

**Morrow County Board of Commissioners Meeting Minutes  
December 8, 2021  
Bartholomew Building Upper Conference Room  
Heppner, Oregon**

**Present In-Person**

Chair Don Russell, Commissioner Jim Doherty, Darrell J. Green, Roberta Lutchter

**Present Via Zoom**

Staff: SaBrina Bailey Cave, Bobbi Childers, Mike Gorman, Lindsay Grogan, Katie Imes, Kate Knop, Tamra Mabbott, Aaron Moss, Justin Nelson, Matt Scrivner, Heidi Turrell; Non-Staff: Mike Aldritt, JoAnna Lamb, David Sykes

(Commissioner Lindsay joined the meeting via Zoom from approximately 9:13-9:33 a.m. and again for the Executive Session at the end of the meeting.)

**Call to Order, Pledge of Allegiance & Roll Call:** 9:01 a.m.

**City & Citizen Comments:** None

**Open Agenda:** Chair Russell said the BOC would not hold a meeting on December 29<sup>th</sup> as it was the fifth Wednesday of the month and meetings are not typically held on a fifth Wednesday.

**Consent Calendar**

*Commissioner Doherty moved to approve the following items in the Consent Calendar:*

1. *Accounts Payable & Payroll Payables*
2. *Contract Extension with 4R Equipment L.L.C. for Rock Crushing; extending to November 15, 2023*
3. *Columbia Development Authority Invoice for the second quarter, July 1-September 30, 2021; \$3,095.40.*
4. *Amendment 6 to the 2021 Oregon Health Authority (OHA) Intergovernmental Agreement (IGA) #166052 for the Financing of Community Mental Health, Addiction Treatment, Recovery & Prevention, and Problem Gambling Services; and authorize the Administrator to sign on behalf of the County.*
5. *2022 OHA IGA #173145 for the Financing of Community Mental Health, Addiction Treatment, Recovery & Prevention, and Problem Gambling Services; and authorize the Chair to sign on behalf of the County.*

*Chair Russell seconded. Unanimous approval.*

**Business Items**

Planning Commission Appointment Requests

Tamra Mabbott, Planning Department Director

Ms. Mabbott presented the requests for appointment, followed by a brief discussion.

*Commissioner Doherty moved to:*

1. *Reappoint Karl Smith to Planning Commission Position 9, Boardman, term to be December 8, 2021-December 8, 2025*
2. *Reappoint Rod Taylor to Planning Commission Position 4, Ione, term to be December 8, 2021-December 8, 2025*
3. *Appoint Stan Chaffin to Planning Commission Position 1, Boardman, term to be December 8, 2021-December 8, 2025*

*Chair Russell seconded. Discussion: Chair Russell suggested Ms. Mabbott look into the possibility of mileage reimbursements for Planning Commissioner members, which was done in the past. Unanimous approval.*

#### Working Out-of-Classification Request

Lindsay Grogan, Human Resources (HR) Director

Ms. Grogan requested to designate Ronda Fox, Payroll and Benefits Administrator, to work out-of-class to assist in performing HR duties while she is on leave from approximately January 3, 2022 to June 10, 2022. She said Administrator Darrell Green would be taking on the larger projects in her absence. Discussion.

*Commissioner Doherty moved to designate Ronda Fox to work out-of-class due to the absence of the HR Director and to be compensated at Step 1 of the Department Head's Wage Scale for the duration of the absence. Chair Russell seconded. (Commissioner Lindsay joined the meeting by Zoom and Chair Russell updated her on the agenda item being discussed.) Unanimous approval.*

#### Courthouse Feasibility Study – Final Report by DLR Group

Darrell Green, Administrator

Commissioner Lindsay will attend tomorrow's meeting of the Association of Oregon Counties/Oregon Judicial Department Task Force where courthouse funding requests will be heard. She said she needed some direction from the Board and the Administrator as to the four options presented in DLR's report. After discussion, Options 3 and 4 were supported; they were:

- Option 3 – Substantial renovation and addition to the existing Courthouse to fully accommodate court and County space needs on the existing Courthouse site.
- Option 4 – Substantial renovation of the existing Courthouse to organize its operations primarily around County functions and build a new Circuit Court facility on a different site.

#### Command Team Update

- At this point, the Omicron Variant hasn't been seen in the County but the only way to determine it is through the PCR test. It apparently is not as severe as the Delta Variant but is more transmissible.
- Still awaiting the decision by the U.S. Court of Appeals for the Sixth Circuit regarding the future of the vaccine mandate.

(Commissioner Lindsay left the meeting.)

#### Building Project Updates

Morrow County Government Center:

- Working to temporarily connect the telephones and internet lines until Lumen/CenturyTel can permanently install the lines; currently estimated to take place mid-January.
- Abatement will begin in the old building after the move to the new building has been completed. The part of the building that houses the Planning Department, Justice Court and Parole & Probation will be torn down but the part that houses the Sheriff's Office

will remain standing. After the Sheriff's Office employees move to the new building, P&P will occupy that section.

- Delivery delays of some furniture and parts for the heated sidewalks.
- Installation of the solar panels has started.
- Repairing the water damage that occurred on Thanksgiving Day is being completed.

### **Department Reports**

- The Planning Department Monthly Report was provided by Tamra Mabbott, Director.
- The written Treasurer's Monthly Report was reviewed.

### **Correspondence**

- City of Boardman Public Notice: Type II Administrative Land Use Decision, December 22<sup>nd</sup>.
- Letter to Public Works signed by 10 residents of the West Glen area requesting that the gravel roads there be addressed. (The West Glen area is outside the City of Boardman and the roads there are classified as Public Access roads. With this type of designation, the maintenance of such roads is deemed as the responsibility of the residents.) After discussion, the Board asked that the Public Works Director bring the Public Access road issue forward to an agenda in the near future.
- Flyer on how to access Oregon by the Number online: [TFFF.org/obtn](http://TFFF.org/obtn).

### **Commissioner Reports**

Brief reports of activity were provided.

Chair Russell announced the Executive Session and said no decision was anticipated; he adjourned the regular meeting at 10:04 a.m..

**10:06 a.m. Executive Session:** Pursuant to ORS 192.660(2)(i) – To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing

**Signing of documents took place following the 10:30 a.m. Work Session**