease.

*Commissioner Lindsay moved to approve the request from Andy Ashbeck to use the Fuel Surcharge Chart provided that uses \$3.00 per gallon as the baseline. Commissioner Russell seconded. Unanimous approval.*

#### Contract with Off-Road Trails & Treats for Concessionaire Services at The Landing Lodge Kitchen

Greg Close, Parks General Manager

Mr. Close reported the previous short-term contract with Off-Road Trails & Treats worked well for all parties and the request was to approve a two-year contract. Discussion.

*Commissioner Russell moved to approve the Personal/Professional Services Contract for The Landing Lodge Kitchen at the Morrow/Grant County Off-Highway Vehicle Park with Off-Road Trails & Treats (Linda Tagg and Kellie French, co-owners); effective March 16, 2022 and shall expire when the County closes for the 2023 season. Commissioner Lindsay seconded. Unanimous approval.*

### Update on State Homeland Security Grant Applications

Paul Gray, Emergency Manager

Mr. Gray provided a verbal overview of the grants for which he is applying. As they relate to security and other sensitive topics, he said he could not be more specific.

### Review Updated Job Description – Finance Director

Darrell Green, Administrator

Mr. Green reviewed the changes and said the Board's approval was important since the Finance Director is also the County Accountant, which has specific statutory requirements. Once the job description is approved, he said, it will be posted and advertised through Prothman, a recruiting firm. Discussion.

*Commissioner Russell moved to approve the updated Finance Director job description. Commissioner Lindsay seconded. Unanimous approval.*

### 2022 BOC Committee & Board Assignments

It was agreed the list was ready to post on the County's website.

### Unanticipated Revenue Discussion

Chair Doherty said during last week's discussion, the \$11 million from Amazon were viewed as if they were tax dollars and where they would have gone under that scenario. Since then, he asked the Treasurer to help him compile Option 2, which viewed the funds as a gift with greater flexibility for distribution. He said he verified this ability through the County's Assessor/Tax Collector, Mike Gorman, and the Department of Revenue. Discussion ensued.

*Commissioner Russell moved to distribute the \$11,545,618.52 according to the first option in the Agenda Packet, with the funds going to the taxing districts with standing, that would have received the money had it not been for the error by the Department of Revenue, with the exception of Morrow County School District and that money would go to the Morrow Education Foundation. Motion died for lack of a second.*

*Chair Doherty moved to send the funds using the second option in the Agenda Packet, with \$200,000 to each of the cities and with every taxing district getting some funds. If the Boardman to Hemingway Transmission Line project starts a fire getting power to the new Amazon facilities, then probably Pilot Rock Fire may or may not be the first ones on the scene. Commissioner Lindsay seconded. Discussion: Commissioner Lindsay asked what #626 on the second option was – MH Ombudsman. Mr. Gorman said it was a special assessment by the State of Oregon on all owners of manufactured homes who live in parks. They shouldn't receive a portion of this as it is not a tax and it is not a district, he added. Commissioner Lindsay offered a friendly amendment as she was hesitant to send funds to a State agency. Mr. Gorman said a different list could be created removing the entities discussed. Chair Doherty withdrew his motion.*

*Commissioner Lindsay moved to accept the second option, removing the dollars leaving the County, Ombudsman, Pilot Rock Rural Fire Protection District and Gilliam Rural Fire Protection District and putting those funds back in the General Fund. Chair Doherty seconded.*

*Various discussions. Vote: Aye: Chair Doherty, Commissioner Lindsay. Nay: Commissioner Russell. Motion carried.*

Discussion continued on how the funds are routed to the school districts. At their request, they have been sent via the Morrow Education Foundation or the Ione Community Agri-Business Organization (ICABO). Chair Doherty said the process needed to be spelled out more clearly and Commissioner Lindsay asked that an expanded discussion on the topic occur soon.

### Building Project Updates

Darrell Green, Administrator

Morrow County Government Center:

- The audio/visual equipment should be installed mid-April.
- The light pollution issues from the parking lot lights were still being addressed. Commissioner Russell said the City of Irrigon required the poles be a specific height and at a specific lumen level, even though the architect said they were higher than the norm. Chair Russell said he would meet with City Manager Aaron Palmquist when he returned from being away.
- Demolition of the old building has been completed.

Courthouse:

- Commissioner Lindsay reported Morrow County might be first in line to receive funding from the Association of Oregon Counties/Oregon Department of Justice Task Force that evaluates courthouse improvement requests.

**Break:** 10:25-10:32 a.m.

### Investment Committee Discussion

Treasurer Jaylene Papineau explained the 2019 update of the Investment Policy included the requirement that an investment committee be established but that has not taken place. She asked the Commissioners if her research was accurate and who should be on the committee. She also said the policy needed to be “gone back over.” After discussion, the Board agreed by consensus for Commissioner Russell and Ms. Papineau to come back to the Board with recommendations on a three-to-five-member committee.

Regarding Ms. Papineau’s request for documentation from the school districts on what entity should receive funds from the County on their behalf, Chair Doherty offered to assist her and, again, come back to the Board with the results.

### **Correspondence**

- City of Boardman Public Notice – Public Hearing March 24<sup>th</sup> to consider an appeal of Planning Commission decision to deny appeal #LU22-001 regarding Zoning Permit #ZP21-066 (authorized UEC’s installation of a 230kV transmission line on Tax Lots 3205 and 3302).
- City of Boardman Notice of Decision – Denied appeal #LU21-005 and approved Zoning Permit #ZP21-031 (approved UEC’s application to develop a 230kV transmission line on Tax Lots 402, 403, 3201, 3206 and 3300).

### **Commissioner Reports**

Brief reports were provided by the Commissioners.

Chair Doherty read the Executive Session citation, said a decision was not anticipated and adjourned the meeting at 10:59 a.m.

**11:01 a.m.: Executive Session:** Pursuant to ORS 192.660(2)(e) – To conduct deliberations with persons designated by the governing body to negotiate real property transactions

**11:22 a.m.: Closed Executive Session**

**Signing of documents**

DRAFT



## AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners  
(Page 1 of 2)

|  |
|--|
| (For BOC Use)<br>Item #<br><span style="font-size: 24px; color: blue;">4c</span> |
|--|

**Please complete for each agenda item submitted for consideration by the Board of Commissioners  
(See notations at bottom of form)**

Presenter at BOC: Jaylene Papineau  
Department: Treasurer  
Short Title of Agenda Item:  
(No acronyms please)

Phone Number (Ext): 541-676-5630  
Requested Agenda Date: 5/25/2022

Treasurer Authorization to Invest Funds- OR-2022-5

**This Item Involves:** (Check all that apply for this meeting.)

|   |  |
|---|--|
| <input checked="" type="checkbox"/> Order or Resolution                   | <input type="checkbox"/> Appointments                |
| <input type="checkbox"/> Ordinance/Public Hearing:                        | <input type="checkbox"/> Update on Project/Committee |
| <input type="checkbox"/> 1st Reading <input type="checkbox"/> 2nd Reading | <input type="checkbox"/> Consent Agenda Eligible     |
| <input type="checkbox"/> Public Comment Anticipated:                      | <input type="checkbox"/> Discussion & Action         |
| Estimated Time:   | Estimated Time:                                      |
| <input type="checkbox"/> Document Recording Required                      | <input type="checkbox"/> Purchase Pre-Authorization  |
| <input type="checkbox"/> Contract/Agreement                               | <input type="checkbox"/> Other                       |

N/A      Purchase Pre-Authorizations, Contracts & Agreements

Contractor/Entity: \_\_\_\_\_  
Contractor/Entity Address: \_\_\_\_\_  
Effective Dates – From: \_\_\_\_\_ Through: \_\_\_\_\_  
Total Contract Amount: \_\_\_\_\_ Budget Line: \_\_\_\_\_  
Does the contract amount exceed \$5,000?     Yes     No

Reviewed By:

|   |           |                     |  |
|---|-----------|---------------------|--|
| Jaylene Papineau  | 5/13/2022 | Department Director |  |
|   |           |                     | Required for all BOC meetings                            |
|   | 5/23/22   | Administrator       |  |
|   |           |                     | Required for all BOC meetings                            |
|   |           | County Counsel      | *Required for all legal documents                        |
|   |           | Finance Office      | *Required for all contracts; other items as appropriate. |
|   |           | Human Resources     | *If appropriate  |
| *Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda. |           |                     |  |

**Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.**



# AGENDA ITEM COVER SHEET

Morrow County Board of Commissioners

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## **1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

ORS 294.004 (2)  
(See Attached)

ORS 294.035  
(See Attached)

ORS 294.125  
(See Attached)

BOC needs to sign an updated "Authorization to Invest Funds" for the fiscal year July 1st, 2022 through June 30th, 2023.

## **2. FISCAL IMPACT:**

If the order is not signed, all county money will be moved from accounts that accrue interest to non-interest accruing accounts. The County will then be losing that interest income.

## **3. SUGGESTED ACTION(S)/MOTION(S):**

BOC signs Order authorizing investment of funds.

Attach additional background documentation as needed.

**BEFORE THE BOARD OF COMMISSIONERS FOR  
MORROW COUNTY, OREGON**

IN THE MATTER OF AUTHORIZING    )       ORDER NO. OR-2022-5  
THE COUNTY TREASURER            )  
TO INVEST FUNDS                    )

This matter having come before the Morrow County Board of Commissioners this 25<sup>th</sup> day of May 2022, at a properly organized meeting, a quorum having been present and all notice and procedural requirements having been met, the Morrow County Board of Commissioners does hereby make the following findings and issue the following ORDER:

That the Morrow County Treasurer is a "custodial officer" as defined by ORS 294.004 (2);

That the Morrow County Treasurer is authorized to invest funds of this body by virtue of ORS 294.035, 294.125, and other general authorization:

Therefore, it is hereby ordered that the Treasurer of Morrow County is authorized to invest the funds of this body, subject to all statutory guidelines and provision, from July 1, 2022 until June 30, 2023, unless amended earlier by the Board of Commissioners:

It is further ORDERED that this ORDER be spread upon the minutes/journal of this body.

SO ORDERED this 25<sup>th</sup> day of May 2022.

**MORROW COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Jim Doherty, Chair

Approved as to Form:

\_\_\_\_\_  
Melissa Lindsay, Commissioner

\_\_\_\_\_  
Morrow County Counsel

\_\_\_\_\_  
Don Russell, Commissioner



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
4d

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Mike Gorman
Department: Assessment & Tax
Short Title of Agenda Item:
(No acronyms please)

Phone Number (Ext): 541-676-5607
Requested Agenda Date: 5/25/22

Gas Transmission Northwest Property Tax Refund

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Mike Gorman 5/25/22 Department Director Required for all BOC meetings
[Signature] 5/23/22 Administrator Required for all BOC meetings
County Counsel \*Required for all legal documents
Finance Office \*Required for all contracts; other items as appropriate.
Human Resources \*If appropriate
\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

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**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Gas Transmission Northwest is a Utility Company with 12 tax accounts and valued by the Oregon Dept. of Revenue, Utility Section. I was notified on March 22, 2022 by the Department of a roll correction for the 2021-22 tax year due to a Stipulated Judgment by the Magistrate Division of Oregon Tax Court. This roll correction resulted in a tax refund for all tax accounts totaling \$279,059.10. (see 4-6-2022 agenda packet) We have paid portions of this refund in amount of \$81,590.32 in March and \$31,324.99 in April. We have collected enough current year tax money this month to satisfy the last refund for one tax account in the amount of \$169,609.58. This will be the last account for refund for this roll correction.

**2. FISCAL IMPACT:**

**3. SUGGESTED ACTION(S)/MOTION(S):**

Sign refund.

Attach additional background documentation as needed.

**APPLICATION FOR REFUND  
MORROW COUNTY, OREGON**

**No. 22-14  
Tax Year 2021-22  
Acct. # 10394**

*Property Owner & Refund to :*

Gas Transmission Norhtwest LLc  
717 Texas Street, Suite 2400  
Houston, TX 77002-2761

*Tax Payer:*

Gas Transmission Norhtwest LLc  
717 Texas Street, Suite 2400  
Houston, TX 77002-2761

Receipt # 268486

Date paid 10/29/2021

Int. date 5/20/2022

| Original Tax | Tax Credit | Disc/Int. Pd | Actual Paid | Revised Tax | Rev Dis/Int | Net Revised | Tax Diff.  | Int/Dis Diff | Tax Refund   | Ref. Int. | Total Refund |
|--------------|------------|--------------|-------------|-------------|-------------|-------------|------------|--------------|--------------|-----------|--------------|
| 979,777.25   | 979,777.25 | -29,393.32   | 950,383.93  | 816,361.13  | -24,490.83  | 791,870.30  | 163,416.12 | -4,902.49    | 158,513.63   | 11,095.95 | 169,609.58   |
|              |            |              |             |             |             |             |            |              |              |           |              |
|              |            |              |             |             |             |             |            |              | Total Refund |           | 169,609.58   |

REASON: Stipulated Judgement 210367R

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Michael Gorman, Tax Collector

Date 5-23-22



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
56

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Justin Nelson
Department: District Attorney
Short Title of Agenda Item:
(No acronyms please)

Date submitted to reviewers:
Requested Agenda Date: May 25, 2022

Deputy District Attorney- Employment Offer

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
Administrator Required for all BOC meetings
County Counsel \*Required for all legal documents
Finance Office \*Required for all contracts; other items as appropriate.
Human Resources \*If appropriate
\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

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**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

The Morrow County District Attorney position has been posted since mid-September of 2021. We have had little interest in the position even though we have shared it throughout the State. I have personally reached out to many attorneys in hopes of enticing them to come to Morrow County. During a presentation to the Board of Commissioners regarding the difficulty of finding any applicants, I was reminded that the entire pay range should be considered when talking with applicants and discuss the additional amount that is provided as county counsel.

Based upon this feedback, we have a experienced applicant apply for the position. This applicant has experience with our judicial district and would be able to handle the same caseload that former DDA Richard Tovey handled. The applicant has already interviewed and appears willing to accept the position if we are able to match her/his salary with another government agency. The applicant has also agreed to perform County Counsel duties as Richard handled those duties.

Once the Board of Commissioners approve this request, we can formally offer the position to the applicant.

**2. FISCAL IMPACT:**

**3. SUGGESTED ACTION(S)/MOTION(S):**

Motion to allow District Attorney Justin Nelson to offer position to applicant as Deputy District Attorney 3, Step G and approve updated county counsel agreement.

Attach additional background documentation as needed.

**MANAGERS AND SUPERVISORS  
2021- 2022**

**COLA 2.500%**

|                                  |    | STEP A  | STEP B  | STEP C  | STEP D  | STEP E  | STEP F  | STEP G  | STEP H  |
|----------------------------------|----|---------|---------|---------|---------|---------|---------|---------|---------|
| ADMIN EXECUTIVE ASSISTANT        | 10 | \$3,641 | \$3,823 | \$4,014 | \$4,215 | \$4,425 | \$4,647 | \$4,879 | \$5,123 |
| TRANSPORTATION COORDINATOR       |    | \$3,641 | \$3,823 | \$4,014 | \$4,215 | \$4,425 | \$4,647 | \$4,879 | \$5,123 |
| PARK RANGER                      | 11 | \$3,823 | \$4,014 | \$4,215 | \$4,425 | \$4,647 | \$4,879 | \$5,123 | \$5,379 |
| MANAGEMENT ASSISTANT             | 12 | \$4,014 | \$4,215 | \$4,425 | \$4,647 | \$4,879 | \$5,123 | \$5,379 | \$5,648 |
|                                  | 13 | \$4,215 | \$4,425 | \$4,647 | \$4,879 | \$5,123 | \$5,379 | \$5,648 | \$5,930 |
| PARKS GENERAL MGR OF OPERATIONS  | 14 | \$4,425 | \$4,647 | \$4,879 | \$5,123 | \$5,379 | \$5,648 | \$5,930 | \$6,227 |
| FINANCE ANALYST                  |    | \$4,425 | \$4,647 | \$4,879 | \$5,123 | \$5,379 | \$5,648 | \$5,930 | \$6,227 |
| PAYROLL & BENEFITS ADMINISTRATOR |    | \$4,425 | \$4,647 | \$4,879 | \$5,123 | \$5,379 | \$5,648 | \$5,930 | \$6,227 |
| PUBLIC WORKS MANAGEMENT ASSIST.  | 15 | \$4,647 | \$4,879 | \$5,123 | \$5,379 | \$5,648 | \$5,930 | \$6,227 | \$6,538 |
| HUMAN RESOURCE MANAGER           | 16 | \$4,879 | \$5,123 | \$5,379 | \$5,648 | \$5,931 | \$6,227 | \$6,539 | \$6,866 |
| GENERAL MAINTENANCE SUPERVISOR   |    | \$4,879 | \$5,123 | \$5,379 | \$5,648 | \$5,931 | \$6,227 | \$6,539 | \$6,866 |
| EMERGENCY MANAGER                |    | \$4,879 | \$5,123 | \$5,379 | \$5,648 | \$5,931 | \$6,227 | \$6,539 | \$6,866 |
| CIVIL SERGEANT                   |    | \$4,879 | \$5,123 | \$5,379 | \$5,648 | \$5,931 | \$6,227 | \$6,539 | \$6,866 |
| ASST COMMUNICATIONS SERGEANT     | 17 | \$5,123 | \$5,379 | \$5,648 | \$5,930 | \$6,227 | \$6,538 | \$6,865 | \$7,208 |
| 911 SERGEANT                     | 18 | \$5,379 | \$5,648 | \$5,931 | \$6,227 | \$6,539 | \$6,866 | \$7,209 | \$7,569 |
| ADMINISTRATIVE LIEUTENANT        |    | \$5,379 | \$5,648 | \$5,931 | \$6,227 | \$6,539 | \$6,866 | \$7,209 | \$7,569 |
| COMMUNICATIONS SERGEANT          | 19 | \$5,648 | \$5,930 | \$6,227 | \$6,538 | \$6,865 | \$7,208 | \$7,569 | \$7,947 |
| SURVEYOR                         |    | \$5,648 | \$5,930 | \$6,227 | \$6,538 | \$6,865 | \$7,208 | \$7,569 | \$7,947 |
| PERSONNEL DIRECTOR               |    | \$5,648 | \$5,930 | \$6,227 | \$6,538 | \$6,865 | \$7,208 | \$7,569 | \$7,947 |
| DEPUTY DISTRICT ATTORNEY I       |    | \$5,648 | \$5,930 | \$6,227 | \$6,538 | \$6,865 | \$7,208 | \$7,569 | \$7,947 |
| ASSISTANT ROAD MASTER            | 20 | \$5,930 | \$6,227 | \$6,538 | \$6,865 | \$7,208 | \$7,569 | \$7,947 | \$8,345 |
| PUBLIC HEALTH NURSE SUPERVISOR   |    | \$5,930 | \$6,227 | \$6,538 | \$6,865 | \$7,208 | \$7,569 | \$7,947 | \$8,345 |
| PLANNING MANAGER                 |    | \$5,930 | \$6,227 | \$6,538 | \$6,865 | \$7,208 | \$7,569 | \$7,947 | \$8,345 |
| PATROL SERGEANT                  | 21 | \$6,227 | \$6,538 | \$6,865 | \$7,209 | \$7,569 | \$7,947 | \$8,345 | \$8,762 |
| CRIMINAL SERGEANT                |    | \$6,227 | \$6,538 | \$6,865 | \$7,209 | \$7,569 | \$7,947 | \$8,345 | \$8,762 |
| COMMUNICATIONS LIEUTENANT        |    | \$6,227 | \$6,538 | \$6,865 | \$7,209 | \$7,569 | \$7,947 | \$8,345 | \$8,762 |
| JUVENILE DIRECTOR                |    | \$6,227 | \$6,538 | \$6,865 | \$7,209 | \$7,569 | \$7,947 | \$8,345 | \$8,762 |
| PLANNING DIRECTOR                | 22 | \$6,538 | \$6,865 | \$7,208 | \$7,569 | \$7,947 | \$8,345 | \$8,762 | \$9,200 |
| DETECTIVE SERGEANT               |    | \$6,538 | \$6,865 | \$7,208 | \$7,569 | \$7,947 | \$8,345 | \$8,762 | \$9,200 |



|                              |    |         |         |          |          |          |          |          |          |
|------------------------------|----|---------|---------|----------|----------|----------|----------|----------|----------|
| DEPUTY DISTRICT ATTORNEY II  |    | \$6,538 | \$6,865 | \$7,208  | \$7,569  | \$7,947  | \$8,345  | \$8,762  | \$9,200  |
| CORRECTIONS LIEUTENANT       |    | \$6,538 | \$6,865 | \$7,208  | \$7,569  | \$7,947  | \$8,345  | \$8,762  | \$9,200  |
| PUBLIC HEALTH DIRECTOR       | 23 | \$6,865 | \$7,208 | \$7,569  | \$7,947  | \$8,345  | \$8,762  | \$9,200  | \$9,660  |
| HUMAN RESOURCE DIRECTOR      |    | \$6,865 | \$7,208 | \$7,569  | \$7,947  | \$8,345  | \$8,762  | \$9,200  | \$9,660  |
| OPERATIONS LIEUTENANT        |    | \$6,865 | \$7,208 | \$7,569  | \$7,947  | \$8,345  | \$8,762  | \$9,200  | \$9,660  |
| PUBLIC WORKS DIRECTOR        | 24 | \$7,208 | \$7,569 | \$7,947  | \$8,345  | \$8,762  | \$9,200  | \$9,660  | \$10,143 |
| FINANCE DIRECTOR             |    | \$7,208 | \$7,569 | \$7,947  | \$8,345  | \$8,762  | \$9,200  | \$9,660  | \$10,143 |
| COMMUNITY DEV. DIRECTOR      |    | \$7,208 | \$7,569 | \$7,947  | \$8,345  | \$8,762  | \$9,200  | \$9,660  | \$10,143 |
| DEPUTY DISTRICT ATTORNEY III |    | \$7,208 | \$7,569 | \$7,947  | \$8,345  | \$8,762  | \$9,200  | \$9,660  | \$10,143 |
| UNDER SHERIFF                | 25 | \$7,569 | \$7,947 | \$8,345  | \$8,762  | \$9,200  | \$9,660  | \$10,143 | \$10,650 |
|                              | 26 | \$7,947 | \$8,345 | \$8,762  | \$9,200  | \$9,660  | \$10,143 | \$10,650 | \$11,183 |
|                              | 27 | \$8,345 | \$8,762 | \$9,200  | \$9,660  | \$10,143 | \$10,650 | \$11,183 | \$11,742 |
| COUNTY ADMINISTRATOR         | 28 | \$8,762 | \$9,200 | \$9,660  | \$10,143 | \$10,650 | \$11,183 | \$11,742 | \$12,329 |
|                              | 29 | \$9,200 | \$9,660 | \$10,143 | \$10,650 | \$11,183 | \$11,742 | \$12,329 | \$12,945 |

