**Morrow County Board of Commissioners**

**Meeting Minutes**

**January 11, 2017**

**Irrigon Branch - Oregon Trail Library District, Community Room**

**Present**

Chair Melissa Lindsay

Commissioner Don Russell

Commissioner Jim Doherty

Jerry Sorte, Administrative Officer

Richard Tovey, County Counsel

Roberta Lutcher, Executive Assistant

**Audience**

Linda Skendzel, Morrow County Veterans Services

Sam Heath, Mayor, City of Irrigon

Aaron Palmquist, Manager, City of Irrigon

**Call to Order:** 1:37 p.m. (delayed due to inclement weather), followed by the pledge of allegiance

**Open Agenda Requests:** Postponed: Agenda item 6. a. ii. – Discussion of Jail-Related Budgets

**Business Items**

**Request to approve Continuum of Care, Sub-grantees Emergency Solutions Grant 2017-2019 Work Plan from Community Action Program of East Central Oregon (CAPECO)**

Denise Jerome, CAPECO Housing Solutions Manager (via telephone)

Ms. Jerome reviewed the activities specified under the two-year work plan and noted the funding comes from Oregon housing and Community Services.

*Commissioner Russell moved to approve the Continuum of Care Sub-grantees Emergency Solutions Grant 2017-2019 Work Plan from CAPECO, and authorize Chair Lindsay to sign on behalf of the County. Commissioner Doherty seconded. Unanimous approval.*

**Resolution R-2017-1 – Designating Chair and Vice-Chair Rotation Schedule**

After discussion, the Board directed County Counsel to create an Order establishing Commissioner Position 3.

**Designation of Strategic Investment Program (SIP) Negotiations Team**

Jerry Sorte, Administrative Officer

Mike Gorman, Assessor/Tax Collector

Mr. Sorte said an entity approached the County about entering into SIP negotiations. He said the entity requested to remain anonymous.

*Commissioner Doherty moved to set up a Strategic Investment Program negotiations team consisting of Commissioner Russell, Jerry Sorte, Administrative Officer, Mike Gorman, Assessor/Tax Collector and Morrow County Counsel. Commissioner Russell seconded with the addition this SIP negotiations team will be in-place for this particular entity only and this particular negotiation. Unanimous approval.*

**Department Reports**

Sheriff’s Office Update

Sheriff Ken Matlack

Sheriff Matlack reviewed the written report of activity that was presented at last week’s meeting as Correspondence. He then provided background information for an agenda item that was moved to next week (Jail-Related Budgets).

Agreement with Community Counseling Solutions for Services Related to Probation and Parole

*Commissioner Russell moved to approve the Morrow County Personal/Professional Services Contract – Counseling Services with Community Counseling Solutions, effective July 1, 2016 for one year; and in an amount not to exceed $24,000. Commissioner Doherty seconded. Unanimous approval.*

Road Department – Permit Approvals

Burke O’Brien, Public Works Director

*On the recommendation of Public Works, Commissioner Russell moved to approve the following Permit Applications for Necessity to Build on Right of Way from CenturyLink:*

1. *OLF – Fourth Road West near the intersection with Columbia Lane*
2. *OLG – Depot Lane near the intersection with Eighth Road West*
3. *OLH – Fifteenth Road near the intersection with Highway 730*
4. *OLI – Washington Lane near the intersection with Seventh Road West*
5. *OLJ – Seventh Road West near the intersection with Washington Lane*

*Commissioner Doherty seconded. Unanimous approval.*

*On the recommendation of Public Works, Commissioner Russell moved to approve Permit Application for Necessity to Build on Right of Way #OLM from Sage Hollow Ranch LLC on Homestead Lane near the intersection with Pole Line Road for a water pipeline. Commissioner Doherty seconded. Unanimous approval.*

*On the recommendation of Public Works, Commissioner Doherty moved to approve Permit Application for Necessity to Build on Right of Way #OLK from Umatilla Electric Coop on Homestead Lane near the intersection with Pole Line Road for an electric line. Commissioner Russell seconded. Unanimous approval.*

Planning Department Update

Carla McLane, Planning Department Director

Ms. McLane provided a brief update of current activities in the Planning Department that was followed by a more in-depth overview of the Planning Department, as a whole, for the benefit of the new Commissioners.

County Counsel Report

Brief report provided by Richard Tovey, County Counsel.

Administrative Officer Report

Mr. Sorte

A brief report of activity was provided. Discussion took place on committee and board appointments and the need for term end dates for those positions where that information might be lacking. On another topic, it was clarified that the Board was satisfied with the current inclement weather policy and notification process.

**Claims**

*Commissioner Russell moved to approve the January 2017 Retirement Taxes dated January 6th; and the Accounts Payable dated January 12th in the amount of $322,025.11. Commissioner Doherty seconded. Unanimous approval.*

**Minutes**

*Commissioner Doherty moved to approve the minutes of December 14, 2016 as presented. Commissioner Russell seconded. Unanimous approval.*

**Correspondence Reviewed**

* Agenda for January 12th meeting of the Morrow County Road Committee
* Agenda for the January 11th meeting of the Port of Morrow Commission
* Agenda for the January 12th meeting of the Port of morrow Annual Strategic Plan Workshop (later postponed)
* Idaho Power Project Fact Sheet for the Boardman to Hemingway Transmission Line Project
* Flyer for Project Connect & Veterans Stand Down on January 28th in Hermiston

**Commissioner Reports**

* Commissioner Doherty said he attended the Morrow County Advisory Board for Community Counseling Solutions, which Chair Lindsay also attended. He also plans to attend the upcoming Community Renewable Energy Association meeting.
* Commissioner Russell reported he attended via telephone conference several subcommittee meetings of the Association of Oregon Counties – Transportation and Economic Development; chaired the Columbia Development Authority meeting; and attended the Public Health Local Community Advisory Committee meeting with Chair Lindsay.
* Chair Lindsay said several meetings were cancelled due to weather but she did attend the Morrow County Parks Committee meeting.

**Adjourned: 4:28 p.m.**