# MORROW COUNTY COUNTY COUNSEL AGREEMENT

## SECTION 1. INTRODUCTION.

This agreement made as of the 25<sup>th</sup> day of May 2022, by and between Morrow County, a political subdivision of the State of Oregon, (County), Justin Nelson and [REDACTED];

### **WITNESSETH;**

That whereas, County requires the performance of county counsel legal services; and

Whereas, County seeks to employ Justin Nelson and [REDACTED] as Morrow County Counsel for specific county counsel work; and

Whereas, Justin Nelson and [REDACTED] have agreed to provide specific county counsel work for the County;

NOW THEREFORE, the parties are agreed upon the following terms and conditions:

## SECTION 2. AGREEMENT

- Justin Nelson and [REDACTED] will be employed as Morrow County Counsel from the start date of [REDACTED] employment with Morrow County as Deputy District Attorney.
- Prior County Counsel agreement between Morrow County and Justin Nelson will be terminated upon the start date of [REDACTED] employment with Morrow County as Deputy District Attorney.
- Morrow County District Attorney and Morrow County Deputy District Attorney will provide legal advice and counsel to the Board of Commissioners as needed, including answering questions, doing legal research, preparing documents, agreements, contracts, reviewing such documents presented to County, keeping County personnel informed of new legislation and developments in case law, appearing in court, and other duties as may be agreed to by the parties.
- Perform limited involvement in specialty areas of law, such as, natural resources, bonding, defense of personal injury claims, involved land use issues, and local budget law, all of which may require special legal expertise or are covered by insurance or separate contract.
- Justin Nelson and [REDACTED] will attend Board of Commissioner and department meetings as county counsel when requested by the Board of Commissioners or county departments.
- Legal issues involving human resources and employment law will continue to be handled by outside counsel.
- Both parties agree that County may need to obtain outside counsel for specific legal issues that District Attorney and Deputy District Attorney do not believe they can adequately cover. Either Party has the ability to seek outside counsel assistance.

- County counsel duties will be split evenly between [REDACTED] and Justin Nelson.
- Either party may terminate this agreement upon 30-day written notice.

**SECTION 3: COMPENSATION**

- \$2,500.00 additional monthly stipend for Justin Nelson
- \$2,500.00 additional monthly stipend for [REDACTED]

IN WITNESS WHEREOF, the parties have set their hands as of the date first mentioned above.

**MORROW COUNTY  
BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Justin Nelson

\_\_\_\_\_  
Jim Doherty, Chair

\_\_\_\_\_  
Melissa Lindsay, Commissioner

\_\_\_\_\_  
Don Russell, Commissioner



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
50

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Tamra Mabbott
Department: Planning Department
Short Title of Agenda Item: Out of State Travel Request
(No acronyms please)

Date submitted to reviewers: 5-23-22
Requested Agenda Date: 5-25-22

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time:
Purchase Pre-Authorization
Other Out of State Travel Request

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Tamra Mabbott 5-23-22 Department Director
[Signature] 5/23/22 Administrator
County Counsel
Finance Office
Human Resources

Required for all BOC meetings
Required for all BOC meetings
\*Required for all legal documents
\*Required for all contracts; other items as appropriate.
\*If appropriate

\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

Western Planners Conference will be in Bismark, North Dakota, September 13-16, 2022.

The conference has a rural focus and perspective, especially compared to the national American Planning Association (APA) Conference. National and regional conferences are good opportunities to broaden perspective for a professional planner working in Morrow County and to network.

Planning Director is co-chair of the Oregon APA Annual Conference this year and the Western Planners Conference will provide ideas for the Oregon Conference.

Sample article from Western Planner is attached.

**2. FISCAL IMPACT:**

Registration Fee: \$275

Lodging at Conference: \$479 (three nights); Lodging while traveling: \$900 (estimate)

Fuel/mileage reimbursement: (1/2 federal rate of .585 @ 2400 miles r/t) \$702

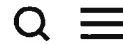
Meals: \$400.

Total: \$2,756

**3. SUGGESTED ACTION(S)/MOTION(S):**

Approve Out of State Travel Request.

Attach additional background documentation as needed.



# 2022 WESTERN PLANNER CONFERENCE

## REGISTRATION

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## OPEN

9/14/22 -  
9/16/22



**SEPTEMBER  
14-16, 2022**

THE 2022 WESTERN PLANNER  
CONFERENCE WILL BE  
PRESENTED WITH THE NORTH



**LOCATION: BISMARCK-  
MANDAN, NORTH DAKOTA**

**CONFERENCE HOTEL:  
RADISSON**

Phone \_\_\_\_\_  
 Email \_\_\_\_\_  
 ORGANIZATION INFOR.  
 Name of Organization \_\_\_\_\_

**PARTNER**  
 Seeking partners to  
 2022 Conference to  
 Conference Date  
 Location: The Radisso

**SEEKING**

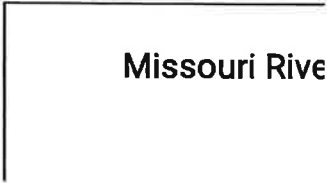
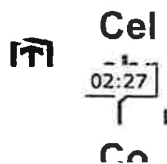
We are now accepti  
 and North Dakota P  
 September 14-16, 20  
 Proposal Submit

Seeking      Partner      Seeking  
 Sponsors      Prospectus      Presenters

**PARTNERS**



**SPONSOR THE CONFERENCE**  
**(FORM)**



## **A Rancher's Insights on Trails Planning Provide Lessons in Public Involvement**

by Cindy Mendoza, CPRP, Portland, Oregon

This article first appeared in the [Dec 2012/Jan 2013 Issue of Western Planner](#).

The situation was a planner's nightmare. The City of Billings and Yellowstone County had just adopted the Heritage Trail Plan, when a group of angry residents began complaining about its recommendations. One of those residents, Jim Newman, was my father. His insights reveal a perspective that planners rarely get to see—the views of rural residents. The event helps illustrate the need to increase public involvement in planning.



Jim Newman was surprised to learn that the Heritage Trail Plan included recommendations for his ranch. Photo provided by Cindy Mendoza.

### **Heritage Trail Plan**

Nearly ten years ago, the City of Billings and Yellowstone County began developing Heritage Trail: the Greater Billings Non-Motorized Trail System to satisfy the non-motorized transportation element of the Billings Transportation Plan. The plan was highly regarded by bike, pedestrian, and transportation advocates alike. In May 2004, it was adopted by the Billings City Council. In June, it was adopted by the Yellowstone County Commissioners.

The adoption of the plan came as a surprise to Jim Newman, who owned a 480-acre ranch south of Billings, located in the heart of the projected greenway area. He was alerted by a neighbor, who went to the June county commissioners' meeting for an unrelated reason and saw a map of proposed trails and greenways with corridors running across local private properties. Alarmed, the neighbor started making phone calls.

The Heritage Trail Plan used a transportation analysis (Bicycle-Compatibility Index and trip generator identification)<sup>1</sup> to recommend bikeways and trails to support non-motorized transportation in the greater Billings area. The plan also identified historic, cultural, and natural sites around Billings that could be accessed or viewed from the proposed corridors. It included a map of priority projects for multi-use trails and greenways. This was the map the neighbor had seen at the final adoption hearing.





The adopted plan was lauded by bike advocates but not by rural residents.

This chance viewing mobilized many rural residents to fight the new plan. Eventually, it also changed how public outreach was conducted by the Planning Division, which provides services to Yellowstone County, the City of Billings, and the Town of Broadview.

### **Newman's ranch**

Newman lived in the Blue Creek Community, seven miles south of Billings. Although the area had been growing for the last 20 years, mixing residential and agricultural land uses, few rural residents imagined that trails and greenways would be proposed so far beyond the city limits.

When Newman's family homesteaded the ranch in 1903, it was adjacent to the first stage coach stop south of town, a one day's ride by horse-drawn wagon from Billings. Newman was very proud of this heritage. He loved to show people the ruts of the old wagon trail, the artifacts he saved from the historic stage stop, as well as the remnant buffalo trails and Crow Indian trail markers on his ranch. He also liked to show off the one-room school house that his family preserved, which served the area from 1912-1917. None of these resources was mentioned in the Heritage Trail Plan.



**BLUE CREEK SCHOOLHOUSE:** A one-room Blue Creek School (1912-1917) is preserved on the Newman ranch, but it wasn't considered a heritage site in the Heritage Trail Plan. Illustration by J. Brock Lee.

In a transportation context, his ranch was accessible via a private gravel road off of Blue Creek Road. The ranch was located nearly five miles from Blue Creek Elementary, the nearest trip generator used in the trail analysis. Consequently, he had a hard time understanding how the "heart of his ranch" was designated as a greenway in the Heritage Trail Plan. He had a harder time understanding how a transportation analysis led to recommendations for a greenway, a conservation corridor, without a trail in it.<sup>2</sup>

### **Key issues and concerns**

Upon obtaining copies of the Heritage Trail Plan, neighbors began asking questions. From a planning perspective, it looked like their concerns stemmed from private property rights and potential land takings. However, their questions were broader:

- If the plan was about heritage trails, why weren't historic wagon trails and stage coach stops noted? Why were transportation engineers leading the planning effort?
- If greenways were recommended, why weren't natural lands and resources evaluated?
- Why were bike advocates represented in the planning process, but not rural residents and equestrian trail users? Why weren't affected property owners notified?
- Why did the plan establish uniform standards for both city and county areas? Were city planners trying to impose urban standards in rural communities?
- If all new development was required to include provisions for trails, did this mean that residents would have to grant trail easements if they wanted to build new barns or houses on their properties?
- Who would be responsible for keeping cattle off the trails and greenways? Who would educate trail users about the extreme fire risk on rangeland in dry summers?

On one level, the concern about the Heritage Trail Plan was one of private property rights. Several residents wanted disclaimers added to maps to indicate that proposed trails and greenways were conceptual only, with acquisition subject to land ownership, land use patterns, and other factors. In addition, they wanted a "landowner declaration," a statement that private property rights would be respected, eminent domain would not be used, and all property owners would be notified in future projects.

"No one talked to me, even though my family was among the original pioneers in Billings, and we have taken care of this land for over a hundred years. How can that be good planning?"

— Jim Newman

On another level, however, the conflict was an issue of public involvement. Residents felt they had a right to be involved in developing plans for their community. Newman and his neighbors felt that they knew far more about the area's natural resources, historical assets, and heritage trails than outside consultants and planners. Newman complained, "No one talked to me, even though my family was among the original pioneers in Billings, and we have taken care of this land for over a hundred years. How can that be good planning?"

### **Addendum to the plan**

Local leaders and planners listened. From their perspective, they never intended to use eminent domain for trail development, nor was their intention to overlook any key stakeholders in the planning process. They simply faced the same challenges all planners face: finding the right balance in public outreach and involvement when given a limited budget and timeline for planning.

In March 2006, after more than a year of discussion with outraged residents, the Heritage Trail Plan was amended. A new chapter was added to incorporate a map disclaimer and landowner declaration. All dotted lines across private property, symbolizing trail corridors, were removed.

Importantly, the plan also took a step towards defining the required level of public involvement in future plans by specifying that updates would include numerous community and neighborhood meetings and workshops, press releases, surveys and direct communication with affected individuals, landowners, and other organizations.

### **Future implications**

The situation faced by the Planning Division is not unique. Project budgets and time constraints often make it difficult to notify everyone affected by plan recommendations. Today the Planning Division has developed a more proactive and community-oriented stance toward public involvement. For example, the 2009 Blue Creek Area Transportation Study was developed with considerable public input, which made it very appealing to local residents and organizations.

Efforts included:

- **Advisory/guidance committee:** A Project Guidance Committee consisted of representatives from government agencies, emergency service providers and area residents. Specifically, two of the strongest opponents were invited to join the committee, giving rural residents a strong voice in the planning process.
- **Public meetings:** Two open houses were held to gain feedback from area residents and to collect comments on study results. These meetings were advertised in the local newspaper, and postcards were mailed to individual homeowners.
- **Stakeholder meetings:** Four stakeholder meetings were held in different geographic areas in the Blue Creek community to ensure that residents from different parts of the study area were represented. Again, postcards were mailed.
- **Website posting:** All working papers and draft/final reports from the Transportation Study were posted on the city's website.

These efforts help set the stage for the 2011 update of the Heritage Trail Plan. Renamed the Billings Area Bikeway and Trail Master Plan, the project applied a systematic method for facilitating communication with agencies, stakeholders, and residents. Although the process included less outreach and direct communication than the Transportation Study, it provided two forums for residents to submit comments: public workshops and a project website. The process allowed community members to contribute to plan revisions before it was finalized and adopted.

The Planning Division continues to reach out to residents in new ways to ensure that their plans reflect the needs and interests of the entire community—including residents who live in rural, suburban and urban areas. This is a challenge because of the different interests and needs of residents who live inside and outside of Billings. However, current efforts have been rewarded with more community support, as well as continued success in implementing plans.

### **Community-supported planning**

The conflict over the Heritage Trail Plan is a long-term success that planners can learn from. Lessons include:

- **Hire the right planning consultant:** Planners should take time to build the right team for the type of plan desired. This team may include staff, consultants, and local experts in the community. This ensures that the right type of analysis is conducted to support

recommendations consistent with stated goals. It helps establish community good will and decreases fears that there is an unstated agenda for the plan.

- **Represent varied interests:** While encouraging interest groups and advocates to participate is easy, planners will need different tools and techniques to strategically reach out to others, including landowners, key stakeholders, representatives from different geographic areas, current and potential trail users, liaisons to community groups, and even people who may oppose the planning effort. In addition, different techniques should be used to notify, advertise and attract diverse groups to the planning process.

While extra public outreach can take more time and energy, these efforts are worth the investment. A strong public involvement process creates a more customized plan, as well as a strong planning constituency to support implementation. It also helps avoid eleventh-hour conflicts in the planning process. If due diligence is done in engaging the public throughout the planning effort, city councilors and county commissioners are more likely to approve a plan and move forward despite any last-minute protests.



**GREAT TRAILS:** Good planning has played an important role in developing trails throughout the Billings area. Photo provided by Nash Emrich, BikeNet.

### **A planning legacy**

Newman died a few years ago. His ashes were spread at his ranch, in the same corridor the Heritage Trail Plan recommended as a greenway for conservation and potential trail development. He missed the recent efforts that local planners made in reaching out to his neighbors, but he would have been pleased that planners and community members are now talking and working together to make Billings a better place. That was his idea of good planning all along.

The author sincerely appreciates the assistance of the Billings City/County Planning Division in providing information for this article. Special thanks are extended to Candi Beaudry, Wyeth Friday, Scott Walker, and Lora Mattox. Their dedication and willingness to work with community members is exemplary.

### **For different types of planning efforts, have the right experts on the team:**

- **Heritage trails:** A cultural preservation/landscape planner can recommend trail access to culturally-valued assets and historically significant places for education, interpretation, recreation and historic preservation.

- Trails and greenways: A natural resources planner or ecologist can identify linear corridors suited for open space protection, habitat conservation, nature interpretation, passive recreation, and non-motorized transportation.
- Non-motorized transportation and multi-use trails: Transportation and recreation expertise can be combined to identify needs for on- and off-street trails to support a variety of uses. These plans may address pedestrian and bicycle routes, as well as needs for equestrian, mountain biking, interpretive, ATV/OHV trails and other recreational trail uses.
- Parks, recreation facilities and trails: Parks, recreation and trails planners can evaluate options to create an interconnected system of parks and trails to improve park access, support recreation (including trail programs and events), and provide access to significant natural/cultural areas.
- Community-based trails/visioning: Public involvement specialists can survey community-wide interests and attitudes to identify a trails vision that reflects the entire community, including advocates and opponents to trail development.

**In addition to traditional forms of public outreach, consider the following:**

- Community intercept events: Interactive voting stations can be set up at community festivals, barbecues, and high-traffic areas to provide information and gauge community preferences.
- Online forums and surveys: Online questionnaires and Townsquare™ forums allow people to learn about and participate in a project at their own convenience.
- Interactive activities: Online or meeting games and mapping tools allow residents to map their preferred trail system and identify the trade-offs needed to implement priority projects.
- Notification: A variety of methods and media tools can be used to broaden public awareness. Consider e-newsletters, social media, notes on utility bills, posts on related web pages, press releases, postcards, and flyers posted or distributed at schools, libraries, community centers, grocery stores, etc.
- Workshop kits: Public involvement kits can be used by project ambassadors at community meetings to involve diverse people and ages (e.g., homeowner's associations, civic associations, scouts, schools, 4-H, senior centers, community groups, coffee klatches, and other interest groups).

**About the Author (at the time of the original writing)**

Cindy Mendoza is a Project Manager for MIG, Inc., specializing in comprehensive, strategic and master planning for parks, recreation facilities, trails and natural areas throughout the West. Visit [www.migcom.com](http://www.migcom.com).

**Endnotes**

1. Developed by the Federal Highway Administration, the Bicycle Compatibility Index evaluates how well a current public roadway can accommodate the efficient operation of both bicycles and motor vehicles. A trip generator analysis evaluates opportunities to connect neighborhoods with major trip generators, such as schools, shopping and business centers, and parks and recreation facilities.

2. This greenway recommendation came from the 1994 Bike Net Plan. No opposition had been voiced to that greenway alignment in ten years, so it was carried forward into the Heritage Trail Plan.



AGENDA ITEM COVER SHEET
Morrow County Board of Commissioners
(Page 1 of 2)

(For BOC Use)
Item #
5d

Please complete for each agenda item submitted for consideration by the Board of Commissioners
(See notations at bottom of form)

Presenter at BOC: Darrell Green
Department: Administration
Short Title of Agenda Item:
(No acronyms please)

Date submitted to reviewers: 5/17/2022
Requested Agenda Date: 5/25/2022

Oregon Department of Transportation Request for Temporary Easement to Construct ADA Curb Ramps

This Item Involves: (Check all that apply for this meeting.)
Order or Resolution
Ordinance/Public Hearing:
1st Reading 2nd Reading
Public Comment Anticipated:
Estimated Time:
Document Recording Required
Contract/Agreement
Appointments
Update on Project/Committee
Consent Agenda Eligible
Discussion & Action
Estimated Time: 5 Minutes
Purchase Pre-Authorization
Other

N/A
Purchase Pre-Authorizations, Contracts & Agreements
Contractor/Entity:
Contractor/Entity Address:
Effective Dates - From: Through:
Total Contract Amount: Budget Line:
Does the contract amount exceed \$5,000? Yes No

Reviewed By:

Department Director Required for all BOC meetings
DATE
Administrator Required for all BOC meetings
DATE
County Counsel \*Required for all legal documents
DATE
Finance Office \*Required for all contracts; other items as appropriate.
DATE
Human Resources \*If appropriate
DATE
\*Allow 1 week for review (submit to all simultaneously). When each office has notified the submitting department of approval, then submit the request to the BOC for placement on the agenda.

Note: All other entities must sign contracts/agreements before they are presented to the Board of Commissioners (originals preferred). Agendas are published each Friday afternoon, so requests must be received in the BOC Office by 1:00 p.m. on the Friday prior to the Board's Wednesday meeting. Once this form is completed, including County Counsel, Finance and HR review/sign-off (if appropriate), then submit it to the Board of Commissioners Office.

**AGENDA ITEM COVER SHEET**  
**Morrow County Board of Commissioners**  
**(Page 2 of 2)**

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**1. ISSUES, BACKGROUND, DISCUSSION AND OPTIONS (IF ANY):**

HDR Engineering has been contracted by the Oregon Department of Transportation (ODOT) to assist in the the acquisition of right-of-way for improving curb ramps in Umatilla/Morrow County. HDR mailed Morrow County documents for temporary easements to design and modify curb ramps near three Morrow County properties in Heppner; Fairgrounds, Courthouse and the Loop Bus Barn. Attached are the documents and maps of the locations. The easements will give the construction workers additional room to set concrete forms, pour and finish the concrete. No concrete or permanent improvements will be placed on Morrow County property.

I forwarded the documents to our Planning Director, Tamra Mabbott and our Public Works Director, Eric Imes for review and feedback. The documents and request for a temporary easement are in order.

In the ODOT letter, there is an option to waive the fee of \$750.00 for the Board of Commissioners to consider and a more formal process if the Board would like for staff to explore other options.

**2. FISCAL IMPACT:**

Possible revenue of \$2,250.00

**3. SUGGESTED ACTION(S)/MOTION(S):**

Motion to approve the temporary easements and have the Chair sign temporary easement document.

Or

Motion to approve the temporary easements, waive the fee and have the Chair sign the temporary easement document.

Attach additional background documentation as needed.





# Oregon

Kate Brown, Governor

Department of Transportation  
Region 5 Right of Way  
3012 Island Avenue  
La Grande, OR 97850-9497  
Phone: (541) 963-3177  
Fax: (541) 962-9819

May 5, 2022

Morrow County  
Attn: Darell J. Green, County Administrator  
PO Box 788  
Heppner, Oregon 97836

|                  |                                   |
|------------------|-----------------------------------|
| <b>File No.:</b> | 9780-001V                         |
| <b>Grantor:</b>  | Morrow County                     |
| <b>Section:</b>  | Umatilla/Morrow county curb ramps |
| <b>Highway:</b>  | Heppner Highway                   |
| <b>County:</b>   | Morrow                            |
| <b>FAP No.:</b>  | SA00451e.d.7/31/24                |

Morrow County  
Attn: Roberta Lutchter, Executive Assistant  
PO Box 788  
Heppner, Oregon 97836

Dear Darell J. Green and Roberta Lutchter:

The Oregon Department of Transportation (ODOT) plans to proceed with the Umatilla/Morrow county curb ramps project. This project will improve portions of curb ramps/sidewalk in your neighborhood to comply with Federal and State regulations. For this project, we need to enter onto your property temporarily in order to construct/reconstruct curb ramps/sidewalk. ODOT would like to offer you \$750 for the temporary right to enter onto your property behind the current curb ramp/sidewalk as shown in the attached sketch map.

The current curb ramp/sidewalk is on public property. Allowing this entry behind the current curb ramp/sidewalk will give the construction workers additional room to set concrete forms, pour and finish the concrete. No concrete or permanent improvements will be placed on your property, nor is this work expected to cause any property damage. ODOT and/or its contractor will either preserve and protect or replace in/like/kind any landscaping or other improvements affected within the area of use.

The enclosed Temporary Easement document covers the terms of our proposed agreement. Please read the document carefully and if acceptable, sign where indicated. This document needs to be signed in front of a notary. Please complete and sign the attached W-9. After returning both the signed and notarized document and W-9 in the enclosed self-addressed stamped envelope, you will receive payment.

Please be aware that this process is optional, other processes include a more formal approach. Please contact me if you would like to explore other options.

You do have the right to waive compensation. If you choose to do so, please contact me and I will see that you receive the necessary donation forms and instructions.

If you have any questions or concerns, need additional clarification, or notary assistance, please feel free to contact your assigned agent at (503) 316-5545 or email [Suzette.Egli@hdrinc.com](mailto:Suzette.Egli@hdrinc.com). Your assigned agent is prepared to meet with you at your convenience and will be available to assist you.

Thank you for your time and timely attention to this matter. I look forward to working with you to complete this process.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Godfrey".

James Godfrey  
ODOT Senior Right of Way Agent

Enclosures

TR:LK

**TEMPORARY EASEMENT**

**MORROW COUNTY**, a political subdivision of the State of Oregon, which acquired title as **Morrow County**, Grantor, for the true and actual consideration of \$750.00, does grant to the **STATE OF OREGON**, by and through its **DEPARTMENT OF TRANSPORTATION**, Grantee, its successors and assigns, a temporary easement for a work area for construction purposes, over and across the property depicted on **Exhibit "A" Drawing dated 3/8/2022**, attached hereto and by this reference made a part hereof.

IT IS UNDERSTOOD that the temporary easement rights herein granted shall terminate two (2) years from the date hereof or upon completion of the State of Oregon Department of Transportation's construction project, whichever is sooner.

IT IS ALSO UNDERSTOOD that the temporary easement herein granted does not convey any right or interest in the above-described property, except as stated herein, nor prevent Grantor from the use of said property; provided, however that such use does not interfere with the rights herein granted.

Grantor covenants to and with Grantee, its successors and assigns, that Grantor is the owner of said property, and will warrant the easement rights herein granted from all lawful claims whatsoever.

Grantor agrees that the consideration recited herein is just compensation for the property or property rights conveyed, including any and all reduction in value to Grantor's remaining property, if any, which may result from the acquisition or use of said property or property rights. However, the consideration does not include damages resulting from any use or activity by Grantee beyond or outside of those uses expressed herein, if any, or damages arising from any negligence.

File 9780001V  
Map RW9780M

In construing this document, where the context so requires, the singular includes the plural and all grammatical changes shall be made so that this document shall apply equally to corporations and to individuals.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**MORROW COUNTY, a political subdivision of the State of Oregon, which acquired title as Morrow County**

By \_\_\_\_\_  
Chair, Board of Commissioners

STATE OF OREGON, County of \_\_\_\_\_

Dated \_\_\_\_\_, 20\_\_\_\_\_. Personally appeared \_\_\_\_\_, who, being sworn, stated that he/she is the Mayor of Morrow County, a political subdivision of the State of Oregon, and that this instrument was voluntarily signed on behalf of the County by authority of an order of the Board of Commissioners.

Before me:

\_\_\_\_\_  
Notary Public for Oregon  
My Commission expires \_\_\_\_\_

# SPOTLIGHT: CURB RAMPS

Fall 2020



## Introduction

In 2017, ODOT began work to bring 25,000+ curb ramps into compliance with Americans with Disabilities Act (ADA) standards over the next fifteen years. This effort began in response to a lawsuit by the Association of Oregon Centers for Independent Living (AOCIL). A settlement agreement outlines ODOT's commitment to improving curb ramps and pedestrian signals along all state highways. It also addresses accessible routes through work zones, outreach and addressing public concerns.

Providing an accessible transportation system is one of seven areas of ODOT's Accessibility Program. Other elements range from access to buildings to employment opportunities.

People with disabilities and everyone who uses sidewalks along the state transportation system will benefit from:

- Upgrades to existing curb ramps and pedestrian signals
- New ADA-compliant curb ramps and pedestrian signals where there are none currently
- ADA-compliant curb ramps and pedestrian signals in all future projects

## Steps to Improved Mobility



AOCIL identified the highest priority curb ramp and pedestrian signal locations



ODOT identified and ranked the condition of all non-compliant curb ramps



Engaging disabled community stakeholders and the general public



Meet Construction Commitments

### Curb Ramp Improvements

| End of 2022 | End of 2027 | End of 2032 |
|-------------|-------------|-------------|
| 30%         | 75%         | 100%        |



Outcomes

- Better-defined crossings and signage make pedestrians more visible, reducing users/vehicle collisions
- Improved access to sidewalks that include tactile features and audible signals at targeted locations



Read the most up-to-date information and submit comments, questions, concerns or requests at [www.oregon.gov/ODOT/About/Pages/ADA.aspx](http://www.oregon.gov/ODOT/About/Pages/ADA.aspx)



# Project Lifecycle

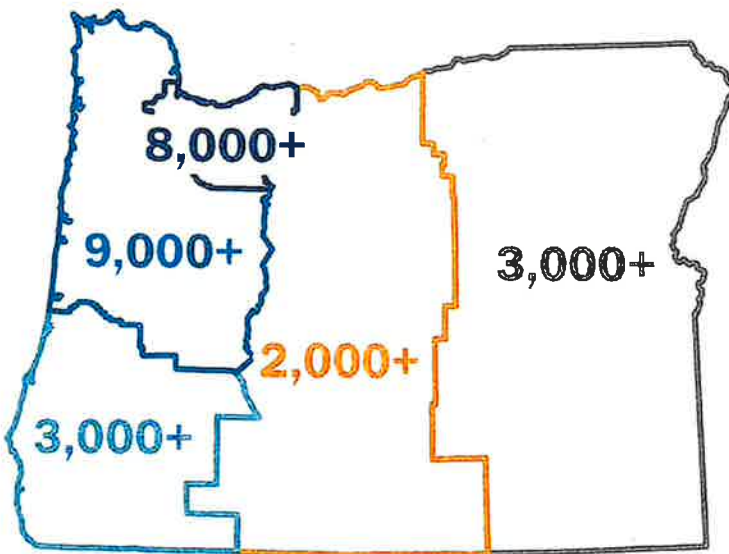
Engagement



**22.1%**  
of adults  
have a disability

**Mobility**  
is the most  
common disability

**25,000+**  
Curb Ramps  
to improve



Estimated number of ramps per ODOT region.

## We want to hear from you!

If there are curb ramps that are limiting access within your community, please contact us. Your input will help the team prioritize improvements around the state.

Tiffany Hassler

(503) 779-9585

[Tiffany.Hassler@odot.state.or.us](mailto:Tiffany.Hassler@odot.state.or.us)



For ADA (Americans with Disabilities Act) or Civil Rights Title VI accommodations, translation/interpretation services, or more information call 503-731-4128, TTY 800-735-2900 or Oregon Relay Service 7-1-1. Si desea obtener información sobre este proyecto traducida al español, sírvase llamar al 503-731-4128.

## ODOT needs your help updating 27,000 curb ramps across the state

In an effort to remediate 27,000 curb ramps across the state, ODOT is implementing a streamlined approach for the temporary occupation of private property. This streamlined approach will save time and taxpayer dollars while still ensuring that private property owners are paid just compensation for the temporary use of a portion of their property. This is an optional process and you have the right to request us to use our standard acquisition process.



**How can I help?** By allowing ODOT to temporarily occupy a portion of your property to repair or replace deficient curb ramps.

**Will I be compensated for the temporary occupation (Temporary Easement)?** Yes. We will study the fair market value of all properties within the project and determine just compensation for the project area based on the highest valued land type and length of occupation.

**What is a Temporary Easement?** It is the right for one entity to occupy the property of another for a specific purpose and time.

**What kind of activities will be allowed within the temporary easements on my property?** The temporary easement will allow the Contractor additional room to set forms, pour, and finish the concrete ramp.

**When will I be paid?** Three to four weeks from returning the signed and notarized Temporary Easement Document, and the signed and completed W-9.

**Why do I have to have the temporary easement document notarized?** This is a legal document that may be recorded with the county. If you need notary assistance, please contact the agent referenced in your offer letter.

**How does the streamlined approach save taxpayer dollars and time?** The streamlined approach looks at the highest valued property within a project area and uses it to set the offer value for the entire project, rather than completing a costly detailed appraisal report of each property.

**What happens if I don't sign the temporary easement document?** We will make an offer to purchase the temporary easement under the traditional Right-of-Way acquisition process defined by state and federal law. Please contact the agent listed on your documents if you are not interested in participating in this voluntary program.

**How will my property be left?** The property is to be left in as good or better condition than before construction. If plants or other features are damaged they will be replaced by the contractor at no cost to you.

**Will permanent features such as curb ramps or sidewalks be built within the temporary easement?** No permanent features will be built within the temporary easement. The temporary easement will only be used to assist the contractor in constructing the curb ramp. It will allow them extra room to set forms and pour concrete. All permanent features will be built within existing right of way.

**What if I have personal property in the temporary easement that needs to be moved?** Please inform the agent listed on your offer letter regarding personal property within the proposed temporary easement.

### What can I do to help?

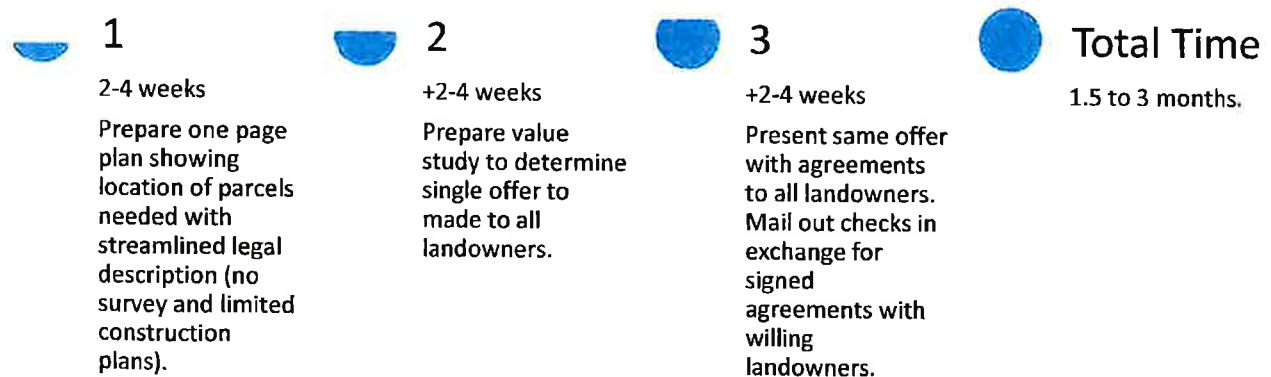
1. Read the information provided and ask questions if you need additional information or clarification.
2. Sign and notarize the Temporary Easement Document. Contact the agent listed on the document if you need notary assistance.
3. Return the signed and notarized document and completed W-9 in the enclosed envelope.
4. In three to four weeks, you will receive your payment.

### ODOT standard process vs. streamline process

#### Traditional Right-of-Way Acquisition Steps



#### New Accelerated Right-of-Way Acquisition Steps



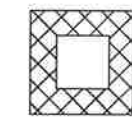
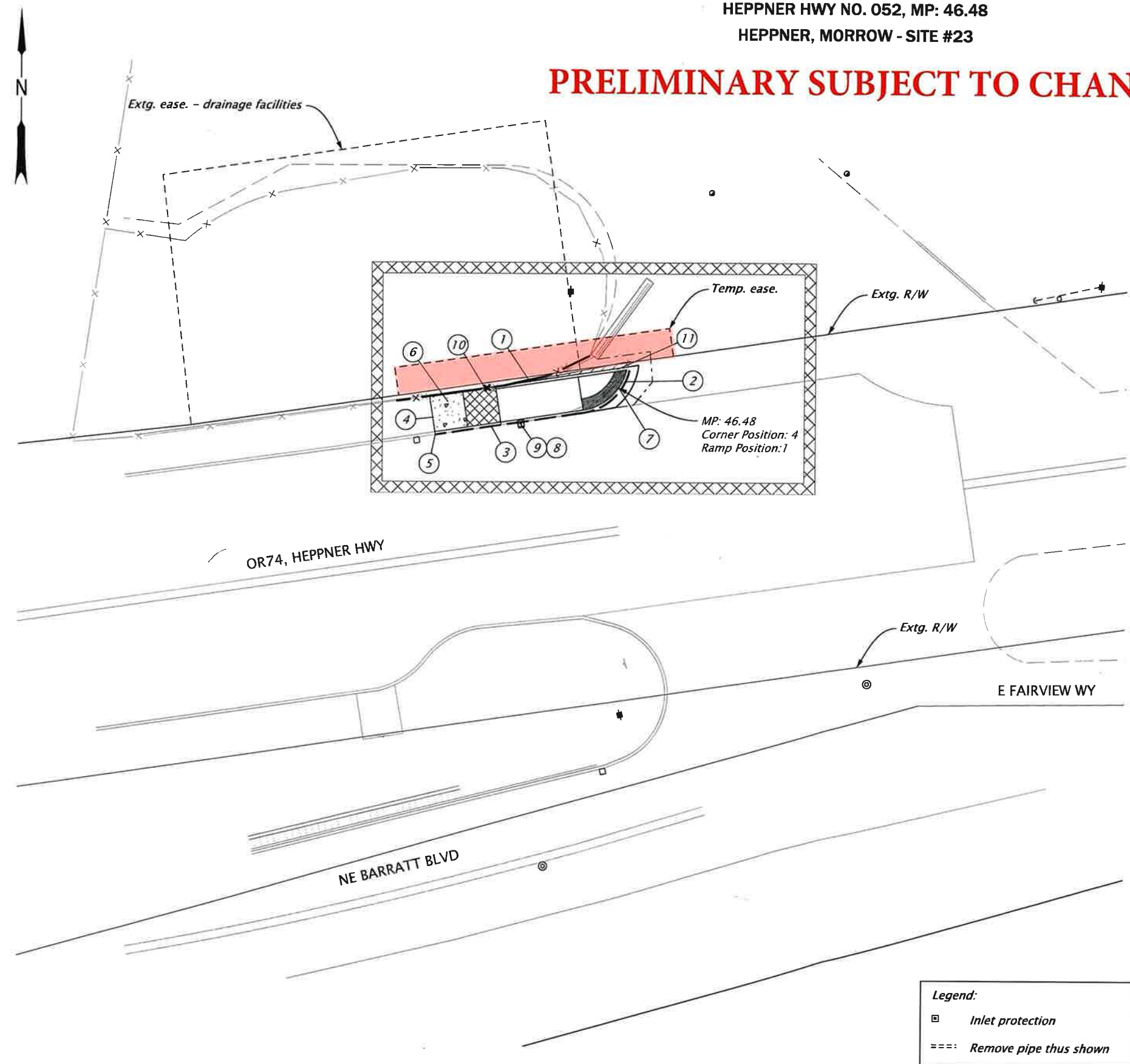


OR74 AT FAIRVIEW WY  
 HEPPNER HWY NO. 052, MP: 46.48  
 HEPPNER, MORROW - SITE #23

55V-041

**PRELIMINARY SUBJECT TO CHANGE**

- ① Const. curb modified  
(For details, see sht. BB03)
- ② Const. curb and gutter  
(For details, see sht. BB03)
- ③ Const. std. curb
- ④ Connect to extg. walk
- ⑤ Connect to extg. curb
- ⑥ Const. PCC sidewalk
- ⑦ Const. curb ramp, Perpendicular  
Inst. Safety yellow radial truncated domes  
on New surface - 19.5 sqft  
PCC surfacing  
(For details, see sht. A06)
- ⑧ Const. inlet protection type 11 - 1 ea
- ⑨ Adjust inlet
- ⑩ Removing and rebuilding fence
- ⑪ Removal of curb ramp, walk, curb,  
surfacing - 34.3 sqyd  
(For details, see sht. BC08)



Right-of-Way delays or access delays  
(See 00180.65)

**ADA CURB RAMP PILOT PROGRAM PROJECT**

**Legend:**  
 □ Inlet protection  
 === Remove pipe thus shown



RENEWS: 12-31-2023

**HDR** HDR ENGINEERING, INC  
 RIVER QUARRY AT PARKCENTER  
 412 E. PARKCENTER BL., STE. 100  
 BOISE, ID 83706-6659  
 208.387.7000

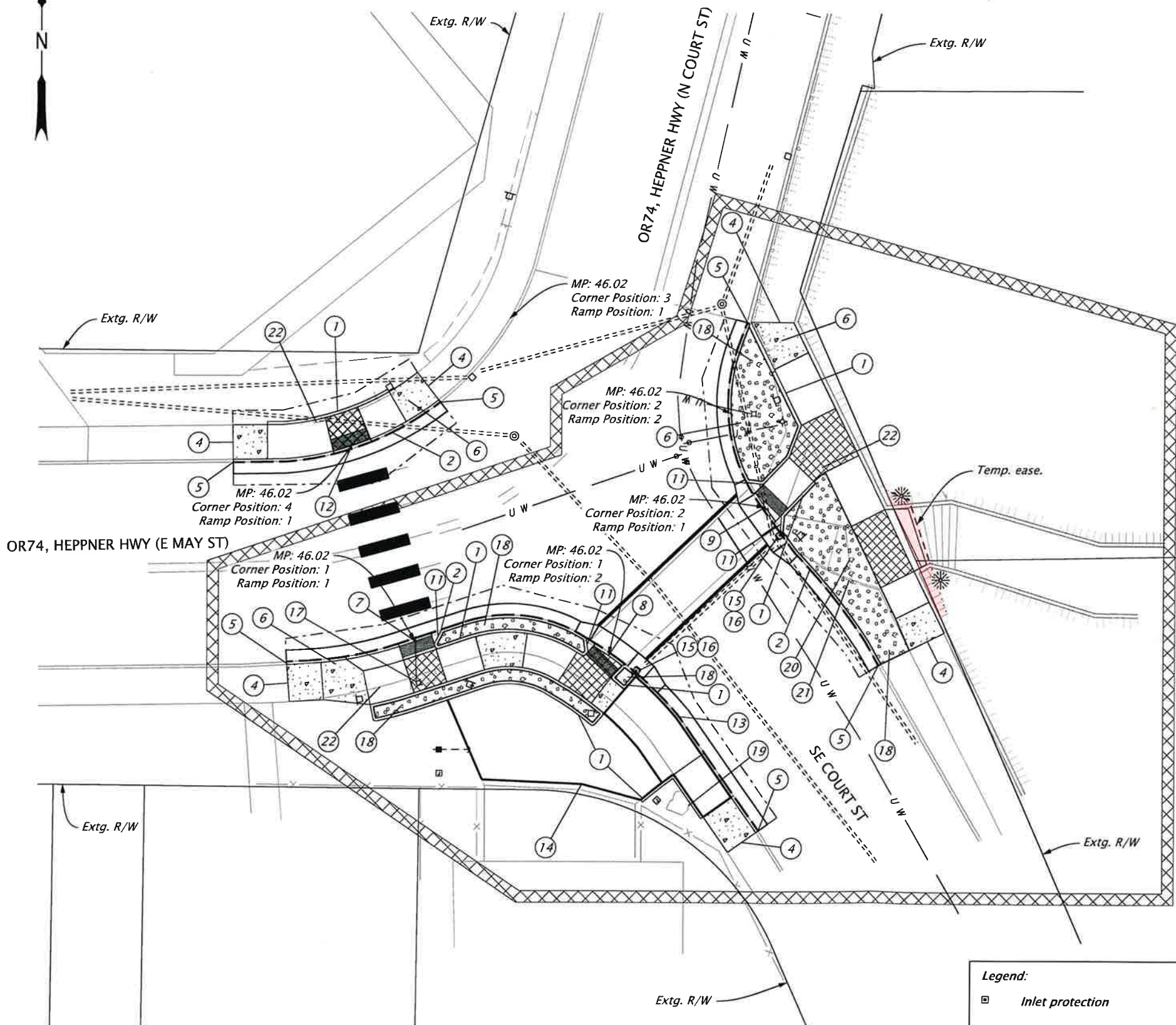
**UMATILLA/MORROW COUNTY CURB RAMPS PROJECT**  
 VARIOUS HIGHWAYS  
 UMATILLA AND MORROW COUNTIES

Designer: Hunter Stacy      Reviewer: Roy Blower  
 Drafter: Hunter Stacy      Checker: Travis Kruger

**GENERAL CONSTRUCTION**      SHEET NO. C316

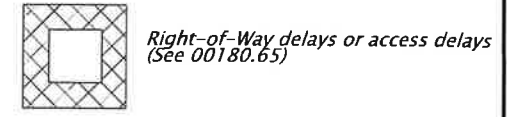
OR74 AT COURT ST.  
 HEPPNER HWY NO. 052, MP: 46.02  
 HEPPNER, MORROW - SITE #18

55V-041



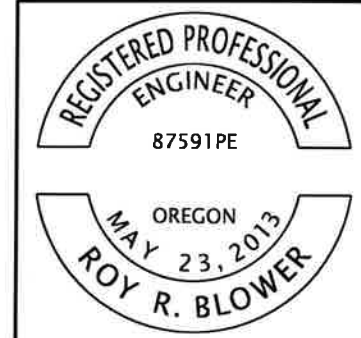
- ① Const. curb modified (For details, see sht. BB03)
- ② Const. curb and gutter (For details, see sht. BB03)
- ③ Const. std. curb
- ④ Connect to extg. walk
- ⑤ Connect to extg. curb
- ⑥ Const. PCC sidewalk
- ⑦ Const. curb ramp, Combination Inst. Safety yellow truncated domes on New surface - 12.0 sqft PCC surfacing (For details, see sht. A06)
- ⑧ Const. curb ramp, Combination Inst. Safety yellow truncated domes on New surface - 12.0 sqft PCC surfacing (For details, see sht. A06)
- ⑨ Const. curb ramp, Combination Inst. Safety yellow truncated domes on New surface - 12.0 sqft PCC surfacing (For details, see sht. A06)
- ⑩ Const. curb ramp, Combination Inst. Safety yellow truncated domes on New surface - 12.0 sqft PCC surfacing (For details, see sht. A06)
- ⑪ Const. snow curb return (For details, see sht. BB03)
- ⑫ Const. curb ramp, Parallel Inst. Safety yellow truncated domes on New surface - 13.1 sqft PCC surfacing (For details, see sht. A06)
- ⑬ Const. conc. driveway (Option N)
- ⑭ Const. A.C. Pavement approach
- ⑮ Adjust inlet - 2 ea (For details, see sht. BB07)
- ⑯ Const. inlet protection type 11 - 2 ea
- ⑰ Relocate extg. utility meter box
- ⑱ Inst. red lava rock Thkn. - 6" (For details, see sht. BB05)
- ⑲ Remove and reinstall decorative boulder
- ⑳ Remove extg. stairs
- ㉑ Remove extg. handrail
- ㉒ Removal of curb ramp, walk, curb, surfacing - 417.2 sqyd (For details, see sht. BB08)

**PRELIMINARY  
 SUBJECT TO CHANGE**



**ADA CURB RAMP PILOT PROGRAM PROJECT**

**Legend:**  
 □ Inlet protection  
 --- Remove pipe thus shown



**HDR** HDR ENGINEERING, INC  
 RIVER QUARRY AT PARKCENTER  
 412 E. PARKCENTER BL., STE. 100  
 BOISE, ID 83706-6659  
 208.387.7000

**UMATILLA/MORROW COUNTY  
 CURB RAMPS PROJECT**  
 VARIOUS HIGHWAYS  
 UMATILLA AND MORROW COUNTIES

Designer: Hunter Stacy Reviewer: Roy Blower  
 Drafter: Hunter Stacy Checker: Travis Kruger

**GENERAL CONSTRUCTION** SHEET NO. **C311**

RENEWS: 12-31-2023

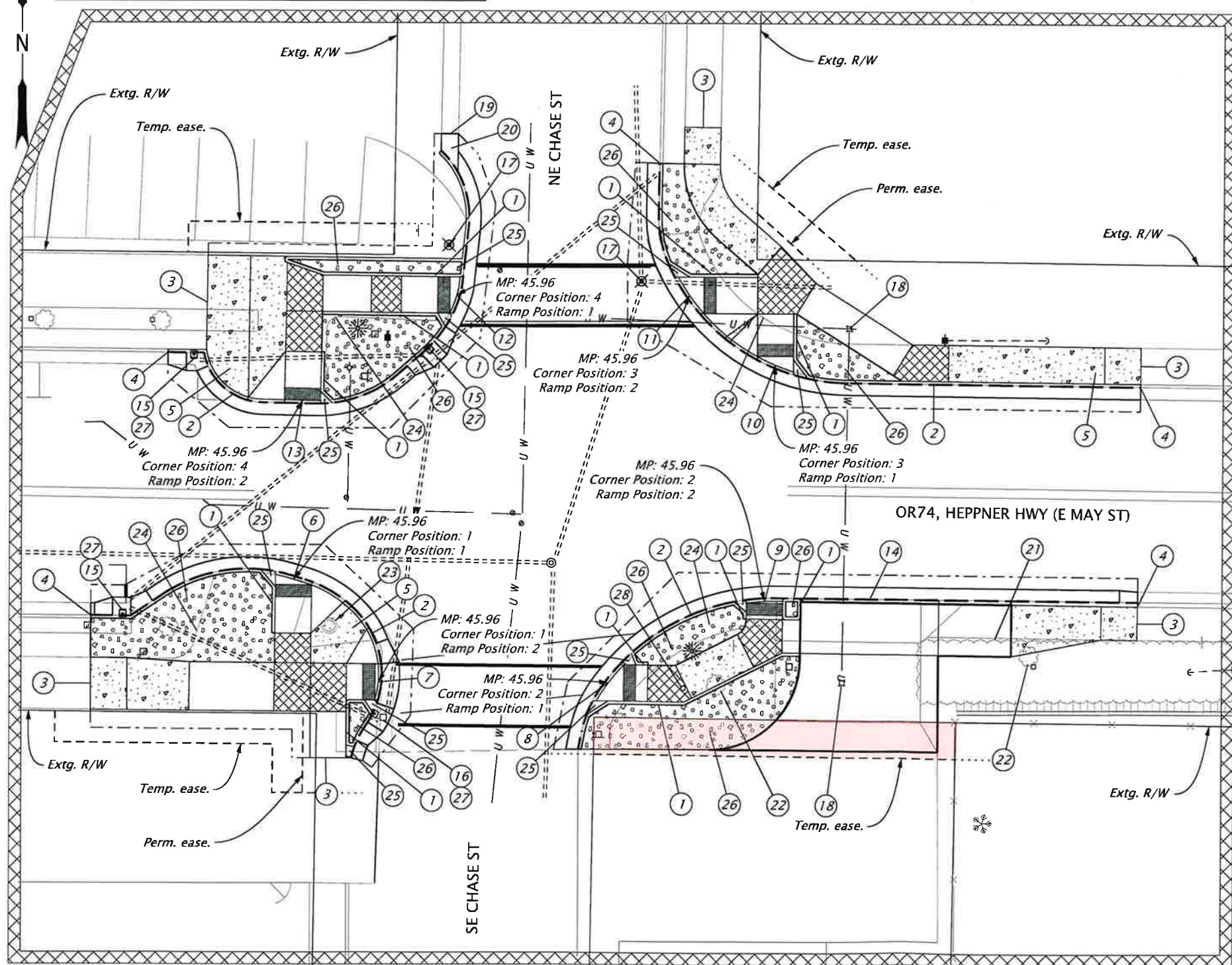
FINAL ELECTRONIC DOCUMENT  
 AVAILABLE UPON REQUEST

Rotation: 0° Scale: 1"=20'

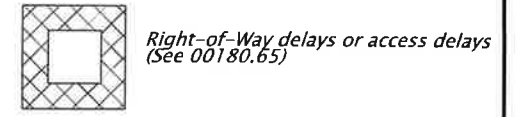
**PRELIMINARY  
SUBJECT TO CHANGE**

**OR74 AT CHASE ST.  
HEPPNER HWY NO. 052, MP: 45.96  
HEPPNER, MORROW - SITE #17**

55V-041

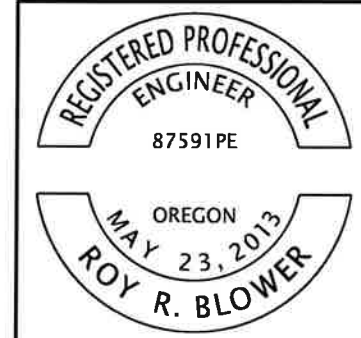


- 1 Const. curb modified (For details, see sht. BB03)
- 2 Const. curb and gutter (For details, see sht. BB03)
- 3 Connect to extg. walk
- 4 Connect to extg. curb
- 5 Const. PCC sidewalk
- 6 Const. curb ramp, Combination Inst. Safety yellow truncated domes on New Surface - 12.0 sqft PCC surfacing (For details, see sht. A06)
- 7 Const. curb ramp, Combination Inst. Safety yellow truncated domes on New Surface - 12.0 sqft PCC surfacing (For details, see sht. A06)
- 8 Const. curb ramp, Perpendicular Inst. Safety yellow truncated domes on New Surface - 12.0 sqft PCC surfacing (For details, see sht. A06)
- 9 Const. curb ramp, Perpendicular Inst. Safety yellow truncated domes on New Surface - 12.0 sqft PCC surfacing (For details, see sht. A06)
- 10 Const. curb ramp, Combination Inst. Safety yellow truncated domes on New Surface - 12.0 sqft PCC surfacing (For details, see sht. A06)
- 11 Const. curb ramp, Combination Inst. Safety yellow truncated domes on New Surface - 12.0 sqft PCC surfacing (For details, see sht. A06)
- 12 Const. curb ramp, Combination Inst. Safety yellow truncated domes on New Surface - 12.0 sqft PCC surfacing (For details, see sht. A06)
- 13 Const. curb ramp, Perpendicular Inst. Safety yellow truncated domes on New Surface - 12.0 sqft PCC surfacing (For details, see sht. A06)
- 14 Const. conc. driveway (Option G) (See dwg. no. RD735)
- 15 Adjust inlet - 3 ea
- 16 Adjust inlet (For details, see sht. BB07)
- 17 Adjust manhole - 2 ea
- 18 Adjust utility meter box - 2 ea
- 19 Connect to extg. valley gutter
- 20 Const. valley gutter
- 21 Remove extg. shrubbery
- 22 Remove extg. tree
- 23 Remove and reinstall conc. planter box
- 24 Removal of curb ramp, walk, curb, surfacing - 630.4 sqyd (For details, see sht. BB08)
- 25 Const. snow curb return (For details, see sht. BB03)
- 26 Inst. red lava rock Thkn. - 6" (For details, see sht. BB05)
- 27 Const. inlet protection type 11 - 4 ea
- 28 Relocate extg. utility box (Coordinate with City of Heppner)



**ADA CURB RAMP PILOT PROGRAM PROJECT**

**Legend:**  
 Inlet protection  
 Remove pipe thus shown



**HDR** HDR ENGINEERING, INC  
 RIVER QUARRY AT PARKCENTER  
 412 E. PARKCENTER BL., STE. 100  
 BOISE, ID 83706-6659  
 208.387.7000

**UMATILLA/MORROW COUNTY CURB RAMPS PROJECT**  
 VARIOUS HIGHWAYS  
 UMATILLA AND MORROW COUNTIES

Designer: Hunter Stacy Reviewer: Roy Blower  
 Drafter: Hunter Stacy Checker: Travis Kruger

**GENERAL CONSTRUCTION** SHEET NO. C310

RENEWS: 12-31-2023

FINAL ELECTRONIC DOCUMENT  
 AVAILABLE UPON REQUEST

Rotation: 0° Scale: 1"=20'

**DONATION TEMPORARY EASEMENT**

**MORROW COUNTY**, a political subdivision of the State of Oregon, which acquired title as **Morrow County**, Grantor, for no monetary consideration, does grant to the **STATE OF OREGON**, by and through its **DEPARTMENT OF TRANSPORTATION**, Grantee, its successors and assigns, a temporary easement for a work area for construction purposes, over and across the property depicted on **Exhibit "A" Drawing dated 3/8/2022**, attached hereto and by this reference made a part hereof.

IT IS UNDERSTOOD that the temporary easement rights herein granted shall terminate two (2) years from the date hereof or upon completion of the State of Oregon Department of Transportation's construction project, whichever is sooner.

IT IS ALSO UNDERSTOOD that the temporary easement herein granted does not convey any right or interest in the above-described property, except as stated herein, nor prevent Grantor from the use of said property; provided, however that such use does not interfere with the rights herein granted.

Grantor covenants to and with Grantee, its successors and assigns, that Grantor is the owner of said property, and will warrant the easement rights herein granted from all lawful claims whatsoever.

In construing this document, where the context so requires, the singular includes the plural and all grammatical changes shall be made so that this document shall apply equally to corporations and to individuals.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

**MORROW COUNTY, a political subdivision of the State of Oregon, which acquired title as Morrow County**

By \_\_\_\_\_  
Chair, Board of Commissioners

STATE OF OREGON, County of \_\_\_\_\_

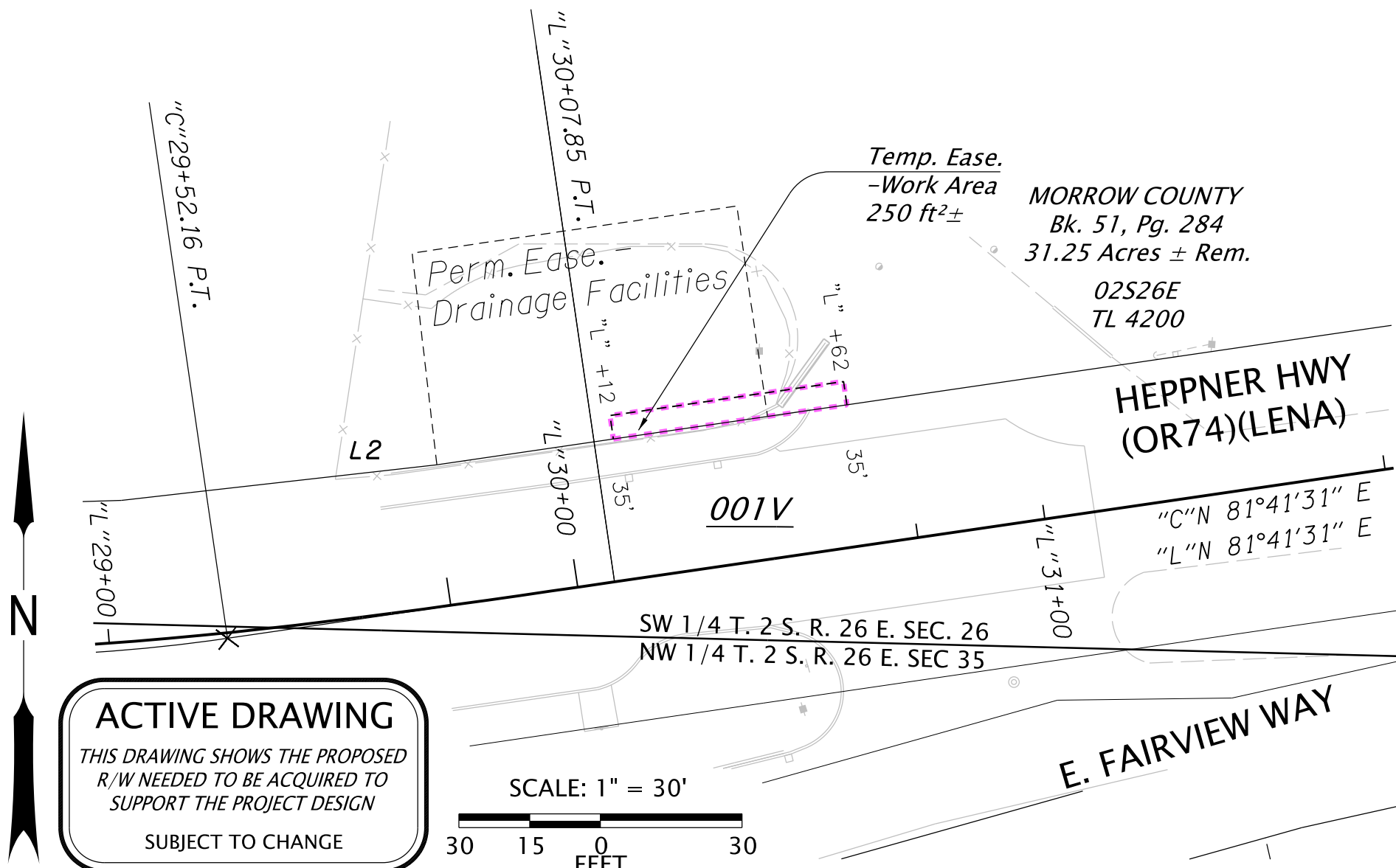
Dated \_\_\_\_\_, 20\_\_\_\_\_. Personally appeared \_\_\_\_\_, who, being

sworn, stated that he/she is the Mayor of Morrow County, a political subdivision of the State of Oregon, and that this instrument was voluntarily signed on behalf of the County by authority of an order of the Board of Commissioners.

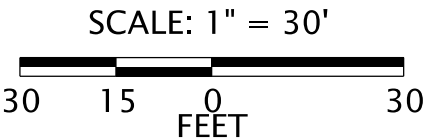
Before me:


\_\_\_\_\_  
Notary Public for Oregon  
My Commission expires \_\_\_\_\_

SEC. 26, T. 2S, R. 26E, W.M.  
 (2 Years or Duration of Project, whichever is sooner)



**ACTIVE DRAWING**  
 THIS DRAWING SHOWS THE PROPOSED  
 R/W NEEDED TO BE ACQUIRED TO  
 SUPPORT THE PROJECT DESIGN  
 SUBJECT TO CHANGE



|   |         |                                    |                     |             |
|---|---------|------------------------------------|---------------------|-------------|
|  <p><b>RIGHT OF WAY<br/>ENGINEERING</b><br/>EXHIBIT A</p> | SECTION | MORROW COUNTY CURB RAMPS (HEPPNER) | SCALE               | 1" = 30'    |
|   | HIGHWAY | HEPPNER                            | DATE                | MARCH, 2022 |
|   | COUNTY  | MORROW                             | FILE                | 9780-001V   |
|   | PURPOSE | TEMP. EASE. - WORK AREA            | SEE DRAWING RW9780M |             |

**DONATION TEMPORARY EASEMENT**

**MORROW COUNTY, a political subdivision of the State of Oregon**, Grantor, for no monetary consideration, does grant to the **STATE OF OREGON, by and through its DEPARTMENT OF TRANSPORTATION**, Grantee, its successors and assigns, a temporary easement for a work area for construction purposes, over and across the property depicted on **Exhibit "A" Drawing dated 3/10/2022**, attached hereto and by this reference made a part hereof.

IT IS UNDERSTOOD that the temporary easement rights herein granted shall terminate two (2) years from the date hereof or upon completion of the State of Oregon Department of Transportation's construction project, whichever is sooner.

IT IS ALSO UNDERSTOOD that the temporary easement herein granted does not convey any right or interest in the above-described property, except as stated herein, nor prevent Grantor from the use of said property; provided, however that such use does not interfere with the rights herein granted.

Grantor covenants to and with Grantee, its successors and assigns, that Grantor is the owner of said property, and will warrant the easement rights herein granted from all lawful claims whatsoever.

In construing this document, where the context so requires, the singular includes the plural and all grammatical changes shall be made so that this document shall apply equally to corporations and to individuals.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_.

**MORROW COUNTY, a political subdivision of the State of Oregon**

By \_\_\_\_\_  
Chair, Board of Commissioners

STATE OF OREGON, County of \_\_\_\_\_

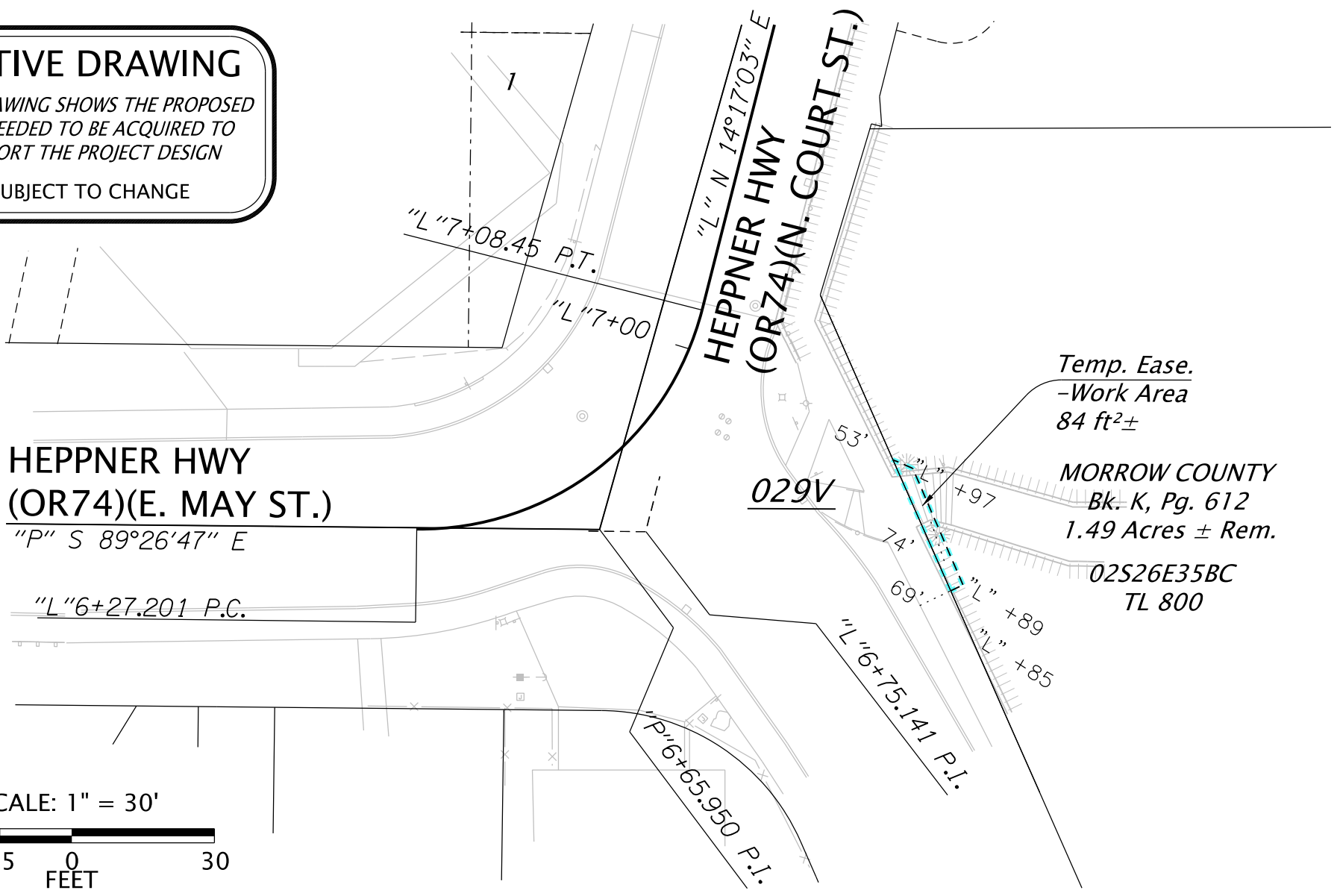
Dated \_\_\_\_\_, 20\_\_\_\_\_. Personally appeared \_\_\_\_\_, who, being sworn, stated that he/she is the Mayor of Morrow County, a political subdivision of the State of Oregon, and that this instrument was voluntarily signed on behalf of the County by authority of an order of the Board of Commissioners.

Before me:


\_\_\_\_\_  
Notary Public for Oregon  
My Commission expires \_\_\_\_\_

SEC. 35, T. 2S, R. 26E, W.M.  
 (2 Years or Duration of Project, whichever is sooner)

**ACTIVE DRAWING**  
 THIS DRAWING SHOWS THE PROPOSED  
 R/W NEEDED TO BE ACQUIRED TO  
 SUPPORT THE PROJECT DESIGN  
 SUBJECT TO CHANGE



SCALE: 1" = 30'  
 30 15 0 30  
 FEET

|   |         |                                    |                     |             |
|---|---------|------------------------------------|---------------------|-------------|
| <br><b>RIGHT OF WAY<br/>                 ENGINEERING</b><br>EXHIBIT A | SECTION | MORROW COUNTY CURB RAMPS (HEPPNER) | SCALE               | 1" = 30'    |
|   | HIGHWAY | HEPPNER                            | DATE                | MARCH, 2022 |
|   | COUNTY  | MORROW                             | FILE                | 9780-029V   |
|   | PURPOSE | TEMP. EASE. - WORK AREA            | SEE DRAWING RW9780M |             |

**DONATION TEMPORARY EASEMENT**

**MORROW COUNTY, a political subdivision of the State of Oregon**, Grantor, for no monetary consideration, does grant to the **STATE OF OREGON, by and through its DEPARTMENT OF TRANSPORTATION**, Grantee, its successors and assigns, a temporary easement for a work area for construction purposes, over and across the property depicted on **Exhibit "A" Drawing dated 3/9/2022**, attached hereto and by this reference made a part hereof.

IT IS UNDERSTOOD that the temporary easement rights herein granted shall terminate two (2) years from the date hereof or upon completion of the State of Oregon Department of Transportation's construction project, whichever is sooner.

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Grantor covenants to and with Grantee, its successors and assigns, that Grantor is the owner of said property, and will warrant the easement rights herein granted from all lawful claims whatsoever.

In construing this document, where the context so requires, the singular includes the plural and all grammatical changes shall be made so that this document shall apply equally to corporations and to individuals.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**MORROW COUNTY, a political subdivision of the State of Oregon**

By \_\_\_\_\_  
Chair, Board of Commissioners

STATE OF OREGON, County of \_\_\_\_\_

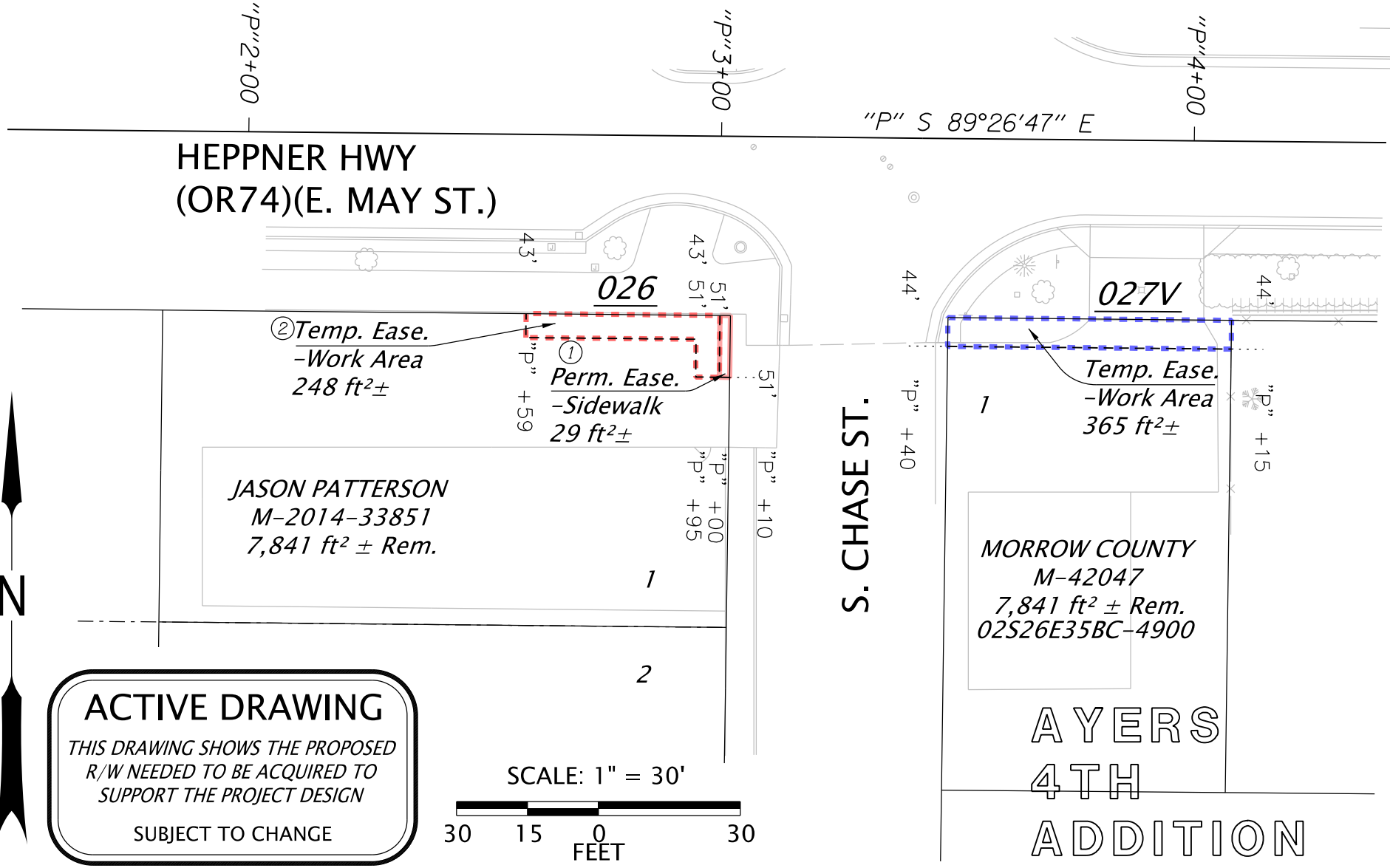
Dated \_\_\_\_\_, 20\_\_\_\_. Personally appeared \_\_\_\_\_, who, being sworn, stated that he/she is the Mayor of Morrow County, a political subdivision of the State of Oregon, and that this instrument was voluntarily signed on behalf of the County by authority of an order of the Board of Commissioners.


Before me:

\_\_\_\_\_  
Notary Public for Oregon  
My Commission expires \_\_\_\_\_



SEC. 35, T. 2S, R. 26E, W.M.  
 (2 Years or Duration of Project, whichever is sooner)



|   |         |                                    |                     |             |
|---|---------|------------------------------------|---------------------|-------------|
|  <p>OREGON DEPARTMENT OF TRANSPORTATION<br/> <b>RIGHT OF WAY ENGINEERING</b><br/>         EXHIBIT A</p> | SECTION | MORROW COUNTY CURB RAMPS (HEPPNER) | SCALE               | 1" = 30'    |
|   | HIGHWAY | HEPPNER                            | DATE                | MARCH, 2022 |
|   | COUNTY  | MORROW                             | FILE                | 9780-027V   |
|   | PURPOSE | TEMP. EASE. - WORK AREA            | SEE DRAWING RW9780M |             |

# ROAD REPORT MAY 2022

**BLADING OPERATIONS:** Following are the roads blade operators made improvements to this month.

Zone 1 – Juniper Cyn, Lindsay West, Rand, Baker Ln, Strawberry, Morter Ln, Lloyd

Zone 2 –

Zone 3 – Olden Ln, Bergstrom Ln,

Zone 4 – Tupper Ln, Sunflower flat, East Morphine, Wilson Cr., Ditch Cr.

Zone 5 – Stock Drive, Liberty School, Logan, Dale Brown, Nolan

We have been adding rock to roads where needed.

**ROAD SIGN REPAIR:** Crew members continue making sign repairs when time allows.

**CULVERT WORK:** A culvert was installed on the 2103 road where the road had washed out.

**PAVING:** We have begun paving at the North end. Pleasant View, Rand , and Rippee should all be complete before the end of the month.

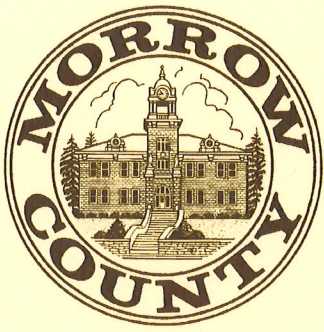
**CATTLE GUARDS:** A cattle guard was installed on the 21 road near the 2128 road.

**SPRING SWEEPING:** Sweeping is complete on our asphalt road system.

**PAVING/CHIP SEAL PREP:** We continued prepping roads for this springs chip seal and paving projects during the month of May. Crew members are stockpiling chip rock, grubbing shoulders to gain roadway width and asphalt patching where needed.

**PERMITS:** Following are approved permits to work in the county right-of-way during May

|                     |     |                  |                         |         |               |            |            |
|---------------------|-----|------------------|-------------------------|---------|---------------|------------|------------|
| <a href="#">OTG</a> | 490 | Bombing Range Rd | Umatilla Electric Co-Op | Utility | 6" Elec. Line | 05/03/2022 | 05/11/2022 |
|---------------------|-----|------------------|-------------------------|---------|---------------|------------|------------|



# TREASURER

Jaylene Papineau

100 Court Street  
P.O. Box 37  
Heppner, Oregon 97836  
**Phone: 541-676-5630 • Fax: 541-676-5631**  
E-mail: jpapineau@co.morrow.or.us

Date Prepared: May 19, 2022

BOC Agenda Date: May 25, 2022

## **Subject: Monthly Treasurer Report-February and March**

Re: Treasurer's Monthly Financial Statements as per ORS 208.090

### **Earning Yield and Interest Rates: FEBRUARY**

| <b>Bank</b>                | <b>Prior Month</b> | <b>Current Month</b> | <b>Change</b> |
|----------------------------|--------------------|----------------------|---------------|
| LGIP                       | 0.45%              | 0.45%                | .00%          |
| Bank of Eastern Oregon     | 0.05%              | 0.05%                | .00%          |
| Community Bank (Quarterly) | 0.02%              | 0.02%                | .00%          |

### **Earning Yield and Interest Rates: MARCH**

| <b>Bank</b>                | <b>Prior Month</b> | <b>Current Month</b> | <b>Change</b> |
|----------------------------|--------------------|----------------------|---------------|
| LGIP                       | 0.45%              | 0.50%                | .05%          |
| Bank of Eastern Oregon     | 0.05%              | 0.05%                | .00%          |
| Community Bank (Quarterly) | 0.02%              | 0.02%                | .00%          |

### **Outstanding checks:**

Outstanding checks total as of December 31<sup>st</sup>, 2022 was \$607,361.64

Outstanding checks total as of January 31<sup>st</sup>, 2022 was \$112,679.24

Outstanding checks total as of February 28<sup>th</sup>, 2022 was \$284,915.87

Outstanding checks total as of March 31<sup>st</sup>, 2022 was \$467,263.78

**February Total Interest:** Interest (less fees) was \$14,575.46

**March Total Interest:** Interest (less fees) was \$20,580.10

**February Turnover:** Total Paid Out to Taxing Districts was \$415,679.03

**March Turnover:** Total Paid Out to Taxing Districts was \$14,578.62

**Transfer Requests:** I received one Taxing District transfer of funds requests in February

**Transfer Requests:** I received three Taxing District transfer of funds requests in March



## TREASURER

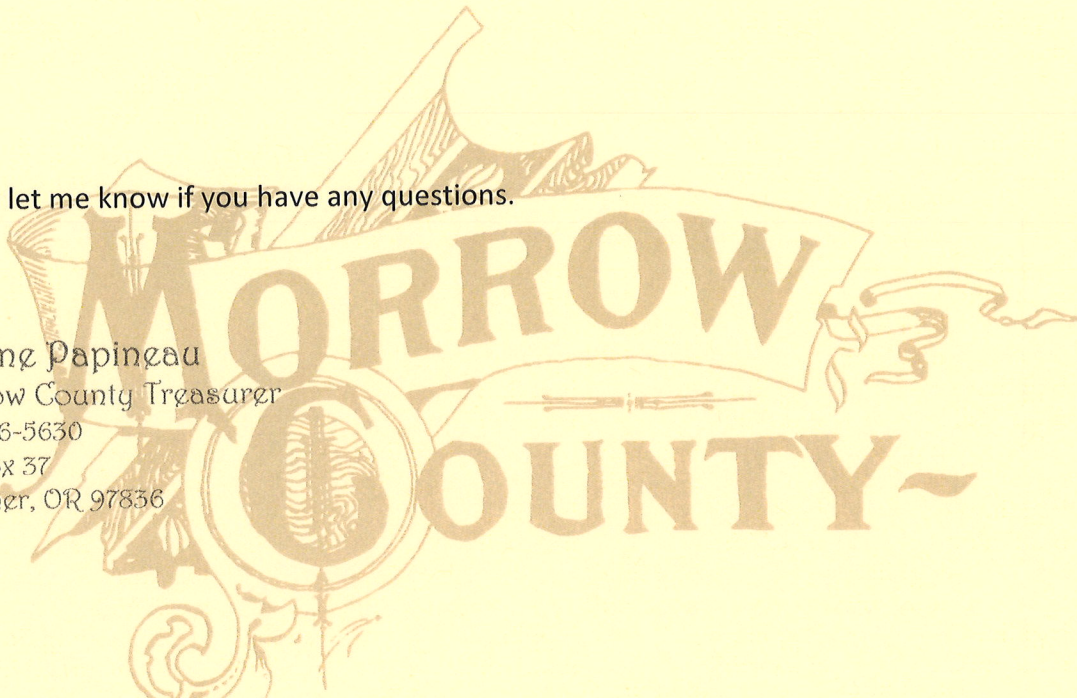
Jaylene Papineau

100 Court Street  
P.O. Box 37  
Heppner, Oregon 97836  
**Phone: 541-676-5630 • Fax: 541-676-5631**  
E-mail: [jpapineau@co.morrow.or.us](mailto:jpapineau@co.morrow.or.us)

- By the end of April, the LGIP Interest should be 0.65% per notice from the Oregon State Treasury and by the end of May the LGIP Interest should be 0.75%. (Notices are attached)
- The statements for the LGIP (February to March) and the Pooled Cash Reports (February to March) are included.

Please let me know if you have any questions.

Jaylene Papineau  
Morrow County Treasurer  
541-676-5630  
PO Box 37  
Heppner, OR 97836





### Account Statement - Transaction Summary

For the Month Ending February 28, 2022

MORROW CO - MORROW COUNTY - 4206

| Oregon LGIP            |                        |
|------------------------|------------------------|
| Opening Balance        | 36,786,710.44          |
| Purchases              | 11,995,976.06          |
| Redemptions            | (549,202.84)           |
| <hr/>                  |                        |
| <b>Closing Balance</b> | <b>\$48,233,483.66</b> |
| Dividends              | 14,471.23              |

| Asset Summary      |                        |                        |
|--------------------|------------------------|------------------------|
|                    | February 28, 2022      | January 31, 2022       |
| <b>Oregon LGIP</b> | 48,233,483.66          | 36,786,710.44          |
| <hr/>              |                        |                        |
| <b>Total</b>       | <b>\$48,233,483.66</b> | <b>\$36,786,710.44</b> |



## Account Statement

For the Month Ending **February 28, 2022**

### MORROW CO - MORROW COUNTY - 4206

| Trade Date             | Settlement Date | Transaction Description  | Share or Unit Price | Dollar Amount of Transaction | Balance              |
|------------------------|-----------------|--|---------------------|------------------------------|----------------------|
| <b>Oregon LGIP</b>     |                 |  |                     |                              |                      |
| <b>Opening Balance</b> |                 |  |                     |                              | <b>36,786,710.44</b> |
| 02/01/22               | 02/01/22        | LGIP Fees - ACH Redemption (7 @ \$0.05 - From 4206) - January 2022               | 1.00                | (0.35)                       | 36,786,710.09        |
| 02/01/22               | 02/01/22        | LGIP Fees - Received ACH (3 @ \$0.10 - From 4206) - January 2022                 | 1.00                | (0.30)                       | 36,786,709.79        |
| 02/02/22               | 02/02/22        | SFMS Fr:Military Dept 911 Tax  | 1.00                | 140,813.68                   | 36,927,523.47        |
| 02/02/22               | 02/02/22        | Redemption - ACH Redemption  | 1.00                | (500,000.00)                 | 36,427,523.47        |
| 02/03/22               | 02/03/22        | SFMS Fr:Administrative Services, Dept of Video Poker                             | 1.00                | 28,634.00                    | 36,456,157.47        |
| 02/09/22               | 02/09/22        | SFMS Fr:OLCC OLCC Tax (Liquor)   | 1.00                | 12,156.84                    | 36,468,314.31        |
| 02/09/22               | 02/09/22        | Redemption - ACH Redemption  | 1.00                | (110.00)                     | 36,468,204.31        |
| 02/10/22               | 02/10/22        | SFMS Fr:Oregon Health Authority Mental Health Tax                                | 1.00                | 857.92                       | 36,469,062.23        |
| 02/16/22               | 02/16/22        | Purchase - ACH Purchase  | 1.00                | 11,545,618.52                | 48,014,680.75        |
| 02/17/22               | 02/17/22        | ODOT - ODOT PYMNT  | 1.00                | 118,136.77                   | 48,132,817.52        |
| 02/17/22               | 02/17/22        | SFMS Fr:Oregon Health Authority CFAA Monthly Allotment                           | 1.00                | 105,808.38                   | 48,238,625.90        |
| 02/18/22               | 02/18/22        | SFMS Fr:Administrative Services, Dept of County Cigarette Tax                    | 1.00                | 630.06                       | 48,239,255.96        |
| 02/18/22               | 02/18/22        | Transfer to Blue Mountain Community College - BLUE MOUNTAIN COMMUNITY COLLEGE    | 1.00                | (5,653.33)                   | 48,233,602.63        |
| 02/18/22               | 02/18/22        | Transfer to Boardman, City of - BOARDMAN CITY OF / CENTRAL URA                   | 1.00                | (206.72)                     | 48,233,395.91        |
| 02/18/22               | 02/18/22        | Transfer to Boardman, City of - BOARDMAN CITY OF/ WEST URA                       | 1.00                | (202.14)                     | 48,233,193.77        |
| 02/18/22               | 02/18/22        | Transfer to Boardman Park and Recreation - BOARDMAN PARK AND RECREATION          | 1.00                | (1,139.24)                   | 48,232,054.53        |
| 02/18/22               | 02/18/22        | Transfer to InterMountain Education Service Dis - INTERMOUNTAIN ESD              | 1.00                | (4,003.02)                   | 48,228,051.51        |
| 02/18/22               | 02/18/22        | Transfer to Boardman Park and Recreation - BOARDMAN PARK & REC/RECREATION CENTER | 1.00                | (2,158.26)                   | 48,225,893.25        |
| 02/18/22               | 02/18/22        | Transfer to Boardman, City of - BOARDMAN CITY OF                                 | 1.00                | (8,000.95)                   | 48,217,892.30        |



## Account Statement

For the Month Ending **February 28, 2022**

### MORROW CO - MORROW COUNTY - 4206

| Trade Date             | Settlement Date | Transaction Description   | Share or Unit Price | Dollar Amount of Transaction | Balance              |
|------------------------|-----------------|---|---------------------|------------------------------|----------------------|
| <b>Oregon LGIP</b>     |                 |   |                     |                              |                      |
| 02/18/22               | 02/18/22        | Transfer to Morrow County School District #1 - MORROW COUNTY SCHOOL DISTRICT #1 | 1.00                | (24,109.66)                  | 48,193,782.64        |
| 02/18/22               | 02/18/22        | Transfer to Ione School District #2 - IONE SCHOOL DISTRICT #2                   | 1.00                | (3,605.17)                   | 48,190,177.47        |
| 02/22/22               | 02/22/22        | ODOT - ODOT PYMNT   | 1.00                | 26,791.74                    | 48,216,969.21        |
| 02/22/22               | 02/22/22        | Redemption - ACH Redemption   | 1.00                | (13.70)                      | 48,216,955.51        |
| 02/25/22               | 02/25/22        | SFMS Fr:Oregon Health Authority CFAA Special Payments                           | 1.00                | 2,056.92                     | 48,219,012.43        |
| 02/28/22               | 03/01/22        | Accrual Income Div Reinvestment - Distributions                                 | 1.00                | 14,471.23                    | 48,233,483.66        |
| <b>Closing Balance</b> |                 |   |                     |                              | <b>48,233,483.66</b> |

|                        | Month of February    | Fiscal YTD July-February |                                   |               |
|------------------------|----------------------|--------------------------|-----------------------------------|---------------|
| <b>Opening Balance</b> | 36,786,710.44        | 31,847,095.63            | <b>Closing Balance</b>            | 48,233,483.66 |
| <b>Purchases</b>       | 11,995,976.06        | 52,670,075.17            | <b>Average Monthly Balance</b>    | 41,921,041.42 |
| <b>Redemptions</b>     | (549,202.84)         | (36,283,687.14)          | <b>Monthly Distribution Yield</b> | 0.45%         |
| <hr/>                  |                      |                          |                                   |               |
| <b>Closing Balance</b> | <b>48,233,483.66</b> | <b>48,233,483.66</b>     |                                   |               |
| <b>Dividends</b>       | 14,471.23            | 106,747.82               |                                   |               |



## Account Statement - Transaction Summary

For the Month Ending **March 31, 2022**

MORROW CO - MORROW COUNTY - 4206

| Oregon LGIP            |                        |
|------------------------|------------------------|
| Opening Balance        | 48,233,483.66          |
| Purchases              | 434,598.98             |
| Redemptions            | (683,028.12)           |
| <hr/>                  |                        |
| <b>Closing Balance</b> | <b>\$47,985,054.52</b> |
| Dividends              | 20,545.86              |

| Asset Summary      |                        |                        |
|--------------------|------------------------|------------------------|
|                    | March 31, 2022         | February 28, 2022      |
| <b>Oregon LGIP</b> | 47,985,054.52          | 48,233,483.66          |
| <hr/>              |                        |                        |
| <b>Total</b>       | <b>\$47,985,054.52</b> | <b>\$48,233,483.66</b> |





## Account Statement

For the Month Ending **March 31, 2022**

### MORROW CO - MORROW COUNTY - 4206

| Trade Date             | Settlement Date | Transaction Description  | Share or Unit Price | Dollar Amount of Transaction | Balance              |
|------------------------|-----------------|--|---------------------|------------------------------|----------------------|
| <b>Oregon LGIP</b>     |                 |  |                     |                              |                      |
| <b>Opening Balance</b> |                 |  |                     |                              | <b>48,233,483.66</b> |
| 03/01/22               | 03/01/22        | SFMS Fr:Oregon Health Authority OHA public Health Program                        | 1.00                | 143,906.02                   | 48,377,389.68        |
| 03/01/22               | 03/01/22        | LGIP Fees - ACH Purchase (1 @ \$0.05 - From 4206) - February 2022                | 1.00                | (0.05)                       | 48,377,389.63        |
| 03/01/22               | 03/01/22        | LGIP Fees - ACH Redemption (3 @ \$0.05 - From 4206) - February 2022              | 1.00                | (0.15)                       | 48,377,389.48        |
| 03/01/22               | 03/01/22        | LGIP Fees - Received ACH (2 @ \$0.10 - From 4206) - February 2022                | 1.00                | (0.20)                       | 48,377,389.28        |
| 03/07/22               | 03/07/22        | Transfer to Blue Mountain Community College - BLUE MOUNTAIN COMMUNITY COLLEGE    | 1.00                | (33,848.87)                  | 48,343,540.41        |
| 03/07/22               | 03/07/22        | Transfer to Boardman, City of - BOARDMAN CITY OF / CENTRAL URA                   | 1.00                | (1,017.22)                   | 48,342,523.19        |
| 03/07/22               | 03/07/22        | Transfer to Boardman, City of - BOARDMAN CITY OF/ WEST URA                       | 1.00                | (1,013.96)                   | 48,341,509.23        |
| 03/07/22               | 03/07/22        | Transfer to Boardman Park and Recreation - BOARDMAN PARK AND RECREATION          | 1.00                | (5,763.14)                   | 48,335,746.09        |
| 03/07/22               | 03/07/22        | Transfer to Boardman Park and Recreation - BOARDMAN PARK & REC/RECREATION CENTER | 1.00                | (10,440.32)                  | 48,325,305.77        |
| 03/07/22               | 03/07/22        | Transfer to Boardman, City of - BOARDMAN CITY OF                                 | 1.00                | (40,662.81)                  | 48,284,642.96        |
| 03/07/22               | 03/07/22        | Transfer to Morrow County School District #1 - MORROW COUNTY SCHOOL DISTRICT #1  | 1.00                | (120,052.42)                 | 48,164,590.54        |
| 03/07/22               | 03/07/22        | Transfer to Ione School District #2 - IONE SCHOOL DISTRICT #2                    | 1.00                | (45,883.33)                  | 48,118,707.21        |
| 03/07/22               | 03/07/22        | Transfer to InterMountain Education Service Dis - INTERMOUNTAIN ESD              | 1.00                | (24,049.47)                  | 48,094,657.74        |
| 03/08/22               | 03/08/22        | Redemption - ACH Redemption  | 1.00                | (66.18)                      | 48,094,591.56        |
| 03/10/22               | 03/10/22        | SFMS Fr:Oregon Health Authority Mental Health Tax                                | 1.00                | 717.03                       | 48,095,308.59        |
| 03/10/22               | 03/10/22        | SFMS Fr:OLCC OLCC Tax (Liquor)   | 1.00                | 3,672.07                     | 48,098,980.66        |
| 03/11/22               | 03/11/22        | Redemption - ACH Redemption  | 1.00                | (110.00)                     | 48,098,870.66        |
| 03/15/22               | 03/15/22        | SFMS Fr:Oregon Health Authority CFAA Monthly Allotment                           | 1.00                | 100,163.10                   | 48,199,033.76        |
| 03/15/22               | 03/15/22        | Redemption - ACH Redemption  | 1.00                | (10.00)                      | 48,199,023.76        |



## Account Statement

For the Month Ending **March 31, 2022**

### MORROW CO - MORROW COUNTY - 4206

| Trade Date         | Settlement Date | Transaction Description   | Share or Unit Price | Dollar Amount of Transaction | Balance       |
|--------------------|-----------------|---|---------------------|------------------------------|---------------|
| <b>Oregon LGIP</b> |                 |   |                     |                              |               |
| 03/17/22           | 03/17/22        | ODOT - ODOT PYMNT   | 1.00                | 102,145.64                   | 48,301,169.40 |
| 03/17/22           | 03/17/22        | SFMS Fr:Oregon Health Authority Oregon Contraceptive Care (CCare) | 1.00                | 526.89                       | 48,301,696.29 |
| 03/18/22           | 03/18/22        | ODOT - ODOT PYMNT   | 1.00                | 26,791.74                    | 48,328,488.03 |
| 03/23/22           | 03/23/22        | SFMS Fr:Administrative Services, Dept of County Cigarette Tax     | 1.00                | 502.99                       | 48,328,991.02 |
| 03/23/22           | 03/23/22        | Redemption - ACH Redemption                                       | 1.00                | (100,000.00)                 | 48,228,991.02 |
| 03/25/22           | 03/25/22        | SFMS Fr:Oregon Health Authority CFAA Special Payments             | 1.00                | 1,159.39                     | 48,230,150.41 |
| 03/25/22           | 03/25/22        | SFMS Fr:Oregon Health Authority CFAA Special Payments             | 1.00                | 1,851.00                     | 48,232,001.41 |
| 03/28/22           | 03/28/22        | SFMS Fr:Oregon Health Authority OHA public Health Program         | 1.00                | 31,787.39                    | 48,263,788.80 |
| 03/28/22           | 03/28/22        | Redemption - ACH Redemption                                       | 1.00                | (110.00)                     | 48,263,678.80 |
| 03/30/22           | 03/30/22        | Redemption - ACH Redemption                                       | 1.00                | (300,000.00)                 | 47,963,678.80 |
| 03/31/22           | 03/31/22        | SFMS Fr:Administrative Services, Dept of U.S. Fed. Mineral Leases | 1.00                | 829.86                       | 47,964,508.66 |
| 03/31/22           | 04/01/22        | Accrual Income Div Reinvestment - Distributions                   | 1.00                | 20,545.86                    | 47,985,054.52 |



## Account Statement

For the Month Ending **March 31, 2022**

**MORROW CO - MORROW COUNTY - 4206**

| Trade Date             | Settlement Date | Transaction Description | Share or Unit Price          | Dollar Amount of Transaction      | Balance              |
|------------------------|-----------------|-------------------------|------------------------------|-----------------------------------|----------------------|
| <b>Closing Balance</b> |                 |                         |                              |                                   | <b>47,985,054.52</b> |
|                        |                 | <b>Month of March</b>   | <b>Fiscal YTD July-March</b> |                                   |                      |
| <b>Opening Balance</b> |                 | 48,233,483.66           | 31,847,095.63                | <b>Closing Balance</b>            | 47,985,054.52        |
| <b>Purchases</b>       |                 | 434,598.98              | 53,104,674.15                | <b>Average Monthly Balance</b>    | 48,226,287.13        |
| <b>Redemptions</b>     |                 | (683,028.12)            | (36,966,715.26)              | <b>Monthly Distribution Yield</b> | 0.50%                |
| <hr/>                  |                 |                         |                              |                                   |                      |
| <b>Closing Balance</b> |                 | <b>47,985,054.52</b>    | <b>47,985,054.52</b>         |                                   |                      |
| <b>Dividends</b>       |                 | 20,545.86               | 127,293.68                   |                                   |                      |

| FUND                 | ACCOUNT#                       | ACCOUNT NAME    | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|----------------------|--------------------------------|-----------------|----------------------|---------------------|--------------------|
| <u>CLAIM ON CASH</u> |                                |                 |                      |                     |                    |
| 101-100-1-10-1500    | GENERAL FC W/TREASURER         | 14,371,570.15 ( | 1,147,812.29)        | 13,223,757.86       |                    |
| 200-100-1-10-1500    | HERITAGE TRAIL FC W/TREAS      | 26,976.08 (     | 911.58)              | 26,064.50           |                    |
| 201-100-1-10-1500    | ROAD EQUIP FC W/TREASURER      | 1,115,503.27 (  | 14,643.50)           | 1,100,859.77        |                    |
| 202-100-1-10-1500    | ROAD FC W/TREASURER            | 1,179,781.33 (  | 61,699.29)           | 1,118,082.04        |                    |
| 203-100-1-10-1500    | FINLEY BUTTES FC W/TREASURER   | 1,694,951.34    | 31,180.18            | 1,726,131.52        |                    |
| 204-100-1-10-1500    | YOUTH/CHILD FC/TREASURER       | 66,157.92       | 0.00                 | 66,157.92           |                    |
| 205-100-1-10-1500    | AIRPORT FC W/TREASURER         | 128,903.48 (    | 16,062.36)           | 112,841.12          |                    |
| 206-100-1-10-1500    | LAW LIBRARY FC W/TREASURER     | 36,519.43 (     | 4,140.16)            | 32,379.27           |                    |
| 207-100-1-10-1500    | 911 FC W/TREASURER             | 471,121.43      | 97,968.03            | 569,089.46          |                    |
| 208-100-1-10-1500    | SURVEYOR PRES FC/TREASURER     | 270,505.14      | 1,393.91             | 271,899.05          |                    |
| 209-100-1-10-1500    | CSEPP FC W/TREASURER           | 0.00            | 0.00                 | 0.00                |                    |
| 210-100-1-10-1500    | FINLEY BUTTES LIC. FC W/TREAS  | 823,805.44      | 122,084.45           | 945,889.89          |                    |
| 211-100-1-10-1500    | MCSD CO SCHOOL FC W/TREAS      | 71.28           | 276.59               | 347.87              |                    |
| 212-100-1-10-1500    | ISD COMMON SCH FC W/TREASURER  | 7.88            | 31.12                | 39.00               |                    |
| 214-100-1-10-1500    | FAIR FC W/TREASURER            | 284,785.30      | 48,591.62            | 333,376.92          |                    |
| 215-100-1-10-1500    | COMP EQUIP FC W/TREASURER      | 86,913.77       | 35.70                | 86,949.47           |                    |
| 216-100-1-10-1500    | STF FC W/TREASURER             | 770,187.68 (    | 19,865.80)           | 750,321.88          |                    |
| 217-100-1-10-1500    | PROGRAMMING RES FC W/TREASURER | 22,263.57       | 9.14                 | 22,272.71           |                    |
| 218-100-1-10-1500    | ENFORCEMENT FC W/TREAS         | 21,002.13 (     | 120.15)              | 20,881.98           |                    |
| 219-100-1-10-1500    | VIDEO LOTTERY FC W/TREAS       | 41,930.44       | 22,741.10            | 64,671.54           |                    |
| 220-100-1-10-1500    | VICTIM/WITNESS FC W/TREAS      | 7,711.34 (      | 12,505.63)           | 4,794.29)           |                    |
| 222-100-1-10-1500    | WILLOW CREEK FEES FC W/TREAS   | 46,093.21       | 39.07                | 46,132.28           |                    |
| 223-100-1-10-1500    | CAMI GRANT FC W/TREAS          | 39,702.68 (     | 1,096.18)            | 38,606.50           |                    |
| 224-100-1-10-1500    | WEED EQUIP RES. FC W/TREAS     | 25,853.14       | 10.62                | 25,863.76           |                    |
| 225-100-1-10-1500    | STF VEHICLE FC W/TREAS         | 69,581.49       | 28.58                | 69,610.07           |                    |
| 226-100-1-10-1500    | FAIR ROOF FC W/TREAS           | 26,976.79       | 11.08                | 26,987.87           |                    |
| 227-100-1-10-1500    | HEPPNER ADMIN BLDG FC W/TREAS  | 2,773,548.78 (  | 33,247.04)           | 2,740,301.74        |                    |
| 228-100-1-10-1500    | SAFETY COMMITTEE FC W/TREAS    | 19,033.99 (     | 460.54)              | 18,573.45           |                    |
| 229-100-1-10-1500    | BLEACHER RESERVE FC W/TREAS    | 25,900.61       | 10.64                | 25,911.25           |                    |
| 230-100-1-10-1500    | RODEO FC W/TREAS               | 0.00            | 0.00                 | 0.00                |                    |
| 231-100-1-10-1500    | JUSTICE COURT FC W/TREAS       | 39,168.47 (     | 1,425.28)            | 37,743.19           |                    |
| 233-100-1-10-1500    | CLERKS RECORD FC W/TREAS       | 22,595.47       | 150.31               | 22,745.78           |                    |
| 234-100-1-10-1500    | DUII IMPACT FC W/TREAS         | 29,740.10       | 12.21                | 29,752.31           |                    |
| 236-100-1-10-1500    | FAIR IMPROV. FUND FC W/TREAS   | 26,265.67       | 10.79                | 26,276.46           |                    |
| 237-100-1-10-1500    | BUILDING PERMIT FC W/TREAS     | 1,202,231.11    | 493.78               | 1,202,724.89        |                    |
| 238-100-1-10-1500    | PARK FC W/TREAS                | 472,464.40      | 77,292.26            | 549,756.66          |                    |
| 240-100-1-10-1500    | EQUITY FC W/TREAS              | 218,603.55      | 89.78                | 218,693.33          |                    |
| 241-100-1-10-1500    | BUILDING RESERVE FC W/TREAS    | 842,005.12      | 345.83               | 842,350.95          |                    |
| 243-100-1-10-1500    | LIQUOR CONTROL FC W/TREAS      | 876.18          | 0.36                 | 876.54              |                    |
| 245-100-1-10-1500    | WPF FC W/TREASURER             | 257.73          | 0.00                 | 257.73              |                    |
| 321-100-1-10-1500    | FOREST SERVICE FC W/TREAS      | 82,065.56       | 33.71                | 82,099.27           |                    |
| 322-100-1-10-1500    | COURT SECURITY FC W/TREAS      | 81,253.56 (     | 6,807.38)            | 74,446.18           |                    |
| 500-100-1-10-1500    | ECHO WINDS FC W/TREAS          | 57,143.34       | 23.47                | 57,166.81           |                    |
| 501-100-1-10-1500    | SHEPHERDS FLAT FC W/TREAS      | 287,953.92 (    | 21,383.31)           | 266,570.61          |                    |
| 502-100-1-10-1500    | MO CO ENTERPRIZE ZO FC W/TREAS | 0.00            | 0.00                 | 0.00                |                    |
| 504-100-1-10-1500    | STO FC W/TREAS                 | 141,398.44      | 3,614.54             | 145,012.98          |                    |
| 505-100-1-10-1500    | IONE/LEX CEM-IRRIG FC W/TREAS  | 0.00            | 0.00                 | 0.00                |                    |
| 510-100-1-10-1500    | P & P FC W/TREAS               | 370,456.16 (    | 52,936.30)           | 317,519.86          |                    |
| 514-100-1-10-1500    | IONE SD B & I FC W/TREAS       | 1,448.36        | 26,853.95            | 28,302.31           |                    |

| FUND              | ACCOUNT#                       | ACCOUNT NAME | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|-------------------|--------------------------------|--------------|----------------------|---------------------|--------------------|
| 515-100-1-10-1500 | BOARDMN URB REN FC W/TREAS     |              | 206.72               | 810.50              | 1,017.22           |
| 516-100-1-10-1500 | RADIO DIST FC W/TREAS          |              | 1,122.49             | 4,441.86            | 5,564.35           |
| 519-100-1-10-1500 | WEST BOARDMN URA FC W/TREAS    |              | 202.14               | 811.82              | 1,013.96           |
| 521-100-1-10-1500 | PGE CARTY FC W/TREAS           |              | 1,136,832.57         | 466.92              | 1,137,299.49       |
| 522-100-1-10-1500 | SHERIFF RES FUND/TREAS         |              | 14,409.82            | 421.31              | 14,831.13          |
| 523-100-1-10-1500 | WHEATRIDGE WIND FC W/TREAS     |              | 1,175,034.43         | 482.61              | 1,175,517.04       |
| 524-100-1-10-1500 | ORCHARD WIND FC W/TREAS        |              | 2,600.00             | 0.00                | 2,600.00           |
| 540-100-1-10-1500 | RESILIENCY FUND W/TREAS        |              | 1,185,787.50         | 12,928,951.85       | 14,114,739.35      |
| 617-100-1-10-1500 | MO CO HEALTH DIST FC W/TREAS   |              | 6,103.81             | 30,954.37           | 37,058.18          |
| 618-100-1-10-1500 | IRRIGON SEWER FC W/TREAS       |              | 0.00                 | 0.00                | 0.00               |
| 619-100-1-10-1500 | WEST EXTENSION FC W/TREAS      |              | 0.00                 | 0.00                | 0.00               |
| 620-100-1-10-1500 | BLACK MNT FC W/TREAS           |              | 0.00                 | 0.00                | 0.00               |
| 621-100-1-10-1500 | CITY OF BOARDMAN B & I FC W/TR |              | 2,541.67             | 11,419.78           | 13,961.45          |
| 622-100-1-10-1500 | CITY OF HEPPNER B & I FC W/TRE |              | 0.00                 | 0.00                | 0.00               |
| 623-100-1-10-1500 | CITY OF IRRIGON B & I FC W/TRE |              | 496.65               | 1,888.55            | 2,385.20           |
| 624-100-1-10-1500 | CITY OF LEXINGTON B & I FC W/T |              | 18,189.43            | 168.11              | 18,357.54          |
| 625-100-1-10-1500 | BOARDMAN PARK & REC B & I      |              | 0.00                 | 0.00                | 0.00               |
| 626-100-1-10-1500 | MAN. STRUCTURE OMBUDSMAN       |              | 13.70                | 52.48               | 66.18              |
| 628-100-1-10-1500 | WILLOW CREEK PARK B & I FC W/T |              | 3,634.30             | 1.49                | 3,635.79           |
| 629-100-1-10-1500 | PORT OF MORROW B & I FC W/TREA |              | 0.00                 | 0.00                | 0.00               |
| 630-100-1-10-1500 | PORT OF MORROW FC W/TREAS      |              | 555.57               | 2,768.85            | 3,324.42           |
| 631-100-1-10-1500 | CITY OF BOARDMAN FC W/TREAS    |              | 5,459.28             | 21,242.08           | 26,701.36          |
| 632-100-1-10-1500 | CITY OF HEPPNER FC W/TREAS     |              | 1,135.88             | 4,456.81            | 5,592.69           |
| 633-100-1-10-1500 | CITY OF IONE FC W/TREAS        |              | 179.32               | 701.39              | 880.71             |
| 634-100-1-10-1500 | CITY OF IRRIGON FC W/TREAS     |              | 555.10               | 2,161.01            | 2,716.11           |
| 635-100-1-10-1500 | CITY OF LEXINGTON FC W/TREAS   |              | 102.63               | 404.98              | 507.61             |
| 636-100-1-10-1500 | BOARDMAN F&R FC W/TREAS        |              | 3,746.52             | 14,883.31           | 18,629.83          |
| 637-100-1-10-1500 | BOARDMAN F&R DIST BOND         |              | 758.62               | 3,718.68            | 4,477.30           |
| 638-100-1-10-1500 | HEPPNER RFPD FC W/TREAS        |              | 199.31               | 753.07              | 952.38             |
| 639-100-1-10-1500 | IRRIGON RFPD FC W/TREAS        |              | 338.93               | 1,329.55            | 1,668.48           |
| 640-100-1-10-1500 | IONE RFPD FC W/TREAS           |              | 982,568.53           | 372.79)             | 982,195.74         |
| 641-100-1-10-1500 | S GILLIAM RFPD FC W/TREAS      |              | 125.67               | 1.55                | 127.22             |
| 642-100-1-10-1500 | BOARDMAN CEMETERY FC W/TREAS   |              | 108.00               | 438.36              | 546.36             |
| 643-100-1-10-1500 | HEPPNER CEMETERY FC W/TREAS    |              | 143.57               | 559.28              | 702.85             |
| 644-100-1-10-1500 | IONE-LEX CEMETERY FC W/TREAS   |              | 178.08               | 2,323.38            | 2,501.46           |
| 645-100-1-10-1500 | IRRIGON CEMETERY FC W/TREAS    |              | 63.94                | 251.17              | 315.11             |
| 646-100-1-10-1500 | WILLOW CREEK PARK FC W/TREAS   |              | 482.76               | 4,472.94            | 4,955.70           |
| 647-100-1-10-1500 | BOARDMAN PARK FC W/TREAS       |              | 1,139.24             | 4,623.90            | 5,763.14           |
| 648-100-1-10-1500 | IRRIGON PARK FC W/TREAS        |              | 254.05               | 998.11              | 1,252.16           |
| 649-100-1-10-1500 | BOARDMAN PK B&I FC W/TREASURER |              | 2,158.26             | 8,282.06            | 10,440.32          |
| 650-100-1-10-1500 | MO CO UNIFIED REC FC W/TREAS   |              | 1,578,557.05         | 64,325.73           | 1,642,882.78       |
| 651-100-1-10-1500 | HEPPNER WATER CONTROL FC W/TRE |              | 27.52                | 107.69              | 135.21             |
| 652-100-1-10-1500 | MO CO SCHOOL DIST FC W/TREAS   |              | 24,038.38            | 95,666.17           | 119,704.55         |
| 653-100-1-10-1500 | MO CO SCHOOL B & I FC W/TREAS  |              | 221,818.41           | 662.49              | 222,480.90         |
| 654-100-1-10-1500 | UMATILLA-MORROW ESD FC W/TREAS |              | 4,003.02             | 20,046.45           | 24,049.47          |
| 655-100-1-10-1500 | CHAPLAINCY PROG FC W/TREAS     |              | 14.52                | 0.01                | 14.53              |
| 656-100-1-10-1500 | IONE-LEX CEM PERP FC W/TREAS   |              | 0.00                 | 0.00                | 0.00               |
| 657-100-1-10-1500 | IONE-LEX CEM EQUIP FC W/TREAS  |              | 0.00                 | 0.00                | 0.00               |
| 658-100-1-10-1500 | BMCC FC W/TREASURER            |              | 4,291.55             | 21,535.26           | 25,826.81          |
| 659-100-1-10-1500 | BMCC B & I FC W/TREASURER      |              | 1,361.78             | 6,660.28            | 8,022.06           |
| 660-100-1-10-1500 | NORTH MO VECTOR CONT FC W/TREA |              | 1,436.91             | 5,714.79            | 7,151.70           |

| FUND                | ACCOUNT# | ACCOUNT NAME                   | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|---------------------|----------|--------------------------------|----------------------|---------------------|--------------------|
| 662-100-1-10-1500   |          | IONE LIBRARY DIST FC W/TREAS   | 139.90               | 528.73              | 668.63             |
| 663-100-1-10-1500   |          | OREGON TRAIL LIB FC W/TREAS    | 1,433.95             | 5,675.96            | 7,109.91           |
| 665-100-1-10-1500   |          | STATE & FED WILDLIFE FC W/TREA | 3,112.00             | 0.00                | 3,112.00           |
| 666-100-1-10-1500   |          | STATE FIRE PATROL FC W/TREAS   | 503.62               | 1,972.50            | 2,476.12           |
| 667-100-1-10-1500   |          | EOTT FC W/TREASURER            | 0.00                 | 0.00                | 0.00               |
| 668-100-1-10-1500   |          | TAX APPEALS FC W/TREAS         | 382,399.63           | 157.06              | 382,556.69         |
| 669-100-1-10-1500   |          | SCHOLARSHIP TRUST FC W/TREAS   | 11,034.74            | 4.53                | 11,039.27          |
| 670-100-1-10-1500   |          | ADV COLL 04-05 FC W/TREAS      | 8,055.03             | 758.63              | 8,813.66           |
| 671-100-1-10-1500   |          | ADV COLL 03-04 FC W/TREAS      | 0.00                 | 0.00                | 0.00               |
| 672-100-1-10-1500   |          | ADV COLL 05-06 FC W/TREAS      | 0.00                 | 0.00                | 0.00               |
| 673-100-1-10-1500   |          | PREPAID TAX FC W/TREAS         | 0.00                 | 0.00                | 0.00               |
| 674-100-1-10-1500   |          | SALE OF CO LAND FC W/TREAS     | 0.00                 | 0.00                | 0.00               |
| 675-100-1-10-1500   |          | TREASURER TRUST FC W/TREAS     | 1,163.64             | 0.48                | 1,164.12           |
| 676-100-1-10-1500   |          | IONE RFPD RESERVE FC W/TREAS   | 270,170.91           | 110.96              | 270,281.87         |
| 678-100-1-10-1500   |          | STATE ADMIN CONT FC W/TREAS    | 0.00                 | 0.00                | 0.00               |
| 680-100-1-10-1500   |          | PERSONAL PROPERTY SALES FC W/T | 0.00                 | 0.00                | 0.00               |
| 681-100-1-10-1500   |          | COUNTY A & T FC W/TREAS        | 3,155.81             | 3,315.26            | 6,471.07           |
| 682-100-1-10-1500   |          | STATE FIRE FC W/TREAS          | 0.00                 | 0.00                | 0.00               |
| 683-100-1-10-1500   |          | PILOT ROCK RFPD FC W/TREAS     | 2,044.98             | 25.49               | 2,070.47           |
| 684-100-1-10-1500   |          | FINLEY BUTTES CLOSURE FC W/TRE | 1,276,179.03         | 524.15              | 1,276,703.18       |
| 685-100-1-10-1500   |          | STATE HOUSING FC W/TREAS       | 8,586.15             | 8,525.61            | 17,111.76          |
| 686-100-1-10-1500   |          | IONE LIBRARY BLDG FC W/TREAS   | 110,409.31           | 45.35               | 110,454.66         |
| 687-100-1-10-1500   |          | FINLEY BUTTES TRUST FC W/TREAS | 0.00                 | 0.00                | 0.00               |
| 688-100-1-10-1500   |          | IONE SCHOOL DIST FC W/TREAS    | 2,148.93             | 35,743.77           | 37,892.70          |
| 690-100-1-10-1500   |          | HEPPNER RURAL FIRE DIST BOND   | 84.61                | 307.58              | 392.19             |
| 691-100-1-10-1500   |          | CITY OF HEPPNER BND FC W/TREAS | 117.00               | 448.97              | 565.97             |
| 693-100-1-10-1500   |          | IRRIGON TIPPAGE FC W/TREAS     | 0.00                 | 0.00                | 0.00               |
| 695-100-1-10-1500   |          | M.C. RET. PLAN TR. FC W/TREAS  | ( 2,565.79)          | 0.02                | ( 2,565.77)        |
| 697-100-1-10-1500   |          | UNSEG TAX INT FC W/TREAS       | 0.00                 | 0.00                | 0.00               |
| 698-100-1-10-1500   |          | INTEREST EARNED FC W/TREAS     | 0.00                 | 0.00                | 0.00               |
| 699-100-1-10-1500   |          | UNSEGREGATED TAX FC W/TREAS    | ( 27,101.47)         | 27,101.47           | 0.00               |
| TOTAL CLAIM ON CASH |          |                                | 36,757,335.84        | 12,393,050.76       | 49,150,386.60      |
|                     |          |                                | =====                | =====               | =====              |

CASH IN BANK - POOLED CASH

|                                     |                          |               |               |               |
|-------------------------------------|--------------------------|---------------|---------------|---------------|
| 999-100-1-10-1501                   | AP POOLED BEO            | 313,656.12    | 1,306,853.20  | 1,620,509.32  |
| 999-100-1-10-1502                   | PAYROLL BEO              | 21,918.32     | 11.53         | 21,929.85     |
| 999-100-1-10-1503                   | STATE TREASURY POOL      | 36,786,710.44 | 11,446,773.22 | 48,233,483.66 |
| 999-100-1-10-1504                   | CERTIFICATES OF DEPOSIT  | 0.00          | 0.00          | 0.00          |
| 999-100-1-10-1505                   | WELLS FARGO INVESTMENTS  | 0.00          | 0.00          | 0.00          |
| 999-100-1-10-1506                   | UNION BANK OF CALIFORNIA | 0.00          | 0.00          | 0.00          |
| 999-100-1-10-1507                   | COMMUNITY BANK           | 100.20        | 0.00          | 100.20        |
| 999-100-1-10-1508                   | US BANK                  | 0.00          | 0.00          | 0.00          |
| SUBTOTAL CASH IN BANK - POOLED CASH |                          | 37,122,385.08 | 12,753,637.95 | 49,876,023.03 |

| FUND                 | ACCOUNT# | ACCOUNT NAME                   | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|----------------------|----------|--------------------------------|----------------------|---------------------|--------------------|
| <u>CLAIM ON CASH</u> |          |                                |                      |                     |                    |
| 101-100-1-10-1500    |          | GENERAL FC W/TREASURER         | 13,223,757.86 (      | 616,127.82)         | 12,607,630.04      |
| 200-100-1-10-1500    |          | HERITAGE TRAIL FC W/TREAS      | 26,064.50 (          | 2,424.27)           | 23,640.23          |
| 201-100-1-10-1500    |          | ROAD EQUIP FC W/TREASURER      | 1,100,859.77         | 548.30              | 1,101,408.07       |
| 202-100-1-10-1500    |          | ROAD FC W/TREASURER            | 1,118,082.04 (       | 125,324.68)         | 992,757.36         |
| 203-100-1-10-1500    |          | FINLEY BUTTES FC W/TREASURER   | 1,726,131.52         | 27,909.50           | 1,754,041.02       |
| 204-100-1-10-1500    |          | YOUTH/CHILD FC/TREASURER       | 66,157.92            | 0.00                | 66,157.92          |
| 205-100-1-10-1500    |          | AIRPORT FC W/TREASURER         | 112,841.12 (         | 144,656.78)         | ( 31,815.66)       |
| 206-100-1-10-1500    |          | LAW LIBRARY FC W/TREASURER     | 32,379.27 (          | 207.44)             | 32,171.83          |
| 207-100-1-10-1500    |          | 911 FC W/TREASURER             | 569,089.46 (         | 23,870.02)          | 545,219.44         |
| 208-100-1-10-1500    |          | SURVEYOR PRES FC/TREASURER     | 271,899.05 (         | 22.95)              | 271,876.10         |
| 209-100-1-10-1500    |          | CSEPP FC W/TREASURER           | 0.00                 | 0.00                | 0.00               |
| 210-100-1-10-1500    |          | FINLEY BUTTES LIC. FC W/TREAS  | 945,889.89           | 106,780.94          | 1,052,670.83       |
| 211-100-1-10-1500    |          | MCSD CO SCHOOL FC W/TREAS      | 347.87 (             | 331.70)             | 16.17              |
| 212-100-1-10-1500    |          | ISD COMMON SCH FC W/TREASURER  | 39.00 (              | 37.29)              | 1.71               |
| 214-100-1-10-1500    |          | FAIR FC W/TREASURER            | 333,376.92 (         | 7,731.62)           | 325,645.30         |
| 215-100-1-10-1500    |          | COMP EQUIP FC W/TREASURER      | 86,949.47            | 52.63               | 87,002.10          |
| 216-100-1-10-1500    |          | STF FC W/TREASURER             | 750,321.88 (         | 15,090.22)          | 735,231.66         |
| 217-100-1-10-1500    |          | PROGRAMMING RES FC W/TREASURER | 22,272.71 (          | 16,989.17)          | 5,283.54           |
| 218-100-1-10-1500    |          | ENFORCEMENT FC W/TREAS         | 20,881.98 (          | 163.40)             | 20,718.58          |
| 219-100-1-10-1500    |          | VIDEO LOTTERY FC W/TREAS       | 64,671.54            | 39.14               | 64,710.68          |
| 220-100-1-10-1500    |          | VICTIM/WITNESS FC W/TREAS      | ( 4,794.29)          | 20,719.31           | 15,925.02          |
| 222-100-1-10-1500    |          | WILLOW CREEK FEES FC W/TREAS   | 46,132.28            | 27.92               | 46,160.20          |
| 223-100-1-10-1500    |          | CAMI GRANT FC W/TREAS          | 38,606.50 (          | 5,021.72)           | 33,584.78          |
| 224-100-1-10-1500    |          | WEED EQUIP RES. FC W/TREAS     | 25,863.76            | 15.65               | 25,879.41          |
| 225-100-1-10-1500    |          | STF VEHICLE FC W/TREAS         | 69,610.07            | 42.13               | 69,652.20          |
| 226-100-1-10-1500    |          | FAIR ROOF FC W/TREAS           | 26,987.87            | 16.34               | 27,004.21          |
| 227-100-1-10-1500    |          | HEPPNER ADMIN BLDG FC W/TREAS  | 2,740,301.74 (       | 74,300.57)          | 2,666,001.17       |
| 228-100-1-10-1500    |          | SAFETY COMMITTEE FC W/TREAS    | 18,573.45 (          | 925.40)             | 17,648.05          |
| 229-100-1-10-1500    |          | BLEACHER RESERVE FC W/TREAS    | 25,911.25            | 15.68               | 25,926.93          |
| 230-100-1-10-1500    |          | RODEO FC W/TREAS               | 0.00                 | 0.00                | 0.00               |
| 231-100-1-10-1500    |          | JUSTICE COURT FC W/TREAS       | 37,743.19            | 6,881.15            | 44,624.34          |
| 233-100-1-10-1500    |          | CLERKS RECORD FC W/TREAS       | 22,745.78            | 173.81              | 22,919.59          |
| 234-100-1-10-1500    |          | DUII IMPACT FC W/TREAS         | 29,752.31            | 18.01               | 29,770.32          |
| 236-100-1-10-1500    |          | FAIR IMPROV. FUND FC W/TREAS   | 26,276.46            | 15.90               | 26,292.36          |
| 237-100-1-10-1500    |          | BUILDING PERMIT FC W/TREAS     | 1,202,724.89         | 727.99              | 1,203,452.88       |
| 238-100-1-10-1500    |          | PARK FC W/TREAS                | 549,756.66 (         | 93,593.26)          | 456,163.40         |
| 240-100-1-10-1500    |          | EQUITY FC W/TREAS              | 218,693.33           | 132.37              | 218,825.70         |
| 241-100-1-10-1500    |          | BUILDING RESERVE FC W/TREAS    | 842,350.95           | 509.86              | 842,860.81         |
| 243-100-1-10-1500    |          | LIQUOR CONTROL FC W/TREAS      | 876.54               | 0.53                | 877.07             |
| 245-100-1-10-1500    |          | WPF FC W/TREASURER             | 257.73               | 0.00                | 257.73             |
| 321-100-1-10-1500    |          | FOREST SERVICE FC W/TREAS      | 82,099.27            | 49.69               | 82,148.96          |
| 322-100-1-10-1500    |          | COURT SECURITY FC W/TREAS      | 74,446.18            | 560.56              | 75,006.74          |
| 500-100-1-10-1500    |          | ECHO WINDS FC W/TREAS          | 57,166.81            | 34.60               | 57,201.41          |
| 501-100-1-10-1500    |          | SHEPHERDS FLAT FC W/TREAS      | 266,570.61           | 161.35              | 266,731.96         |
| 502-100-1-10-1500    |          | MO CO ENTERPRIZE ZO FC W/TREAS | 0.00                 | 0.00                | 0.00               |
| 504-100-1-10-1500    |          | STO FC W/TREAS                 | 145,012.98           | 8,772.88            | 153,785.86         |
| 505-100-1-10-1500    |          | IONE/LEX CEM-IRRIG FC W/TREAS  | 0.00                 | 0.00                | 0.00               |
| 510-100-1-10-1500    |          | P & P FC W/TREAS               | 317,519.86 (         | 39,033.48)          | 278,486.38         |
| 514-100-1-10-1500    |          | IONE SD B & I FC W/TREAS       | 28,302.31 (          | 28,105.82)          | 196.49             |

MORROW COUNTY, OREGON  
 POOLED CASH REPORT (FUND 999)  
 AS OF: MARCH 31ST, 2022

| FUND              | ACCOUNT#                       | ACCOUNT NAME | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|-------------------|--------------------------------|--------------|----------------------|---------------------|--------------------|
| 515-100-1-10-1500 | BOARDMN URB REN FC W/TREAS     |              | 1,017.22 (           | 971.42)             | 45.80              |
| 516-100-1-10-1500 | RADIO DIST FC W/TREAS          |              | 5,564.35 (           | 5,325.48)           | 238.87             |
| 519-100-1-10-1500 | WEST BOARDMN URA FC W/TREAS    |              | 1,013.96 (           | 971.82)             | 42.14              |
| 521-100-1-10-1500 | PGE CARTY FC W/TREAS           |              | 1,137,299.49         | 688.39              | 1,137,987.88       |
| 522-100-1-10-1500 | SHERIFF RES FUND/TREAS         |              | 14,831.13            | 710.26              | 15,541.39          |
| 523-100-1-10-1500 | WHEATRIDGE WIND FC W/TREAS     |              | 1,175,517.04         | 711.52              | 1,176,228.56       |
| 524-100-1-10-1500 | ORCHARD WIND FC W/TREAS        |              | 2,600.00             | 0.00                | 2,600.00           |
| 540-100-1-10-1500 | RESILIENCY FUND W/TREAS        |              | 14,114,739.35        | 0.00                | 14,114,739.35      |
| 617-100-1-10-1500 | MO CO HEALTH DIST FC W/TREAS   |              | 37,058.18 (          | 35,768.51)          | 1,289.67           |
| 618-100-1-10-1500 | IRRIGON SEWER FC W/TREAS       |              | 0.00                 | 0.00                | 0.00               |
| 619-100-1-10-1500 | WEST EXTENSION FC W/TREAS      |              | 0.00                 | 0.00                | 0.00               |
| 620-100-1-10-1500 | BLACK MNT FC W/TREAS           |              | 0.00                 | 0.00                | 0.00               |
| 621-100-1-10-1500 | CITY OF BOARDMAN B & I FC W/TR |              | 13,961.45 (          | 13,601.15)          | 360.30             |
| 622-100-1-10-1500 | CITY OF HEPPNER B & I FC W/TRE |              | 0.00                 | 0.00                | 0.00               |
| 623-100-1-10-1500 | CITY OF IRRIGON B & I FC W/TRE |              | 2,385.20 (           | 2,265.11)           | 120.09             |
| 624-100-1-10-1500 | CITY OF LEXINGTON B & I FC W/T |              | 18,357.54            | 18.90               | 18,376.44          |
| 625-100-1-10-1500 | BOARDMAN PARK & REC B & I      |              | 0.00                 | 0.00                | 0.00               |
| 626-100-1-10-1500 | MAN. STRUCTURE OMBUDSMAN       |              | 66.18 (              | 62.94)              | 3.24               |
| 628-100-1-10-1500 | WILLOW CREEK PARK B & I FC W/T |              | 3,635.79             | 2.20                | 3,637.99           |
| 629-100-1-10-1500 | PORT OF MORROW B & I FC W/TREA |              | 0.00                 | 0.00                | 0.00               |
| 630-100-1-10-1500 | PORT OF MORROW FC W/TREAS      |              | 3,324.42 (           | 3,206.21)           | 118.21             |
| 631-100-1-10-1500 | CITY OF BOARDMAN FC W/TREAS    |              | 26,701.36 (          | 25,467.87)          | 1,233.49           |
| 632-100-1-10-1500 | CITY OF HEPPNER FC W/TREAS     |              | 5,592.69 (           | 5,340.63)           | 252.06             |
| 633-100-1-10-1500 | CITY OF IONE FC W/TREAS        |              | 880.71 (             | 840.47)             | 40.24              |
| 634-100-1-10-1500 | CITY OF IRRIGON FC W/TREAS     |              | 2,716.11 (           | 2,590.49)           | 125.62             |
| 635-100-1-10-1500 | CITY OF LEXINGTON FC W/TREAS   |              | 507.61 (             | 485.18)             | 22.43              |
| 636-100-1-10-1500 | BOARDMAN F&R FC W/TREAS        |              | 18,629.83 (          | 17,839.00)          | 790.83             |
| 637-100-1-10-1500 | BOARDMAN F&R DIST BOND         |              | 4,477.30 (           | 4,415.72)           | 61.58              |
| 638-100-1-10-1500 | HEPPNER RFPD FC W/TREAS        |              | 952.38 (             | 911.97)             | 40.41              |
| 639-100-1-10-1500 | IRRIGON RFPD FC W/TREAS        |              | 1,668.48 (           | 1,593.13)           | 75.35              |
| 640-100-1-10-1500 | IONE RFPD FC W/TREAS           |              | 982,195.74 (         | 202,395.21)         | 779,800.53         |
| 641-100-1-10-1500 | S GILLIAM RFPD FC W/TREAS      |              | 127.22               | 0.14                | 127.36             |
| 642-100-1-10-1500 | BOARDMAN CEMETERY FC W/TREAS   |              | 546.36 (             | 524.81)             | 21.55              |
| 643-100-1-10-1500 | HEPPNER CEMETERY FC W/TREAS    |              | 702.85 (             | 670.42)             | 32.43              |
| 644-100-1-10-1500 | IONE-LEX CEMETERY FC W/TREAS   |              | 2,501.46 (           | 2,463.76)           | 37.70              |
| 645-100-1-10-1500 | IRRIGON CEMETERY FC W/TREAS    |              | 315.11 (             | 300.99)             | 14.12              |
| 646-100-1-10-1500 | WILLOW CREEK PARK FC W/TREAS   |              | 4,955.70 (           | 4,853.31)           | 102.39             |
| 647-100-1-10-1500 | BOARDMAN PARK FC W/TREAS       |              | 5,763.14 (           | 5,535.60)           | 227.54             |
| 648-100-1-10-1500 | IRRIGON PARK FC W/TREAS        |              | 1,252.16 (           | 1,196.05)           | 56.11              |
| 649-100-1-10-1500 | BOARDMAN PK B&I FC W/TREASURER |              | 10,440.32 (          | 9,934.06)           | 506.26             |
| 650-100-1-10-1500 | MO CO UNIFIED REC FC W/TREAS   |              | 1,642,882.78 (       | 398,584.45)         | 1,244,298.33       |
| 651-100-1-10-1500 | HEPPNER WATER CONTROL FC W/TRE |              | 135.21 (             | 129.07)             | 6.14               |
| 652-100-1-10-1500 | MO CO SCHOOL DIST FC W/TREAS   |              | 119,704.55 (         | 114,569.22)         | 5,135.33           |
| 653-100-1-10-1500 | MO CO SCHOOL B & I FC W/TREAS  |              | 222,480.90           | 921.57              | 223,402.47         |
| 654-100-1-10-1500 | UMATILLA-MORROW ESD FC W/TREAS |              | 24,049.47 (          | 23,192.88)          | 856.59             |
| 655-100-1-10-1500 | CHAPLAINCY PROG FC W/TREAS     |              | 14.53                | 0.01                | 14.54              |
| 656-100-1-10-1500 | IONE-LEX CEM PERP FC W/TREAS   |              | 0.00                 | 0.00                | 0.00               |
| 657-100-1-10-1500 | IONE-LEX CEM EQUIP FC W/TREAS  |              | 0.00                 | 0.00                | 0.00               |
| 658-100-1-10-1500 | BMCC FC W/TREASURER            |              | 25,826.81 (          | 24,906.90)          | 919.91             |
| 659-100-1-10-1500 | BMCC B & I FC W/TREASURER      |              | 8,022.06 (           | 7,718.48)           | 303.58             |
| 660-100-1-10-1500 | NORTH MO VECTOR CONT FC W/TREA |              | 7,151.70 (           | 6,847.80)           | 303.90             |



| FUND                | ACCOUNT# | ACCOUNT NAME                   | BEGINNING<br>BALANCE | CURRENT<br>ACTIVITY | CURRENT<br>BALANCE |
|---------------------|----------|--------------------------------|----------------------|---------------------|--------------------|
| 662-100-1-10-1500   |          | IONE LIBRARY DIST FC W/TREAS   | 668.63 (             | 637.80)             | 30.83              |
| 663-100-1-10-1500   |          | OREGON TRAIL LIB FC W/TREAS    | 7,109.91 (           | 6,804.81)           | 305.10             |
| 665-100-1-10-1500   |          | STATE & FED WILDLIFE FC W/TREA | 3,112.00             | 0.00                | 3,112.00           |
| 666-100-1-10-1500   |          | STATE FIRE PATROL FC W/TREAS   | 2,476.12 (           | 2,363.15)           | 112.97             |
| 667-100-1-10-1500   |          | EOTT FC W/TREASURER            | 0.00                 | 0.00                | 0.00               |
| 668-100-1-10-1500   |          | TAX APPEALS FC W/TREAS         | 382,556.69           | 231.56              | 382,788.25         |
| 669-100-1-10-1500   |          | SCHOLARSHIP TRUST FC W/TREAS   | 11,039.27            | 6.68                | 11,045.95          |
| 670-100-1-10-1500   |          | ADV COLL 04-05 FC W/TREAS      | 8,813.66             | 5.33                | 8,818.99           |
| 671-100-1-10-1500   |          | ADV COLL 03-04 FC W/TREAS      | 0.00                 | 0.00                | 0.00               |
| 672-100-1-10-1500   |          | ADV COLL 05-06 FC W/TREAS      | 0.00                 | 0.00                | 0.00               |
| 673-100-1-10-1500   |          | PREPAID TAX FC W/TREAS         | 0.00                 | 0.00                | 0.00               |
| 674-100-1-10-1500   |          | SALE OF CO LAND FC W/TREAS     | 0.00                 | 0.00                | 0.00               |
| 675-100-1-10-1500   |          | TREASURER TRUST FC W/TREAS     | 1,164.12             | 0.70                | 1,164.82           |
| 676-100-1-10-1500   |          | IONE RFPD RESERVE FC W/TREAS   | 270,281.87           | 159,648.16          | 429,930.03         |
| 678-100-1-10-1500   |          | STATE ADMIN CONT FC W/TREAS    | 0.00                 | 0.00                | 0.00               |
| 680-100-1-10-1500   |          | PERSONAL PROPERTY SALES FC W/T | 0.00                 | 0.00                | 0.00               |
| 681-100-1-10-1500   |          | COUNTY A & T FC W/TREAS        | 6,471.07             | 3,602.59            | 10,073.66          |
| 682-100-1-10-1500   |          | STATE FIRE FC W/TREAS          | 0.00                 | 0.00                | 0.00               |
| 683-100-1-10-1500   |          | PILOT ROCK RFPD FC W/TREAS     | 2,070.47             | 2.41                | 2,072.88           |
| 684-100-1-10-1500   |          | FINLEY BUTTES CLOSURE FC W/TRE | 1,276,703.18         | 772.77              | 1,277,475.95       |
| 685-100-1-10-1500   |          | STATE HOUSING FC W/TREAS       | 17,111.76            | 9,493.00            | 26,604.76          |
| 686-100-1-10-1500   |          | IONE LIBRARY BLDG FC W/TREAS   | 110,454.66           | 20,077.79           | 130,532.45         |
| 687-100-1-10-1500   |          | FINLEY BUTTES TRUST FC W/TREAS | 0.00                 | 0.00                | 0.00               |
| 688-100-1-10-1500   |          | IONE SCHOOL DIST FC W/TREAS    | 37,892.70 (          | 37,408.24)          | 484.46             |
| 690-100-1-10-1500   |          | HEPPNER RURAL FIRE DIST BOND   | 392.19 (             | 372.93)             | 19.26              |
| 691-100-1-10-1500   |          | CITY OF HEPPNER BND FC W/TREAS | 565.97 (             | 538.22)             | 27.75              |
| 693-100-1-10-1500   |          | IRRIGON TIPPAGE FC W/TREAS     | 0.00                 | 0.00                | 0.00               |
| 695-100-1-10-1500   |          | M.C. RET. PLAN TR. FC W/TREAS  | ( 2,565.77)          | 0.00 (              | 2,565.77)          |
| 697-100-1-10-1500   |          | UNSEG TAX INT FC W/TREAS       | 0.00                 | 0.00                | 0.00               |
| 698-100-1-10-1500   |          | INTEREST EARNED FC W/TREAS     | 0.00                 | 0.00                | 0.00               |
| 699-100-1-10-1500   |          | UNSEGREGATED TAX FC W/TREAS    | 0.00                 | 81,590.32           | 81,590.32          |
| TOTAL CLAIM ON CASH |          |                                | 49,150,386.60 (      | 1,714,872.33)       | 47,435,514.27      |
|                     |          |                                | =====                | =====               | =====              |

CASH IN BANK - POOLED CASH

|                                     |  |                          |                 |               |               |
|-------------------------------------|--|--------------------------|-----------------|---------------|---------------|
| 999-100-1-10-1501                   |  | AP POOLED BEO            | 1,620,509.32 (  | 1,466,444.87) | 154,064.45    |
| 999-100-1-10-1502                   |  | PAYROLL BEO              | 21,929.85       | 1.68          | 21,931.53     |
| 999-100-1-10-1503                   |  | STATE TREASURY POOL      | 48,233,483.66 ( | 248,429.14)   | 47,985,054.52 |
| 999-100-1-10-1504                   |  | CERTIFICATES OF DEPOSIT  | 0.00            | 0.00          | 0.00          |
| 999-100-1-10-1505                   |  | WELLS FARGO INVESTMENTS  | 0.00            | 0.00          | 0.00          |
| 999-100-1-10-1506                   |  | UNION BANK OF CALIFORNIA | 0.00            | 0.00          | 0.00          |
| 999-100-1-10-1507                   |  | COMMUNITY BANK           | 100.20          | 0.00          | 100.20        |
| 999-100-1-10-1508                   |  | US BANK                  | 0.00            | 0.00          | 0.00          |
| SUBTOTAL CASH IN BANK - POOLED CASH |  |                          | 49,876,023.03 ( | 1,714,872.33) | 48,161,150.70 |

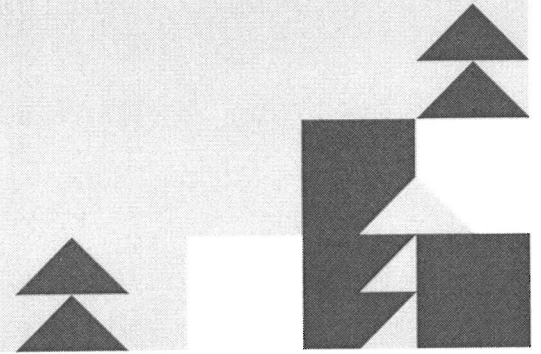
**Jaylene Papineau**

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**From:** Local-Gov-News <local-gov-news-bounces@omls.oregon.gov> on behalf of OST NEWSLISTS <OST.NEWSLISTS@ost.state.or.us>  
**Sent:** Tuesday, March 15, 2022 9:15 AM  
**To:** local-gov-news@omls.oregon.gov  
**Subject:** [Local-Gov-News] Oregon State Treasury | OSTF Rate Change

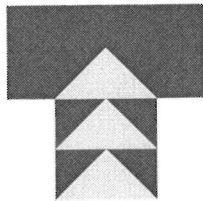
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# Oregon Short Term Fund



## Rate Change

Effective Wednesday, March 16, 2022, the Oregon Short Term Fund (OSTF) rate will change from 0.45% to 0.55%. Additional information about the OSTF, including historical rate data, is available online [here](#).



**OREGON  
STATE  
TREASURY**

350 Winter Street NE, Suite 100  
Salem, OR 97301-3896

503.378.4000

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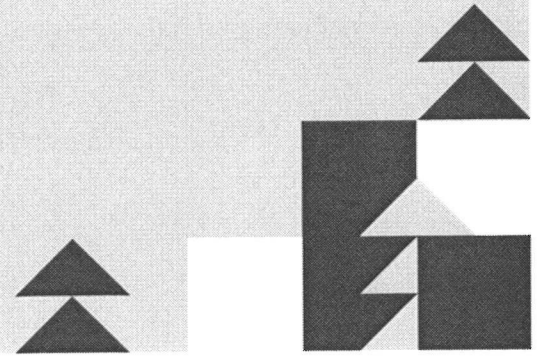
**Jaylene Papineau**

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**From:** Local-Gov-News <local-gov-news-bounces@omls.oregon.gov> on behalf of OST NEWSLISTS via Local-Gov-News <local-gov-news@omls.oregon.gov>  
**Sent:** Wednesday, April 6, 2022 10:28 AM  
**To:** local-gov-news@omls.oregon.gov  
**Subject:** [Local-Gov-News] Oregon State Treasury | OSTF Rate Change

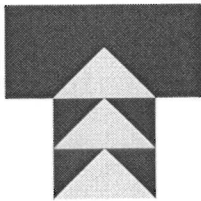
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# Oregon Short Term Fund



## Rate Change

Effective Thursday, April 7, 2022, the Oregon Short Term Fund (OSTF) rate will change from 0.55% to 0.65%. Additional information about the OSTF, including historical rate data, is available online [here](#).



**OREGON  
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Salem, OR 97301-5241

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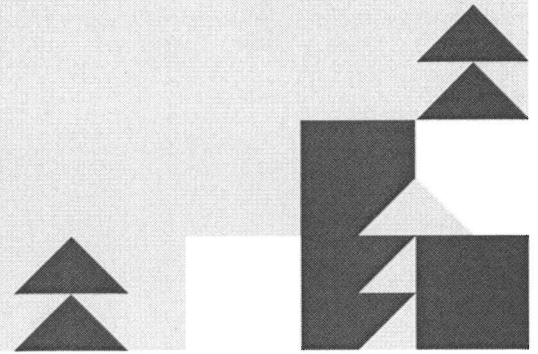
**Jaylene Papineau**

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**From:** Local-Gov-News <local-gov-news-bounces@omls.oregon.gov> on behalf of OST NEWSLISTS via Local-Gov-News <local-gov-news@omls.oregon.gov>  
**Sent:** Monday, May 9, 2022 9:21 AM  
**To:** local-gov-news@omls.oregon.gov  
**Subject:** [Local-Gov-News] Oregon State Treasury | OSTF Rate Change

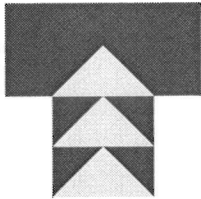
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# Oregon Short Term Fund



## Rate Change

Effective Tuesday, May 10, 2022, the Oregon Short Term Fund (OSTF) rate will change from 0.65% to 0.75%. Additional information about the OSTF, including historical rate data, is available online [here](#).



**OREGON  
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Salem, OR 97301-5241

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The Eastern Oregon Economic Summit will include industry tours, speakers, and a series of discussion panels focused on regional economic updates, federal and state legislative updates, program and industry updates, and more.

**THURSDAY, JUNE 16, 2022**

**Field & Industry Tours**  
8:00 am – 4:30 pm

**Dinner & Reception**  
5:00 pm – 7:00 pm

**FRIDAY, JUNE 17, 2022**

**Doors Open & Breakfast**  
7:30 am – 8:15 am

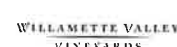
**General Session & Discussion Panels**  
8:15 am – 3:00 pm

**Tickets Available at [www.EasternOregonSummit.com](http://www.EasternOregonSummit.com)**

**Sponsors & Partners**



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St. Anthony Hospital | Hermiston Generating Company | Northwest Farm Credit Services | Walchli Farms

Please join us to celebrate the completion of  
Morrow County Government Center  
in Irrigon, Oregon



### **Ribbon Cutting Ceremony**

**Thursday, May 26, 2022 ~ 4 to 5pm**



*Take a guided tour of the departments and new work spaces.*

*Share in some conversations and refreshments.*

*Enjoy a running slide show of the construction process.*